

Purple Lotus

Knowledge towards excellence

REGIONAL TRAINING CENTRE, BENGALURU INDIAN AUDIT AND ACCOUNTS DEPARTMENT

The Regional Training Centre (RTC), Bengaluru is one of the two Regional Training Centers besides ten Regional Training Institutes of the Indian Audit & Accounts Department. This Training Centre caters to the training requirements of nine user offices of Indian Audit & Accounts Department located in Karnataka. RTC, Bengaluru has been identified as Knowledge Resource Centre in the Area of Information Technology. The administrative control of this center is with O/o. Principal Director of RTC, Bengaluru



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BENGALURU PALACE

Bengaluru Palace, built in the year 1944 by Wodeyar dynasty is adored for magnificent woodcarvings and Tudor-style architecture. The historical monument is one most visited tourist attractions in Bengaluru. The interiors are made beautiful with impressive 19th century paintings.

“Anyone who stops learning is old, whether at twenty or eighty. Anyone who keeps learning, stays young.”

Henry Ford

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From Principal Director's Desk



On the outset I wish all our readers a very Happy New Year 2023.

It gives me great pleasure in bringing out the third edition of the newsletter for the period from October 2022 to December 2022 showcasing the initiatives and achievements of Regional Training Centre, Bengaluru.

RTC Bengaluru has conducted Seven (7) General Courses with 130 participants, Three (3) IT courses with 47 participants.

The Mid Career Training Programme (MCTP) Level 2 (1 Batch) and MCTP 3 (2 Batches) has been conducted successfully. The participants of MCTP were taken on field visits to Hindustan Aeronautical Ltd. Bengaluru, Environmental Management and Policy Research Institute, Bengaluru, and Institute of Wood Science Technology, Bengaluru to widen the sphere of knowledge.

RTC Bengaluru has strived to impart quality training to its trainees. As a step towards it, we have acquired a Table Tennis set, two sets of Carom boards to fulfil the Recreational aspects of participants. The participants are encouraged to use our library which is equipped with Technical books as well as the recreational facilities during lunch break. Since then RTC has received stupendous feedback from the participants.

I thank all the user offices for their continued support and cooperation in enabling this office to achieve all its endeavors. I also take this opportunity to thank and appreciate the efforts taken by the faculties and staff of RTC for smooth functioning of this office.

We look forward to your inputs and remarks if any on this newsletter for further improvement.

Regards

Deepna Gokulram, IA&AS

GENERAL COURSES

Mid-Career Training Programme (MCTP)



*PDA RTC Bengaluru with
MCTP Level 2 (Batch 4) Trainees*

MCTP Level-2 (Batch 4)

This course was conducted from 10.10.2022 to 17.10.2022. There were 15 AAOs from O/o AG (A&E), AG (Audit II) and F&C Audit office.

The course contents included sessions on Soft skills, viz., values, motivation, group dynamics, gender sensitization and POSH Act, communication skills, morale issues, and code of ethics and role of personality. The training covered academic/core topics viz., public finance, budget, financial and capital markets, basics of environment, environmental issues, sustainable development goals and information technology topics, viz., Audit in IT environment, IT Act, Big data, data analytics, cyber security, CERT-In, etc. The trainees were taken on a field visit to Hindustan Aeronautics Limited, Bengaluru on 14.10.2022.

MCTP Level-3 (Batch 2)

This training was held from 23.11.2022 to 30.11.2022 which consisted of twenty six (26) participants from user offices of AG (A&E), PAG(Audit I), PAG(Audit II), PDA(Central), F&C Audit and SWR Audit. Nine (9) sessions were imparted by IA&AS and IRS officers.

The Course content of MCTP Level-3 programme include sessions with a combination of soft skills and departmental core topics viz., analytical thinking, communication skills, time and stress management, team management, role change management, tactful behavior, public expenditure, stakeholders engagement, e-office, environmental governance and IT topics on Auditing in IT environment and National IT policy.

Mr. Nethrapal MS, IRS, Additional Commissioner of Income Tax, Bengaluru held sessions on Team management. Mr. Prinson Varghese, IAAS, DAG, O/o AG (A&E), Karnataka conducted sessions on internal control and environmental governance. Mr. Vigneshwaran, IAAS, DAG (Admn) O/o AG (A&E), Karnataka conducted session on governance, risk and compliance management. Mr. N N Subramanian, IAAS, Director (CEDAR & GST), O/o PD(C), Bengaluru held sessions on public expenditure and revenue system.

On field visit the participants were taken to Environmental Management and Policy Research Institute (EMPRI), Bengaluru.

GENERAL COURSES

MCTP Level-3 (Batch 3)

The training sessions were conducted from 12.12.2022 to 19.12.2022 comprising eighteen (18) participants.

Guest Faculty, CA Mr. K S Ravi, imparted lectures on analytical thinking.

