

Tour Programme of AMG-III Inspection Party No. I for 4th Qtr. of 2023-24

S/Shri

1. Alope Kr. Guha, Sr. AO

3. Arup Sarkar, AAO

2. Kamal Kumar Gupta, AAO

4. Pradip Kumar Kayal, AAO(Adhoc)

1.	Barasat H/W Division-I(PW/Rds), Purta Bhawan(3 rd floor), Salt Lake, DF Block, Kolkata -700 091. Baguati S/D, 04/2022 to 03/3023	04.01.2024 to 19.01.2024(11)
2.	Kolkata North Division. (PWD), (erstwhile North Subarban Divn.), 166/10, B.T. Road, Dunlop More, Kolkata – 700 108, 04/22 to 03/23, Ph, 2510-0301, N.S. S/D-I	22.01.2024 to 06.02.2024(10)
3.	Burdwan North H/W Divn.(PW/Rds),(BDN H/W –III), Pologround, Court More, Burdwan, PIN -713 101, Bhatar S/D-1	07.02.2024 to 23.02.2024(11)
Monthly meeting will be held on 13.02.2024		
Transit to Suri on 26.02.2024		
4.	Birbhum Division(PWD), Lalkuthipara, (near Circuit House), Suri, PIN- 04/2022 to 03/2023, Suri S/D	27.02.2024 to 07.03.2024(08)
Transit to Kolkata on 08.03.2024		
Transit to Raiganj on 10.03.2024		
5.	National H/W Division-VIII(PW/Rds), Raiganj, North Dinajpur, PIN-733 134, 04/2009 to 03/2023, Raiganj S/D	11.03.2024 to 20.03.2024(08)
Transit to Kolkata on 21.03.2024		
Headquarters Duty from 22.03.2024		
Following information need to be incorporated with IR failing of which IR will not be accepted:		

<ul style="list-style-type: none"> ➤ Instances of drawl of funds in order to avoid lapse of budget provision. ➤ Beneficiary details including Bank Account No., IFS code of the bank account are to be checked in respect of all transactions initially failed but subsequently were successful during the audit period. ➤ The IR should contain brief description on purpose of functioning of the Audited entity and a separate para may be attempted commenting, how far the entity is fulfilling the purpose or is working keeping the purpose in view. ➤ Specific comments on extent of Internal Control and Internal Audit in respect of the audited entity. ➤ In order to comply with B.O. No. AMG-III(C)/B.O. file/III-9/PPG(Guidance note)/22-23/31 dated 22.11.2022 FAPs are to collect necessary information in respect of the unit allotted for the quarter at Hd. Qtr. level before the commencement of audit. 	<ul style="list-style-type: none"> ➤ Information may be collected and observation may be floated on beneficiary schemes in the line of approved guidelines, in case the unit executed/related to such schemes during the audit period. ➤ Party should not visit centers/sub centers/ subdivision other than specified one under any unit without approval of Headquarters. ➤ The party should specifically mention the total no. of audited entities (with name & phone No., FAX no., email id) under the control of the audited entities immediately after taking up of audit ➤ Henceforth the FAPs shall perform their audit duties through OIOS. ➤ Field party should not be at camp site on 10.02, 11.02, 14.02., 17.02, and 18.02.2024 being Saturday, Sunday and State Govt. Holidays
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Sd/-

Deputy Accountant General/AMG-III

Attested


12/11/23
Sr. Audit Officer/AMG-III(C)

Tour Programme of AMG-III Inspection Party No. II for 4th Qtr. of 2023-24

S/Shri

1. Swapan Kumar Naskar, Sr. AO

3. Sristedhar Dutta, AAO

2. Atanu Dasgupta, AAO

4. Alok Kumar, Ar.

1.	Tamluk H/W Division (PW/Rds), Hospital More, Tamluk, Purba Midnapore, PIN-721 636, 04/2022 to 03/2023, Haldia S/D	04.01.2024 to 19.01.2024(11)
Transit to Bankura(Khatra) on 21.01.2024		
2.	Khangsabati Canal Divn.-II(I&WD), Khatra, Bankura-722 140, 04/2018 to 03/2023, K.C S/D-V	22.01.2024 to 02.02.2024(08)
Transit to Kolkata on 03.02.2024		
3.	Kolkata Drainage Outfall division (I&WD), Jalsampad Bhawan (6 th floor), Salt Lake, Kolkata -700 091, 04/2018 to 03/2023, Ghusighata S/D	05.02.2024 to 16.02.2024 (08)
<i>Monthly meeting will be held on 13.02.2024</i>		
Transit to Purulia on 18.02.2024		
4.	Purulia Investigation & Planning Division (I&WD), P.O. & Dist. Purulia, PIN-723 101, 04/2007 to 03/2023, Purulia Invest & Plan S/D	19.02.2024 to 07.03.2024(13)
Transit to Kolkata on 08.03.2024		
Transit to Malda on 10.03.2024		
5.	Malda Irrigation Division (I&WD), P.O. & Dist. Malda, PIN-732 101, 08/2021 to 03/2023, Malda Invest. S/D	11.03.2024 to 22.03.2024(10)
Transit to Kolkata on 23.03.2024		
Headquarters Duty from 27.03.2024		
Following information need to be incorporated with IR failing of which IR will not be accepted:		

