

कार्यालय प्रधान महालेखाकार (लेखापरीक्षा) असम ,बेलतला ,गुवाहाटी-781029  
OFFICE OF THE Pr. ACCOUNTANT GENERAL (AUDIT), ASSAM, MAIDAMGAON,  
BELTOLA, GUWAHATI –781029

No. AG(Au)/ISW/E-waste/01/2019-20-Part(1)

Date: 14.12.2023

**AUCTION NOTICE**

**Sub: Disposal of e-waste – obsolete and unserviceable computer hardware and peripherals etc.**


It is hereby notified for the information of General Public that the obsolete and unserviceable hardware items (List enclosed as Annexure – III) of this office will be sold by public auction on 29-12-2023. The auction will be held in the premises of this office.


**Schedule of Auction**


Sl. No.	Description of items	Details
1.	Date of publishing of Auction Notice on CPPP and Office Website	14-12-2023
2.	Date & Time for Inspection of items by prospective bidders	18-12-2023 to 19-12-2023 (14:00 hours to 16:00 hours)
3.	Last Date for Submission of Pre-Qualification documents by interested bidders	26-12-2023 up to 11:30 hours
4.	Scrutiny of documents by Disposal Committee	26-12-2023 to 28-12-2023
5.	Intimation to eligible bidders for participation in Auction	28-12-2023
6.	Date of Conduct of Auction	29-12-2023

**1. Eligibility Criteria**

- The bidder must be registered as a Recycler/Re-processor/Dismantler of e-Waste with Central Pollution Control Board, Ministry of Environment and Forests, Government of India or with the State Pollution Control Board or State Governments dealing with E-waste etc. **Bids received from non-registered firms will be summarily rejected.**
- The bidder must not be Blacklisted by any Department of the Government of India or of any State/ or by any PSU /Autonomous Organisation of Government. An Undertaking regarding non-blacklisting of the bidder by any Government Organization must be furnished by the bidder in the tender document in the format given in Annexure - II. Bids without undertaking above will not be considered.
- The bidder should have a valid GST registration with appropriate Ministry/Departments of the Govt.of India/State Govt.

  
AAO (Entake)  
Member.

  
14/12/23  
Sr AO (AMG-II).  
Member

  
14/12/2023  
DAG (AMG-II)  
Chairman.



## **2. Inspection of Items**

The inspection of the listed items can be done by the prospective bidders or their authorized representatives at IS&DA Section, O/o the Principal Accountant General (Audit), Beltola, Guwahati – 781 029 between 14:00 hours to 16:00 hours from 18-12-2023 to 19-12-2023. Queries can be raised during the inspection period. No further queries shall be entertained after the above inspection.

## **3. Earnest Money Deposit (EMD)/Bid Security**

The prospective bidders are required to deposit ₹ 700/- (Rupees Seven Hundred Only) in the form of Bank Draft drawn in favour of PAO, O/o the Pr. Accountant General (A&E), Assam, Beltola, Guwahati 781 029 as Earnest Money and the same has to be sent along with pre-qualification documents.

## **4. Minimum Reserve Price**

The minimum Reserve Price for the bid as declared by the committee nominated for the purpose shall serve as the opening bid price.

## **5. Procedure for Submission of pre-qualification documents**

(a) The Bidders have to submit duly filled up Annexure – I, II, IV and EMD with self-attested copies of PAN, GST and CPCB/SPCB issued registration for dismantler/re-processor/recycler in sealed envelopes superscribed "Pre-qualification documents for Disposal of E -Waste" addressed to the Senior Deputy Accountant General (Admn), O/o the Principal Accountant General (Audit), Beltola, Guwahati – 781 029. The same must be submitted either by hand or by post so as to reach on or before 26-12-2023 upto 11:30 hrs. Documents received after the closing date and time prescribed shall NOT be accepted under any circumstances.

(b) Pre-qualification documents of all the participants shall be scrutinised by the Disposal Committee following which the eligible participants alone shall be intimated by 28-12-2023 to participate in the auction.

## **6. Conduct of Auction**

(a) The auction shall be conducted for the whole bulk of items listed in Annexure-III

(b) The auction shall be conducted on 29-12-2023 at 11:00 hours in the presence of eligible bidders and Disposal Committee members.

(c) Auction will start from the Minimum Reserve Price and proceed with next higher bids and ultimately be sold to the highest bidder.

(d) EMDs in respect of unsuccessful bidders shall be returned back through due process.

## **7. Payment**

The successful bidder will be required to deposit 25% of entire quoted/ offered amount on the day of auction and balance amount within 2 (two) working days (after receipt of acceptance letter) in the form of Bank Draft drawn in favour of PAO, O/o the Pr.