Mr. Nethrapal MS, IRS, Additional Commissioner of Income Tax, Bengaluru held sessions on Team management. Mr. P Somashekhar, IAAS, Director, (Admn) O/o PD (C), Bengaluru imparted sessions on internal control. Mr. Arun kumar V M, IAAS, Director (Rep) O/o MAB Karnataka held sessions on environmental governance.

Mr. N N Subramanian, IAAS, Director (CEDAR & GST), O/o PD(C), Bengaluru held sessions on public expenditure and revenue system. The participants were taken on field visit to Institute of Wood Science and Technology, Malleshwaram, Bangalore.

OTHER TRAININGS

Administrative Issues (Batch 2)

The training was conducted from 18.10.2022 to 21.10.2022 comprising eighteen (18) participants. Topics included CCS (CCA) Rules, CCS (Conduct) Rules, Pay Rules, Leave Rules, TA/LTC rules, e-Office, PFMS & iBEMS. A Role play on 'Leave rules' and 'CCS(Conduct) Rules' was done by participants as a part of the training.

At the end of the training, evaluation was done using 'Kahoot Quiz', being an initiative towards reducing usage of paper.

Training on Works Audit

Training on Works Audit was conducted from 09.11.2022 to 11.11.2022. Fifteen (15) participants attended the training. Sessions on Work Estimate, Tender Process, Closure of Contracts, Execution of Works, Land Acquisition, CPWA code, were taught by departmental faculties.

Training on Commercial Audit



**Guest Faculty Mr. Harinatha Reddy, Sr. AO,
O/o PAG(Audit II), Bengaluru**

Training on Commercial Audit was conducted from 28.12.2022 to 30.12.2022 comprising 25 officials and officers. Guest Faculty, CA Mr.K S Ravi, imparted lectures on Standards on Auditing by ICAI, reporting of financial statements including CARO and Internal financial Controls. Mr. Harinatha Reddy, Sr. Audit Officer, O/o. PAG (Audit II), Bengaluru, imparted lecture on reporting aspects of Commercial PSUs and COPU.

IT COURSES

MS Word and PowerPoint

A training on MS Word and PowerPoint was conducted from 17.10.2022 to 21.10.2022. There were 17 participants from different user offices. The sessions included topics on modifying and creating templates, formatting/updating Charts, manipulating data for charts, restricting permissions etc. The sessions concluded with a Quiz on Word and PowerPoint.

Audit on IT Environment (Including IDEA)

The training was held from 23.11.2022 to 30.11.2022 and there were 18 participants. The training included topics on Field manipulations, Statistical sampling in IDEA. An overview of SQL Queries in Oracle was also imparted in this training.

Advance MS Excel

The training was held from 12.12.2022 to 16.12.2022 and there were twelve (12) participants. The training included topics on creating Date Functions, Vlookup, Referencing of cells, Financial Functions, Pivot Table, Slicer and charts, Power Query & Data Cleaning etc.



Advance MS Excel

A good teacher can inspire hope, ignite the imagination, and instill a love of learning.

– BRAD HENRY

ADMINISTRATION

Rashtriya Ekta Divas



Pledge was taken on 31.10.2022 on the occasion of 'Observance of Rashtriya Ekta Divas'

COMMUNITY TIME & RECREATIONAL FACILITIES

RTC, Bengaluru procured Table Tennis sets and Carrom board in order to provide recreational facilities to the participants as well as the faculties visiting the RTC



PHOTO GALLERY



Mr. Nethrapal, IRS - Team Management training



Guest Faculty, CA K S Ravi, being introduced for imparting lectures on Standards on Auditing by ICAI,

**COURSES CONDUCTED DURING THE
PERIOD FROM 01.10.2022 TO 31.12.2022**

Sl. No	Name of the training course	From	To	No. of trainees	Course ratings
General Courses					
1.	MCTP level 2 (Batch-4)	10.10.2022	17.10.2022	15	4.8
2.	Administrative Issues (Batch-2)	18.10.2022	21.10.2022	18	4.8
3.	Works Audit	09.11.2022	11.11.2022	15	4.6
4.	MCTP level 3 (Batch-2)	23.11.2022	30.11.2022	21	4.7
5.	E-office (Batch-2)	28.11.2022	28.11.2022	21	4.7
6.	MCTP level 3 (Batch-3)	12.12.2022	19.12.2022	17	4.3
7.	Commercial Audit	28.12.2022	30.12.2022	23	4.7
		Total		130	
IS Courses					
1.	MS Word and PowerPoint	17.10.2022	21.10.2022	18	5
2.	Audit in IT environment (including IDEA)	23.11.2022	30.11.2022	17	4.7
3.	MS Excel Advanced	12.12.2022	16.12.2022	12	4.8
		Total		47	

