

**Office of the Comptroller and Auditor General of India**  
**10, Bahadur Shah Zafar Marg- New Delhi**  
**Statistics Wing**

**No. 112 - CAG/SA/Misc. Stat**  
**Matters/11-2018**  
**Dated 16 July 2019**

**Subject: Engagement of Consultants (Statistics) – 4 in number in the Office of the Comptroller and Auditor General (CAG) of India**

1. The Comptroller and Auditor General (CAG) of India has the mandate to carry out Auditing and Accounting functions as enshrined in Article 148 through 151 of the Constitution of India and C&AG's DPC Act, 1971.
2. With the objective of bringing Young Statisticians to work on important initiatives within the Office of the CAG and Indian Audit & Accounts Department and thereby mentoring a young generation of future Statisticians, it has been decided to hire 4 Consultants (Statistics).
3. The objectives, Necessary Qualifications, Duties and other requirements for Young Statisticians are as under:

<b>Objectives</b>	<ul style="list-style-type: none"><li>• Bringing Young Statisticians to work on important initiatives within the O/o the CAG and Indian Audit and Accounts Department thereby mentoring a young generation of future Statisticians.</li><li>• It is a golden opportunity for Young Statisticians to acquire hands on experience in a government organization of repute.</li><li>• The experience may enhance the prospects of the candidates who wish to go for research/careers in Applied Statistics in India and Abroad.</li></ul>
-------------------	---

<b>Duties and Responsibilities</b>	<ul style="list-style-type: none"> <li>• Help in deciding Sampling methodology and Sample size for the various Audits undertaken by the O/o the CAG of India and its field offices</li> <li>• Apply Statistical concepts in the various Audits undertaken by the O/o the CAG of India and its field offices.</li> <li>• Decide what data are needed to answer specific questions.</li> <li>• Determine Sources of the required Secondary Data or method of collecting Primary Data.</li> <li>• Design Beneficiary and other Surveys to collect data.</li> <li>• Help in manpower development on use of Statistics.</li> <li>• Analyze Data using R, C++, SPSS, MS Excel or SAS and interpret the results</li> <li>• Help in Compiling reports using appropriate charts and graphs</li> </ul>
<b>Qualification and Experience</b>	<p><b>(a) Essential:</b> Post Graduation in Statistics or Equivalent Qualification with at least 65% marks at graduation and Post-Graduation Level.</p> <p><b>(b) Desirable:</b> 2 years' experience in Planning Surveys, formulating Sampling Designs and Preparation of Reports based on Survey Data. (ii) Knowledge of languages/soft wares like R, SPSS, SAS, C++, etc.</p>
<b>Place of Work</b>	New Delhi; it may involve touring to the various state(s)
<b>Age</b>	Not more than 32 years as on the closing date of the advertisement.
<b>Remuneration</b>	A consolidated monthly remuneration of Rs. 60,000/- (Sixty Thousand per month; all inclusive).

<b>Designation</b>	<b>Consultant (Statistics)</b>
<b>Period of Contract</b>	The hiring is strictly on <b>contractual basis</b> for a period of 2 years. The candidates would be initially selected for a period of one year; the period of one year may be extended based on the performance of the candidate and the requirements of the Audit Department.
<b>Declaration of Secrecy</b>	Consultants are required to furnish a declaration of secrecy.
<b>How to apply</b>	<ul style="list-style-type: none"> <li>• Interested and eligible candidates may apply in the prescribed format [Annex –I] within 20 days from the date of publication of the advertisement on the website of the CAG of India.</li> <li>• The application duly filled in may be e-mailed to <a href="mailto:sao2stat@cag.gov.in">sao2stat@cag.gov.in</a></li> <li>• <b>Candidates should NOT send any application by POST/COURIER/Any other Physical mode.</b></li> </ul>
<b>Selection process</b>	<ul style="list-style-type: none"> <li>• Application Screening by the Screening Committee</li> <li>• Interview in respect of shortlisted candidates</li> </ul>

For details of Declaration of Secrecy, Contract/Agreement, Feedback and other terms and conditions, **not mentioned above**, the candidate may kindly refer to Circular number [54/Trg. Div/F. 319 -2018 dated 13/02/2019](#) on the CAG of India’s website.

Sr. Administrative Officer  
Statistics Wing

## Office of the Comptroller and Auditor General of India

### Application Form For Consultants (Statistics)

1. Name :
2. Father's/ Mother's Name :
3. Date of birth :
4. Gender :
5. Nationality :
6. Present Address (for Communication) :

Affix recent  
self-attested  
Passport size  
photo

7. Email id :
8. Contact No. : Landline:  
Mobile No.:

9. Academic Qualifications (in reverse order, starting from the latest)

Sl. No	Degree	Year	Subjects	University/ Institute	Class/D ivision	Perce ntage of Marks
1						
2						
3						
4						

10. Professional Qualifications (in reverse order, starting from the latest)

Sl. No	Degree	Year	Subjects	University/ Institute	Class/Division	Percentage of Marks
1						
2						
3.						

11. List of relevant Technical and Academic publications (Add more sheets if necessary)

12. Relevant experience

- a) Total No. of years of experience and name of organization(s)
  
- b) Year-wise tasks of similar nature carried out during last three years.

**Declaration**

I declare that the above information is true and correct to the best of my knowledge and belief.

I am aware that in case of misrepresentation or a materially false declaration, it shall render me liable to action according to applicable law. I also understand that the application is liable to be rejected and / or engagement cancelled in case a discrepancy is detected at any stage before completion of the engagement. The completion certificate may also be recalled should such a contingency arise after the engagement period.

Signature

Date:  
Place:

Name

**Required Enclosures: Proof of (i) DOB (ii) Educational Qualifications (iii) Experience (iv) Address**

