



DISASTER MANAGEMENT PLAN

Office of the Accountant General (Audit-I), Rajasthan, Jaipur.
Office of the Accountant General (Audit-II), Rajasthan, Jaipur.
Office of the Accountant General (A&E), Rajasthan, Jaipur.
Office of the Principal Director of Audit (Central), Ahmedabad
Branch Office Jaipur.

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Preface

The Comptroller & Auditor General had issued directions (September 2004) to be followed regarding Disaster Management Plan and Guidelines for formulating Safety norms in the IA&AD.

After passage of Disaster Management Act (DMA) in 2005 and setting up of National Disaster Management Authority (NDMA), it made mandatory for all the Departments of Government of India to draw their respective Disaster Plans for better preparedness and response.

Thus, C & AG issued (December 2020) additional instructions to take up Disaster Risk Reduction (DRR) measures in IA & AD. Accordingly, Disaster Management Plan (DMP) is to be prepared by all IA & AD offices by streamlining its disaster management preparedness and mitigation strategy keeping in view the unique requirements of the city where the office located and the risks that are prone to the offices and its employees.

In compliance to the said the instructions, a Disaster management Plan for the AG Office building and AG Colony, Bajaj Nagar, Jaipur has been prepared.

The Plan takes into account the fact that most of the area is Jaipur district is covered under Seismic disturbance Zone-II and hence is not highly vulnerable to earthquakes. The Plan incorporation measures to be taken in case of other natural and man-made disasters like Flood, Draught, Wind Storm, Sun Stroke, Fire & chemical Threats.

The DMP deals with different hazards under an organized multidisciplinary approach involving all line wings/ sections and the agencies of Jaipur District Administration.

**Accountant General (Audit-I)
Rajasthan, Jaipur.**

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CHAPTER 1

INTRODUCTION

1.1 Definition of Disaster Management:

Disaster Management means a continuous and integrated process of planning, organising, coordinating and implementing measures which are necessary or expedient for-

- 1) Prevention of danger or threat of any disaster.
- 2) Mitigation or reduction of risk of any disaster or its severity or consequences.
- 3) Capacity-building.
- 4) Preparedness to deal with any disaster.
- 5) Prompt response to any threatening disaster situation or disaster.
- 6) Assessing the severity or magnitude of effects of any disaster.
- 7) Evacuation, Rescue and Relief.
- 8) Rehabilitation and Reconstruction.

1.2 Disaster Management Plan (DMP)

The Disaster Management Act, 2005 mandates every Government Department to prepare, review and update DMP. The disruption caused by disaster will severely affect the working of this office apart from the loss of life and property. This document describes the various processes and measures that form the comprehensive DMP for this office. The major outline of this plan is as follows-

- Organizational structure and infrastructure of the office
- Vulnerability and capacity to deal with hazards
- Preparedness and response in such situations
- Knowledge Management and Dissemination of plan along with important contacts (*Annexure-1*).

Forwarding of DMP:-

The DMP will be submitted to the office of C & AG of India.

1.3 Profile of Accountant General Office and Colony

The office of the Accountant General (AG), Rajasthan, started functioning from 1st October, 1949 at Jaipur in part of the City Palace, at Jaleb Chowk and hired accommodation in 'Khwasji ki Haweli' known as 'Achrol House' with a branch office under the charge of Dy. Accountant General at Jodhpur. The present office building and AG Colony was constructed in the year 1955. The office was bifurcated into two offices in April 1982 – "Accountant General-I and Accountant General-II". The former was entrusted with the work of accounting of the State transactions and Civil Audit. The latter was entrusted with the work of audit of State Government's Companies, Corporations and Commercial Undertakings and audit of Receipts (both Central and State).

In March 1984, the offices were further reorganized into two distinct functional categories, namely Accountant General (Accounts and Entitlement) and the Accountant General (Audit). The office of the AG(Audit) were further bifurcated into two office in 1989.

FUNCTIONS

Accountant General (Accounts and Entitlement) Compilation of Monthly Accounts of the Rajasthan Government including Public Works, PHED, Irrigation and Forest Divisions of the State on the basis of vouchers and challans received from the Treasuries and Advices received from Reserve Bank of India. Preparation of the Monthly Civil Accounts and the Annual Finance Accounts and Appropriation Accounts and brief reporting of Annual Accounts by Accounts at a Glance.

The office of the **Accountant General (Audit-I)**, Rajasthan -

Conduct Compliance Audit, Financial Attestation and Performance Audit of Civil Departments of the State Government, State Autonomous Bodies, Govt. Companies, Corporations and Public Sector Undertakings for improving the effectiveness, efficiency & economy of the operations and for enforcing the executive for the better management of scarce resources of the State, prepare Audit Reports of the Comptroller and Auditor General of India on State Finances and selected topics. Certify Finance and Appropriation Accounts of the Government of Rajasthan and Accounts of Externally Aided Projects. Assist Public Accounts Committee and Committee on Local Bodies of the State Legislature in the examination of paras/reviews included in State Finances Audit Report, State Audit Reports (Compliance and other topics) and State Audit Report (Local Bodies) of the Comptroller and Auditor General of India, Government of Rajasthan.

The core audit function areas of the office of the **Accountant General (Audit –II)** are: Conduct Compliance Audit, Financial Attestation and Performance Audit of Civil Departments of the State Government, State Autonomous Bodies, Govt. Companies, Corporations and Public Sector Undertakings for improving the effectiveness, efficiency & economy of the operations and for enforcing the executive for the better management of scarce resources of the State, prepare Audit Reports of the Comptroller and Auditor General of India. The office also assists the committees viz; Public Accounts Committee (PAC), Committee on Public Undertakings (COPU) and Committee on Local Bodies & Panchayati Raj constituted by the State Legislature during discussion on Audit Reports of Comptroller and Auditor General of India.

Office of the **Principal Director of Audit (Central)**, Ahmedabad was created in April 2012 with Branch Office at Jaipur. This office is entrusted with audit of Central Receipts and Expenditure (including autonomous Bodies) in the State of Rajasthan.

1.4 Infrastructure

IA&AD has two main estates *i.e.* AG building and AG colony in Jaipur city as shown in *Annexure-2*.

1.4.1 AG building known as '*Mahalekhakar Bhawan*' is a three storied building which houses offices of IA&AD *i.e.* AG (Audit-I), AG (Audit-II), AG (A & E), PDCA Ahmedabad, branch office Jaipur. A CPWD Service Centre (Civil) and Office of Chapter of Institute of Public Auditors of India (IPAI) are also in the campus.

The main sections of AG (A & E) are situated on the ground floor of the building.

The main portion of AG (Audit-I) office, VLC Hall and some sections of AG (A&E) office and Officers Gallery are on the first floor of the building.

The office of the AG (Audit-II) is on the second floor of the building.

Data Analytic Group of AG (Audit-I) Office and Review Section of AG (Audit-II) office are situated on third floor.

CPWD service centre and Electric Sub-station is situated at the back of the main building on ground floor.

There are two conference rooms, two server rooms, VLC Hall, four libraries, 10 stores and seven record rooms in the building.

There is also a common staff Canteen behind the main building. The building has ample passages and open spaces for easy approach from different directions. The complex has parking space in the back and sides of the building. The main entry and exit gates are on the Jan Path road (South East) and one gate is towards south side on Sehdev Marg which are easily approachable from outside.

This building spread in 4.99 acre area having four exit gates (in four directions) in main building (i) Main Gate (Front Side) (ii) A&E Gate (Income Tax Office Side) (iii) Canteen Gate and (iv) R&D Gate (Rajasthan Secretariat Side).

1.4.2 AG Colony has an area of about 47 acre has residential quarters and a Regional Training Institute with boarding and lodging facility.

AG Colony has following category of residential Quarters:-

- | | | |
|-------|----------|------------------------------|
| (i) | I Type | -16 (4 Blocks) |
| (ii) | II Type | -256 (64 Blocks) |
| (iii) | III Type | - 256 (55 Blocks) |
| (iv) | IV Type | - 28 (7 Blocks) |
| (v) | V type | -14 (2 independent 3 Blocks) |
| (vi) | VI Type | -3 (All Independent) |

Other entities in the AG Colony

- | | |
|-------|---|
| (i) | Regional Training Institute |
| (ii) | CGHS Dispensary and Polyclinic |
| (iii) | Creche |
| (iv) | Shopping Centre |
| (v) | Community Centre |
| (vi) | Salt Department- 40 (II Type) Quarters in 10 blocks |
| (vii) | CPWD Service Centre and Godown |

AG Colony has two exit/entry gates *i.e.* Main Gate (towards side of Jawahar Kala Kendra) on Shaheed Abhimanyu Singh Marg and Ram Mandir Gate (Towards Bajaj Nagar Enclave) on Vidhyalaya Path. Main Gate is used for entry of both two and four wheeler. Ram Mandir Gate is used for entry of two wheelers only. Roads of AG Colony are wide and every corner is approachable for vehicle. Four big parks and grounds *i.e.* Amaltas Garden, Football Ground, Arun Garden and Ground near CPWD Service Centre are available in the Colony.

CHAPTER 2

HAZARD, VULNERABILITY, CAPACITY AND RISK PROFILE

2.1 Disaster Risks in Rajasthan:

Rajasthan is one of the most drought prone states, due to its low average rainfall, coupled with erratic behaviour of Monsoons. The state has also witnessed some major disasters in the recent past, like the floods in Barmer (2006), IOC Depot Fire, at Jaipur (2009), the stampede at Jodhpur (2008), the serial bomb blasts, Jaipur (2008), and the collapse of Chambal bridge at Kota (2009) to name a few. Further, some parts of the state fall under seismic zones III and IV.

Looking at the large proportion of economically and socially weak sections that make up the total population of the state, vulnerability to disasters in the state is also very high. Within these vulnerable groups, elderly persons, women, and children – especially destitute women/orphaned children and physically challenged persons are exposed to higher risks.

2.2 Disaster Risks in Jaipur District

The most of Jaipur District comes under seismic disturbances zone II, so it is not highly vulnerable according to earthquake. Besides earthquake, Jaipur district is vulnerable towards natural and manmade calamities like, Floods, Cloudburst, Thunder & Lightning, Droughts, Wind Storms, Sunstroke, Cold Wave, Fire Accidents and Chemical and Biological threats.

2.3 Risk Analysis/Vulnerability for AG Office and Colony

The probability of occurrence of natural disasters like earthquake, flood, hail storm, land slide, fire, *etc.*, are based on the geographical and seasonal factors affecting the location in which the office is located. These disasters could trigger fire hazards, diseases and cause damages to essential support systems. In addition, negligence in using electrical appliances and installations, security lapses, terrorist attacks *etc.* could also end up in a disaster and may affect the following aspects:

1. Loss of human life;
2. Loss of critical IT data;
3. Loss of records, files and other assets;
4. Damages to the official and residential buildings.

2.4 Capacity to deal with disasters

2.4.1 Office Building

The building complex is structurally well built with ample open spaces. There are multiple exit routes which are critical in hazardous situations. Open passageways and shafts aid to sufficient lighting and ventilation which is helpful at times of fires. Proximity to major Government departments and hospitals is an added asset. The office is easily approachable for relief vehicles such as firefighting vans and ambulances *etc.* For quick response, in the event of disaster, there are nine vehicles of officers (3 staff cars and 6 Inspection Vehicles) in the office building that can be used for rescue and relief work.

2.4.2 AG Colony

AG colony has block-wise residential quarters. Every block has at least two side open area. Maximum height of any block is G+2. Colony has ample of open area to mitigate the rescue during hazardous situation. CGHS Dispensary and Polyclinic, Community Centre (having 5 rooms and one big hall) are added facilities. RBI Colony, High Court Colony, MLA Quarters, Shiksha Sankul (Offices of Education Departments of Rajasthan Government) are situated in surrounding. Colony is easily approachable for relief vehicles such as firefighting vans and ambulances *etc.*

CHAPTER 3

DISASTER MANAGEMENT COMMITTEE

3.1 Members

As per para 3.1.1 of MSO (Estate) a Disaster Management Committee (DMC) should be formed by every Head of the Department (HoD) of offices situated in office building as given below:-

1. Deputy Accountant General (Administration),
2. Welfare Officer,
3. Secretary to the Accountant General,
4. Senior Audit Officer (Administration-I).

All the offices in the city have constituted the DMCs as directed.

3.2 Purpose of the Committee

The Committee will ensure the installation of a proper emergency management system for the office covering:

1. Installation of suitable warning and security system.
2. Maintenance of uninterrupted communication.
3. Create awareness among the staff about DMP (Disaster Management Plan), preparedness, DOs & DONT's during emergencies, and relief measures.
4. Publishing contact addresses and telephone numbers of responsible authorities namely Fire Department, Police, District Collector/Commissioner, Meteorological Department, Hospitals, *etc.*.
5. Conduct periodical inspections or safety audits to check the readiness of EMS (Emergency Management System).
6. Conducting mock exercises to ensure automatic activation of EMS in case of emergency.

3.3 Meetings of the Disaster Management Committee

The Disaster Management Committees of the offices shall meet half yearly and the report of the meeting has to be sent to Headquarters' office through online mode in the month of January and July every year.

