

प्रधान महालेखाकार (लेखापरीक्षा)
का कार्यालय,
आंध्रप्रदेश, विजयवाड़ा - 520 002



OFFICE OF THE PRINCIPAL
ACCOUNTANT GENERAL (AUDIT),
ANDHRA PRADESH, VIJAYAWADA – 520 002

No. PAG(Au)/AP/Admn-I/HR-II/Dept./F-47 Vol-II /2024-25/

Date:22-01-2025

सूचना सं./NOTICE No.66

Applications are invited from willing AAOs borne on cadre control of O/o PAG (Audit), Andhra Pradesh only to work on deputation basis in O/o Regional Capacity Building & Knowledge Institute, Mumbai. The details are as follows:

ORGANISATION	O/o Regional Capacity Building & Knowledge Institute, Mumbai
POST	1. Assistant Audit Officer (Admn) 2. AAO (CKR- Central Knowledge Repository)
DEPUTATION TERMS	On usual terms of deputation issued by Govt. of India, Ministry of Personnel, vide DoPT OM No. 6-08-2009-Estt. (Pay-II) dt 17-06-2010 as amended from time to time.
PERIOD OF DEPUTATION	Initially for a period of three years
ELIGIBILITY GRADE	<p>For post 1: Officials holding the post of Assistant Audit Officer or SAS passed candidates awaiting promotion: Working Requirements: To assist SAO (Admn.) in the following administrative functions: 1. Administration and Establishment in RCBKI, Mumbai including Establishment functions, including operating PFMS and iBEMS, Gash Management 2. Personnel management, including supervision of outsourced personnel. 3. Timely tendering as per due procedure, sourcing through GeM/GISO, contract and stores management 4. Interacting with CPWD on building and maintenance 5. Hostel Management. 6. Supporting training programmes (including IA & AS and international participants) 7. Any other work assigned by Director General, RCBKI, Mumbai.</p> <p>For post 2: Officials holding the analogous post on regular basis: Working Requirements: 1. All Knowledge Centre related works viz. preparation of 'Case Studies', Research Papers', 'STMs' and other study materials and 'Coordinating All India Training Programs on Knowledge Centre Topics'</p>

2. Vetting and improving the knowledge entries received from various offices of IAAD on CKR topics assigned to this Institute.

3. Taking sessions in the Institute.

4. Coordinating other training programs and assisting/performing other training related activities as and when directed.

Note: 1) The applicants with 56 yrs. of age or above should not apply.

2) Employees who are working on deputation in this office are not eligible to apply for this deputation.

Applications with bio-data in duplicate should reach Administration Section through Group Officer on or before **24.01.2025** for further action. Applications received after due date will not be considered.

TADI RAMA PRASAD

SENIOR AUDIT OFFICER (ADMN-I)

Distribution:

1. SAO/IS Wing- *for placing on office website*
2. Hindi Anubhag-*for translation.*