



प्रधान महालेखाकार (लेखा एवं हकदारी), झारखण्ड का कार्यालय
OFFICE OF THE PRINCIPAL ACCOUNTANT GENERAL (A&E), JHARKHAND

O.O.No.WM-I/2020-21/46

Dated- 01.01.2021

OFFICE ORDER

It is being observed that most of the officials of DA cadre have not submitted/ updated their **family details** and **GPF nomination** form.

Thus it is directed to all concerned to **submit both, in two copies each**, in the following enclosed format.

It is further directed to keep a record of the same in the service book, after countersignature by the Executive Engineer/ Head of the Office.

Sd/-

Sr.Accounts Officer/WM

No.WM-I/2020-21/ 706

Dated- 01.01.2021

Copy forwarded to all officials of DA cadre of Jharkhand, through official website.

Sr.Accounts Officer/WM

FORM 3
[See rule 54 (12)]
Details of Family

1. Name of the Government servant
2. Designation
3. Date of birth
4. Details of the members of family as on-----:

S. No	Names of the members of family	Date of birth	Relationship with the officer	Marital status	Remarks	Dated signature of Head of Office
(1)	(2)	(3)	(4)	(5)	(6)	(7)
1.						
2.						
3.						
4.						
5.						
6.						
7.						
8.						
9.						
10.						

I hereby undertake to keep the above particulars up-to-date by notifying to the Head of the Office any addition or alteration.

Signature of Government servant

Place :

Date :

Note 1. – The original Form submitted by the Government. servant is to be retained. All additions/alterations are to be recorded in this Form under the signature of Head of Office in Col 7. No new Form will substitute the original Form. However, the retiring Government. servant should submit the details of family afresh along with Form 5.

Note 2. – The details of spouse, all children and parents (whether eligible for family pension or not) and disabled siblings (brothers and sisters) may be given.

Note 3. – The Head of Office shall indicate the date of receipt of communication regarding addition or alteration in the family in the 'Remarks' column. The fact regarding disability or change of marital status of a family member should also be indicated in the 'Remarks' column.

Note 4. - Wife and husband shall include judicially separated wife and husband.

जमाकर्ता संख्या
Depositor No.

*..... भविष्य निधि.....

PROVIDENT FUND

अभिदाता का नामन
Subscriber's Nomination

यदि अभिदाता का परिवार है और वह अपने परिवार के एक से अधिक सदस्यों को नामित करना चाहे ।

When the subscriber has a family and wishes to nominate more than one member thereof.

मैं निम्नलिखित व्यक्तियों को जो कि*..... भविष्य निधि..... *नियमावली के नियम 2 में परिभाषित मेरे परिवार के सदस्य हैं एतत् द्वारा नामित करता हूँ । * वे इस निधि में मेरे नाम क्रेडिट रकम को उसके देय होने से पहले अथवा देय होने पर अदा किए जाने से पहले मेरी मृत्यु हो जाने की स्थिति में प्राप्त कर सकेंगे, इस सम्बन्ध में मेरा निदेश है कि उक्त राशि इन व्यक्तियों को उनके नाम के सामने लिखे गए तरीके के अनुसार बांट दी जाए ।

I hereby nominate the persons mentioned below, who are members of my family as defined in rule 2 of the*..... Provident Fund..... *Rules....., to receive the amount that may stand to my credit in the Fund, in the event of my death, before that amount has become payable, or having become payable has not been paid, and direct that the said amount shall be distributed among the said persons in the manner shown below against their names :—

अभिदाता की मृत्यु की स्थिति में नामित व्यक्तियों के नाम व पते Name and address of nominee(s) in the event of subscriber's death.	अभिदाता से सम्बन्ध Relationship with subscriber.	आयु Age.	प्रत्येक को अदा की जाने वाली संचित राशि की रकम या अंश †Amount or share of accumulations to be paid to each.	आकस्मिकताएं जिनके कारण वह नासन अमान्य माना जाएगा Contingencies on the happening of which the nomination shall become invalid.	यदि नामित व्यक्ति की मृत्यु अभिदाता से पहले हो जाए तो उस स्थिति में नामित होने का अधिकार किस व्यक्ति को होगा, यदि कोई हो, उसका नाम व पता और सम्बन्ध Name, address and relationship of person(s), if any, to whom the right of the nominee shall pass in the event of his predeceasing the subscriber.

विशेष टिप्पणी :—अभिदाता को यह चाहिए कि अपनी अन्तिम प्रविष्टि के नीचे की खाली जगह को लाइन से काट दें ताकि उसके द्वारा हस्ताक्षर किए जाने के बाद कोई और नाम न लिखा जा सके ।

N.B.—The subscriber should draw line across the blank space below his last entry to prevent insertion of any name after he has signed.

तारीख.....स्थान.....
Dated this.....day of.....19.....at.....

हस्ताक्षरों के सम्बन्ध में दो साक्षी :
Two Witnesses to Signature :

- 1.
- 2.

अभिदाता के हस्ताक्षर
Signature of Subscriber.

*यहाँ सम्बन्धित निधि का पूरा नाम भरने के लिए आवश्यक शब्द लिखे जाएं—अर्थात् यथास्थिति, सामान्य भविष्य निधि (केन्द्रीय सेवाएं), अंशदायी भविष्य निधि (भारत), आदि ।
*Here insert the words necessary to complete the name of the Fund concerned—General Provident Fund (Central Services), Contributory Provident Fund (India), etc., as the case may be.

†इस खाने को इस प्रकार भरना चाहिए कि किसी भी समय पर अभिदाता के नाम इस निधि में क्रेडिट की गई सम्पूर्ण राशि इसमें आ जाए ।
†This column should be filled in so as to cover the whole amount that may stand to the credit of the subscriber in the Fund at any time.