

OFFICE OF THE Pr. ACCOUNTANT GENERAL (A&E), GUJARAT, NR. ISHWAR  
BHUVAN, NAVRANGPURA, AHMEDABAD-380009

No. WM.1/38(3)/Addl/T&P/.

Dated :20/11/2020

**OFFICE ORDER NO WM-I/ 95 Date:-20/11/2020**

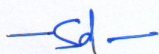
**Subject : Criteria for entrustment of the additional charge of vacant divisions for 2020-21**

After Annual general transfer/posting of the Divisional Accountant Cadre for the year 2020, there are 31 vacant PW divisions in which regular Divisional Accounts Officers could not be posted due to shortage of staff in the cadre.

Keeping in view the latest guidelines issued by Headquarters Office vide Confidential letter No.502-Staff(Appt)/131-2015 dated 20/3/2015 circumstances, administrative convenience, balance in the workload and experience of the officer the Committee recommends following criteria for entrustment of the additional charge of vacant divisions :

1. As far as possible officers will be entrusted additional charge of the appropriately graded divisions of the station/nearby station of their regular charge.
2. As far as possible all efforts will be made to accommodate the officers at the station/nearby station of their regular charge for entrustment of additional charge subject to availability of vacant division and administrative exigencies.
3. The geographical location of the vacant division, connectivity i.e transportation to facilitate easy movement for the concerned official from regular division to vacant division will also be considered.
4. The Committee will make all efforts to see that the officer has to travel minimum distance for additional charge.
5. Officials retiring within 6 month will not be considered for additional charge.
6. Divisional Accountant having less than 3 years regular posting experience and Divisional Accountants on deputation will not be generally considered for additional charge.
7. Additional charge of more than one division to one officer will be avoided unless absolutely essential under the circumstances. In cases where additional charge of more than one division is entrusted, seniority and suitability of the officers at the station or nearby station, as the case may be, will be given top priority. In cases of additional charge of more than one division, if unavoidable, it will be the effort to entrust additional charge of lighter divisions (Medium and light) to maintain balance in the workload of the officer.
8. If appropriate category officer is not available at the station, a higher / lower category officer from station/nearby station will be considered as per suitability.
9. In case of any deviation in respect of above criteria detailed reason will be recorded.

(Authority: PAG's orders.dated 20/11/2020)

  
Sr.Accounts Officer/WM-I



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**List of Vacant Divisions/Divisions For Additional Charge 2020-21**

SL. NO	VERY HEAVY DIVISIONS
1	IRRIGATION DIVISION AMRELI

SL NO.	HEAVY DIVISIONS
1	DAHOD IRRIGATION DIVISION DAHOD

SL NO.	MEDIUM DIVISIONS
1	GIR SOMNATH IRRIGATION DIVISION VEERAVAL (IDP IN ABEYANCE)
2	IRRIGATION DIVISION RAJKOT
3	WATRAK PROJECT CANAL DIVISION MODASA
4	IRRIGATION DIVISION PETLAD, ANAND
5	IRRIGATION DIVISION HIMMATNAGAR
6	DAMANGANGA CANAL DISTRIBUTORY DIVISION -3 (BALITHA), VAPI

SL NO.	LIGHT DIVISIONS
1	PANAM IRRIGATION DIVISION GODHARA
2	IRRIGATION DIVISION JAMNAGAR
3	SURENDRANAGAR IRRIGATION DIVISION, SURENDRANAGAR
4	SALI NITY CONTROL DIVISION PORBANDAR ( IN ABEYANCE)
5	IRRIGATION DIVISION JUNAGADH
6	KACHCHH IRRIGATION DIVISION BHUJ
7	HIGH COURT ELECTRICAL DIVISION AHMEDABAD
8	PROJECT CONSTRUCTION DIVISION — 3, HIMMATNAGAR
9	IRRIGATION PROJECT DIVISION —IV, RAJPIPLA
10	R&B ELECTRICAL DIVISION-II, AHMEDABAD
11	SALINITY CONTROL DIVISION BHUJ
12	GUJARAT ENGINEERING RESEARCH INSTITUTE VADODARA
13	WATER RESOURCES INVESTIGATION DIVISION AHMEDABAD
14	IRRIGATION PROJECT DIVISION- 2 BODELI
15	SALINITY CONTROL DIVISION JAMKHAMBALI YA, DEV BHOOMI, DWARKA (SCD JAMNAGAR)
16	IRRIGATION EARTHEN DAM DIVISION AHMEDABAD
17	EXPRESS WAY DIVISION NO. 1 AHMEDABAD
18	CENTRAL WORKSHOP DIVISION AHMEDABAD
19	MECHANICAL R&B DIVISION VADODARA
20	PIPELINE PROJECT DIVISION NO. 1 CHHOTAUDEPUR
21	SAURASHTRA PANCHAYAT SURVEY DESIGN & QUALITY CONTROL JAMNAGAR
22	CITY R&B (RENT) AHMEDABAD
23	MECHANICAL R&B DIVISION, RAJKOT