<ul style="list-style-type: none"> ➤ Instances of drawl of funds in order to avoid lapse of budget provision. ➤ Beneficiary details including Bank Account No., IFS code of the bank account are to be checked in respect of all transactions initially failed but subsequently were successful during the audit period. ➤ The IR should contain brief description on purpose of functioning of the Audited entity and a separate para may be attempted commenting, how far the entity is fulfilling the purpose or is working keeping the purpose in view. ➤ Specific comments on extent of Internal Control and Internal Audit in respect of the audited entity. ➤ <i>In order to comply with B.O. No. AMG-III(C)/B.O. file/III-9/PPG(Guidance note)/22-23/31 dated 22.11.2022 FAPs are to collect necessary information in respect of the unit allotted for the quarter at Hd. Qtr. level before the commencement of audit.</i> 	<ul style="list-style-type: none"> ➤ Information may be collected and observation may be floated on beneficiary schemes in the line of approved guidelines, in case the unit executed/related to such schemes during the audit period. ➤ Party should not visit centers/sub centers/ subdivision other than specified one under any unit without approval of Headquarters. ➤ The party should specifically mention the total no. of audited entities (with name & phone No., FAX no., email id) under the control of the audited entities immediately after taking up of audit ➤ <i>Henceforth the FAPs shall perform their audit duties through OIOS.</i> ➤ <i>Field party should not be at camp site on 06.01, 07.01 and 12.01 to 14.01.2024 being Saturday, Sunday and State Govt. Holidays</i>
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Attested

Sr. Audit Officer/AMG-III(C)

 12/11/23

Sd/-

Deputy Accountant General/AMG-III

Tour Programme of AMG-III Inspection Party No.III for 4th Qtr. of 2023-24

S/Shri

1. Ajay Kr. Sinha, Sr. AO

2. Shiv Nandan Yadav, AAO

3. Ram Kumar Pandit, AAO

4. Amit Kumar Singh, AAO(Adhoc)

1.	Mackintosh Burn Limited, MBL House, DD-18/8, Sector-I Salt lake, Kolkata – 700 064, (compliance audit for 04/2022 to 03/2023)	04.01.2024 to 19.01.2024(11)
Transit to Malda on 21.01.2024		
2.	Malda H/W Division. (PW/Rds), P.O. & Dist Malda, PIN-732 101 04/2022 to 03/2023, Malda H/W S/D	22.01.2024 to 06.02.2024(10)
3.	Murshidbad H/W Division-I (PW/Rds), Berhampore, Murshidabad- 742 101, Raghunathganj S/D, 04/2022 to 03/2023	07.02.2024 to 23.02.2024(10)
Transit to Kolkata on 10.02.2024 (Hd. Qtr. duty from 12.02 to 13.02.2024 (Monthly meeting will be held on 13.02.2024),		
Transit to Berhampore on 14.02.2024 for taken up audit of O/o the E.E. Murshidabad H/W Divn-I(Rds)		
Transit to Kolkata on 24.02.2024		
Transit to Coochbehar on 26.02.2024		
4.	Coochbehar Electrical Division(PWD), Sunity Road, Circuit House Campus, P.O. & Dist. Coochbehar, PIN-736 101, 04/2015 to 03/2023, COB Elec/S/D	27.02.2024 to 06.03.2024(07)
5.	Teesta Bridge Construction Division (PWD), Mekhligunje, Dist Coochbehar, PIN-735 305, S/D-I, 04/2022 to 03/2023, TB S/D-II	07.03.2024 to 22.03.2024(11)
Transit to Kolkata on 23.03.2024		
Headquarters Duty from 27.03.2024		
Following information need to be incorporated with IR failing of which IR will not be accepted:		