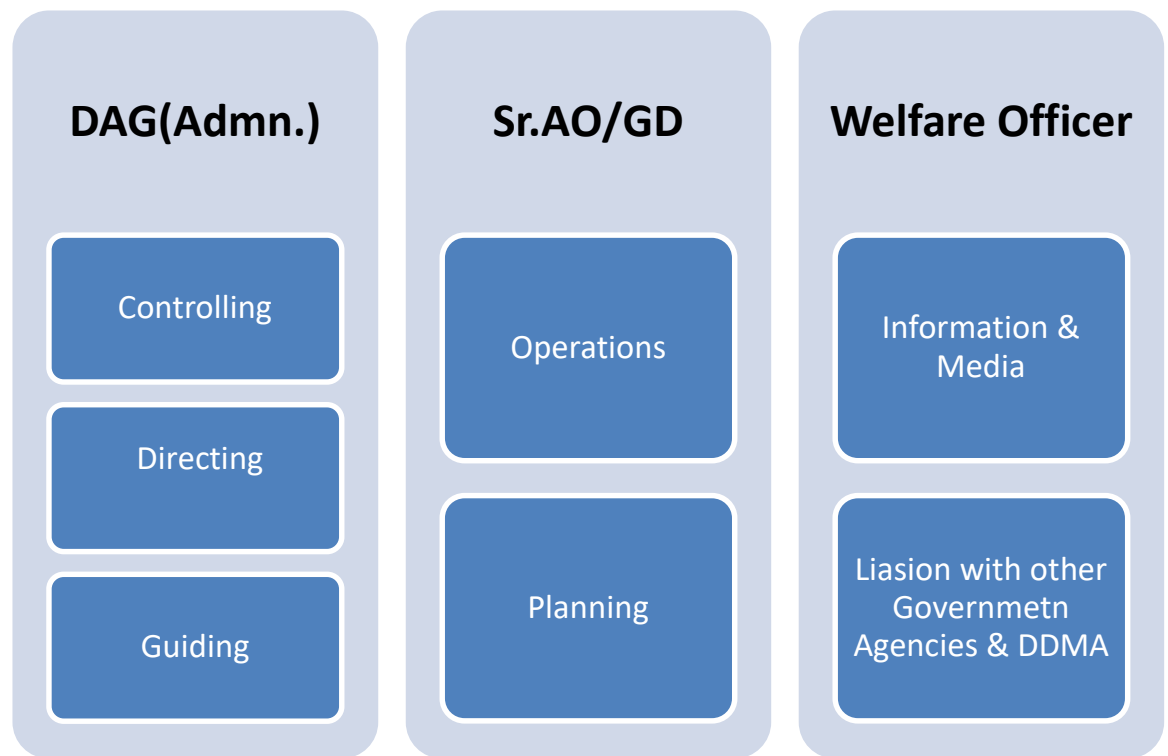
CHAPTER 4

PREVENTION, MITIGATION AND PREPAREDNESS PLAN

4.1 Plan for necessary measures

Group Officer in-charge of Administration is the chairperson, Secretary to the Accountant General, Welfare Officer and Senior Audit Officer (GD) are members of the DMC which functions under the overall supervision of the Deputy Accountant General (Administration). The DMC monitors the implementation of Disaster Management Plan and supervises all the quick response teams.

The structure of the Disaster Management Committee at institutional level is as under:-



4.2 Duties & Functions of Welfare Officer in relation to Disaster Management

1. To maintain a first aid kit to ensure immediate medical assistance to the sick or injured staff member until full medical treatment is made available;
2. To coordinate the disaster management activities and arranging mock drills in collaboration with the fire department;
3. Conducting camps like Blood Donation Camp, Yoga Camp, meditation camps, Health & Dental Check-up, etc. for the overall well-being of the members of the staff.
4. To advise on provisions and maintaining amenities & welfare facilities in the office

building i.e. encouraging provision of adequate sanitation facilities, safe drinking water, overall hygiene, common room for women employees, crèche in office for the benefit of working parents and the like.

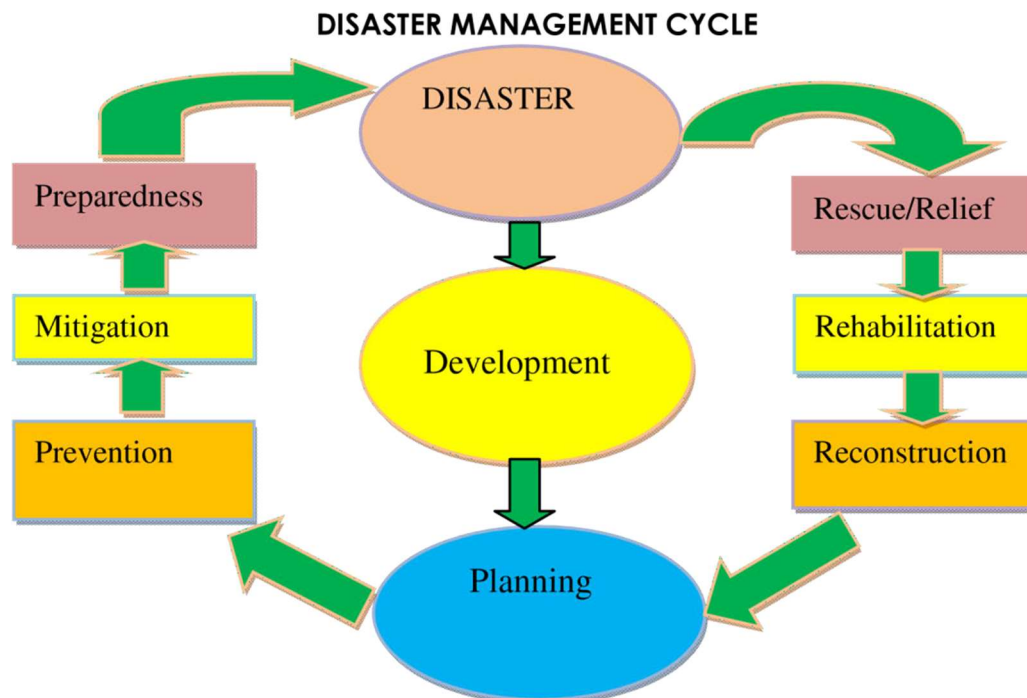
5. To manage activities of the departmental café to provide quality food and its smooth functioning on all occasions.
6. To maintain and encourage the use of recreation room cum gym for health & fitness of the members of the staff

4.3 Capacity Building

To handle any disaster effectively, it is necessary to have proper capacity. Offices plan to have regular capacity building exercise in collaboration with other Government Agencies and District Disaster Management Authority. Mock drills are planned to be organized for staff and residents of AG Colony (in coordination with AG Colony Welfare Society).

4.3 Disaster Management Cycle

Disaster management encompasses a range of activities, which are envisaged as a cycle involving disaster event, response, preparedness and mitigation in that sequence. None of these steps in disaster management cycle are watertight compartments. If disasters have been handled professionally with the perspective of a long term development and sustainability, the quantity of relief required could be halved drastically.



CHAPTER 5

DISASTER INFORMATION FLOWS AND ALERTS OF DISASTERS

5.1 Levels of Disasters: The Standard Operating Procedures (SOPs) *shown in Annexure-5* will determine the levels of disasters and for issuing alerts to electronic messaging systems to various agencies about disasters have been formulated by Ministry of Home Affairs (MHA). These SOPs will be reviewed periodically for disaster response management in case of natural and man-made disasters.

5.2 Integrated Operating Centres (IOC) of MHA: IOC have been set up to handle disaster situations on 24x7 basis which is responsible for initiating incident alert messages when disaster is likely to occur or when it has actually taken place.

5.3 Categorization of Alerts:

A Standard Operating Procedure has been prepared for alerts of events of different types and identifies the situations when alerts are to be sent by the IOC. Specific hazards have different categories of alerts. Accordingly, a uniform system has been devised by categorizing each type of alert in stages – **Yellow, Orange and Red.**

5.4 Action Plan for Communication of Alert Messages:

Whenever a crisis is about to be faced, Government of India has laid down systems for warning its respective departments through an 'Alert'. It should be understood that mere issue of an 'Alert' (Yellow or Orange) is not an indication of the occurrence of a Disaster. This only signifies the existence of a crisis for which provisions of the Crisis Management Plan would come into operation.

The Action Plan for Alert Messages lays down as under:

- (i) All concerned Ministries/Departments/Organisations/Agencies will report events to IOC, MHA.
- (ii) While generating and transmitting alerts to IOC, MHA, the concerned agency, will indicate the category of the event as well as its corresponding stage (Red/Orange/Yellow).

5.5 Monitoring/Reporting of Effects of Disaster:

The HQs office would be given information regarding Orange/Red Alerts. On the declaration of an incident as a Disaster by a State Government or District Administrator the updates from time to time would be given to the Safety Control room in the office.

5.6 Standard Operating Procedure (SOP):

National Disasters:-

The CPWD and Safety Control room gets information through advance warning sent by the State Government Departments on the possibility of Floods, Cyclones, Earthquakes, Landslides *etc.* Depending on the gravity of the disaster/crises/calamity expected the information would be passed on to the Safety Department which will act

as the ICS¹ and would advise for management of the welfare of the staff/family. Coordination with the IOC of MHA and NDMA/NDRF would be through the HQs office.

5.7 SOPs should broadly cover the following aspects:

- i. Official on duty who detects the incident first will inform the control rooms functional round the clock and control room in turn will further inform immediately to NDRF/SDRF, local authorities like local police, fire brigade, hospitals and other local authorities. Simultaneously informing all senior officials who in turn will inform all the concerned Ministries/ Departments for seeking assistance.
- ii. Segregating the affected areas should be done immediately to avoid further damage.
- iii. Loud-Hailer should be provided for making announcements.
- iv. Ambulance equipped with life supporting system and minimum first aid facility should be called for transportation of injured/ casualties.
- v. Prompt action including assistance from locals to evacuate stranded officials/ families in operational area should be taken.
- vi. Operation and manning of the disaster control room.
- vii. Coordination amongst various stakeholders through advance warnings.
- viii. Communication system with backups to be in readiness for immediate use when required.

5.8 Risk assessment for the probability of occurrence of disasters & formulation of safety norms

The DMC shall be responsible for assessing, in coordination with the competent departments of Central/ State Government, the risks to which the office and the colony, its properties and employees are prone due to any disaster. Accordingly, preventive measures should be taken. The 'Guidelines for Formulating Safety Norms' are given in **Annexure-3**.

Generally, IAAD offices are highly vulnerable to fire as it accumulates and stores huge quantity of records. Therefore, office-specific fire safety norms should be prepared and circulated among the employees and officers. Instructions/guidelines issued by Headquarters' office for fire safety precaution is enclosed in **Annexure-4**.

1 **Incident Command System (ICS)** – The ICS was first established in 1970 after a wild fire outbreak of California. It is widely accepted by Americans and now many other parts of world too. It is assumed that ICS can also be adapted by the Indian system of disaster response. ICS is a modal tool to command, coordinate and use of resources at the site of incident. It is based on the management and direction tools those experts and managers are already aware too. It is a very flexible, cost effective and efficient management system. (Disaster Management Plan Jaipur 2014)

Establishing a 'trigger' mechanism

The primary objective of the 'trigger' mechanism is to perceive and to respond to an emergency by undertaking immediate rescue or relief operation. This mechanism envisages a quick response on receiving signals of a disaster happening or likely to happen from various sources such as newspapers, television, radio, police, security personnel, NGOs etc. The warning messages should be quickly verified for its authenticity and actions suitable for handling each type of emergency should be activated. Therefore, DMC under the guidance of HOD should evolve a proper 'trigger' mechanism and design disaster specific follow up action based on the following guidelines.

- A. Identify the disasters that are prone to the locality and install suitable signal or warning mechanism to alert the employees.
- B. Security staff and caretakers could be designated as 'trigger' points and should be authorized to use public address systems, fire alarms, sirens etc to alert the staff and officers.
- C. Security & housekeeping staff and Caretaker of the office are to be instructed to be vigilant to perceive any emergency and report to the members of DMC to activate the EMS.
- D. On the line of above, in the Colony 'trigger' mechanism could be developed in between Estate Officials who are residents of Colony, Security Guards and selected residents. They are to be instructed to be vigilant to perceive any emergency and report to the members of DMC to activate the EMS.

5.9 Handling of disaster situation to bring in normalcy quickly

Disaster specific preventive and remedial measures are to be planned well in advance and the same should be widely published for creating awareness among all employees and officers. All activities required for the mitigation process are to be activated quickly by DMC simultaneously without loss of time. To ensure proper and quick handling, the following actions are to be taken.

- A. List disaster specific remedial actions and specify job descriptions and responsibility to staff and officers of different levels for office/Colony
- B. Quickly mobilize the trained security staff and volunteers to handle emergencies once the 'warning or signal' is on. Evacuate employees and officers quickly from the office premises without any delay and in the case of colony from the affected place/premise.
- C. Involve other Govt. agencies viz. Fire Dept, Police, District Collector/Commissioner, Hospitals etc. for emergency handling without any delay.
- D. Develop alternative contingency plans as back up.
- E. Keep first aid kit ready in the welfare cell of the office and in Community Centre of the Colony.
- F. Devise continuity plans ready for quick restoration of normalcy.

CHAPTER 6

6.1 PREVENTION AND MITIGATION MEASURES

The prevention and mitigation measures consist of those actions or specific activities which reduce the risk from natural/manmade disasters or induced effects, may also lead to the epidemics or health related disasters.

To address these high potential risks, the office will come out with strategic planning, supplemented by the specific interventions.

It is highly recommended to go for the equal participation of gender (especially women), for all the disaster prevention and mitigation related initiatives by the office.

Key prevention & mitigation activities of the office will be:

1. Supply of safe drinking water, water quality monitoring and improved sanitation
2. Vector control measures as a part of the overall community sanitation activities
3. Sanitation of sewage and drainage systems for smooth flow of waste/ water
4. Developing proper solid waste, E-waste management systems
5. Identify appropriate locations to set up the emergency operation camps during any disaster event
6. Arrange or identify the available sources for standby generators for every contingency
7. Develop systems of awareness generation among most vulnerable communities about various infectious diseases and their Prevention
8. Arrangement for vehicles during emergencies for transport of injured persons
9. Installation of suitable warning & security system.
10. Maintenance of uninterrupted communication
11. Create awareness among the staff about Disaster Management Plan (DMP), preparedness, DOs & DONT's during emergencies and relief measures
12. Publishing contact addresses and telephone numbers of responsible authorities namely Fire Department, Police, District Collector/ Commissioner, Meteorological Dept, Hospitals etc.
13. Conduct periodical inspections or safety audits to check the readiness of EMS
Conducting mock exercises to ensure automatic activation of EMS in case of emergency.

6.2 SAFETY MEASURES

6.2.1 Earthquakes - Earthquakes usually give no warning at all.

Before the earthquake:

- Always keep the following in a designated place: bottled drinking water, non-perishable food, first-aid kit, torch-light and battery-operated radio with extra batteries.
- Teach family members how to turn off electricity, gas, etc.
- Identify places in the house that can provide cover during an earthquake.

