



प्रधान महालेखाकार (लेखा एवं हकदारी), झारखण्ड का कार्यालय  
OFFICE OF THE PRINCIPAL ACCOUNTANT GENERAL (A&E), JHARKHAND

No. WM-II-CDA-207  
Date:15/02/2022

To,

All Executive Engineers,  
Public Works Divisions,  
(As per mailing list)  
Government of Jharkhand.

Subject: Criteria for issuance of Cheque Drawal Authority for Financial year 2022-23.

Sir,

On the above mentioned subject I am directed to intimate that criteria for issuance of Cheque Drawal Authority (C.D.A) to Works Divisions of Jharkhand for the Financial Year 2022-23 has been fixed as follows:-

1. In case of permanent Divisions

- (a) Monthly Accounts received upto March,2022 and accepted without objection by this office.  
(b) Revised Form -51 received for the month prior to the month for which Treasury Account has been received in this office.

2. In case of temporary Divisions

- (a) Proper Sanction for extension of life of Temporary Division has been received in this office.  
(b) Conditions as prescribed in 1(a) and (b) above.  
(c) When the sanction for extension of life of temporary division is received after April 2022, the monthly accounts and Revised Form-51 due at that time must have been received in this office.

3. A certificate must be attached with March 2022 monthly Accounts that no bank account is being operated in personal of any other capacity by any of the officials except as required by specific Centrally Sponsored Scheme ( CSS ) duly permitted by the Finance Department, Govt. of Jharkhand, in which case the relevant particulars and permission of the Finance Department, Govt. of Jharkhand are to be provided.

4. Statement of commitments on incomplete public works contracts as on 31<sup>st</sup> March 2022, downloaded from WAMIS in Excel Sheet in English and Hindi by all the Divisions may be sent to this office through email at **agaejharkhand@cag.gov.in** with copy to **satyaranjank.jhr.ae@cag.gov.in** latest by 25<sup>th</sup> April 2022. The Hindi version should be same as translated of English Version.

5. Time bound action plan to recover/adjust or write off of old and outstanding temporary advances to be submitted.

6. It was intimated to all departments of P.W.D. that monthly accounts are to be submitted by 10<sup>th</sup> of the following month. If the monthly accounts are not received within the prescribed period, complete in all respect, the C.D.A. will be cancelled. C.D.A. will also be cancelled for delay in submission of RF-51.

It is, therefore, requested that necessary instruction may be issued to all concerned officers so that Cheque Drawal Authority may be issued on time.

Yours faithfully,

Sr. Accounts Officer/WM

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