



REGIONAL TRAINING INSTITUTE

JAIPUR

JANUARY 01 2022

NEWSLETTER

Trainings in the third quarter of 2021-22
Induction training Phase-II for newly recruited AAOs
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लोकहितार्थं सत्यनिष्ठा
Dedicated to Truth in Public Interest

Trainings in the third quarter of 2021-22

In the third quarter of 2021-22, RTI conducted, 04 General Courses and 03 EDP course (Annex A). These courses received average grading of 4.52 and 4.69 respectively. Total 164 participants from 17 user offices attended General courses while 58 participants from 15 offices participated in the EDP course.

The training sessions were handled by core faculty of the Institute, senior officers of IA&AD, group officers, serving / retired Senior Audit Officers and external experts.

Induction training Phase-II to newly recruited AAOs

Induction training course (Phase-II) for Assistant Audit Officers (P) conducted between 02 September 2021 and 30 November 2021; 45 Asst. Audit Officers from 06 user offices DGA, Central Receipt; PDA, Infrastructure; PDA, Health, Education and Skill Development; Pr.AG (Audit) Delhi; PDA, Environment and Scientific Departments; and PDA, Industry and Corporate Affairs participated in the induction training program.

Lectures on functions of IA&AD, office procedure, ISSAI, effective communication, gender mainstreaming, RTI & Legal matters, disciplinary actions, GST, OIOS, e-office, Performance and thematic audit, outcome based audit, PPP Audit, Audit of Finance Financial Planning, overview of IT system and IT tools in audit, cyber security etc. were conducted. Weekly assessment tests were also conducted during the training period.

1. At request of user offices a half day experience sharing workshop on “how to conduct online financial audit” was organized with the support of the office of AG (Audit-I) Rajasthan. In addition, the RTI conducted courses on e-office for user offices in addition to the courses in the calendar.

2. MCTP Phase-IV Structured Training Module was developed in collaboration with RTI, Mumbai

In keeping with instructions during the last months of the quarter RTI started a mix of online and onsite classes after a hiatus of nearly a year and three quarters.

Upcoming courses (Forth quarter 2021-22)

| <i>Sr. No.</i> | <i>Name of the training course</i> | <i>Duration</i> |
|------------------------|---|--------------------------|
| <i>General Courses</i> | | |
| 1 | Accounting Standards including Ind. AS | 03.01.2022 to 07.01.2022 |
| 2 | All India Workshop on Draft Paragraphs | 10.01.2022 to 12.01.2022 |
| 3 | Financial Audit of PSUs and other entities preparing accounts on commercial basis | 17.01.2022 to 21.01.2022 |
| 4 | All India Seminar on Performance Audit | 27.01.2022 to 28.01.2022 |
| 5 | Workshop on Goods and Services Tax | 07.02.2022 to 11.02.2022 |
| 6 | Contract Management | 14.02.2022 to 18.02.2022 |
| 7 | Audit of IT Systems | 28.02.2022 to 04.03.2022 |
| 8 | Financial Audit of PSUs and other entities preparing accounts on commercial basis | 07.03.2022 to 11.03.2022 |
| 9 | Audit Evidence, Documentation & Reporting | 14.03.2022 to 16.03.2022 |
| <i>IS Course</i> | | |
| 1 | Course on e-Office | 05.01.2022 to 07.01.2022 |
| 2 | Course on e-Office | 20.01.2022 to 22.01.2022 |
| 3 | Data Analytics, Visualization and Presentation Skills | 31.01.2022 to 04.02.2022 |
| 4 | Oracle PL (SQL) | 21.02.2022 to 25.02.2022 |
| 5 | Audit in IT Environment (Advanced Level Excel, IDEA and Knime) | 21.03.2022 to 26.03.2022 |

Web-based Courses

In our effort to promote training at own pace and time, new web based course on “**Basics of file Management System (E-office)**” has been uploaded on our website. Course on ‘Government e-marketplace (GeM)’ will be available on our website soon. All web-based courses developed till date are available at the following link

<https://cag.gov.in/rti/jaipur/en/course-material?catId=740>

E-learning video

E-learning video on using NIC email was prepared and sent to CAG’s office for approval and disseminated.

Regional Advisory Committee (RAC) meeting

The RAC members are required to meet twice in a year. Mid-term RAC meeting was held on 01 October 2021 to review the action on the recommendation of RAC of March 2021 and for approving the revised calendar of 2021-22 due to pandemic circumstances of COVID-19.

Knowledge Centre Activities

RTI Jaipur conducted outcome based audit between 18.10.2021 and 21.10.2021. RTI has planned to conduct All India seminar on Performance Audit between 27.01.2022 and 28.01.2022.