- It may be easier to make long distance calls during an earthquake. Identify an out-of-town relative or friend as your family's emergency contact. If the family members get separated after the earthquake and are not able to contact each other, they should contact the designated relative/friend. The address and phone number of the contact person/relative should be with all the family members.

6.2.2 Safeguard your house

Consider retrofitting your house with earthquake-safety measures \Reinforcing the foundation and frame could make your house quake resistant. You may consult a reputable contractor and follow building codes. Kutcha buildings can also be retrofitted and strengthened.

6.2.3 During quake:

- Earthquakes give no warning at all. Sometimes, a loud rumbling sound might signal its arrival a few seconds ahead of time. Those few seconds could give you a chance to move to a safer location. Here are some tips for keeping safe during a quake.

Here are some tips for keeping safe during a quake while being indoors:-

- Take cover. Go under a table or other sturdy furniture; kneel, sit, or stay close to the floor. Hold on to furniture legs for balance. Be prepared to move if your cover moves.
- If no sturdy cover is nearby, kneel or sit close to the floor next to a structurally sound interior wall. Place your hands on the floor for balance.
- Do not stand in doorways. Violent motion could cause doors to slam and cause serious injuries. You may also be hit by flying objects.
- Move away from windows, mirrors, bookcases and other unsecured heavy objects.
- If you are in bed, stay there and cover yourself with pillows and blankets Do not run outside if you are inside. Never use the lift.

6.2.4 If outdoors:

- Move into the open, away from buildings, streetlights, and utility wires. Once in the open, stay there until the shaking stops.
- If your home is badly damaged, you will have to leave. Collect water, food, medicine, other essential items and important documents before leaving.
- Avoid places where there are loose electrical wires and do not touch metal objects that are in touch with the loose wires.
- Do not re-enter damaged buildings and stay away from badly damaged structures.

6.2.5 If in a moving vehicle:

- Move to a clear area away from buildings, trees, overpasses, or utility wires, stop, and stay in the vehicle. Once the shaking has stopped, proceed with caution. Avoid bridges or ramps that might have been damaged by the quake.

6.2.6 After the quake:

Here are a few things to keep in mind after an earthquake.

- Wear shoes/chappals to protect your feet from debris
- After the first tremor, be prepared for aftershocks. Though less intense, aftershocks cause additional damages and may bring down weakened structures. Aftershocks can occur in the first hours, days, weeks, or even months after the quake.
- check for fire hazards and use torchlight's instead of candles or lanterns.
- If the building you live in is in a good shape after the earthquake, stay inside and listen for radio advises. If you are not certain about the damage to your building, evacuate carefully. Do not touch downed power line.
- Help injured or trapped persons. Give first aid where appropriate. Do not move seriously injured persons unless they are in immediate danger of further injury. In such cases, call for help.
- Remember to help your neighbours who may require special assistance infants, the elderly, and people with disabilities.
- Listen to a battery-operated radio for the latest emergency information.
- Stay out of damaged buildings.
- Return home only when authorities say it is safe. Clean up spilled medicines, bleaches or gasoline or other flammable liquids immediately. Leave the area if you smell gas or fumes from other chemicals. Open closet and cupboard doors cautiously.
- If you smell gas or hear hissing noise, open windows and quickly leave the building. Turn off the switch on the top of the gas cylinder.
- Look for electrical system damages - if you see sparks, broken wires, or if you smell burning of amber, turn off electricity at the main fuse box. If you have to step in water to get to the fuse box, call an electrician first for advice.
- Check for sewage and water lines damage. If you suspect sewage lines are damaged, avoid using the toilets. If water pipes are damaged, avoid using water from the tap.
- Use the telephone only for emergency calls.
- In case family members are separated from one another during an earthquake (a real possibility during the day when adults are at work and children are at school), develop a plan for reuniting after the disaster. Ask an out of state / district relative or friend to serve as the "family contact". Make sure everyone in the family knows the name, address, and phone number(s) of the contact person (s).

6.3 Floods

6.3.1 Basic Safety Precaution to be taken:

- Listen to radio/ TV for the latest weather bulletins and flood warnings. Pass on the information to the others.
- Make a family emergency kit which should include; a portable radio/ transistor, torch, spare batteries, a first aid box along with essential medicines, ORS, dry food items, drinking water, matchboxes, candles and other essential items.
- Keep hurricane lamp, ropes, rubber tubes, umbrella and bamboo stick in your house.

These could be useful.

- Keep your cash, jewellery, valuables, important documents etc. in a safe place.
- If there is a flood, move along with family members and cattle to safe areas like relief camps, evacuation centres, elevated grounds where you can take shelter.
- Turn off power and gas connections before leaving your house.

6.3.2 During floods:

- Don't enter into flood waters; it could be dangerous.
- Don't allow children to play in or near flood waters.
- Stay away from sewerage line, gutters, drains, culverts etc.
- Be careful of snakes; snakebites are common during floods.
- Stay away from electric poles and fallen power-lines to avoid electrocution.
- Don't use wet electrical appliances – get them checked before use.
- Eat freshly cooked and dry food. Always keep your food covered.
- Use boiled and filtered drinking water.
- Keep all drains, gutters near your house clean.
- Stagnation of water can breed vector/ water-borne diseases. In case of sickness seek medical assistance.
- Use bleaching powder and lime to disinfect the surroundings.

6.4 Fire Hazard

6.4.1 High-Rise Fires:

- Calmly leave the building.
- Pull the fire alarm near the closest exit, if available, or raise an alarm by warning others.
- Leave the building by the stairs.
- Never take the elevator during fire

6.4.2 If the exit is blocked by smoke or fire:

- Leave the door closed but do not lock it.
- To keep the smoke out, put a wet towel in the space at the bottom of the door.
- Call the emergency fire service number and tell them your room number and let them know you are trapped by smoke and fire. It is important that you listen and do what they tell you.
- Stay calm and wait for someone to rescue you.
- If there is a fire alarm in your room/floor make sure it goes off:
- Before you open the door, feel the door by using the back of our hand. If the door is

hot or warm, do not open the door.

- If the door is cool, open it just a little to check the hallway. If you see smoke in the hallway, do not leave.
- If there is no smoke in the hallway, leave and close the door. Go directly to the stairs to leave. Never use the elevator.

6.4.3 If smoke is in your apartment:

- Stay low to the floor under the smoke.
- Call the Fire Emergency Number along with police and other emergency services and let them know that you are trapped by smoke.
- If you have a balcony and there is no fire below it, go out.
- If there is fire below, go out to the window. DO NOT OPEN THE WINDOW but stay near the window.
- If there is no fire below, go to the window and open it. Stay near the open window.
- Hang a bed sheet, towel or blanket out of the window to let people know that you are there and need help.
- Be calm and wait for someone to rescue you.

6.4.5 Kitchen Fires:

It is important to know what kind of stove or cooking oven you have in your home – gas, electric, and kerosene or where firewood is used. The stove is the No. 1 cause of fire hazards in your kitchen and can cause fires, which may destroy the entire house, especially in rural areas where there are thatched roof or other inflammable materials like straw kept near the kitchen. For electric and gas stoves ensure that the switch or the gas valve is switched off/turned off immediately after the cooking is over. An electric burner remains hot and until it cools off, it can be very dangerous. The oven using wood can be dangerous because burning embers remain. When lighting the fire on a wooden fuel oven, keep a cover on the top while lighting the oven so that sparks do not fly to the thatched roof. After the cooking is over, ensure that the remaining fire is extinguished off by sprinkling water if no adult remains in the kitchen after the cooking. Do not keep any inflammable article like kerosene near the kitchen fire.

6.4.6 Important Do's in the Kitchen:

- Do have an adult always present when cooking is going on the kitchen. Children should not be allowed alone.
- Do keep hair tied back and do not wear synthetic clothes when you are cooking.
- Do make sure that the curtains on the window near the stove are tied back and will not blow on to the flame or burner.
- Do check to make sure that the gas burner is turned off immediately if the fire is not ignited and also switched off immediately after cooking.
- Do turn panhandles to the centre of the stove and put them out of touch of the children in the house.

- Do ensure that the floor is always dry so that you do not slip and fall on the fire.
- Do keep matches out of the reach of children.

6.4.7 Important Don'ts:

- Don't put towels, or dishrags near a stove burner.
- Don't wear loose fitting clothes when you cook, and don't reach across the top of the stove when you are cooking.
- Don't put things in the cabinets or shelves above the stove. Young children may try to reach them and accidentally start the burners, start a fire, catch on fire.
- Don't stores spray cans or cans carrying inflammable items near the stove?
- Don't let small children near an open oven door. They can be burnt by the heat or by falling onto the door or into the oven.
- Don't lean against the stove to keep warm.
- Don't use towels as potholders. They may catch on fire.
- Don't overload an electrical outlet with several appliances or extension cords. The cords or plugs may overheat and cause a fire.
- Don't use water to put out a grease fire. ONLY use baking soda, salt, or a tight lid. Always keep a box of baking soda near the stove.
- Don't use radios or other small appliances (mixers, blenders) near the sink.

6.4.8 COMMON TIPS:

- Do keep the phone number of the Fire Service and ensure that everyone in the family knows the number.
- Do keep matches and lighters away from children.
- Do you know that you should never run if your clothes are on fire and that you should - "STOP – DROP-ROLL."

6.5 Lightning and Thunderstorm

6.5.1 Danger during thunderstorms:

Lightning claims quite a few lives and injures many every year. Quite a large number of injuries from the electric shock received while using fixed telephones during thunderstorms. Take these precautions during thunderstorms:

6.5.2 Take action now

- Consult an electrician for advice on lightning conductors required for your house.

6.5.3 If caught outdoors:

If you hear thunder 10 seconds after a lightning flash, it is only about three kilometers away. The shorter the time, the closer the lightning, so find shelter urgently:

- Seek shelter in a hardtop (metal-bodied) vehicle or solid building but avoid small open structures or fabric tents.

- Never take shelter under a small group of (or single) trees.
- If far from any shelter, crouch (low, feet together), preferably in a hollow. Remove metal objects from head / body. Do not lie down flat but avoid being the highest object.
- If your hair stands on end or you hear 'buzzing' from nearby rocks, fences, etc, move immediately. At night, a blue glow may show if an object is about to be struck.
- Do not fly kites during thunderstorms.
- Do not handle fishing rods, umbrellas or metal rods, etc.
- Stay away from metal poles, fences, clotheslines etc.
- Do not ride bicycles or travel on open vehicles.
- If driving, slow down or park away from trees, power lines, stay inside metal-bodied (hard top) vehicles or in a pucca building but do not touch any metal sections.
- If in water, leave the water immediately.
- If on a boat, go ashore to a shelter as soon as possible.
- Be sure the mast and stays of the boat are adequately secured.

6.5.4 If you are indoors

- Before the storm arrives, disconnect external aerial and power leads to radios and television sets. Disconnect computer modems and power leads.
- Draw all curtains and keep clear of windows, electrical appliances, pipes and other metal fixtures (e.g. do not use the bath, shower, hand basin or other electric equipments)
- Avoid the use of fixed telephones. In emergencies, make calls brief, (do not touch any metal, brick or concrete) and do not stand bare foot on concrete or tiled floors.

6.5.6 First Aid

Apply immediate heart massage and mouth-to-mouth resuscitation to lightning victims until medical help arrives. (You won't receive a shock from the victim).

6.6 Lightning facts and myths

- When struck, people do not glow or fry to a crisp but the heart and breathing are often affected.
- Only about 30% of people struck actually die, and the incidence of long-term disability is low, particularly when appropriate first aid is applied promptly.
- If your clothes are wet, you are less likely to be seriously injured if struck, as most of the charge will be conducted through the wet clothes rather than your body.

6.7 Heat wave

6.7.1 Do's and Don'ts

- Establish Early Warning System and Inter-Agency Coordination for raising alerts on high and extreme temperatures.
- Initiate location-specific measures as outlined in District Contingency Plans.

- Sensitization cum training programme at the local level to recognize and respond to heat-related stresses among officials and their families.
- Disseminating public awareness messages on how to protect against the extreme heat using IEC material.

6.8 Chemical Terrorism Attack

The approach followed in the NDMA's Guidelines lays emphasis on:

- i) Security and surveillance measures for installations manufacturing/using/storing chemicals.
- ii) Strengthening intelligence regarding the movement of chemicals.
- iii) Preparedness for counter-terrorism measures :
 - (a) Issues regarding the safety of chemicals and risk reduction strategies etc.
 - (b) Strengthening of response through rescue and emergency medical resources.
 - (c) Preparedness of all emergency functionaries in terms of protection, detection, decontamination, decommissioning, capacity building and infrastructure development.
 - (d) Community-centric mechanism for the management of chemical (terrorism) disasters.

6.9 BIOLOGICAL DISASTER

Biological disasters include outbreaks of epidemic diseases, plant or animal contagion, insect or other animal plagues and infestation. Biological disasters may be in the form of:-

Epidemic affecting a disproportionately large number of individuals within a population, community, or region at the same time, examples being Cholera, Plague, Japanese Encephalitis (JE)/Acute Encephalitis Syndrome (AES); or,

Pandemic is an epidemic that spreads across a large region, i.e. a continent, or even worldwide of existing, emerging or reemerging diseases and pestilences, example being **Influenza H1N1 (Swine Flu), Covid-19**.

6.9.1 Before the Disaster

- A. Plan for Family Biological Disaster Plan.
- B. Preparation by ensuring Prevention measures:-
 - (a) Personal cleanliness - daily bath, don't grow long nails and wear clean clothes.
 - (b) Hand Hygiene (Wash hands with soap and water before preparing food or eating, after passing stools, coughing or sneezing). The steps of hand washing are:-

Step 1 : Wash palms and fingers



Step 2 : Wash back of hands.



Step 3 : Wash fingers and knuckles



Step 4 : Wash wrists



- (c) Eat nutritious and balanced food.
- (d) Immunisation state should be up-to date.
- (e) Prevent overcrowding.
- (f) Good ventilation.
- (g) Protect from hot and cold weather.
- (h) Health Education.
- (i) Surveillance.