INTERNAL AND EXTERNAL FACULTY
Internal Faculty

Sl. No	Name of Faculty	Designation	Sl. No	Name of Faculty	Designation
1	Mr. Surinder Kumar Garg	Sr.A.O (Admn & Core faculty -Gen)	5	Ms. Veena Sudhir Naik	A.A.O (Core faculty IS & KC)
2	Ms. Meena P. V.	Sr.A.O (Core faculty -Gen)	6	Mr. Arvind Kumar	A.A.O (Admn-RTC)
3	Mr. Anand J. J. S	Sr.A.O (Core faculty- IS & KC)	7	Ms. Suma KR	A.A.O (Core faculty - Gen)
4	Ms. Sowmini S	Sr.A.O (OIOS)	8	Mr. Ganta Srikanth	A.A.O (Core faculty IS & KC)

INTERNAL AND EXTERNAL FACULTY**External faculty**

Sl. No	Faculty name	Designation	Sl. No	Faculty name	Designation
1	Mr. Nethrapal M S, IRS	Additional Commissioner of Income Tax, Bengaluru	6	Ms. Hema N	Research Scientist, Environmental Management & Research Institute, Bengaluru
2	Ms. Neeta Baidur	Counselor and soft skill trainer, Bengaluru	7	Mr. Shivakumar, IFS	Extension Officer, Institute of Wood Science & Technology, Bengaluru
3	Ms. T N Srividya	Income Tax Officer, NADT-Regional Centre, B'lore	8	Mr. K S Ravi	Chartered Accountant, Bengaluru
4	Ms. Nathalia Helen Lobo	Income tax Officer, NADT-Regional Centre, B'lore	9	Dr. Suma Rani SN	Training Associate, Environmental Management & Research Institute, Bengaluru
5	Mr. Ranganath MA	Founder, Roots Cyber Law Firm, Bengaluru	10	Mr. Subrahmanian SV	HR Consultant, Bengaluru

Serving IAAD Faculty

Sl. No	Name of Faculty	Designation	Sl. No	Name of Faculty	Designation
1	Dr. Arun Kumar V M	Director, O/o. PD Comml. Audit & MAB, Bengaluru	9	Ms. Shanthi M	Senior Audit Officer, O/o. PD Comml. Audit & MAB, Karnataka
2	Mr. Vigneshwaran K	Deputy Accountant General/Admn, O/oAG(A&E), Karnataka	10	Ms. Sobha G Varior	Senior Audit Officer, O/o. PDA(Central), Karnataka
3	Mr. Subramanian N	Director/CeDAR, GST & Direct Taxes, O/o. PDA (Central), Karnataka	11	Mr. Rajesh MS	Senior Audit Officer, O/o. PAG (Audit II), Karnataka
4	Mr. Prinson Varghese	DAGAG(A&E), BG	12	Ms. Saikrupa Nalkur	Senior Audit Officer, O/o. PAG (Audit II), Karnataka
5	Ms. Kavitha B	Senior Audit Officer, O/o. PAG (Audit I), Karnataka, Bengaluru	13	Mr. Syed Masood	Senior Audit Officer, O/o. PAG (Audit I), Karnataka, Bengaluru
6	Ms. Beena Thomas	Senior Audit Officer, O/o. PAG (Audit I), Karnataka	14	Mr. Viswanath V	Secretary to PAG (Audit II), O/o. PAG (Audit II), Karnataka
7	Mr. Dattaraj B S	Senior Audit Officer, O/o. PAG (Audit II), Karnataka	15	Mr. Sugunakar Naidu L,	Assistant Audit Officer
8	Mr. Ambreesh Rai	Senior Audit Officer, PDA(Central)	16	Mr. Shlok Srivastav,	Assistant Audit Officer (P)

PARTICIPANTS

MCTP Level 2(Batch-4)

The field trip to HAL, all session's especially. Financial Markets, POSH Act, Effective Communication, Public Finance, Big Data Analytics, Code of Ethics & SDGs. The faculty who handled the course were very informative and interactive. The concept of field trip was very refreshing

MCTP Level 3 (Batch 2)

Team Management, Stress management, Fiscal policy and Taxation were best rated topics

MCTP Level 3 (Batch 3)

The Sessions in the concept of Analytical Management, Time Management, Stress Management, Team Management (the Examples given) are really outstanding. The most striking aspect is the FIELD VISIT which was really a refreshing thing. The Choice of IWST is really excellent and I certainly feel that in future also, the participants can also be taken to that place.

MS Word and PowerPoint

I liked the way of execution of the concepts and giving opportunity for learning in our own speed. This training cleared my confusions in MS Word-formatting text- table & mail merging. I learnt new concept track change and reference marking. The demo by all of us was enjoyable. Interested in more courses.

Audit in IT Environment

Very well planned and delivered. Thank you so much RTC. Expectations are fulfilled. The approach of the teachers, they made it so lively

MS Excel Advanced

Friendly approach by the faculty and their willingness to help us at every point of difficulty & well versed in their field. All the concepts were made clear in very easy manner. Many new things were introduced that would be helpful in our future. Faculty came to every student if they had any task and personally cleared all the doubts

FEEDBACK



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