



कार्यालय प्रधान महालेखाकार (लेखा एवं हक्दारी), तमिलनाडु
OFFICE OF THE PRINCIPAL ACCOUNTANT GENERAL (ACCOUNTS & ENTITLEMENTS), TAMIL NADU
361, Anna Salai, Teynampet, Chennai – 600018
Website: <https://cag.gov.in/ae/tamil-nadu/en> e-mail: agatamilnadu@cag.gov.in
IVRS Phone: 044-24325050, Phone: 044-24324500, Fax: 044-24320562



No. PAG(A&E)/Estt.I/Rectt/2025-26/ 13

16-05-2025

NOTICE

Applications are invited from Retired Senior Accounts Officers / Assistant Accounts Officers of Office of the Principal Accountant General (A&E) Tamilnadu, Chennai, against the vacancy of Assistant Accounts Officer on short term contract basis in the Office of the Principal Accountant General (A&E), Tamilnadu, Chennai in accordance with terms and conditions prescribed by Headquarters Office Circular No. 30 issued under Ltr no 1346-Staff (App)-I/22-2016 dated 26.09.2023. The Officers retiring upto 31.03.2025 can also apply.

The following broad terms and conditions will be applicable to the contractual officials:

1. Age should not be beyond 65 years.
2. Retired person would be initially appointed for a period of **one year**, extendable upto a maximum of **five** terms subject to performance and requirement of service.
3. Remuneration and allowances payable will be governed by OM No. 3-25/2020-E.III A dated 09.12.2020, issued by the Department of Expenditure, Ministry of Finance, Government of India, New Delhi, which is as under.
 - i. A fixed monthly amount shall be admissible, arrived at by deducting the basic pension from the pay drawn at the time of retirement. The amount so fixed shall remain unchanged for the term of the contract.
 - ii. An appropriate and fixed amount as Transport Allowance for the purpose of commuting between the residence and the place of work shall be allowed not exceeding the rate applicable to the appointee at the time of retirement.
 - iii. No annual increment/ percentage increase, Dearness allowance and House Rent Allowance shall be allowed during the contract.

4. Paid leave of absence may be allowed at the rate of 1.5 days for each completed month of service to the retired officials hired on short term contract basis. Accumulation of leave beyond a calendar year may not be allowed. However, absence during curfew, bandh strike, and lockdown would be dealt with in a similar way as in the case of serving officials.
5. If the official hired on short term basis remain absent, beyond paid leave in a month for reasons other than those indicated above, his/her remuneration shall be deducted on pro-rata basis as under :

Fixed monthly remuneration X No. of days of absence on working days

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6. The appointment will be purely on temporary basis and is subject to termination at any time.
7. The retired officials selected to be hired on short term contract basis shall sign an agreement of confidentiality containing a clause of Ethics and Integrity.
8. The retired officials shall perform the following duties in general and to do any other work assigned by Senior Deputy Accountant General/Deputy Accountant General/Principal Accountant General :

(a) Duties related to pension work

- (i) Verification and finalization of Pension cases (AR/ RTD/ FP/ REVN./ DAR/ SPL.GO. CASES) and all related work in workflow.
- (ii) To ensure that the cases are cleared and mails sent to the respective treasuries
- (iii) Clearance of pending correspondence paper
- (iv) Attending to RTI/ CAG/ PAG/ DAG complaints/ Legal cases /Audit objection.


(b) Duties related to GPF work

- (i) Verification and Finalisation of GPF Final Withdrawal cases including RB cases and purport cases in work flow.
- (ii) Credits posted after agreement due for release as residual balance authorizations.
- (iii) Review of minus Balance Cases after issue of Annual Account Statement and liasoning with Department.
- (iv) Dormant cases and correspondance with the department.

- (v) Vouchers not received after Final Authorization beings checked and monitoring the Receipt of payment before expiry of validation.
- (vi) Attending to RTI/CAG/PAG/DAG complaints /Legal cases/Audit objections.

Retired officials fulfilling the eligibility criteria and willing for the above assignments may submit their Bio-data along with copies of APAR (last 5 years), PPO, Last pay certificate and Adhaar Card. Applications duly filled in all respects must reach the undersigned either by post or through email at agaetamilnadu@cag.gov.in latest by **30.05.2025**.

(vide orders of Principal Accountant General dated 14.05.2025)


Sr. Deputy Accountant General (Admn.)

Enl: Application Form

Copy to:

1. Notice Board
2. SAO/ITSC – for uploading the Notification on the official website.

HIRING OF RETIRED OFFICIALS ON SHORT TERM CONTRACT BASIS IN THE
OFFICE OF THE PRINCIPAL ACCOUNTANT GENERAL (A&E)
TAMIL NADU CHENNAI-18 - APPLICATION FORM

AFFIX RECENT
PASSPORT SIZE
PHOTO

1	Name of the Retired official	:	
2	Office ID No. (at the time of retirement)	:	
2	Date of Birth	:	
3	Date of entry in the Government service	:	
4	Date of retirement	:	
5	Name of the Office from which retired	:	
6	Post held at the time of retirement	:	
7	Last pay Drawn at the time of retirement	:	
8	Basic Pension	:	
8	Length of service	:	
9	In case of Voluntary retirement, grounds on which retired	:	
10	Qualification	:	
	a) Educational	:	
	b) Professional	:	

11	Work Experience	:	Attach separate sheet along with copies of APAR for 5 years
12	Additional information, if any, on Professional Experience Training, Work experience relevant to the post	:	
13	Mobile Number & Personal Email ID	:	
14	Residential Address for communication	:	

I hereby declare that the particulars furnished above are true and correct to the best of my knowledge. I have enclosed copies of APAR (last 5 years), PPO, Last pay certificate and Adhaar Card.

Date:

(Signature of applicant)