C. Take a First Aid and Cardio-Pulmonary Resuscitation (CPR) training.

D. Subscribe to a Medical Insurance Plan.

6.9.2 Do's & Don'ts

A. DIARRHOEAL GROUP OF DISEASES INCLUDING CHOLERA

Do's

- (i) Hand Hygiene.
- (ii) Encourage drinking of water from a safe source or water that has been disinfected (chlorinated). Use water pumped out from India Mark II hand pumps, if installed in the village/community.
- (iii) Drink boiled potable water in an emergency that has been boiled for at least 15 minutes and consumed it the same day.
- (iv) Promote storage of water in narrow mouthed container.
- (v) Cook food thoroughly especially meat, poultry, eggs and seafood until it is steaming and eat it while it is still hot.
- (vi) Ensure cooked meat and poultry is safe and no part of the meat discoloured or foulsmelling or in the case of egg, their shells are not cracked.
- (vii) If food is not eaten immediately, reheat cooked until it is steaming hot prior to serving.
- (viii) Keep food items covered.

- (ix) Increase fluid intake as soon as diarrhoea starts by drinking ORS solution or home-made preparation of Table Salt 5 grams (1 teaspoon) in and 20 grams (4 teaspoons) of Sugar dissolved in 1 litre of drinking water.
- (x) Encourage banana eating, which provides potassium.
- (xi) Continue feeding children when they are sick and to continue breastfeeding if the child is being breast fed.
- (xii) Refer the diarrhoea case to the nearest health facility in case of the following :
Child is irritable, restless or lethargic or unconscious: eating or drinking poorly; child has marked thirst; child has fever or blood in stool.

Don'ts

- (i) Do not drink water from unsafe sources.
- (ii) Do not eat uncooked food unless it is peeled or shelled.
- (iii) Do not leave cooked food at room temperature longer than 2 hours.
- (iv) Do not consume cut fruits from vendors.
- (v) Do not defecate in open area.
- (vi) Do not give access to rats and houseflies in your premises.

6.9.3 RESPIRATORY GROUP OF DISEASES LIKE TUBERCULOSIS, INFLUENZA, CHICKENPOX, MENINGITIS

Do's and Don'ts:

- (i) Avoid close and direct contact with people who are having respiratory illness.
- (ii) The sick person should stay at home, and avoid going into the community, school/office, public places for at least 24 hours after symptoms have resolved.
- (iii) Sick persons at home should keep distance from others.
- (iv) Respiratory Hygiene/Cough Etiquette:-
 - a) Cover the nose/mouth with a handkerchief/ tissue paper when coughing or sneezing which should be disposed off in dustbins;
 - b) Perform hand hygiene (e.g., frequent hand washing with soap and water, alcohol-based hand rub, or antiseptic hand wash) and thoroughly dried preferably using disposable tissue/ paper/ towel after contact after having contact with respiratory secretions and contaminated objects/materials.
- (v) Triple layer surgical Mask of standard and certified make should be worn by Suspected/ probable/confirmed cases of influenza or by the care provider in home care settings and close family contacts of such cases undergoing home care.
- (vi) Get plenty of sleep, be physically active, manage your stress, drink plenty of fluids, and eat nutritious food.
- (vii) Avoid smoking.
- (viii) Persons who have difficulty breathing or shortness of breath should seek immediate medical attention and report to the nearby hospital.

- (ix) if sick persons must go into the community (e.g., to seek medical care), then they should wear a face mask or use a handkerchief or tissues to cover any coughing and sneezing so as to reduce the risk of spreading the infection in the community.
- (x) Immunization status should be upto date as per National Universal Immunisation Programme.

6.9.4 MOSQUITO BORNE DISEASES LIKE MALARIA, DENGUE, FILARIA, CHIKUNGUNYA

Do's

- (i) Follow "sun-down sleeves-down" approach. Wear clothes that cover arms and legs.
- (ii) Prevent water collections on ground and other places to prevent malaria breeding.
- (iii) Empty water containers at least once a week.
- (iv) Remove water from coolers from time to time.
- (v) Cover and seal any septic tanks.
- (vi) Use Mosquito Nets preferably Insecticide Treated Bed Nets (ITBN).
- (vii) Apply insect repellants while sleeping to keep away mosquitoes.
- (viii) Seek medical advice in case of rashes, mental irritation or unconsciousness.

Don'ts

- (i) Do not encourage children to wear shorts and half sleeved clothing.
- (ii) Do not allow water to stagnate.
- (iii) Do not allow discarded items to accumulate such as tires, tubes, empty coconut shells, household items and objects wherein water may collect.
- (iv) Do not bathe in village ponds and allow cattle to take bath in the same pond.

6.9.5 STAMPEDE/CROWD CONTROL

Plan for Crowded Management

- (i) Identification of venue/site (Community Hall/Training Hall/Meeting Hall/religious Ceremony/function/marriage function/sportsactivity/recruitment etc.)
- (ii) Development of check list to identify vulnerability, risk & different hazards at venue site.
- (iii) Monitoring of volume of expected crowd hourly basis.
 - Pick hour time
 - Less hour time
- (iv) Approach to the site/space
- (v) Access of road & route map
- (vi) Capacity of space

- (vii) Total crowd stay at a time
- (viii) System of management at site for crowd movement
- (ix) No of hazards which can cause panic to the mass
- (x) Installation of PA system
- (xi) Evacuation map with approval by expert
- (xii) Identification of emergency assembly point & indication to reach assembly point.
- (xiii) Crowd safety inspection & development of checklist
- (xiv) Safety training system
- (xv) Mock drill/exercise & observation report of shortcomings
- (xvi) Fire alarm system/firefighting system to be ensured.
- (xvii) Deployment of trained rescuer, first aider and other skilled security personnel
- (xviii) Display of first aid boxes and information of emergency numbers at main entrance
- (xix) To ensure nearby medical transit system/trauma centre
- (xx) Annual building stability test under building bye-laws 2006 carried by competent agency and copy of fitness certificate must be submitted in the office of DDMA.

CHAPTER 7

RESPONSE PLAN











7.1 Installation of evaluation routes & maps and fire extinguishers

The office will install signboards depicting exit routes in various parts of the building to help staff and others to navigate easily in exigencies. Such signboards are to be installed in corridors and pathways. Fire extinguishers are also to be installed in different points, mainly near record rooms, store rooms and server room. Apart from these, ladders, ropes and first aid boxes are to be arranged.

Sr.No	Item	Quantity
1.	Exit Sign Board	20
2.	First Aid Box	10
3.	Ladders & Ropes	20
4.	Fire Extinguishers	100

A floor wise proposed drawing for installation of Fire Extinguishers in office building is given in Annexure 1.

At present all four offices maintained Fire Extinguishers (Type ABC and CO₂ Type) in every section at their own including Community Centre and Guest House at AG Colony². In addition CPWD has also installed Type ABC and Type CO₂ Fire Extinguishers in all common passages and Halls. Office building has External Fire Fighting System (Sump Well with Water Hydrants) and Smoke Detector system with Public Address System.

Symbols found on fire extinguishers & what they mean						
		Water	Foam spray	ABC powder	Carbon dioxide	Wet chemical
Wood, paper & textiles 		✓	✓	✓	✗	✓
Flammable liquids 		✗	✓	✓	✓	✗
Flammable gases 		✗	✗	✓	✗	✗
Electrical contact 		✗	✗	✓	✓	✗
Cooking oils & fats 		✗	✗	✗	✗	✓

² More than 300 Fire Extinguishers (ABC and CO₂ Types) are installed in the office building.

7.2 Constitution of the Incident Response Teams

Quick response teams that comprise officials from GD Sections are constituted with specific tasks assigned to them and these teams are supervised by the DMC. These teams will act in coordination at times of any hazard whether natural such as earthquake or manmade. Any changes in the teams will be updated in subsequent DMP.

7.3 Actions to be taken at the time of disaster

Following are the list of actions to be taken at the time of disaster:-

- a) Plan and supervise search and rescue operations.
- b) Allocate clear responsibilities to the officers/officials and provide them necessary resources along with necessary delegations.
- c) Collect and maintain full information of the disaster and steps taken to tackle it
- d) Mobilize resources from outside the district if the situation so warrants
- e) Last but not least, keeping informing the higher authorities about the whole incident.

7.4 Social media and mobile technologies

Opportunities provided by social media in transforming disaster response which helps response agencies in quickly organizing themselves and enabling citizens to connect more easily with authorities can be utilized also utilize mobile technologies to develop a social media strategy for disaster risk management.

7.5 Roles and responsibilities and Coordination mechanism

Every official in the response teams will have clear roles and responsibilities. Disaster specific teams have the responsibility to act quickly and coordinate with the concerned agencies in such situations. Each team has one senior official who has to supervise the efforts of other team members. Below is the list of teams constituted-

Team for Firefighting			
Sr.No.	Member	Name	Responsibility
1.	Sr.DAG (Admin)		Coordination among team members
2	Welfare Officer		Information and Communication
3.	Sr. AO GD		Mobilize local efforts in firefighting
4.	Floor Monitors		Rescue & Evacuation
5.	GD-II Staff & Welfare Cell		Coordinating with Firefighters, First Aid.
6.	GD-II, EDP & ISW		Turning off MCB switches and securing Server.
7.	Care Taker & Controlling BOs		Efforts to limit damages to records and files.
Team for tackling Health/Security Hazard			
	Welfare Officer		Arrangement of Ambulance and transportation sick to hospital
	GD-II Staff & Welfare Cell		First Aid & Transportation

	Sr. AO GD		Coordination with police
	Care Taker & Floor Monitors		Search, Rescue & Evacuation
Natural Hazards			
	DAG (Admin)		Coordination with District Disaster Management Authority
	Care Taker & Floor Monitors		Search, Rescue & Evacuation
	GD-II Staff & Welfare Cell		First Aid & Transportation
	Welfare Officer		Information & Communication

CHAPTER 8

KNOWLEDGE MANAGEMENT, REVIEW AND UPDATING & DISSEMINATION OF PLAN

8.1 System of updating DMP

DMP is a continuous activity and thus it requires regular updating. The DMP is to be updated annually. Review of the plan will be done by the committee on yearly basis as per Act. The updating and review will also serve as a ready reference for self assessment for preparedness.

8.2 Dissemination of plan to stakeholders. The plan is to be disseminated to the stakeholders namely staff, family of the staff at colony and general public by uploading the DMP on official website and displaying the same on the notice boards. In this regard, greater involvement and leadership of women in disaster risk management to support special needs of women affected by disasters should be encouraged.

8.3 Leverage Technologies

Technology in resource planning e.g. India Disaster Resources Network (IDRN), creation of e-platform to map expertise and resources on highly specialized aspects of disaster response and to increase efficacy of early warning systems for all major hazards may be used to enhance the efficiency of disaster risk management efforts.

CHAPTER 9

RESOURCE INVENTORY & CAPABILITY ANALYSIS

- i. Various resources available in the district, which can be mobilized for managing disasters in the Jaipur district are listed below. This also includes the data uploaded in India Disaster Resource Network (IDRN) database.
- ii. Emergency numbers
- iii. Contact numbers of responsible officers
- iv. State Disaster Management Department
- v. District Officials Contact details
- vi. Police Station and officials Details
- vii. Fire Station and Fire officers
- viii. Civil Defence Warden and Divisional Warden
- ix. Control Room for Emergency
- x. List of Hospital and Nursing Home
- xi. List of Blood Bank
- xii. Ambulance Services in Jaipur district
- xiii. Status and Location of Hydrant Point
- xiv. List of Print and Electronic Media
- xv. List of Gas and petrol Pump
- xvi. List of Sub- Power Station
- xvii. List of Equipment and Emergency Facilities (IDRN data base of the District)

Annexure-1
(Refer in Para 1.2)

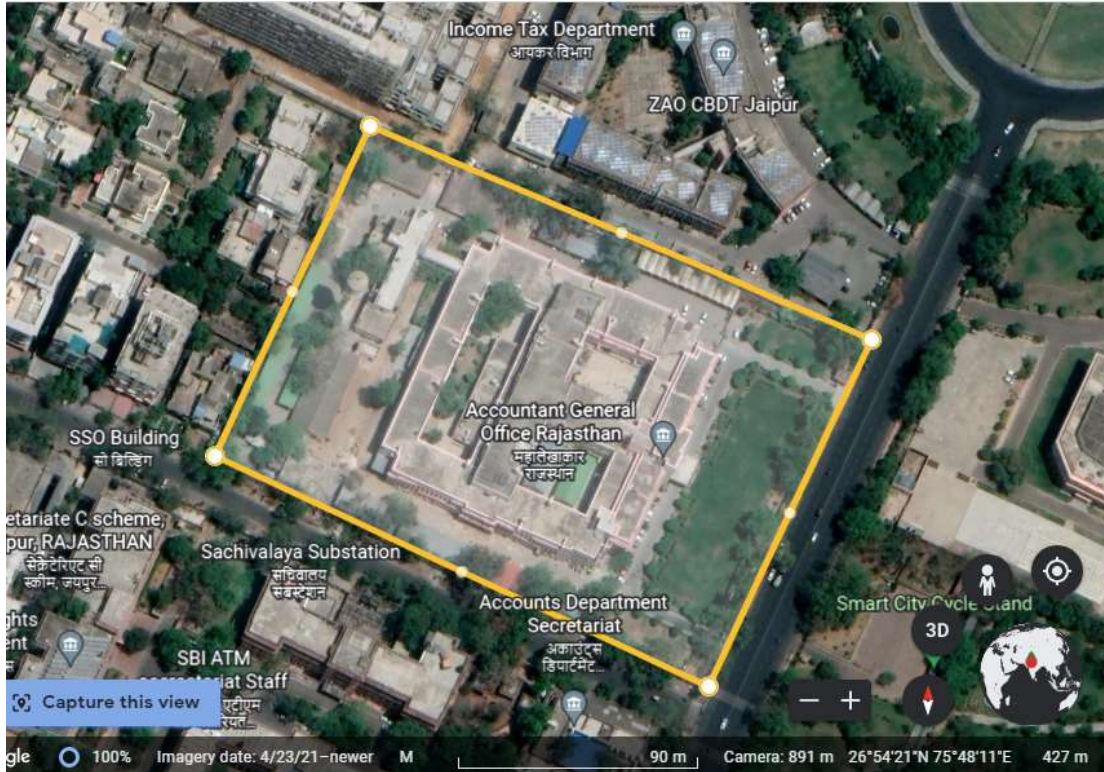
Important Contact Numbers

Emergency Numbers	
Emergency Services	108
Police	100
Fire	101
Ambulance	102
District Control Room	1077

