

**Office of the Comptroller and Auditor General of India
9, Deen Dayal Upadhyay Marg - New Delhi
Knowledge & Capacity Building Wing**

No. 201/K&CB/F.319-2023kw

Dated 25th October 2024

Subject: Student Intern Programme (SIP)

1. The Comptroller and Auditor General of India has the mandate to carry out auditing and accounting functions as enshrined in Article 148 through 151 of the Constitution of India and CAG's DPC Act, 1971.
2. The need for an Internship Programme beneficial both to the Department and the Interns has been felt for quite some time. Accordingly, a 'Student Intern Programme' (SIP), which will provide a unique learning opportunity to the Interns giving them exposure to the functioning of the CAG of India and the Indian Audit & Accounts Department was announced in April 2019.
3. The SIP will be of 2-6 month's duration. Applications will be invited through the premier institutions as and when required. Eligible candidates may apply within 30 days from the date of circulation of the requirements.
4. The SIs will be assigned specific projects. They will be mentored by the concerned Principal Director/Director General.
5. The objective and salient features of the Intern Programme are given below:

Objective	<ul style="list-style-type: none">• The programme will provide a unique learning opportunity to the Interns giving them exposure to the functioning of the CAG of India and the Indian Audit & Accounts Department.• It is neither a job nor any such assurance for a job in the office of CAG of India or the Indian Audit & Accounts Department.
Eligibility	<ul style="list-style-type: none">• Candidates pursuing under graduation/ post-graduation / research in any discipline from recognised, reputed institutions, with stellar academic record are eligible to apply.
Preferred additional attributes	<ul style="list-style-type: none">• Candidates should be adept in Information Technology (IT) & Information Communication Technology (ICT) skills and possess good communication and interpersonal skills.
Age limit	<ul style="list-style-type: none">• Not more than 25 years of age.
Duration	<ul style="list-style-type: none">• 2-6 months. However, in case of engagements of SIs for more than 2 months which is the normal period of vacation, such engagements should be backed with a consent/certification from respective educational Institutions/Universities about a longer vacation or the requirement of a long duration internship.
Token remuneration	<ul style="list-style-type: none">• Token remuneration @ of Rs.12,000/- (all inclusive) per month, per intern payable on satisfactory completion of their internship and on submission of their Report/Paper.

Declaration of Secrecy	<ul style="list-style-type: none"> • Interns are required to furnish a declaration of Secrecy before commencement of the internship.
Logistics Support	<ul style="list-style-type: none"> • Interns will be provided with the necessary logistics support, i.e. office space and computer with internet facility.
Submission of Paper	<ul style="list-style-type: none"> • Interns will have to present to the concerned Head of the Functional Wing/Head of the Field office a Report/Paper on the assigned subject at the end of the internship.
Feedback	<ul style="list-style-type: none"> • Interns are mandated to give their feedback to the Head of the Functional Wing/ Head of Field Office, on their experience of the Programme.
Certificate of Internship	<ul style="list-style-type: none"> • Certificates will be issued to the interns on satisfactory completion of their internship and on submission of their Report/Paper.
How to apply	<ul style="list-style-type: none"> • The requirement will be notified through an advertisement on CAG's website. • Interested and eligible candidates may apply in the prescribed format (online link will be provided) within 30 days from the date of advertisement. • Candidates should NOT send any application by Post/Courier/Any other physical mode.
Selection process	<ul style="list-style-type: none"> • Applications screening • Personal Interview
Place of work	<ul style="list-style-type: none"> • The Place of work will be the CAG's office, New Delhi or any CAG's field offices located across India.

6. The terms and conditions of engagement of the Student Interns will be according to the C&AG's guidelines. The application form, guidelines, declaration of secrecy along with focus areas will be uploaded on C&AG's website www.cag.gov.in on circulation of requirements of SIs.

Sd./-
Sr. Administrative Officer
K & CB wing