

OFFICE OF THE COMPTROLLER AND AUDITOR GENERAL OF INDIA,
NEW DELHI.

No. 30 –Staff (App)-I/05-2020/Vol.III

Dated:-06/01/2021

To

1. All the Heads of Department in IA&AD
(except Commercial Audit offices)
2. Director (P).

Subject: Filling up the posts of Deputy Director in Level-11 and Assistant Director in Level-10 on deputation on foreign service terms basis– regarding.

Sir / Madam,

I am directed to intimate that the Petroleum and Natural Gas Regulatory Board (PNGRB), New Delhi has intimated to fill up the following posts on deputation on foreign service terms basis. Maximum age limit for appointment by deputation shall not exceed 56 years as on the closing date of receipt of applications.

02. *The eligibility conditions are as under:-*

S. No.	Name and No. of the post	Level in pay matrix	Eligibility/experience
1.	Deputy Director (Equivalent to Group.' A' post) 04 posts	Level-11 of Pay Matrix of 7 th CPC.	Sr. Account/Audit Officer with five , years regular service
	Assistant Director (Equivalent to Group.' A' post) 02 posts	Level-10 of Pay Matrix of 7 th CPC.	i.Sr. Account/Audit Officer OR ii. AAO in Level-9 with five years regular service

03. In this regard, it is requested to kindly recommend the names of eligible officers who are willing and can be spared immediately in the event of their selection for the post of of Deputy Director and Assistant Director on deputation on foreign service terms basis. The recommendations accompanied with the following documents / certificates may kindly be sent to the **Asstt. Comptroller and Auditor General (N) latest by 22/01/2021.**

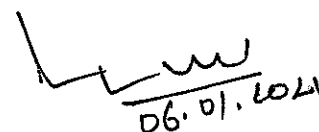
- i. Bio-data (2 copies) in the enclosed prescribed proforma;
- ii. Photocopies of complete and up to date ACR/APARs for the last 5 years duly attested on each page and
- iii. Integrity Certificate / Vigilance Clearance Certificate and statement of major/minor penalty during last 10 years.

04. The candidate once selected for the post will not be allowed to withdraw their candidature subsequently.

05. While forwarding the recommendations the Sanctioned Strength, Person-in-Position and vacancies in Sr. AO/AAO cadres may specifically be indicated in the forwarding letter.

Encls:-As above.

Yours faithfully,



(R. K. Tiwari)

Sr. Administrative Officer (App)-I

12 Professional/Technical Qualifications						
Exam passed	Name of University/ Institute/	Year of passing	Duration of Course	Subjects	Percentage of Marks (Pl. mention Distinction, if any)	
13 Details of employment in chronological order (if needed, enclose a separate sheet duly authenticated by your signature in the format given below):						
Name of Office/ Instt./ Organisation	Post Held (Designation)	Period of service		Nature of Appointment (Regular/ Ad-hoc/ Deputation)	Scale of Pay i.e. Pay Level/ Pay Band and Grade Pay#	Nature of Duties
		From	To			
14 Details of experience in chronological order, if any, of handling investigation/ 'enforcement' of any economic/ regulatory law dealing with regulation/ investigation and experience in Competition Law/ Matters (Mention the name of the Economic Laws etc. & specify number of years of such experience):						
15 Nature of present employment i.e. Permanent/ Ad-hoc/ Temporary)						
16 In case the present employment is held on deputation, please state: a) The date of initial appointment. b) Period of appointment with address c) Name of the parent office/organisation.						

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17	Details of training undergone:	
18	Details of proficiency in computer:	
19	Any other information, applicant wants to furnish:	
20	Please state briefly how you find yourself best suitable for the post applied for:	

Applicants not holding the post in the Pay Matrix Pay scales/ Pay Band & Grade Pay pertaining to Central Government should indicate the equivalence of their pay scale vis-a- vis the Central Government's pay scales and also furnish supporting documents in this regard.

I have carefully gone through the vacancy circular/ advertisement and I am well aware that the Curriculum Vitae duly supported by documents submitted by me will also be assessed by the Selection Committee at the time of selection for the post. It is also certified that the information furnished above is correct and true to the best of my knowledge. In the event of my selection I shall abide by the terms and conditions of services attached to the post.

Place: -

Signature:

Date: -

Name:

(Certificate to be furnished by the Employer/ Head of office/ Forwarding authority)

Certificate that the information/ details provided in the attached application by the applicant are true and corrected as per the facts available on records. He/she possesses educational/professional qualifications and experience as mentioned in vacancy circular. If selected, he/she will be relieved immediately.

2. It is also certified: -
- i. That there is no vigilance/ disciplinary case or criminal case pending or contemplated against Shri/ Smt./ Ms. _____.
 - ii. That his/ her integrity is certified.
 - iii. That his/ her CR/ APAR dossier in original is enclosed/ photocopies of the ACRs/ APAR for the last five years duly attested by an officer of the rank of Under Secretary to the Govt. of India or above, are enclosed.
 - iv. That no major/ minor penalty has been imposed on him/ her during that last ten years or A list of major/ minor penalties imposed on him/ her during that the last ten years is enclosed (as the case may be).
 - v. That the cadre controlling authority has no objection to the consideration of the application for the post mentioned in this advertisement.

Signature: _____

Name and Designation: _____

Telephone No.: _____

Office Seal:

Place:

Date:

List of enclosures:

- 1.
- 2.
- 3.