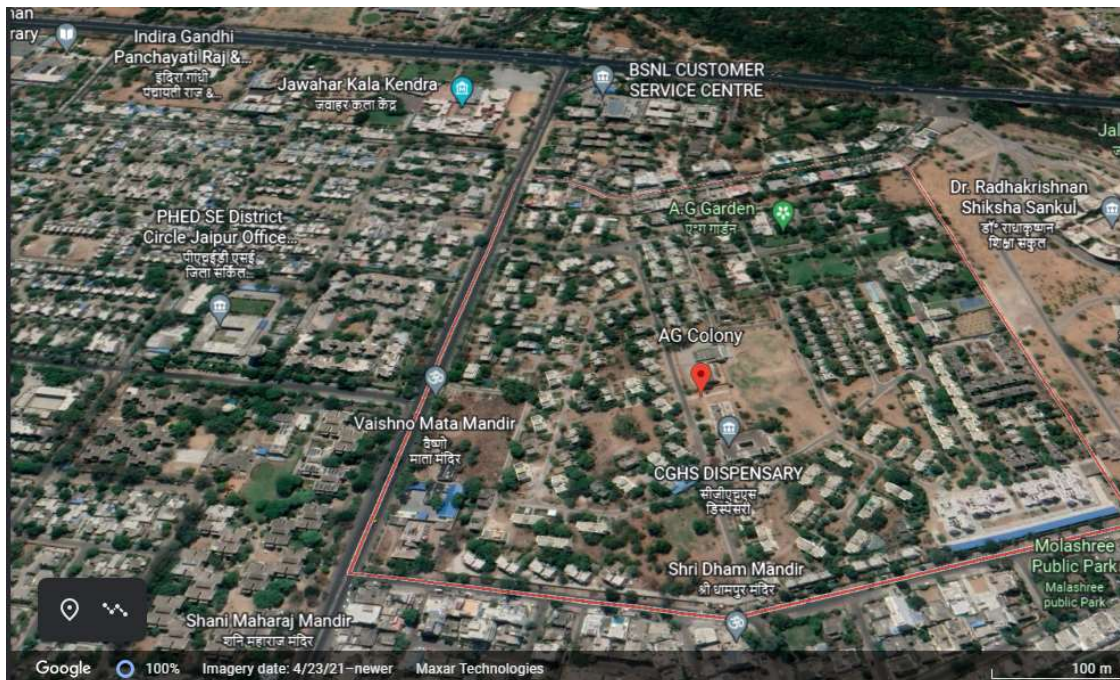
AG Office and Colony		
Designation	Office no.	Mobile no.
DAG (Admin)	0141-2385237	9414018385
Secretary to AG	0141-2385431	9414784722
Welfare Officer	0141-2227882	9829025698
Sr. Audit Officer (GD)	0141-2385438	9414848325

Annexure-2
(Refer para 1.4)
Google Locations of AG Office and AG Colony, Rajasthan, Jaipur.

AG Office, Janpath, Jaipur.



AG Colony, Bajaj Nagar, Jaipur.



ANNEXURE-3
(Refer Para 5.1)

Standard Operating Procedures (SOPs)

SOPs should be prepared for various personnel for effective response to emergencies and disasters.

Action before Disaster:

- Establish infrastructure at the district level in working order and all inventories updated.
- Ensure basic facilities for personnel who will work at the district level for disaster response.
- To coordinate the preparedness functions of all line departments.
- Establish disaster management funding mechanisms to ensure adequate resources for preparedness work, and quick availability of resources for relief and rehabilitation when required.
- Establish and activate help lines through police and district public relations office.
- Prepare a list of potential Food Storage Centers with clearly specifying their capacity and check upon their capacity for providing food to people with varying social behaviour.
- Prepare & update the inventory of resources every quarter.

Action during Disaster:

- To coordinate with State Government and State Disaster Management Authority.
- To coordinate the Relief Recovery operations in the wake of disasters.
- To ensure timely supply and distribution of food grains to affected people.
- To declare and notify Disaster Situation.
- Do not allow leave to the staff.
- Conduct Rapid Assessment and launch Quick Response.
- Prepare a list of relief items/ food items to be distributed.
- Distribute emergency relief material to the affected population.
- Prepare a transportation plan for the supply of relief items.
- Maintain contact with forecasting agencies and gather all possible information regarding the alert.

Action after Disaster

- Organise initial and subsequent technical assessments of disaster-affected areas and determine the extent of loss and damage and volume and nature of relief required.
- Coordinate the activities of NGOs in relief programmes.
- Update about Recovery and Rehabilitation to State Government and SDMA.

GUIDELINES FOR FORMULATING SAFETY NORMS

IA&AD offices are generally prone to localized hazards due to fire, electrical shock, water contamination, collapsing of buildings, thefts etc. CPWD is primarily responsible for installation of firefighting installations, water tanks, run-off systems and electrical facilities in the Government buildings. In private buildings, such systems are provided by the owner of the premises or by the office itself. Head of the Dept. should ensure installation of proper EMS suitable for handling localized disasters that would safeguard human life and office properties. Disaster Management Committee of each office should formulate safety norms to handle different types of disasters based on the following guidelines.

- Prepare 'DOS' and 'DONTs' to handle emergency situations.
- Create awareness among the employees on the procedure for using fire-fighting gadgets and other safety devices by giving wide publicity through circulars, sign boards, notices etc.
- EMS such as fire-fighting equipment, sirens, sensors, security systems etc. provided in the buildings should be adequate and properly maintained.
- Sand in big containers should be placed at suitable and easily accessible places in the building.
- Security staff is imparted proper training to handle the fire gadgets and for evacuating the employees from the fire affected area.
- Proper coordination should be maintained with Fire Dept., Police and hospitals of the local area.
- The structural strength of the office buildings should be assessed by CPWD or other experts periodically to assess the risk of collapsing of the building.
- Preventive measures should be taken against collapse, electrical shock, fire etc. based on the vintage of the building, electrical wirings and fittings.
- In case of offices located in the seismic zones and flood affected area, the indication or warning signals if any, given by the Metrological dept. or any other agency are to be taken seriously and 'trigger' mechanism should act.
- Working networks of similar nodal agencies may be identified for quick implementation of the rescue programme.
- For safe-guarding important files and records, backup copies in Hard Disc Drives(HDD) should be created and stored separately. Digitisation could be considered for archiving permanent records that are very important.
- For IT infrastructure, any one of the internationally accepted best practices for DMP could be adopted in addition to the Business Continuity Planning (BCP)³guidelines given in "Information System Security Handbook for IA&AD".

These guidelines are illustrative and not exhaustive. DMC should conduct safety audit on half yearly basis and take corrective action if needed. HOD should monitor DMP through calendar of returns.

3 Business Continuity Planning (BCP is essential for the continuation of key business services, in the event of an unexpected occurrence which seriously disrupts the business process.

FIRE SAFETY PRECAUTION**1. Administration should**

- Conduct regular mock fire drills.
- Conduct an annual joint fire safety assessment exercise with CPWD along with Fire Services department.
- Post building evacuation plans and discuss them during mock fire drills.
- Include disabled employees in the fire emergency planning process.
- All escape routes should be marked with a signboard on the corridors and passage to guide during evacuation.
- Fire escape doors should be painted with fire resistant paints.
- As far as possible, plan and use fire resistant construction materials, hardware, paints wiring etc. while constructing, redesigning, renovation and upgradation of office buildings.
- Phase out old record to an alternate safe space other than office, if possible.
- Ensure that a team is trained to deal with fire incident for each floor.

2. If fire strikes, staff should

- Escape first, then call for help.
- Sound the alarm and call the fire department immediately or on Telephone No. 101, no matter how small the fire appears to be.
- Leave the area quickly, closing doors in order to contain the fire and smoke.
- If smoke or flame is encountered during escape alternative exit should be used. Heat and smoke rises, leaving cleaner, cooler air near the floor. If there is no knees, keeping the head 12 to 24 inches above the floor.
- Once outside, move away from the building, Never go back inside the building until the fire department permits it.
- Attack the fire with available equipment, without taking undue risk.
- Staff should know the escape routes, how to operate fire alarm and how to use first fire fighting equipments
- Lifts should not be used as a means of escape.
- Staff should not shout or run. This tends to cause panic.
- Fire hydrants should be clear of debris for easy access by fire department.

3. Help the firemen to help you

- Give way to fire engines to enables them to reach at the incident quickly.
- Don't park car/truck close to fire hydrants/underground static water tanks.
- Guide firemen to water sources i.e. tube wells, ponds, static tanks, etc. in case of fire.

- Do not hide any information concerning hazards in the premises and make this information known to all.
- Do not crown the fire accident site as it may hamper fire fighting and rescue operation.

4. Staff should know that

- Availability of firefighting equipment in the premises do not prevent outbreak of fire. They help in minimizing losses due to fire if maintained and operated immediately, effectively and efficiently.
- Not informing Fire Service department about the fire incident is a cognizable offence.

5. Fire safety precautions against electricity

- Majority of fires are of electric origin on account of electric short circuit, overheating, overloading, use of nonstandard appliances, illegal tapping of electrical wires, improper electrical wiring, carelessness and ignorance etc.
- It can lead to serious fire and fatal accidents, if proper instructions are not followed.
- Such incidents can be minimized to a great extent if adequate fire precautions are observed.

6. Arson

- Follow your building's security measures and keep unauthorized people out of the building.
- Keep doors locked after office hours.
- Alleys and other areas around office building should be well lit.

7. Housekeeping

- Keep clutter out of halls, lobbies, alleys and other public areas.
- Keep waste paper, empty boxes, dirty rags, cleaning supplies, and other combustibles away from exits, storage areas and stairways.

8. Equipment and Appliances

- Leave space for air to circulate around heaters and other heat-producing equipments.
- Keep electrical appliances away from anything that might catch fire.
- Do not stack books, files or papers on top of computer monitors/servers/CPU's.
- Designate employees to turn off or unplug all electrical appliances after office hours.

9. No Smoking zones

- Do not allow smoking in the workplace.
- Apply the same cautions to visitors and be alert to smoldering cigarettebutts on furniture or in wastebaskets.

DISASTER MANAGEMENT INFORMATION

NATIONAL DISASTER MANAGEMENT AUTHORITY 011-26701701, 26701704, 26701743, 26701778, 26701782 & 26701736 NATIONAL INSTITUTE OF DISASTER MANAGEMENT EPABX – 01123702334, 23705583, 23766146 Tele Fax – 23702442, 23702446		
DIRECTOR GENERAL NDRF & CIVIL DEFENCE GOVT. OF INDIA 011-26712851, 26715303, 26712951 & 26108304		
NATIONAL CIVIL DEFENCE COLLEGE, NAGPUR 0712-2565614 & 2562611		
NDRF GANDHINAGAR (GUJRAT)		
CONTROL ROOM 079-23201551 Email – ops6bnndrf.com		
Ak Tiwari	COMDT	02668-274470
MILITARY STATION JAIPUR Military Exchange-2386199 (SWC CONTROL ROOM-2382948)		
GOC-in-C	SWC	2249040
COS	SWC	2249124
MGGS	SWC	2249086
MG AD	SWC	2249038
Chief Engineer	SWC	2249112
CSO	SWC	2249249
PIO	SWC	2382668
GOC	Sub Area	2249222
DY GOC	Station Cdr	2249462
Col GS	61 Sub Area	2249095
GSO 1(Ops)	61 Sub Area	2249095
GSO 1	45 Inf Bde	22449361
Adjt	6 RAJ RIF	22449581
Adjt	20 Engr Regt	2249094
7 RAJ RIF	Jaipur City for Disaster purposes	
15 JAT	Jaipur Rural for Disaster purposes	
AIRFORCE STATION JAIPUR-CONTROL ROOM – 2671901-3		
Gp Capt S.K. Pathania	Station Commander	2671902
Wg Cdr M.K.Pandey	Chief Adm Officer	2671901
HOME DEPARTMENT RAJASTHAN		
ANAND KUMAR	Principal Secretary	2227304
ABHAY KUMAR	Addl. Chief Secretary	2227107
V. SARAVANA KUMAR	Secretary	2227548
RAM NIVAS MEHTA	Joint Secretary (Police)	2227294

Ms SEEMA KUMAR	Joint Secretary (DM)	9414063190
DISASTER MANAGEMENT & RELIEF DEPARTMENT, RAJ. JAIPUR (STATE EOC – 2227403, 2227230 (Fax) IP No 5134 / Toll Free 1070)		
Anand Kumar	Principal Secretary	2227390
Ms Prabha Vyas	Asstt. Secretary	2227985
NL Sharma	FA	2227102
Bijendra Singh	OSD –I	2227230
Desh Raj Meena	OSD-II	2227403
CENTRE FOR DISASTER MANAGEMENT (HCM RIPA)		
Ripunjay Singh	OIC DM Centre	2701780
SDRF RAJASTHAN		
Pankaj Chaudhary	Commandant	0141-2759903
Ganpati Mahawar	Dy. Commandant	9413924471
ATS Control Room – 2601583, 9001999070		
Anshuman Bhomia	DIG (ATS)	0141-2610949
Hari Prasad somaniya	S.P. (ATS)	9828872888
Randhir singh	S.P.(SOG)	9829078292
CISF – 8 RB JAIPUR (CONTROL ROOM – 2530758)		
Alkesh Bhatnagar	Sr Comdt.	2531088
P P SINGH	Jr Comdt	2531086
MK Misra	DC	2530758
CRPF HQ (IG OFFICE) (Control Room – 2236059)		
R TOMAR	IG	2236141
J. C. TANWAR	PS	8764180982
SUNIL SINGH	DIG Adm	2970545
	DIG	2970544
83 BN CRPF (Control Room – 2630134)		
LAL CHAND YADAV	Comdt.	2630100
JAG MOHAN	2IC	2630133
SANJAY KUMAR	DC	9414033678
ROADWAYS		
Control Room – 2373043, 2205790, 9413385700, 5116029		
NARESH PAL GANGWAL	Chairman	2369109
V R Meena	ED Traffic	2374644
V K Jain	ED Admn	2369265
B S GURJAR	CM – Vaishali NgrDepot	2373789
ANAND CHOUDHARY	CM – Jaipur Depot	2373788

