

**Tour Programme of AMG-II Inspection Party No. I for 3<sup>rd</sup> Qtr. of 2022-23**

1. Shri Karunakar Sahoo, Sr. AO		3. Shri Samir Mondal AAO (Ad-hoc)	
2. Shri Ram Kumar Pandit, AAO		4. Shri Subrata Kr. Roy, Sr. Ar.	
1.	<b>Sub-Divisional Information &amp; Cultural Officer, Bidhannagar, N 24 Pgnak, Sub-Divisional Administrative Building, 3rd Floor, CJ4, Sector-II, Salt lake, Kol-700091.</b> ( Compliance Audit - since period of last audit)	12.10.2022 to 19.10.2022 (06 days)	
2.	<b>Sub-Divisional Information &amp; Cultural Officer, Katwa, Purba Bardhaman, Madhabitola, Katwa, Dist. Purba Bardhaman, PIN-713130</b> (Compliance Audit- period from 04/1996 to 03/2022)	20.10.2022 to 04.11.2022 (07 days)	
<b>In-house Training on 07.11.2022</b>			
<b>Transit to Malda on 08.11.2022</b>			
3.	<b>District Information &amp; Cultural Officer, Malda, Netaji Commercial Market, Malda, PIN-732101</b> (Compliance Audit - period from 04/2016 to 03/2022)	09.11.2022 to 23.11.2022 (10 days)	
4.	<b>District Information &amp; Cultural Officer, Uttar Dinajpur, Karnajora, Raiganj, Uttar Dinajpur, Pin-733130.</b> (Compliance Audit - period from 04/2021 to 03/2022)	24.11.2022 to 07.12.2022 (10 days)	
5.	<b>Sub-Divisional Information &amp; Cultural Officer, Siliguri, Darjeeling, Moinak Tourist lodge annex Building, Mallaguri, PS Pradhannagar, DT Darjeeling, PIN 734003</b> ( Compliance Audit - period from 04/2021 to 03/2022)	08.12.2022 to 16.12.2022 (07 days)	
6.	<b>A D of I, Darjeeling at Siliguri including D.D. of I, Sachin Sarkar Sarani, Court More, Dinabandhu Mancha, Siliguri - 734001.</b> (Compliance Audit - since period of last audit )	19.12.2022 to 28.12.2022 (08 days)	
<b>Transit to Kolkata on 29.12.2022</b>			
<b>Duty at Headquarter from 30.12.2022</b>			
Following information need to be incorporated with IR failing of which IR will not be accepted:			

<ul style="list-style-type: none"> <li>➤ In each step of audit the OIOS guidelines and procedures shall be followed.</li> <li>➤ The audit should bring out a proposal of topic for holistic kind of audit (DCA, PA etc.) on the Department with justification thereof for incorporation in audit plan 2023-24.</li> <li>➤ Beneficiary details including Bank Account No., IFS code of the bank account are to be checked in respect of all transactions initially failed but subsequently were successful during the audit period.</li> <li>➤ The IR should contain brief description on purpose of functioning of the Audited entity and a separate para may be attempted commenting, how far the entity is fulfilling the purpose or is working keeping the purpose in view.</li> </ul>	<ul style="list-style-type: none"> <li>➤ Specific comments on extent of Internal Control and Internal Audit in respect of the audited entity.</li> <li>➤ Information may be collected, and observation may be floated on beneficiary schemes in the line of approved guidelines, in case the unit executed/related to such schemes during the audit period.</li> <li>➤ Party should not visit centers/sub centers/ subdivision other than specified one under any unit without approval of Headquarters.</li> <li>➤ The party should specifically mention the total no. of audited entities (with name &amp; phone No., FAX no., email id) under the control of the audited entities immediately after taking up of audit.</li> <li>➤ Date(s) of audit of Sub-division(s) to be intimated to headquarter well in advance.</li> </ul>
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22/9  
**Sr. Audit Officer/AMG-II(C)**

