

प्रधान महालेखाकार (लेखा एवं हकदारी)  
झारखण्ड का कार्यालय, राँची  
OFFICE OF THE  
PRINCIPAL ACCOUNTANT GENERAL  
(A&E) JHARKHAND, RANCHI



No. WM-II/FL-27/CDA/ 191

Date: 27.02.2026

To,

All Principal Secretary/Secretary concerned,  
All Executive Engineers,  
Public Works Divisions,  
(As per mailing list)  
Government of Jharkhand.

Subject: Criteria for issuance of Cheque Drawal Authority for Financial year 2026-27.

Sir,

On the above mentioned subject, I am directed to intimate that Criteria for issuance of Cheque Drawal Authority (CDA) upto 31st March 2027 to Works Divisions of Jharkhand for the financial year 2026-27 has been fixed as follows: -

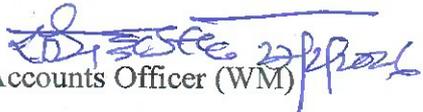
Cheque Drawal Authority may be issued to the Divisions, subject to the following criteria: -

1. Monthly Accounts upto March 2026 received and accepted without objection by this office.
2. Revised Form-51 received upto February 2026 without any objection.
3. 'Statement of Commitments on Incomplete Capital Works as on 31<sup>st</sup> March, 2026' as downloaded from WAMIS in Excel Sheet by all the Divisions, may be sent to this office in hard copy (duly signed by Executive Engineer) along with the Monthly Accounts of March 2026 as well as soft copy through email to [agaejharkhand@cag.gov.in](mailto:agaejharkhand@cag.gov.in) with a copy to [duttaa.jhr.ae@cag.gov.in](mailto:duttaa.jhr.ae@cag.gov.in) latest by 25<sup>th</sup> April 2026. The translated 'Name of the Work' in Hindi and English should be identical.
4. Time bound action plan to recover/ adjust or write off old and outstanding temporary advance, should be enclosed.
5. The Monthly Accounts for the month of March-2026 may also accompany a certificate stating "No bank account is being operated in personal or any other capacity by any of the officials/ personnel except as required by specific Centrally Sponsored Scheme (CSS) duly permitted by the Finance Department, Govt. of Jharkhand.

6. It is to also be intimated to all departments of P.W.D. that monthly accounts are to be submitted by 5<sup>th</sup> of the following month. If the monthly accounts, complete in all respects, are not received within the prescribed period, the CDA will be liable to be withheld. CDA may also be withheld for delay submission of RF-51.
7. In addition to the above, **in case of temporary divisions**, proper sanction of extension of life of Temporary Division is required to be received in this office for issuing of Cheque Drawal Authority. When the sanction of extension of life of temporary division is received after April 2026, the monthly accounts and Revised Form-51 due at that time must have been received in this office.

It is therefore, requested that necessary instruction/(s) may be issued to all concerned officers for compliance of the aforesaid Criteria/Instructions so that Cheque Drawal Authority may be issued in a timely manner.

Yours faithfully,

  
Sr. Accounts Officer (WM)