SURENDRA SINGHRATNU	CM – SanganerDepot	2170082
R S GUPTA	CM – VidyadharNagar Depot	2232231
Others Related to Chemical Industrial Disaster		
P D GUPTA, Ex Sr. Insp. F & Boilers	Spec. (Indust. Safety & Health)	2705655
N L SALECHA, Ex Dy Chief Insp. F & Boilers	Spec. (Indust. Safety & Health)	2201059
CONTROLLER EXPLOSIVE		
YOGESH KHARE	Dy Chief Controller of Explosive	2356781
Rajendra Rawat	Controller Explosive	2356781
INSPECTOR POLLUTION – REGIONAL OFFICE JAIPUR		
B S SHARMA	XEN (RO)	2332263
VIJAY SHARMA	AEN	2332263
R K GOUR	C S LAB	2504109

List of Civil Defence Wardens with Area of Responsibility

जिला कलक्टर एवं जिला मजिस्ट्रेट जयपुर
8107500800 / 2209001

फूलचन्द चौधरी, उप निरांत्रक - 8104140144 / 8414322854
इन्द्रनंद, सहायक निरांत्रक 8413502335 / 5116758 / 5168285

उप खण्ड अधिकारी जयपुर पूर्व - 9829380560/5130049
उप खण्ड अधिकारी सागरनर 9799390592 / 2209009

त्रिभुवन (से.प्र.) भावान सिंह, चीफ वार्डन नागरिक सुरक्षा जयपुर - 9829307936 / 2338995
एन. के. प्रधान, डिप्टी चीफ वार्डन-8414310955 / 27151061

एल.के.बौधरी, डिबीजन वार्डन-04-8413332325 / 5121044
सत्यनारायण यादव-8314508281 / प्रकाश लुहाडिया-8828170510

कमोद सिंह, डिबीजन वार्डन-06 - 8414285703 / 9352203385
अनिल मेहता-8233900009 / कवरा बत्रा-8828196689

अशुभा स्वामी, डिबीजनल वार्डन 06 - 8802458173 / 5171491
विरेंद्र कुमार-8828114001 / रिंकू वर्मा-882898767

पोस्ट वार्डन - डिबीजन संख्या : 04
31. अमृतपुरी/सिपाहीयान की बस्ती/बैपुरी/षवित कॉलोनी/आमागढ़/मिनागढ़ के पीछे धनादास की बगीची/मतदाता नगर को क्षेत्र - सत्य नारायण यादव-9314508291 / अन्दूल इमीट-8828101604
32. सूरजपोल अनामडी/नागतलाई/गोहंमपुरी/ निरसर नगर/अंटोमोबाइल नगर/जवाहर नगर (टीला नं. 0,1,2)/ नायको का टीका/बाति कॉलोनी - हाली मो. सईद कुंशी-2611430/ रामजीलाल मत्ता-8828026089
33. खानिया से पालडी मीणा के बायें तरफ एवं दायी तरफ का सम्पूर्ण क्षेत्र - लक्ष्मीनारायण मीणा-9414076207 / बुज मोहन शर्मा-8828190383
34. बरफखाने से गोविन्द मार्ग/सिंधी कॉलोनी/सेठी कॉलोनी/समीज कॉलोनी/जवाहर नगर (से. 1ए) - राणेशनारायण माथुर-9414297874 /अनन्दीलाल नीमियाल-2800491
35. बरफखाने से गोलचक्कर/आदर्शनगर/नायला हाउस/ जनता कॉलोनी/अकुर सिनेमा रोड का क्षेत्र - शरर सिंह नरका-2612927 / इन्द्रवन्द जैन-9414079384
36. मोती झुरी नायला हाउस से गोलचक्कर/गोविन्द मार्ग -राजपार्क के दाहिने एलबीएस कॉलेज/मिडलामहिर रोड- जेडीए टीम मूर्ति सोबिल का क्षेत्र - किशनलाल सुधीजा - 9314503034 /सीताराम सैन-8351682377
37. एलबीएस कॉलेज के पीछे हिलक नगर/ राजपार्क (गली नं. 1 से 8 तक) - रामजीलाल गुप्ता-8828026089 / सुरेश अरोड़ा- 9828120073
38. जवाहरनगर(से 3 व 7) /गोल मार्केट/जवाहरनगर टीला नं. 3, 4ए 5 को क्षेत्र - डीएल गुप्ता-8314508278 /रंघराज चौहान-8829240070
39. जवाहरनगर टीला नं. 6 व 7 /जवाहरनगर सेक्टर 4.5 व 6 का क्षेत्र - प्रीतम सिंह गोशिया-8829063928 /मरतलाल सोलंकी-8252520136
40. जेपलान मार्ग/जेडीए से बापू नगर/गोष्ठी नगर/बजाल नगर/ अतिता कॉलोनी/गोतम नगर को क्षेत्र - लोकेश शर्मा-8887211692 / टीकमचन्द-2705639

पोस्ट वार्डन - डिबीजन संख्या : 05
41. एम.एन.आई.टी./हालासा/माछुडी कॉलोनी/पिडुल अभिनय कॉलोनी/ इन्कन टेक्स कॉलोनी/ के.लीरी क्षेत्र - चन्द्रकांत खत्री-9413387237 / नंदलाल शर्मा-90309451930
42. मालवीय नगर, बी-ब्लॉक सेक्टर नं. 3,4 / गुह्यापुर/नगर निगम कॉलोनी - सुवराज मंगवाल-9829078583 /शावरदास परधानी -9414371572
43. मालवीय नगर सेक्टर ए, सी ब्लॉक सुभा सागर, उषा कॉलोनी से नं. 2 शेर बस्ती आदि, जैन एन्क्लेव -पवन कुमार भरतिरिया-887535504 / नवरत्न गुप्ताइवाल-9828688833
44. मालवीय नगर सेक्टर 1,2,3, व गडो गड, दुर्गा विहार आदि आस-पास का क्षेत्र - पूरुचन्द पंचवानी - 9414546177 /अरुण शर्मा - 9829393586
44. सिंघाण नगर, सरखली कॉलोनी नन्दपुरी, छत्रवाला नगर, डेम नगर व आस-पास का क्षेत्र - एस.पी. त्रिपाठी - 9414297225 /राजेंद्र सिंह मन्वरीया -9414322980
45. झालाना झुरी कच्ची बस्ती तथा आस-पास का क्षेत्र व मोडल टाउन का सम्पूर्ण क्षेत्र - उषा शेखावत-9413339328 / सीताराम शर्मा-9414370200
46. मंडल, बाढ़ कपेठ, टीलावाला, सी बी जई कॉलोनी, रेलेवे कॉलोनी, कुसुम विहार आस-पास का क्षेत्र, कुन्दनपुर, इन्दागाडी नगर -रोषनलाल करेल -9314503939 /त्रिलोक गोपा- 9314820287
47. सुनिवादास, खारी, सोपडा, हिरपुर, लखरसा, मानगढ़ बन्ध्या, खातीपुर, आस-पास का क्षेत्र गिरारिया मोनोडल सेना-9829794605 /विष्णु सेनी-9729822580
48. प्रताप नगर, रिको इन्डस्ट्रीयल एरिया, बुद्धसिंहपुर व आस-पास का क्षेत्र बृजमोहन शर्मा-9828516697 /गोपाललाल गुप्ता-9251839861
49. डिब्रु विहार, गोमती कॉलोनी, रव डाली ढाणी माली की ढाणी, मनोहापुर, विहारम कॉलोनी में मार्केट, जगहपुर - नौरज नरका- 8414020285 /मोहनलाल गुप्ता-9166039748
49ए. बृज विहार, आशोक विहार, गोल्डन डैम, जगत विहार, डेम कॉलोनी, बलरा कॉलोनी, पुरुषोत्तम नगर ए-4, मधुर विहार, पाम कैंट, रेलेवे कॉलोनी -रवीन्द्र खामी-8887793558 /रामगोपाल बबेल-8413990055
50. सेक्टर 5,6,7 मालवीय नगर व आस-पास का क्षेत्र - टी.आर.तन्जे- 9829840513 /विष्णुम दुहे-9413339716
50ए. सेक्टर 9,10,11,12,13 मालवीय नगर रामजीपुरा - नवलक्षोर स्वर्णकार-9249395894 / रामशंकर अग्रवाल - 935286629
50बी. मनोहापुर कच्ची बस्ती एवं आस-पास का सम्पूर्ण क्षेत्र जगतपुरा - ए.आर खन्ना-9351151934 / रामनारायण शैरवा-8629194510

पोस्ट वार्डन - डिबीजन संख्या : 06
51. लक्ष्मी कॉलोनी/आश्रित नगर/कुंदन नगर/दिब्रु नगर कॉलोनी/ कृषि नगर । व 11/प्रताप नगर /त्रिभुविया गेट सागरनर का क्षेत्र - धनश्याम पटेल-9828318386 / लक्ष्मी गुप्ता-98281878201
52. सम्पूर्ण प्रताप नगर/ हलसिंग बोर्ड जेन (80,31,32) नारायण विहार(1 व 2) / गांधी नगर /मोती विहार /गोपाल कॉलोनी /नामदेव कॉलोनी /पचवटी कॉलोनी / जैनविहार कॉलोनी /कनर का बाग/बाढको की ढाणी/गांधी कॉलोनी / लक्ष्मीबाड़ी / नन्द कॉलोनी/चिखट्ट कॉलोनी का क्षेत्र - हनुमानसहाय शर्मा -9414076988 / ओमप्रकाश विजय-982713962
53. इम्बाला गांव/कच्ची बस्ती/कृष्णा नगर/कृषि नगर/ विहार पुरा/ इन्द्रपुरी/ सखियालय नगर/सीतापुर/गोविन्द विहार/हाउसिंग बोर्ड जेन 50 व 83 /गोविन्द पुरा का क्षेत्र- राजेश सरवतो-9414543924 /कल्याण सहाय-9828087841
54. बाणगी तलाई/गोविन्दपुर लेडीज कॉलोनी/देव्यास्या की ढाणी/जोतवाला गांव /सायपुर गांव/कोकवास गांव/सिरीहरी की तलाई/गोपाल जी की तलाई / हिलक नगर/बाढी का बड का क्षेत्र - सरंज कुमवाल-9314682939 /गिरंज प्रसाद-9610505044
55. गुजरी की तलाई/सुगंधिवार/धाम विहार/राज नगर/हालियावाला/अतिता कॉलोनी सी-डी/देवनगर बी/मदनपुरा/कीरो का ढाणी/कनको की ढाणी /धाम विहार हाख्यावाला - विनोद कुमार शर्मा-8829240001 /सावित्री शर्मा- 946075221
56. नामदेव कॉलोनी/छमोला ढाणी/काली का खाना/छापांला ढाणी/बिजा नगर/ ढाणी कुमवदान/खातीपुरों का बाड/धाम नगर/शैरा विहार - शारुलाल कुमवाल -7891515723 / लेखराज सेनी-9414607219
57. शालाबाह व रामपुर कॉलोनी/रामबेरी/सुभाष कॉलोनी/ नोव्या की ढाणी/ कल्याण नगर-बी.डी./जैन नरिया रोड तक - मोहनलाल कुमवाल-8828828211 / रामजीलाल सेनी -9828837409
58. सम्पूर्ण कागकी मौडला/शैरो का बडा मौडला/विधान कॉलोनी/ बजरग नगर/गणेशपुरी कॉलोनी/रामकी की ढाणी/मालपुरा गेट/खटीको की ढाल/ जैन नरियो से होते हुए माल की ढाणी का क्षेत्र -मोहनलाल शर्मा-9828840151/ राजेश कुमवाल-9314729297
59. पिन्टर्स कॉलोनी/दापू नगर/नागमणी कॉलोनी/श्रीराम नगर कॉलोनी/मालपुरा गेट पूरुगी को का मौडला/बाढी का बास/इलवाई बाजार/पंचायत समिति के पीछे जैन नरिय कल्याण कुज/नाजियी का मौडला का क्षेत्र - अशोक खामी-9414717183 /गोविन्द नारायण गुजर- 9829079344
60. दातबाड़ी के पीछे व आसपास/रामदास कॉलोनी/ 80 फिट रोड/क्रमला नगर/दुसाद नगर/साम सिनेमा के पीछे/नामदेव चौक सडा मौडला/बाणयाला हाउस बमयाला जी की बनीदी का क्षेत्र - ज्ञान सिंह-9828723707 /डिटरल नामा-9352513157

DISTRICT ADMINISTRATION

Designation	Office
Divisional Commissioner	5104400
DM Jaipur	2209000/01
Zila Pramukh Jaipur	2200016
CEO ZP Jaipur	2202039
ADM-I	2209002
ADM-II	2209003
ADM-III	2209004
ADM-IV	2209005
ADM City-North	2209006
ADM City-South	2209007
ADM City East	5111049
DSO City	2209016
SDM East	5130049
SDM North	2209678
SDM South	5101328
PRO Jaipur	2201564
DIO, NIC	2203339
Shri Indramal Dy Controller Civil Defence	2280507

List of District Level Officer	
Jt Director-I Agriculture	2227272
Jt Director-II Agriculture	2227599
RO Pollution & Environment	5101872
PCWL Forest	2227391
Addl CCF Forest	2709101
SE Ground Water	2710532
XEN	2710467
CE Housing Board	2740371
ACE Housing Board	2741950
SE Housing Board	2791320

