

OFFICE OF THE PR. ACCOUNTANT GENERAL (E&RSA), TAMILNADU
361, ANNA SALAI, TEYNAMPET, CHENNAI- 600018.

APPLICATION FOR REIMBURSEMENT OF CHILDREN EDUCATION ALLOWANCE

I hereby apply for the reimbursement of children education Allowance for my child relevant particulars are furnished below:

1. Name & Designation of the Official :
(Indicate the present section)
2. Name of Child (in BLOCK LETTERS) :
3. Date of Birth :
4. Name and address of the School :
5. Class in which studying :
6. Details of Children education Allowance (CEA) claimed now

Academic year	Quarter of year	Amount claimed
	June to August	
	September to November	
	December to February	
	March to ma	

7. a) Whether the child for whom Children Educational Allowance applied is disabled child? Yes/No
b) If yes, indicate the nature of disability :
c) Indicate the percentage of disability :
d) Date of disability certificate :
(copy of the certificate to be enclosed) :
8. Details of expenses incurred towards school fee/for purchase of text books & note books, Uniforms & shoes and for which reimbursement of Children Education Allowance now:

Sl. No.	Description of fee paid	Receipt No.	Amount (Rs.)
1	Tuition fees		
2	Admission fees		
3	Special fee charged for Agriculture Electronics, music or any other subject		
4	Fee charged for practical work under the programme of work experience		
5	Fee paid for the use of any aid or Appellance by the child		

6	Games/Sports fee		
7	Laboratory fee		
8	Library fee		
9	Fee for extra- curricular activities		
10	One act of Text books and Note books		
11	Expenses incurred for Two sets of uniform (per academic year)		
12	Expenses incurred for One set of School Shoes (per academic year)		
	TOTAL		

Note: All the claims made should be supported by original and proper vouchers.

9. i) Certified that the fee/amount indicated above had actually been paid by me,
 ii) Certified that My wife/husband is not a Central Government Servant.
 iii) Certified that my husband wife Shri/smt. _____ is
 presently working as _____ in _____ and that he/she
 will not apply has not applied for the Children Education Allowance for the child mentioned
 above.
 (For spouse employed in Central Govt. office, certificate of non claim to should be enclosed)
10. Certified that I or my wife/husband has not claimed and will not claim the Hostel Subsidy in
 respect of the child mentioned above.
11. Certified that my child in respect of whom reimbursement of Children Education Allowance
 applied is studying in the school/junior college which is recognized and affiliated to Board
 Education/University.
12. The particulars/information furnished above are complete and correct and I have not
 suppressed any relevant information. In the event of any change in the particulars given above
 which affect my eligibility for reimbursement of Children Education Allowance, I undertake to
 intimate the same promptly and also to refund excess payments, if any made. Further I am
 aware that if at any stage the information/documents furnished above is found to be false I am
 liable for disciplinary action.
13. Detail of the cash vouchers and other documents enclosed may be listed in a separate sheet and
 enclosed to this application.

Signature

Date:

Section:

Authority Vide Government of India
Ministry of Personnel P.G. and Pensions Department of Personnel & Training New Delhi
Order No.A27012/02/2017-Estt.(AL)16 August, 2017
(This Order shall be effective from 1st July, 2017)

CERTIFICATE FROM THE HEAD OF INSTITUTION/SCHOOL

(FOR REIMBURSEMENT OF CEA)

Ref.No.

Date:

It is Certified that Master/Kumari have, Admission No

..... D.O.BSon/Daughter of Mr/Mrs

..... was studying in classSec.....

Roll No..... during the previous academic year from to

School/Institution, namely

Vide affiliation Regd.No./Code..... and Pattern.....

Curriculum.

Place:

Date:

Signature of Principal

(Affix School Stamp)