  
23/09/22  
**Deputy Accountant General/AMG-II**

*Trace*  
12/10/22

*13/10*

**Tour Programme of AMG-II Inspection Party No. II for 3<sup>rd</sup> Qtr. of 2022-23**

1. Shri Ram Shankar Singha, Sr. AO		3. Shri Sidiu Boipai, AAO	
2. Shri Ram Bharosh Upadhyay, AAO		4. Shri Amit Chowdhury, Sr. Ar.	
1.	Superintendent Engineer, South Circle, Housing Department, P-7& 8, C.I.T. Road, 1st Floor Kolkata -700014. (Compliance Audit - since period of last audit)	12.10.2022 to 01.11.2022 (10 days)	
02.	Commissioner, West Bengal Housing Board , Abasan, 105, S.N. Banerjee Road, Kolkata – 700014. (Compliance Audit - since period of last audit)	02.11.2022 to 04.11.2022 (03 days)	
<b>In-house Training on 07.11.2022</b>			
	Commissioner, West Bengal Housing Board , Abasan, 105, S.N. Banerjee Road, Kolkata – 700014. (Compliance Audit - since period of last audit)	09.11.2022 to 22.11.2022 (09 days)	
03.	Executive Engineer, Kolkata South –II Division, 21, Bharat Sabha Path, 2 <sup>nd</sup> Floor, Kolkata – 700 012. (Compliance Audit - period from 04/2019 to 03/2022)	23.11.2022 to 02.12.2022 (08 days) /	
04.	Managing Director, West Bengal Housing Infrastructure Development Corporation, 35-1111, Biswa Bangla Sarani, DG Block(Newtown), Action Area I, Newtown, Kolkata, West Bengal 700156 (Compliance Audit - since period of last audit)	05.12.2022 to 16.12.2022 (10 days)	
<b>Transit to Bankura on 18.12.2022</b>			
04.	Executive Engineer, Bankura Division, West Circle, Flat No.- A1, Kankata RHE, Bankura, Pin-722102. (Compliance Audit - period from 02/2017 to 03/2022)	19.12.2022 to 28.12.2022 (08 days)	
<b>Transit to Kolkata on 29.12.2022</b>			
<b>Duty at Headquarter from 30.12.2022</b>			
Following information need to be incorporated with IR failing of which IR will not be accepted:			

<ul style="list-style-type: none"> <li>➤ In each step of audit the OIOS guidelines and procedures shall be followed.</li> <li>➤ The audit should bring out a proposal of topic for holistic kind of audit (DCA, PA etc.) on the Department with justification thereof for incorporation in audit plan 2023-24.</li> <li>➤ Beneficiary details including Bank Account No., IFS code of the bank account are to be checked in respect of all transactions initially failed but subsequently were successful during the audit period.</li> <li>➤ The IR should contain brief description on purpose of functioning of the Audited entity and a separate para may be attempted commenting, how far the entity is fulfilling the purpose or is working keeping the purpose in view.</li> </ul>	<ul style="list-style-type: none"> <li>➤ Specific comments on extent of Internal Control and Internal Audit in respect of the audited entity.</li> <li>➤ Information may be collected, and observation may be floated on beneficiary schemes in the line of approved guidelines, in case the unit executed/related to such schemes during the audit period.</li> <li>➤ Party should not visit centers/sub centers/ subdivision other than specified one under any unit without approval of Headquarters.</li> <li>➤ The party should specifically mention the total no. of audited entities (with name &amp; phone No., FAX no., email id) under the control of the audited entities immediately after taking up of audit.</li> <li>➤ Date(s) of audit of Sub-division(s) to be intimated to headquarter well in advance.</li> </ul>
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 Sr. Audit Officer/AMG-II(C)