<ul style="list-style-type: none"> ➤ Instances of drawl of funds in order to avoid lapse of budget provision. ➤ Beneficiary details including Bank Account No., IFS code of the bank account are to be checked in respect of all transactions initially failed but subsequently were successful during the audit period. ➤ The IR should contain brief description on purpose of functioning of the Audited entity and a separate para may be attempted commenting, how far the entity is fulfilling the purpose or is working keeping the purpose in view. ➤ Specific comments on extent of Internal Control and Internal Audit in respect of the audited entity. ➤ <i>In order to comply with B.O. No. AMG-III(C)/B.O. file/III-9/PPG (Guidance note)/22-23/31 dated 22.11.2022 FAPs are to collect necessary information in respect of the unit allotted for the quarter at Hd. Qtr. level before the commencement of audit.</i> 	<ul style="list-style-type: none"> ➤ Information may be collected and observation may be floated on beneficiary schemes in the line of approved guidelines, in case the unit executed/related to such schemes during the audit period. ➤ Party should not visit centers/sub centers/ subdivision other than specified one under any unit without approval of Headquarters. ➤ The party should specifically mention the total no. of audited entities (with name & phone No., FAX no., email id) under the control of the audited entities immediately after taking up of audit ➤ <i>Henceforth the FAPs shall perform their audit duties through OIOS.</i>
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Attested

Sr. Audit Officer/AMG-III(C)



Sd/-

Deputy Accountant General/AMG-III

Tour Programme of AMG-III Inspection Party No.IV for 4th Qtr. of 2023-24

S/Shri

1. Koushik Das, Sr. AO

3. Ayan Sarkar, AAO(Adhoc)

2. Narendra Kumar, AAO

4. Swaroop Kumar Biswas, Ar.

Transit to Bankura on 07.01.2024	
1.	Bankura Water Supply Division(PHE), Rabindra Sarani, Jail Road, Bankura, PIN-722 101, Bishnupur S/D, 04/2021 to 03/2023
08.01.2024 to 19.01.2024(09)	
Transit to Kalimpong on 20.01 & 21.01.2024	
2.	Neorakhola W/S & Maintenance Divn. (PHE), Near Kanpur Hose, Upper Cart Road, Kalimpong, Darjeeling-734 301, 04/2006 to 03/2023(sub-division to be selected locally, if any)
22.01.2024 to 06.02.2024(10)	
Transit to Kolkata on 07.02.& 08.02.2024	
3.	Barasat H/W Division –II(PW/Rds), Barasat, Chanpadali, Barasat, Kolkata-700 124, H/W S/D-1
09.02.2024 to 29.02.2024(12)	
Monthly meeting will be held on 13.02.2024	
4.	South 24Pgs H/W Division(PW/Rds), P-16 India Exchange Place, KIT Buildings (1st floor), Kolkata 700 073, 04/2022 to 03/2023, Canning S/D
01.03.2024 to 19.03.2024(12)	
Headquarters Duty from 20.03.2024	
Following information need to be incorporated with IR failing of which IR will not be accepted:	

<ul style="list-style-type: none"> ➤ Instances of drawl of funds in order to avoid lapse of budget provision. ➤ Beneficiary details including Bank Account No., IFS code of the bank account are to be checked in respect of all transactions initially failed but subsequently were successful during the audit period. ➤ The IR should contain brief description on purpose of functioning of the Audited entity and a separate para may be attempted commenting, how far the entity is fulfilling the purpose or is working keeping the purpose in view. ➤ Specific comments on extent of Internal Control and Internal Audit in respect of the audited entity. ➤ <i>In order to comply with B.O. No. AMG-III(C)/B.O. file/III-9/PPG(Guidance note)/22-23/31 dated 22.11.2022 FAPs are to collect necessary information in respect of the unit allotted for the quarter at Hd. Qtr. level before the commencement of audit.</i> 	<ul style="list-style-type: none"> ➤ Information may be collected and observation may be floated on beneficiary schemes in the line of approved guidelines, in case the unit executed/related to such schemes during the audit period. ➤ Party should not visit centers/sub centers/ subdivision other than specified one under any unit without approval of Headquarters. ➤ The party should specifically mention the total no. of audited entities (with name & phone No., FAX no., email id) under the control of the audited entities immediately after taking up of audit ➤ <i>Henceforth the FAPs shall perform their audit duties through OIOS.</i>
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Attested


Sr. Audit Officer/AMG-III(C)