TELEPHONE LIST DISTRICT LEVEL OFFICER		
AGRICULTURE		
Jt. Director	9414668166	2227272
Dy. Director	9414362594	2227599 2385071
Asst. Director	9829244044	2762298
Dy. Director (Animal Husb.)	9414230846	2373808
ENVIRONMENT		
Regional Officer	9667575993	5101872
FOREST		
Chief Wild Life	9414071307	2227391
Addl CCF	7742440000	2709101
CCF		2710524
PRINCIPAL HOFF	9414134421	
Dy.Cons Forest (S)	9414153816	2201169
Dy.Cons Forest (N)	9413612592 9462883491	2203068
Dy.Cons Forest Centre	94142-10678	2303165
DFO ZOO	94140-41887	2617319
GROUND WATER		
SE	9413303450	2710532
XEN	9413303430	2710467
IRRIGATION		
CE Irrigation	9414073297	2227042
SE Irrigation Jaipur	9414129967	2702355
Addl. CE Zone Jaipur	9414132408	2702353
XEN Jaipur Rural & City	9414041807	2203696
LABOUR. DEPTT.		
Jt. Labour Comm.	9414049483	
AEN	9414522154 9829226388	
JEN	9414076961	
JEN	9785354040	
JEN	9414443868	
SOCIAL WELFARE		
Addl.Dy Director	9414377915	
Dy Director©	9829928254	
Dy Director®	9414427583	
TRANSPORT & RTO JAIPUR		
Addl Comn. Adm.	2740326	
RTO(CITY)	2708318 2701526(F)	

RTO (RURAL)	2339620-10	
ARTO		
DTO KOTPUTLI		2740326
Dy. Com. Tpt.		
Metrological DEPTT. Control Room 2790194		
Director		2793254
CIVIL DEFENCE JAIPUR		
Dy Controller	5116754	2342679
	5116758	5136005
Asst. Cont. Civil Defence	5116754	5128010
	5116758	
Sub Fire Officer	5124593	5170767

Hydrant Point and their Location

S/No.	Hydrant Place	Responsible AEN
1	Jyoti Nagar Pump House	Shri JSD Katara
2	Doordarshan Kendra Baiji ki Kothi Jhalana	Shri JP Gupta
3	Barkat Nagar Pump House	Shri RK Gupta
4	Bapu Nagar	Shri Mukesh Vijay
5	Gandhinagar	Shri Mukesh Vijay
6	Civil Lines	Shri Deepak Sharma
7	Mahesh Nagar	Shri Atul Sharma

LIST OF HOSPITAL IN JAIPUR DISTRICT

GOVERNMENT HOSPITALS JAIPUR		
Name of Hospital	No of Bed	Telephone Nos
SAWAI MAN SINGH HOSPITAL	800	2564222,2518335,2518222,2560291
CGHS POLY CLINIC (BAJAJ NGR)	30	2710021
CHEST & T.B. HOSPITAL	250	230441415
ESI HOSPITAL, AJMER ROAD	300	2566870, 2560291
G.D. JAJU HOSPITAL	100	2383148
H.B. KANWTIYA HOSPITAL, SHASTRI NGR	150	2301236
JAIPURIA HOSPITAL	100	2551460,2552034
J. K. LAWN	500	2619827,2618023
MAHILA HOSPITAL, SANGANERI GATE	250	2601334,2610616
MENTAL HOSPITAL	350	2613737
MILITARY HOSPITAL	500	2207391
MADHAV VILAS AYURVED SANSTHAN		2672285
PRAKRITIK HOSPITAL, BAPU NAGAR		2710590
RAILWAY HOSPITAL	120	2223735
SETELITE HOSPITAL BANIPARK	50	2202449
SETELITE HOSPITAL SETHI COLONY	30	2618712
SURAJMAL BUMBIAWALA HOSP.		2313457
JANANA HOSPITAL, CHANDPOLE	500	2378721, 2372323
DENTAL COLLEGE & HOSPITAL		2280333
VETERNARY HOSPITAL		2373237
PRIVATE HOSPITAL, JAIPUR		
HEART & GENERAL HOSP, 7, VIVEKANAND MARG, C SCHEME, JAIPUR	60	2370271, 2370104-5
NARAYANA HRUDAYALAY HOSPITAL, SEC-28, KUMBHA MARG, PRATAP NAGAR, JAIPUR	200	5192939, 5192902
S.DURLABHI. M. HOSPITAL, BHAWANI SINGH MARG, NEAR RAMBAGH, JAIPUR	250	2566251-58, 5110209
S K SONI HOSPITAL, SIKAR ROAD	225	2232409
BHANDARI HOSPITAL & RESEARCH CENTRE, 138-A, VASUNDHRA COLONY, GOPALPURA BY PASS,JPR	150	2703851, 2703852, 2705122, 2707147
FORTIS ESCORTS HOSPITAL, JLN MARG, OPP CLARKS AMER HOTEL, JPR	210	2547000, 2547002, 2547009, 4070707, 4097109
M.G.Med. COLLEGE & HOSPITAL, RIICO INDU. AREA, SITAPURA, JAIPUR	750	2771000, 2771001, 2771777, 2770797, 2771804, 2771805, 2770900, 2770798, 2770303
SAKET HOSPITAL, SEC-10, AGGARWAL FARM, MEERA MARG, MANSAROVAR,JPR	40	2786140, 2785075, 2785074, 98290-11770, 98280-37529
TAGORE HOSPITAL & RESEARCH INSTITUTE, SEC-7, SHIPRA PATH, MANSAROVAR, JAIPUR	120	2785555, 6450553, 6515381, 94140-79343

APEX HOSPITAL, SP-4&6, MALVIYA INDU. AREA, NEAR APPOLO CLINIC, MALVIYA NGR, JAIPUR	150	2751871-72, 2751006, 4101201, 2751873
JAIPUR HOSPITAL, 56, GOPALPURA PULIA, MAHAVIR NGR, TONK RD	50	2551500, 2554139, 2721810, 94140-71500
JAIPUR HOSPITAL, LAL KOTHI, NEAR SMS STADIUM, JAIPUR	150	2742557, 2742619, 2741465, 2742266, 2742472, 98290-60427
NIMS MED. COLLEGE & HOSP, DELHI RD, KUKUS, JAIPUR	500	01426-231631-5, 97847-59000, 97994-19000
Dr. ATUL CHILD HOSPITAL	30	5111850
Dr. CHOUHAN ORTHO. CENTRE, 44-45, AMBABARI, JHOTWARA RD, JAIPUR	30	2338349, 98282-25270
J N MISHRA HOSPITAL	30	2357763
AMAR JAIN HOSPITAL, NEAR SBI, CHAURA RASTA, JAIPUR	25	2313099, 2314022, 2719198
AMRIT HOSPITAL, SANGANER	30	2731281
ANURAG NURSING HOME, MANSAROVAR	30	2782546
MAHAVIR CANCER HOSPITAL & RESEARCH CENTRE	230	2700107, 2702899
DHANVANTRI HOSPITAL & RESEARCH CENTRE	120	2781425, 2780760, 2785243, 9829055760
JAIPUR CALAGIRY EYE HOSPITAL	100	2521384, 2520991
KUSTHA ASHRAM, GALTA GATE		2680437
LIBRTI HOSPITAL	25	2361691
REDIANT HOSPITAL & UROLOGY INSTITUTE	40	2382069
RAJ. HOMEOPATHIC MEDICAL COLLEGE	100	2367559
RAJDHANI HOSPITAL, C-30, BHAGWAN DAS RD, C SCHEME, JAIPUR	50	2371202, 2364901
RED CROSS SAMITI CLINIC		2617214
RUNGTA CHILD & GEN HOSP, 73/4A, KAILGIRI RD, MALVIYA NAGAR, JAIPUR	100	2522002, 2524082, 4002001, 4039999, 98290-52201, 98290-66555
SAHAI I.G. HOSPITAL		2621888
SONI HOSPITAL, 38, KANOTA BAGH, JHALANA MARG, MOTI DUNGARI, JPR	100	2571122-24, 2562028, 2566066, 2564392, 2561442
SEVAYATAN HOSPITAL	30	2220240
UNIYARA HOSPITAL	30	2620373
KHANDAKA HOSPITAL, 160-161, KAILASPURI, TONK RD, DURGAPURA, JAIPUR	30	2548211, 2722922, 5127211, 2722704
D.C. HOSPITAL, TRIVENI NAGAR	30	2763672, 9413340157
VYAS MENTAL HOSPITAL, AJMER ROAD	25	2223758
GINNIDEVI MEMORIAL HOSPITAL MANSROVAR	40	2396898
SHEKHAWATI HOSPITAL, VDN	40	2232211, 2232194
MEERA DENTAL HOSPITAL	20	2202220, 2202748
Pandya Hospital & Research Centre, J-2/37, Opp Jai Club Mahaveer Marg, C Scheme Jaipur	40	2370209, 2377729, 9829055537
VAISHALI HOSPITAL	30	9829160355
AARTI NURSING HOSPITAL	30	2616784
IMPIRIAL HOSPITAL, SHASTRI NGR	110	2302300, 2300111
R. P. MEMORIAL HOSPITAL	40	2653689

JAIN E. N. T. HOSPITAL, LALKOTHI	40	2742541, 9351326744
RAJPUTANA HOSPITAL, KHATIPURA	30	2351973, 4022001
MARUDHAR HOSP, A93-99, SINGHBHUMI, KHATIPURA RD, JAIPUR	40	2356944, 2357570, 5186109, 93145-03437, 98292-10040, 94139-70318
MONILAKE HOSP & RESEARCH CENTRE, SEC-4, JAWAHAR NGR, JAIPUR	90	2653019-21-23, 2651393, 2623535, 2371444, 2652181, 90019-94820, 99822-44820, 99822-44823
MANGALAM HOSPITAL, ADARSH NAGAR	30	2600990, 2615367, 2603373
SANJIVANI HOSPITAL, Sodala, New Sanganer Rd, Jaipur	60	2290060, 4067001, 5132522, 2202329, 9314528253
BAHETI HOSPITAL, MALVIYA NGR	20	2754408, 2754049
MEERA HOSPITAL, BANIPARK	25	2202220, 2202748
GIRDHAR HOSPITAL & RESEARCH CENTRE, 11/34,73, GIRDHAR MARG, MALVIYA NGR, JAIPUR	35	2552668, 2723985, 93145-04047, 98280-20145
GOPINATH HOSPITAL, PRATAP NGR	100	2793333
PANIKAR SANJEVANI HOSPITAL BANIPARK	25	2282988, 2281880
GLOBLE HEART & GEN HOSP, C-1/27, CHITRAKOOT, GANDHIPATH, JAIPUR	150	2440629, 4006290, 98290-10358, 98288-02266
DEEP HOSPITAL, KHATIPURA	80	2466330, 2466600, 9414047369
JYOTI NURSING HOME, VKI AREA	30	2330501
KHETAN HOSPITAL, SIKAR ROAD	30	2230476
GOYAL HOSPITAL, OPP PS SASTRI NGR, JAIPUR	40	2280940, 2281088, 98291-66622
GAUTAM HOSP, GOKUL, NEAR WATER TANK, CIVIL LINES, JAIPUR	40	2222111
INDO WEST BRAIN & SPINE HOSP, C-18, NEAR VIDHAN SABHA, LALKOTHI, JAIPUR	60	2744441-2, 98294-22278
AGGARWAL EYE HOSP, A-2, JAMNALAL BAJAJ MARG, C SCHEME, JAIPUR	30	3980200, 98290-90916
MANU HOSP & RESEARCH CENTRE, A-1, NEAR CENTRAL ACADAMY SODALA, SYAMNAGAR, JPR	40	2292530, 2295567, 2290191, 2293800, 98290-64940, 94142-05023
S R KALLA HOSP, 78, DHULESHWAR GARDEN, C SCHEME, JAIPUR	40	5112042, 5112043, 2378001, 2370673
JANANA HOSP, 86/208, KUMBHA MARG, PRATAP NAGAR, JAIPUR	40	2790085, 91661-39349
SEVAYATAN MATERNITY & GEN HOSP, JAMUNA DAIRY SODALA, AJMER RD, JPR	60	2220240, 2220250, 2220230, 2221235, 98290-54810, 98290-67600
Metro Hospital & Res. Centre 203 Officers Campus, Sirsi Road, Jaipur		2355948, 9829015948
Asopo Hospital, 93-B, Near DCM, Tagore Nagar, Ajmer Road, Jaipur	40	2246161, 2247337, 2354117 9829013481, 9414071788
GETWELL POLY CLINIC & HOSP, OPP JK LONE HOSP, JLN MARG, JAIPUR	20	2570560, 2563743, 98290-62620
METRO MASS HOSP. SIPRA PATH MANSROVAR	220	6661234
AMAR JAIN HOSPITAL MANSAROVAR	250	2850000
RUKMANI BIRLA HOSPITAL		
BLOOD BANK JAIPUR		
MAHILA HOSPITAL		2610616/19
JANANA HOSPITAL		2378721/2378104
S.M.S. HOSPITAL		2560291 EXTN. 234
S. DURLABHJI MEMORIAL HOSPITAL		2566251/2574189

HEALTH WELFARE BLOOD BANK, MILAP NAGAR	2545293, 2721771
AGARSEN BLOOD BANK	2335569
FORTIS BLOOD BANK	2547000
OXYGEN CYLINDER	
NAME	Telephone
ANKIT GAS	2593046
ANKUR AGENCIES	2771309
DINESH GASES	2222533
SALASAR CARBONIK	2601701
UNTIED GAS	2360396
SINGAL OXYGEN	9829060727,5111841,2221427
AMBULANCE	
EMERGENCY AMBULANCE (FREE)	108
MAHILA HOSPITAL	3602333
S. DURLABHJI MEMORIAL HOSPITAL	2566251
S M S HOSPITAL	2618203, 2518405
JANANA HOSPITAL	2378721/2518589
CHEST & TB HOSPITAL	2281001
RUNGTA HOSPITAL	98284-66555
UNIYARA HOSPITAL	98290-62290
SARDAR JI	2621631
J K LAWN HOSPITAL	2619830
APEX HOSPITAL	2751871
FORTIS HOSPITAL	2547000
SONI HOSPITAL	2562028
IMPORTANT DOCTORS OF JAIPUR CITY	
DR. KARAN SINGH YADAV (HEART)	2752044
DR. RAJEEV GUPTA(PHYSICAL CARDIO)	9829068150/2368150
DR. CHANDRABHAN (HEART)	2590681
DR. VIJAY PATHAK (HEART)	2621315
DR. LANDEEV K. SADANA (HEART)	9314332655
DR. RAJEEV BAGARHATTA(PHYSICAL CARDIO)	2722181
DR. A.K. SHARMA (NEPHROLOGIST)	2606373
DR. D.N. KALLA (UROLOGIST)	2655666
DR. K C GANGWAL(UROLOGIST)	2372302
DR. V D SINHA (NEUROLOGIST)	2523100
DR. S S DHARKAR (NEURO SURGEN)	2723131
DR. N C PUNIA (NEURO SURGEN)	2236768
DR. PANKAJ GUPTA (NEURO SURGEN)	9314522787
DR.ANJANI K SHARMA (NEURO PHYSICIAN)	9414072331
DR. BHAWNA SHARMA (NEURO PHYSICIAN)	9414075120
DR. A K MATHUR (SURGEN)	2711681
DR. S L TOLANI (SURGEN)	2621571