  
 Deputy Accountant General/AMG-II



**Revised Tour Programme of AMG-II Inspection Party No. III for 3<sup>rd</sup> Qtr. of 2022-23**

1. Shri Manoj Kumar, Sr. AO		3. Shri Sailendra Nath Biswas, AS	
2. Shri Arbind Kumar, AAO		4. Shri Achintya Kumar Sarkar, AS	
1.	<b>Administrative Officer, Sisir Manch, 1/1 A.J.C.Bose Rd, Kolkata-700020.</b> (Compliance Audit - since period of last audit)	12.10.2022 to 19.10.2022 (06 days)	
2.	<b>Sub-Divisional Information &amp; Cultural Officer, Durgapur, Paschim Bardhaman, City Centre, Durgapur, Burdwan, PIN-713216.</b> (Compliance Audit - period from 04/2021 to 03/2022)	20.10.2022 to 04.11.2022 (07 days)	
<b>In-house Training on 07.11.2022</b>			
Transit to Asansol on 08.11.2022			
3.	<b>District Information &amp; Cultural Officer, Paschim Bardhaman, Ashoka Mansion, 2nd floor, Opp. Police line, Burnpur Road, Asansol, Paschim Bardhaman. Pin- 713304.</b> (Compliance Audit - period from 04/2021to 03/2022)	09.11.2022 to 23.11.2022 (10 days)	
4.	<b>Sub-Divisional Information &amp; Cultural Officer, Khatra, Bankura, Gurusadai Mancha, Khatra, Bankura – 722140.</b> (Compliance Audit - period from 04/2004 to 03/2022)	24.11.2022 to 02.12.2022 (07 days)	
Transit to Darjeeling on 03.12.2022			
5.	<b>Nepali Translator, Darjeeling, Darjeeling Ho, Darjiling, Pin-734101.</b> (Compliance Audit - period from 04/1995 to 03/2022)	05.12.2022 to 08.12.2022 (04 days)	
6.	<b>Dy. Director of Information, Darjeeling, Old Secretariat Building, Bishop Eric Benzamin Tamang Road, P.O. &amp; District Darjeeling, 734101</b> (Compliance Audit - period from 04/1999 to 03/2022)	09.12.2022 to 14.12.2022 (04 days)	
7.	<b>Asst. Director of Information, Teleprinter Service &amp; News Bureau, Siliguri, Sachin Sarkar Sarani, Court More, Dinabandhu Mancha, Siliguri - 734001.</b> (Compliance Audit - since period of last audit)	15.12.2022 to 20.12.2022 (04 days)	
Transit to Kolkata on 21.12.2022			
<b>Duty at Headquarter on 22.12.2022</b>			
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18/10  
**Sr. Audit Officer/AMG-II(C)**

  
18/10/22  
**Deputy Accountant General/AMG-II**

**Revised Tour Programme of AMG-II Inspection Party No. IV for 3<sup>rd</sup> Qtr. of 2022-23**

1. Shri Rajeev Ranjan Akant, Sr. AO		3. Shri Ajoy Kumar Samajder, Supervisor	
2. Shri Mithilesh Kumar, AAO		4. Shri Milan Kumar Das, AS	
1.	Asansol Durgapur Development Authority, 1st Administrative Building, City Center, Durgapur - 713216. & Vivekananda Sarani (Senraleigh Road), Near Kalyanpur Housing More, Asansol, Pin-713305 (Financial Audit for 2016-17)	12.10.2022 to 18.10.2022 (05 days)	
	Asansol Durgapur Development Authority, (Financial Audit for 2017-18)	19.10.2022 to 28.10.2022 (04 days)	
	Asansol Durgapur Development Authority, (Financial Audit for 2018-19)	01.11.2022 to 04.11.2022 (04 days)	
<b>In-house Training on 07.11.2022</b>			
	Asansol Durgapur Development Authority, (Financial Audit for 2019-20)	09.11.2022 to 14.11.2022 (04 days)	
	Asansol Durgapur Development Authority, (Financial Audit for 2020-21)	16.11.2022 to 21.11.2022 (04 days)	
	Asansol Durgapur Development Authority, (Financial Audit for 2021-22)	22.11.2022 to 25.11.2022 (04 days)	
	Asansol Durgapur Development Authority, 1st Administrative Building, City Center, Durgapur - 713216. ( Compliance Audit - period from 04/2021 to 03/2022)	28.11.2022 to 12.12.2022 (11 days)	
2.	Tarapith Rampurhat Development Authority, Tarapith, Atla More, Birbhum, Pin-731233 ( Compliance Audit - since period of last audit)	13.12.2022 to 28.12.2022 (12 days)	
<b>Transit to Kolkata on 29.12.2022</b>			
<b>Duty at Headquarter from 30.12.2022</b>			
Following information need to be incorporated with IR/SAR failing of which IR/SAR will not be accepted:			

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Sr. Audit Officer/AMG-II(C)

  
Deputy Accountant General/AMG-II