Sd/-
Deputy Accountant General/AMG-III

Tour Programme of AMG-III Inspection Party No. V for 4th Qtr. of 2023-24

S/Srri

1. Vikas Kumar Sahay, Sr. AO

3. Manoj Kumar Das, AAO

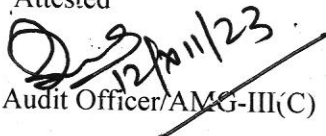
2. Tanay Mukherjee, AAO

4. Uday Pratap Pramanik, Sr. Ar.

1.	Alipore Division(PWD), 32, Belvedere Road, Bhabani Bhawan, MSO Buildings (2 nd & 3 rd flr.), Kolkata-27,04/2022 to 03/2023, Alipur S/D-III	04.01.2024 to 22.01.2024(12)
2.	Diamond Harbour H/W Divn. (FWRds), Diamond Harbour, 24 Parganas (South), PIN-743 331, D. Harbour S/D	24.01.2024 to 09.02.2024(12)
3.	Commissioners for Rabindra Setu(CRS), 15, Strand Road, Kolkata Port Trust, Kolkata - 700 601, (Compliance audit for 04/2022 to 03/2023)	12.02.2024 to 23.02.2024(08)
Monthly meeting will be held on 13.02.2024		
4	Paschim Midnapore Division(PWD), Mangal Pandey Sarani, Midnapore, PIN-721 101, 04/2022 to 03/2023, Midnapore S/D	27.02.2024 to 14.03.2024 (12)
Headquarters Duty from 15.03.2024		
Following information need to be incorporated with IR failing of which IR will not be accepted:		

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Attested


Sr. Audit Officer/AMG-III(C)

Sd/-

Deputy Accountant General/AMG-III

Revised Tour Programme of **Special Party No. II** for 4th Qr. of 2023-24 of audit of Annual Accounts for the year 2022-23 of **'West Bengal Highway Development Corporation Limited'**

Sri Rana Deb, Sr. AO (Com)
Sri Aftabur Rahaman, AAO
Sri Samarendra Nath Paramanya, Asstt. Supvr.

Name and address of the auditee entity	Year of Annual Accounts	Period of Audit
West Bengal Highway Development Corporation Limited, WBHDCL Buildings, Dr. Deodar Rahaman Road, Lake Gardens, Kolkata – 700 033	Annual Accounts for the year 2022-23	17.01.2024 to 09.02.2024 (16)

1. The party is to submit a brief profile on the activities of the company in terms of Hd. Qtrs. circular dated 13/11/2017.

2. Year-wise reconciliation of investment figures (viz. Share Capital, Grant, Loans etc.) between Finance Accounts and Annual Accounts of audit unit should be made.

3. The party is to submit a review on the compliance to the comment of CAG of India/assurance given by the Management on the earlier accounts of the company.

4. Title Sheet, check list for compliance of Accounting Standard and additional information sheet may be collected.

5. *Field party should not be at camp site on Holidays, Saturday and Sunday.*

6. Accommodation of Guests and Hotel bills paid by the Company/ Corporation may be checked.

7. For attending the offices within the urban agglomeration area(s) officials of the party may take journey (both ways) by special means of conveyance (e.g. rickshaw/auto rickshaw).

8. The party must enquire about and collect the Audit Note Book/ Vetting files/ DP files relevant to the unit and refer to the register related to concurrent audit of contracts for necessary compliance.

9. A note on overall assessment of working of the Company/ Corporation indicating the points to be looked into during transaction audit should be furnished (In case of audit of accounts) along with the review sheet on previous years audit objections.

10. A paragraph on cost accounts and records should be included in the Inspection Report lying with the Head quarters' letter no 135-CA-I/66-2004 dated 03.05.2005 circulated vide this office letter No OA(Com)/Proc Vol-XXIX/ 250-254 dated 16. 05.2005.

11. All the party members are directed to carry their Office Identity Cards positively with them.

12. Party should submit Compliance Audit Design Matrix and Audit Findings Matrix immediately after completion of Compliance audit in the prescribed format under New Compliance Auditing Guidelines.

13. *Study the A/cs and Board Minutes, RIP register & ACM register to prepare the field audit plan & submit it to Sr. AO/Technical Cell*

14. Party should propose PDPs out of the Part-IIA paras and enclose necessary documentation for the same.

15. Relevant portions of tour diaries should be submitted along with draft IRs which will form part of the working papers of the IRs.

16. Compliance of previous years CAG Comment on the accounts to be looked into, if any.

17. Party should mention landline telephone Nos of the units of PSU while submitting their internal tour programme

18. Engagement of contractual employees in organization, if any may be looked into.

19. Filled up IT audit Questionnaire is to be submitted at HQ.

20. No deviation from the programme without prior approval of Group Officer will be permitted.

21. Action Taken Note on Press Clipping Matters may be looked into.

22. *The Party should collect information on DDO, if any. The charge of DDO should have due authentication of the Pr. AG(A&E), W.B., (KD in this regard)*

23. Exit Conference to be held at Group Officer level in respect of Accounts Audit (Pr.AG's instruction dated 31.12.2021).

Further, the party should discuss issues of pending IRs of the Auditee {Authority: Minutes of GO meeting dated 28.12.2023}

Approved (in e-office) by:-
SHISHIR KUMAR SRIVASTAVA
DEPUTY ACCOUNTANT GENERAL
I/502920/2024
23-01-2024