DR. ASHOK K MISHRA (SURGEN)	9829055230/2357763
DR. C S VAID (PHYSICIAN)	9829060001
DR. C L NAVAL (PHYSICIAN)	2616968
DR. G N SEXENA (PHYSICIAN)	9414043426
DR. S B JHANWAR (PHYSICIAN)	2751872
DR. GANPAT DEVPURA (FEMALE SPEC.)	2351983
DR. ASHOK GUPTA (CHILD)	9829017060
DR. ALOK PUROHIT (CHILD)	2372362
DR. USHA ACHARYA (CHILD)	2360379
DR. RAHUL SHARMA (CHILD)	2360369
DR. PARMESHWARI MISHRA (CHILD)	9829056230
DR. SURENDRA ABUSARIA (ORTHAPADIX)	2301271
DR. S S SANKHALA (ORTHAPADIX)	2367788
DR. ARVIND ASOPA (ORTHAPADIX)	9829013481
DR. R P SAINI (ORTHPADIX)	9829055760
DR. HEMANT MALHOTRA (CANCER)	2620600
DR. NARESH SOMANI (CANCER)	2704996, 9829014996
DR. RAMESHWAR SHARMA (CANCER)	9828299369
DR. GYAN MATHUR (RADIOLOGIST)	9829054945
DR. VIRENDRA AGGARWAL (EYE)	9414043006
DR. MUKESH SHARMA (EYE)	2763632
DR. RAMESH ROOP RAI (GASTRO.)	2293894, 9314962655
DR. SANDEEP NIGYAWAN (GASTRO.)	2722335
DR. NARENDRA LODHA (ENT)	2553680, 9414075454
DR. DEEPAK MATHUR (SKIN)	2708666
DR. PUNIT BHARGAVA (SKIN)	9829053280
DR. HARISH BHARDWAJ (DENTAL)	9414173838
DR. AMIT PATODIYA (DENTAL)	2202220, 2202748
DR. SAURABH SONI (DENTAL)	9928646463
DR. PRADEEP SHARMA (PSYCOLOGIST)	9314623284
DR. SHIV GAUTAM (PSYCOLOGIST)	2222111
DR ALOK TYAGI (PSYCOLOGIST)	2351109
DR SUBHASH NEPALIYA (NEURO.)	2518180, 9414042523
DR. P D KHANDELWAL (MEDICINE)	2750604
DR. T C JAIN (RADIODYGNOSIS)	2565890, 9829719994
DR. D P SINGH (RADIO THARAPI)	9414263400
DR. ANUP JAIN (CARDIO)	2760076
DR. T C SADASUKHI (UROLOGIST)	2651710
DR. S R KOCHAR (MEDICAL JURIST)	2762677
DR. R K BHARGAVA (ORTHOLOGIST)	2520957
DR. R M MATHUR (C T SURGERY)	2617171
DR. G D S KALRA (PLASTIC SURGERY)	2547737
DR. KAMLESH KHILANI (EYE)	2612093

DR. DINESH MATHUR (SKIN)		9829061176	
DR. R S MITAL (NEURO)		2566484, 9414244866	
DR. D K JINDAL (GEN. SURGERY)		2521212	
DR. PRAKASH MISHRA (ENT)		2371088	
DR. RATNA SAXENA (BLOOD BANK SMS)		2620133	
DR. PARAMJEET SINGH (PSYCO.)		2654524	
DR. S D SHARMA (J K LAWN)		2619827, 2604466	
DR. VIMLA GUPTA (JANANA Hosp)		2720721	
ANIMAL HUSBANDRY, JAIPUR			
Director	Director	2743331	
Dr PC Bhati	Addl. Director	2742709	9414779785
Dr Naveen Mishra	Addl. Director	2743574	9413748653
Dr Suresh Meena	Addl., Director RLDB	2744377	9982879421
Dr Manoj Kumar Sharma	Joint Director, Animal Disease Control	2740398	9414351076
Dr Arvind Jaitley	Dy. Director (Disease Control)		9414627050

POLICE ADMINISTRATION

POLICE COMMISSIONER JAIPUR CITY			
Control Room (City) – 100,2575715,2574456,2572067,2577238, 2574457(Fax)			
Control Room (Rural) – 2209741, 2209765			
Control Room (Traffic) –2565630			
Anand Shrivastava	COMN. POLICE	992944077	2362100 2362101
Ajay Pal Lamba	Addl CP – I	9414353156	2362102
Haider Ali Zaidi	Addl CP – II	9829072299	2369925
Dr Amrita Duhan	DCP Crime	9466460275	2362082
Karan Sharma	Addl. DCP (C&V)	9829070777	2362078
Adarsh Chaudhary	Addl. DCP (Crime)	9414718749	2362076
Rajendra Prasad Khoth	Addl. DCP (Lic. & Legal)	9929077377	2369954
Sumit Kumar	Addl. DCP (Int. & Sec.)	9982012007	2377900
HEADQUATER, JAIPUR			
Arshad Ali	DCP (HQ)	9828118786	2362081
Hanuman Prasad	Addl. DCP (HQ)	9414384333	2362083
Alok Singhal	Addl. DCP (Line)	9414171628	2206149
Kamal Shekhawat	ACP (Hqrs.) (E)	9829216661	
Rajendra K Charan	ACP (Hqrs.)(S)	8649676631	
Suresh Chand Jangid	ACP (Hqrs.)(W)	9413388757	
Mitali Garg	ACP (Hqrs.)(N)	9413629517	
Narendra Dayama	ACP (Line)	9314871085	2209646
Digpal Singh	R.I. Police Line	9602444887	2206123

Please see complete list on next page.

REPORT NO. OF POLICE COMMISSIONER JAIPUR AS ON 20.02.2021														
NAMING OFFICER	DESIGNATION	IC	OFFICE	MOBILE	NAMING OFFICER	DESIGNATION	IC	OFFICE	MOBILE	NAMING OFFICER	DESIGNATION	IC	OFFICE	MOBILE
Sh. Anand Shrivastava	Commissioner of Police	201	2362100	992440077	P. N. Meena	SHO	201	2362100	992440077	Sh. Anand Shrivastava	Commissioner of Police	201	2362100	992440077
Ramesh Chandra	P.A. to CP	202	2362100	992008574	Narayan Dhillon	SHO SMS Head Quarters	202	2362100	992008574	Ramesh Chandra	P.A. to CP	202	2362100	992008574
Raj Singh	Addl. CP-I, Jampur	211	2362102	941435315	Dharamendra K Choudhary	SHO Malviya Nagar	211	2362102	941435315	Raj Singh	Addl. CP-I, Jampur	211	2362102	941435315
Harinder Ali Zaidi	Addl. CP-II, Jampur	221	2362913	982869798	Redha Ramann Garia	SHO Jantar Circle	221	2362913	982869798	Harinder Ali Zaidi	Addl. CP-II, Jampur	221	2362913	982869798
Dr. Anarita Dhan	P.A. to Addl. CP-II	222	2409242	983907249	Shah Rana Meena	SHO Bari Meena	222	2409242	983907249	Dr. Anarita Dhan	P.A. to Addl. CP-II	222	2409242	983907249
Karan Sharma	Addl. DCP (C & X)	204	2362078	8466460275	Namohar Lal	SHO Khilone	204	2362078	8466460275	Karan Sharma	Addl. DCP (C & X)	204	2362078	8466460275
Ashish Choudhary	Addl. DCP (Crime)	214	2362076	841437413	Ramesh Choudhary	SHO Bhatinda	214	2362076	841437413	Ashish Choudhary	Addl. DCP (Crime)	214	2362076	841437413
Rajendra Prasad	Addl. DCP (T&T & Burg)	224	2369854	999207377	P. N. Meena	SHO Choudhary	224	2369854	999207377	Rajendra Prasad	Addl. DCP (T&T & Burg)	224	2369854	999207377
Sandeep Kumar	Addl. DCP (I.C. & G.S)	226	2377900	982959693	Sh. Anand Shrivastava	SHO Malviya Nagar	226	2377900	982959693	Sandeep Kumar	Addl. DCP (I.C. & G.S)	226	2377900	982959693
Harinder Ali Zaidi	Addl. DCP (I.C. & G.S)	228	2366066	983907249	Sh. Anand Shrivastava	SHO Malviya Nagar	228	2366066	983907249	Harinder Ali Zaidi	Addl. DCP (I.C. & G.S)	228	2366066	983907249
Sanjay Kumar	Addl. DCP Investigation	219	2560123	941434373	Sandeep Kumar	SHO Malviya Nagar	219	2560123	941434373	Sanjay Kumar	Addl. DCP Investigation	219	2560123	941434373
Rajendra Prasad	Addl. DCP Protocol II	218	2360492	941434373	Rajendra Prasad	SHO Malviya Nagar	218	2360492	941434373	Rajendra Prasad	Addl. DCP Protocol II	218	2360492	941434373
Rajesh Choudhary Ch.	ACP V&O, Webbar, Sec.	218	2360492	941434373	Rajesh Choudhary Ch.	ACP V&O, Webbar, Sec.	218	2360492	941434373	Rajesh Choudhary Ch.	ACP V&O, Webbar, Sec.	218	2360492	941434373
Pranod Swami Ch	ACP V&O, Webbar, Sec.	244	2379838	941434373	Pranod Swami Ch	ACP V&O, Webbar, Sec.	244	2379838	941434373	Pranod Swami Ch	ACP V&O, Webbar, Sec.	244	2379838	941434373
Devi Sharma	PRO	203	2309703	999207377	Devi Sharma	PRO	203	2309703	999207377	Devi Sharma	PRO	203	2309703	999207377
Rajendra Prasad	SD to CP Crime Branch	203	2309703	999207377	Rajendra Prasad	SD to CP Crime Branch	203	2309703	999207377	Rajendra Prasad	SD to CP Crime Branch	203	2309703	999207377
Harinder Ali Zaidi	SD to CP Crime Branch	203	2309703	999207377	Harinder Ali Zaidi	SD to CP Crime Branch	203	2309703	999207377	Harinder Ali Zaidi	SD to CP Crime Branch	203	2309703	999207377
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Harinder Ali Zaidi	SD to CP Crime Branch	203	2309703	999207377	Harinder Ali Zaidi	SD to CP Crime Branch	203	2309703	999207377	Harinder Ali Zaidi	SD to CP Crime Branch	203	2309703	999207377
Harinder Ali Zaidi	SD to CP Crime Branch	203	2309703	999207377	Harinder Ali Zaidi	SD to CP Crime Branch	203	2309703	999207377	Harinder Ali Zaidi	SD to CP Crime Branch	203	2309703	999207377
Harinder Ali Zaidi	SD to CP Crime Branch	203	2309703	999207377	Harinder Ali Zaidi	SD to CP Crime Branch	203	2309703	999207377	Harinder Ali Zaidi	SD to CP Crime Branch	203	2309703	999207377

NEWS AGENCY

NEWS AGENCY JAIPUR		
DAINIK BHASKAR	3988884/2711357	2707251
RAJASTHAN PATRIKA	3005870	2709331
RASTRADOOT	4103333	4103305 4103306
DAINIK NAVJYOTI	2206661 2206662	2206373
MAHKA BHARAT	4010499/ 2751690/ 2741186	2751690 99288-60100
SAMACHAR JAGAT	2377044/2378898	2378848
PUNJAB KESRI	2705446	2707835
PUNJAB KESRI(DNA)	3988888	2712216
TIMES OF INDIA	2626100/111/ 97996-13404	2622212/ 99296-04224
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HINDUSTAN TIMES	2207386 98292-98711	2207410 99280-39920
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THE HINDU	-	2375979
INDIA TODAY	2706805	2520163
INDIAN EXPRESS/ JAN SATTA	2744823-24/2370002	2744825
POINEER	2291921	2291921
DAINIK JAGRAN	2221393	2222278
JALTE DEEP	2742116	5102727
MAHANAGAR TIMES	2751075	2752076
SANDYA JYOTIDARPAN	2709102	2709275
EVENING PLUS	2210315-16	2210311
EVENING POST	2504747	5177505
DAINIK NEWS TODAY	3005599	5115879
DAINIK BHOR	2202067	5179490
LOKMAT	2719173	2719207
KHABRON KI DUNIYA	3948540	2317420
MORNING NEWS	2210022	2210316
AAS-PAS UDYOG	2281763/98292-19845	2281899
SIMA SANDESH	2700509/ 92147-07842	2700113
P. T. I.	2707518	2706941
U. N. I.	2372670	2373419

DOORSARSAN	2711676/2711702/93144-06083	2711490/ 2711519
AKASWANI	2370027	2374712
AAJ TAK	2743545/94140-20300	2743547/2518804
	Mohan Singh Choudhary	9414074354
	Prashuram Sharma	9928580848
N. D. T.V.	2229343	2221750
STAR T.V.	2607770	-
NEWS 24	5106465	-
ZEE NEWS	2743866/2722610	2743866
STAR NEWS	-	2607769
PATRIKA T.V.	3005581	2374374
BHASKAR T.V.	2703629	2703919