

OFFICE OF THE ACCOUNTANT GENERAL (AUDIT-II) RAJASTHAN, JAIPUR

IN-HOUSE TRAINING CALENDER FOR THE YEAR 2025-2026

Sl. No.	Subject of In-house Training	Level of Participants	Group	Period of Training		Working days	No. of Participant
				From	To		
1.	Works Account Monitoring System	Sr.AOs/AAOs	AMG-II	11.04.2025	---	01	20
2.	Working /Activities of Co-operative Department	Sr.AOs/AAOs/ Asstt.Sup./Sup./ Sr.Ar./Ar.	AMG-III	09.05.2025	---	01	15
3.	Works and Project	Sr.AOs/AAOs /Asstt. Sup. / Sup. /Sr.Ar./Ar.	AMG-II	30.05.2025	---	01	15
4.	Commercial Audit	Sr.AOs/AAOs/Sup./ Asstt.Sup./ Sr.Ar./Ar.	AMG-I	09.06.2025	12.06.2025	04	15
5.	Training on IBEMS/PFMS applications and Budget related matters	Sr.AOs/AAOs Sup./Asstt.Sup./ Sr. Ar./Ar.	Admn.Group	07.07.2025	11.07.2025	05	15
6.	Training on OIOS application	Sr.AOs/AAOs	AMG-I, II, III Admn.Group	21.07.2025	---	01	15
7.	Code of Ethics	Sr.AOs/AAOs Asstt.Sup./ Sup. /Sr.Ar. /Ar.	AMG-I, II, III Admn.Group	18.08.2025	20.08.2025	03	15
8.	Office Procedure, E-office, MS-office, MS-Word, Excel, Power Point	Sup. /Asstt.Sup. Sr. Ar./Ar./Au. Clerk	AMG-I, II, III Admn.Group	08.09.2025	10.09.2025	03	30
9.	Right to Information Act, Importance and writing of Annual Performance Appraisal Reports (APARs).	Sr.AOs/AAOs	AMG-I, II, III Admn.Group	24.09.2025	---	01	15
10.	Training on OIOS application	Sr.AOs/AAOs	AMG-I, II, III Admn.Group	17.10.2025	---	01	15
11.	Works and Project	Sr.AOs/AAOs /Asstt. Sup. / Sup. /Sr.Ar./Ar.	AMG-II	06.11.2025	07.11.2025	02	15
12.	Awareness about the IT Security, Gender Sensitization & E-HRMS	Sr.AOs/AAOs /Asstt. Sup. / Sup. /Sr.Ar./Ar.	AMG-I, II, III Admn.Group	02.12.2025	---	01	15

Note: 1. Two DCT trainings and Mandatory Induction training programmes will also be conducted during the year 2025-2026

2.Training at Sr. No. 6 & 10 is proposed to be conducted under the guidance of RCB & KI's faculty.

3.Training at Sr. No. 5 & 7 are added as per directions of Head Quarters.


 Sr. Audit Officer/Lib. &Trg.