Acknowledgement

The institute thanks Sh Brijeshwar Prasad Tripathi, Sr AO, Office of AG (Audit-II), U.P. Lucknow for his contribution of article in the second edition of RTI Journal.

RTI Journal

The institute issued its second edition of RTI Journal ‘Focus’ in the month of October 2021. The articles in the Journal have been written keeping in view the clients served by this Institute, the cutting edge of audit namely Audit Offices and staff of IA&AD. This volume has articles on good practices in audit offices and guidance on practical auditing. The topics covered are:

- Conducting effective financial audit of Central/State Public Sector Undertakings / Autonomous Bodies.
- A case of sampling in an actual audit.
- Audit Report as a tool for planning and conduct of compliance audits.

Other initiatives

Hindi Karyashala

The institute invited Dr. Rakesh Sharma, Hindi Officer, National Institute of Oceanography, Goa to deliver online lecture in *Hindi Karyashala* organized by RTI on 21 December 2021. The faculty explained in detail, the Hindi Shikshan Yojana, protsahan yojana and various mobile applications on using Hindi and audio books on Hindi training.

Feedback on Training courses

Participants of Phase-II training of AAO (P)

There are many topics which were very good which included sessions on effective communication, data analytics sessions, sessions on investments and accounting sessions.

Sh. Md Tarique Farid,
O/o DGA, ICA, New Delhi

The course was indeed a necessary one for the freshers who have recently joined the department. The thing that I liked most was the way faculties put efforts in delivering the lectures with quality content.

Sh Vishal Rathi,
O/o DGA, ICA, New Delhi

The adjusting attitude of RTI. The DG (RTI) personally asked every participant what each of us wanted to learn and made sure that almost all the demands were fulfilled. That was very impressive and so kind.

Sh Rohan Prasad,
O/o DGA, E&SD, New Delhi

Participants of training on How to conduct online Financial and Compliance Audit

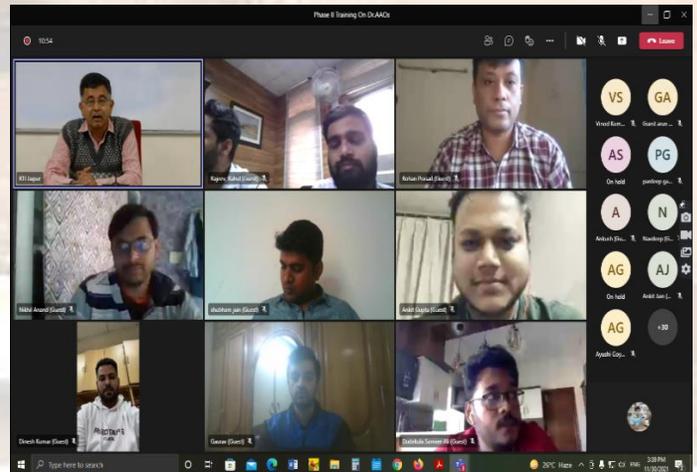
Faculty was good and the topicality of the course is relevant and contemporary.

Sh. Anil Kumar, Sr AO
O/o PDA, RC, New Delhi

Participants of training on Basics of File Management System(E-office)

Faculty was good and the topicality of the course is relevant and contemporary.

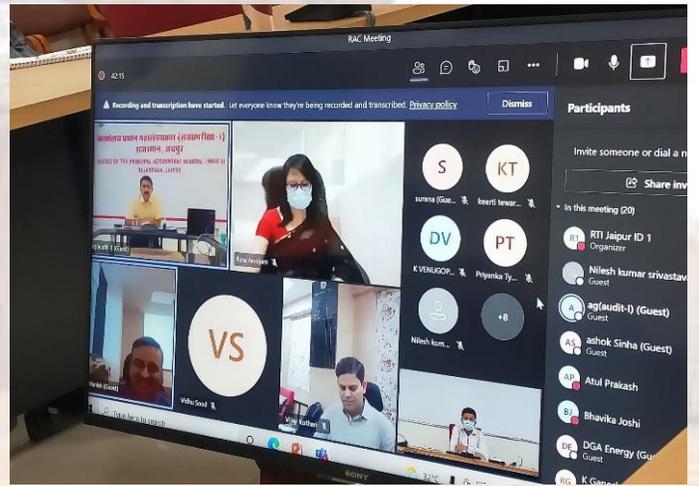
Sh. Ashok Gothwal Sr AO,
Branch: PDAC, Ahmedabad, Jaipur



Valedication of Phase-II training programme of AAO(P)



