Indian Audit and Accounts Department

Purchase of Official Bag/Briefcase/Ladies Purse Reimbursement Claim Form (To be filled in BLOCK LETTERS)

1. Name of the Official :	
2. Designation & Section:	
3. Employee Code No. :	
A Makilla (Talankara Na E mail) addings	if any
4. Mobile /Telephone No., E-mail address,	it any
5. Details of bill submitted:-	
(i) Invoice / Bill No. with date:	***************************************
(II) TIME ALC.	
(II) IIN NO. :	11. 17. 11. 11. 11. 11. 11. 11. 11. 11.
6. Details of last reimbursement claimed, if an	Y
(1) Invoice/ Bill No. with dat	te :
	[18] [18] [18] 전 - 12] 20 전 - 12] 전 12] TOTAL T
7. Bank Account Details :-	
(i) Name of the Bank, Branch with	address :
200 2212 2002 200 000 000 000 100 100 10	
The second of th	
(ii) Bank A/C No. :	
(iii) Branch MICR Code :	***************************************
(iv) IFSC Code :	ppp art works to part over the same was been all the part of the part of the same over the same and because of
	Name of Official:
	Date:
	Mobile No
그렇는 그릇이는 기회하는 바람이 그릇이다.	INDEPTAKING
	UNDERTAKING
I hander understate sheet I torre marrer defined for	minhuman and of averagitum in any and towards
i nereby undertake that I have never claimed for purchase of official bag/briefcase/ladies nurse eith	reimbursement of expenditure incurred towards ner in Hqrs. or in Mission till date or in last three years.
At any stage if found I have given or suppress the	facts given in my undertaking competent authority may
kindly take suitable disciplinary action.	
•	
	(0)
de per exercica e e	(Signature)
	Name of Official:
	Designation:
4	Date:

Ü	locuments to be attached

Documents to be attached

- 1. Original bill(with Name, Bill no./Invoice no.,TIN etc.) for the reimbursement amount claime.
- 2. Photochy of Bill
- 3. Photocopy of Filled form