Accountant General (A&E), Assam, Beltola, Guwahati 781 029, failing which, the contract is liable to be cancelled.

#### **8. Lifting of disposed E-waste Computer Hardware**

- (a) The successful bidder shall be required to lift all e-waste obsolete/unserviceable items listed under Annexure-III from the designated place of auction, within two (02) working days after depositing the full amount.
- (b) In case, the successful bidder deposits the full amount within the stipulated period but fails to lift the articles in the scheduled time, this Office shall not take responsibility for safe custody of the articles.
- (c) While lifting the items, it shall be ensured by the bidder that no damage be caused to the existing property of this Office or any other Offices in the premises while removing the materials from the site. Any loss/ damage to the property of this Office or any other Offices in the premises or injury or personal accident suffered by any person due to negligence or action of the successful bidder or his authorized worker/supervisor will be borne by the successful bidder and are liable to be indemnified.
- (d) Goods/material will be removed under the supervision of designated Officer(s) of this Office. Materials will have to be removed within the time stipulated in the Acceptance Letter. No extension of time will be given under ordinary circumstances. However, extension of time may be granted provided convincing and satisfactory reasons for such delay is given in writing by the successful bidder. Delay, beyond the stipulated time, may entail cancellation of the award/ order.
- (e) All the charges i.e. loading, unloading and transportation to be incurred in course of lifting of items from the designated place shall be borne by the successful bidder.

#### **9. Submission of Undertaking for Disposal of E-waste**

The successful bidder shall submit an undertaking (**Annexure - IV**) that e-waste items out of old/obsolete/unserviceable computer hardware etc. will be stored/processed/disposed off as per Rule 11 of Chapter IV of e-Waste (Management and Handling) Rules, 2022.

#### **10. Other Terms and Conditions:**

- 1) In the event of failure of the successful bidder to lift the items in the stipulated time frame, legal action may also be initiated. Further, the bidder will be blacklisted for further business with this office and the contract will be awarded to next highest bidder to lift the item(s) at HI rate(s).
- 2) If a firm violates any of these terms & conditions, the firm shall be blacklisted and legal action may be initiated.

*Handwritten signature*  
14/12/23

**Senior Deputy Accountant General (Admin.)**

**Annexure-I**

**Details of the Bidder / Participant in the Auction of E-waste - obsolete/ unserviceable  
Computer Hardware & Peripherals etc.**

Sl. No.	DESCRIPTION	INFORMATION	
1	Name of the Firm (Agency) Company		
2	Address of the Firm/ Agency/Company (Enclose copy of address proof)		
3	Contact Details of the Firm/Agency	Telephone Mobile No.	
		FAX No.	
		E-Mail ID	
4	Name of Proprietor/Partners/Directors of the Firm/ Agency		
5	Other Details (Enclose Copy)	PAN No.	
		GST Registration No.	
		Registration Certificate No. issued by Centre/ State Pollution Control Board	

**Date:**

**Signature of Authorized Signatory with stamp  
(Name of the person)**



**ANNEXURE-II**

**Auction for Disposal of E-waste - obsolete/ unserviceable Computer Hardware & Peripherals etc.**

**UNDERTAKING**

I/We \_\_\_\_\_ do hereby solemnly affirm and declare that the My/ Our firm /company/ business entity is not blacklisted by any Government Department/ Public Sector Undertakings/Autonomous Organization etc. or prosecuted by any court of law.

**Date:**

**Signature of Authorised Signatory with stamp  
(Name of the Person)**

**Annexure III**

**LIST OF OBSOLETE/UNSERVICEABLE COMPUTER HARDWARE AND PERIPHERALS ETC. FOR DISPOSAL**

Item No.	Particulars of stores		Quantity
	Item Name	Make	
[1]	[2]	[3]	[5]
1	UPS	HCL	2
	(28 nos.)	IBALL	6
		MICROTEK	1
		BETTER POWER	7
		SUPERCOMP	2
		APC	2
		Cyber Power	4
		Elnova	4
2	Server		
	(2 Nos.)	HCL Infiniti Global line server	2
3	Switch		
	8 Port (1 No.)	Dlink	1
	16 Port (1 No.)	DAX	1
	24 Port (3 Nos.)	Dlink	2
		Superstack	1
4	PC		
	(7 nos.)	HCL	1
		HP	6
5	Projector		
	(2 Nos.)	Sharp	2
6	Laptop battery		
	(16 Nos.)	Lapcare	16



7	10 KVA Online UPS (1 No.)	E&C Assenta	1
8	LAPTOP		
	(4 nos.)	HCL ME 1044	4
9	Monitor	HCL	1
	(4 Nos.)	LG	2
		Acer	1
10	Blank Printer Cartridges	NA	34
<b>TOTAL NUMBER OF ITEMS</b>			<b>103</b>

**ANNEXURE- IV**

**Auction for Disposal of e-waste obsolete / unserviceable Computer Hardware and peripherals**

**UNDERTAKING FOR DISPOSAL OF E-WASTE**

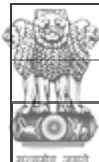
I/We \_\_\_\_\_ do hereby solemnly affirm and declare that obsolete e-waste items listed in ANNEXURE IV will be stored/processed/disposed off as per Rule 11 of Chapter IV of e-Waste (Management and Handling) Rules, 2022.