Onsite training organised for participants of offices located at Jaipur



Regional Advisory Committee meeting on 01.10.2021



Hi-tea organised in the welcome of Addl. Deputy CAG (Inspection)



Discussion on the design of training module for capacity building of Inspection wing of CAG

Annex A

Courses conducted between 01.10.2021 and 31.12.2021

| Name of the online training course | Period | No of trainees | Grading of the content | Faculty grading | Overall grading |
|---|--------------------------|----------------|------------------------|-----------------|-----------------|
| | | | Out of 5.00 | | |
| General Courses | | | | | |
| Induction Training for DRAAOs | 02.09.2021 to 30.11.2021 | 45 | 4.42 | 4.34 | 4.40 |
| All India Webinar on outcome based audit | 18.10.2021 to 21.10.2021 | 40 | 4.72 | 4.77 | 4.74 |
| Workshop on How to conduct online compliance and financial audit | 01.12.2021 to 01.12.2021 | 58 | 4.27 | 4.42 | 4.32 |
| Financial Audit of PSUs and other entities preparing accounts on commercial basis | 06.12.2021 to 10.12.2021 | 21 | 4.62 | 4.64 | 4.63 |
| IT Courses | | | | | |
| Basics of file Management System (e-office) | 02.12.2021 to 04.12.2021 | 25 | 4.78 | 4.81 | 4.79 |
| Audit in IT Environment (Advanced Level Excel, IDEA and Knime) | 13.12.2021 to 18.12.2021 | 17 | 4.69 | 4.79 | 4.73 |
| Audit in IT Environment (Medium Level Excel, IDEA and Knime) | 20.12.2021 to 24.12.2021 | 16 | 4.49 | 4.59 | 4.54 |

Annex B Our Faculty

External Faculty

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| Sh. P C Gupta, Retd. Professor, Statistics |
| Sh. Purushottam Khandelwal, Faculty, Indian Institute of Material Management, Jaipur |
| Sh. Chetan Prakash Mandawaria, Joint Director, PPP Cell, Govt. of Rajasthan |
| Sh. Raj Kumar Sharma , SE (MM), Jaipur Vidut Vitaran Nigam Limited, Jaipur |
| Sh. R.L. Solanki, Addl. Director, DoIT, Rajasthan |
| Sh. Yogendra Bagda, AAO, Directorate, Treasuries & Accounts, Govt. of Rajasthan |
| Sh. Vishnu Khandelwal, CA |
| Dr. N K Gautam, Faculty from INGAF |
| Sh. Kulvir Singh, Faculty from INGAF |
| Sh. Arun Shukla, Faculty from INGAF |
| Sh. Hariom, Faculty from INGAF |
| Sh. Mohit Kumar, Faculty from INGAF |

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|------------------------------------|
| Sh. Surendra Kumar Jain, Sr. AO |
| Sh. Shailendra Kumar Sharma, Sr.AO |
| Sh. Nirmalya Mukherjee , Sr. AO |
| Sh. Subodh Agarwal, Sr.AO |
| Sh. Jitendra Mishra, Sr.AO |
| Sh. Vaibhav Saxena, Sr.AO |
| Sh. Kamal Sahel, Sr.AO |
| Sh. Mukesh Dhingra, Sr.AO |
| Sh. Yogesh Aseri, Sr.AO |
| Sh. Amit Goyal, Sr.AO |
| Sh. Pradeep Narain Mathur, Sr.AO |
| Sh. Gaurav Kumar Prajapat, Sr.AO |
| Sh. Ravi Kiran V, Sr.AO |
| Sh. Badrinarain, AAO |
| Sh. Upendra Singh Rathore, AAO |
| Sh. Mukesh Shrimal, AAO |
| Sh. Gaurav Gupta, AAO |
| Sh. Naresh Kriplani, AAO |

Faculty from IA&AD

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| Ms. Atoorva Sinha, AG(Audit-II), Rajasthan |
| Ms. Narmadha R, Director |
| Sh. Sandeep Dabur, Deputy Director |
| Sh. Subramanian N N, Deputy Director |
| Sh. Adarsh Agarwal, DAG |
| Ms. Pushpalata , DAG |
| Ms. Laxmi Purohit, Retd. Sr.AO |
| Sh. S. M. Soral, Retd. Sr.AO |
| Sh. L B Sharma, Retd. Sr. AO |
| Sh. Hasan Askari, Retd. Sr.AO |
| Sh. Sunil Vasant Parwate, Retd. Sr.AO |
| Sh. Shankar Chauhan, Sr. AO |
| Sh. Sanjay Tiwari, Sr. AO |
| Sh. Deepak Sharma, Sr. AO |



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Regional Training Institute

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