**Dated:**

**Signature of Authorised Signatory with stamp**

**(Name of the Person)**





**Government  
ePublishing  
System**

**ePublishing System, Government of India**

**Tender Details**

Date : 14-Dec-2023 05:48 PM

Print

**Basic Details**

<b>Organisation Chain</b>	Indian Audit and Accounts Department  Audit Assam Guwahati		
<b>Tender Reference Number</b>	ISW/E-waste/2019-20/PT-1		
<b>Tender ID</b>	2023_IAAD_737966_1		
<b>Tender Type</b>	Auction	<b>Form of contract</b>	Sale
<b>Tender Category</b>	Goods	<b>No. of Covers</b>	1
<b>Payment Mode</b>	Offline	<b>Is Multi Currency Allowed For BOQ</b>	No
<b>Is Multi Currency Allowed For Fee</b>	No		

**Payment Instruments**

Offline	S.No	Instrument Type
	1	As Per Tender Document

**Cover Details, No. Of Covers - 1**

Cover No	Cover	Document Type	Description
1	Fee/PreQual/Technical/Finance	.xls	Pre-qualification documents containing all requisite documents as per Auction Notice

**Tender Fee Details, [Total Fee in ₹ \* - 0.00]**

<b>Tender Fee in ₹</b>	0.00		
<b>Fee Payable To</b>	NA	<b>Fee Payable At</b>	NA
<b>Tender Fee Exemption Allowed</b>	NA		

**EMD Fee Details**

<b>EMD Amount in ₹</b>	700	<b>EMD Exemption Allowed</b>	Yes
<b>EMD Fee Type</b>	fixed	<b>EMD Percentage</b>	NA
<b>EMD Payable To</b>	Refer Auction Notice	<b>EMD Payable At</b>	Guwahati

**Work /Item(s)**

<b>Title</b>	Disposal of e-waste - obsolete and unserviceable computer hardware and peripherals etc.				
<b>Work Description</b>	Disposal of e-waste - obsolete and unserviceable computer hardware and peripherals etc.				
<b>Pre Qualification Details</b>	pl. refer Auction Notice				
<b>Tender Value in ₹</b>		<b>Product Category</b>	Electronic Components and Devices	<b>Sub category</b>	Electronic waste
<b>Contract Type</b>	Rate Contract	<b>Bid Validity(Days)</b>	30	<b>Period Of Work(Days)</b>	15
<b>Location</b>	PAG Audit Guwahati	<b>Pincode</b>	781029	<b>Pre Bid Meeting Place</b>	NA
<b>Pre Bid Meeting Address</b>	NA	<b>Pre Bid Meeting Date</b>	NA	<b>Bid Opening Place</b>	29.12.2023

**Critical Dates**

<b>Publish Date</b>	14-Dec-2023 06:30 PM	<b>Bid Opening Date</b>	29-Dec-2023 11:00 AM
<b>Document Download / Sale Start Date</b>	14-Dec-2023 06:40 PM	<b>Document Download / Sale End Date</b>	26-Dec-2023 11:30 AM
<b>Clarification Start Date</b>	NA	<b>Clarification End Date</b>	NA
<b>Bid Submission Start Date</b>	15-Dec-2023 10:00 AM	<b>Bid Submission End Date</b>	26-Dec-2023 11:30 AM

**Tender Documents**

NIT Document	S.No	Document Name	Description	Document Size (in KB)
	1	Tendernotice_1.pdf	Auction Notice for Disposal of e-waste - obsolete and unserviceable computer hardware and peripherals etc.	3523.51

Work Item Documents	S.No	Document Type	Document Name	Description	Document Size (in KB)
	1	Tender Documents	e-waste AUCTION NOTICE 14.12.2023.pdf	Auction Notice for Disposal of e-waste - obsolete and unserviceable computer hardware and peripherals etc.	3523.51

**Tender Inviting Authority**

<b>Name</b>	SDAG (Admn.)
<b>Address</b>	Office of the PAG Audit , Assam, Guwahati.

**Tender Creator Details**

<b>Created By</b>	Nitish Kumar
<b>Designation</b>	Assistant Audit Officer
<b>Created Date</b>	14-Dec-2023 05:41 PM