

Tour Programme of AMG-III Inspection Party No. I for 4<sup>th</sup> Qtr. of 2022-23

(20)

S/Shri

1. Rajesh Upadhyay, Sr. AO  
2. Bashisth Kumar, AAO

3. Chinmoy Mondal, AAO  
4. Goutam Biswas, Sr. Ar.

**Transit to Jalpaiguri on 03.01.2023**

1.	Jalpaiguri H/W Division (PW/Rds), Jalpaiguri, Ph.03561-230263, PIN-735 101, 04/21 to 03/22, Jalpaigurai S/D	04.01.2023 to 15.01.2023(07)
2.	Coochbhar H/W Division(PW/Rds), Coochbhar, PIN-736101, 04/21 to 3/22,S/D-II	16.01.2023 to 26.01.2023(07)
3.	Coochbhar Division (PWD), Coochbhar, PIN-736101, 04/21 to 3/22,Jorai S/D	27.01.2023 to 06.02.2023(07)
4.	Tecsta Bridge Const. Division(PWD), P.O. Mekhligunj Coochbehar-735 304, S/D-III 04/21 to 03/22	07.02.2023 to 15.02.2023 (07)

**Transit to Kolkata on 16.02.2023**

**Monthly meeting will be held on 17.02.2023**

**Transit to Bankura on 19.02.2023.**

5.	Bankura H/W Division(PW/Rds), Nutan Chati, PIN-722 101, Ph. 03242-251 040, 04/21 to 03/22, Bishnupur S/D	20.02.2023 to 01.03.2023(08)
6.	Bankura Division(PWD), Kenduadihi, Bankura, PIN-722 101, 04/21 to 03/22, Bankura S/D-I	02.03.2022 to 15.03.2022(08)

**Transit to Kolkata on 16.03.2023**

**Headquarters duty from 17.03.2023**

Following information need to be incorporated with IR failing of which IR will not be accepted:

<ul style="list-style-type: none"> <li>➤ Instances of drawl of funds in order to avoid lapse of budget provision.</li> <li>➤ Beneficiary details including Bank Account No., IFS code of the bank account are to be checked in respect of all transactions initially failed but subsequently were successful during the audit period.</li> <li>➤ The IR should contain brief description on purpose of functioning of the Audited entity and a separate para may be attempted commenting, how far the entity is fulfilling the purpose or is working keeping the purpose in view.</li> <li>➤ Specific comments on extent of Internal Control and Internal Audit in respect of the audited entity.</li> <li>➤ <b>In order to comply with B.O. No. AMG-III(C)/B.O. file/III-9/PPG(Guidance note)/22-23/31 dated 22.11.2022 FAPs are to collet necessary information in respect of the unit allotted for the quarter at III. Qtr. level before the commencement of audit.</b></li> </ul>	<ul style="list-style-type: none"> <li>➤ Information may be collected, and observation may be floated on beneficiary schemes in the line of approved guidelines, in case the unit executed/related to such schemes during the audit period.</li> <li>➤ Party should not visit centers/sub centers/ subdivision other than specified one under any unit without approval of Headquarters.</li> <li>➤ The party should specifically mention the total no. of audited entities (with name &amp; phone No., FAX no., email id) under the control of the audited entities immediately after taking up of audit</li> <li>➤ <b>FAPs shall perform their audit duties through OIOS.</b></li> <li>➤ <b>Date(s) of audit of Sub-division(s) to be intimated to headquarter well in advance.</b></li> </ul>
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Attested

  
Sr. Audit Officer/AMG-III(C)

Sd/-

Deputy Accountant General/AMG-III

**Tour Programme of AMG-III Inspection Party No. II for 4<sup>th</sup> Qtr. of 2022-23**

S/Shri

1.Om Prakash Sinha, Sr. AO

2.Ganesh Ch. Mallik, AAO

3. Joydeb Ghosh, AAO

4.Manoj Kumar, AAO (Adhoc)

1.	Kolkata North Division. (PWD), (erstwhile North Suburban Divn.), 166/10, B.T. Road, Dunlop More, Kolkata – 700 108, 04/21 to 03/22, Ph, 2510-0301, Dum Dum S/D	04.01.2023 to 16.01.2023(08)
2.	Jhargram Division(PWD), Raghunathpur, New PWD Buildings, Jhargram-721517, Ph.03221-255155, Kharagpur Constn. S/D	17.01.2023 to 31.01.2023(09)
3.	Midnapore Division(PWD), Mangal Pandey Sarani, Midnapore-721 101, Ph.03222-275392, 04/21 to 03/22, Midnapore Const.S/D	01.02.2023 to 10.02.2023(08)
4.	Tamluk H/W Division(PW/Rds), Hospital More, Tamluk, Midnapore (Purba), PIN-721 636, Ph.03228-263816, Haldia Const S/D, 04/21 to 03/22	13.02.2023 to 16.02.2023(04)
<b>Monthly meeting will be held on 17.02.2023</b>		
4.	Tamluk H/W Division (PW/Rds), Hospital More	20.02.2023 to 24.02.2023(05)
5.	South 24 Parganas Division(PWD), 76, Deodar Rahaman Road, Kolkata – 700 033, Ph.2422-0366, 04/21 to 03/22 Canning S/D	27.02.2023 to 14.03.2023(10)

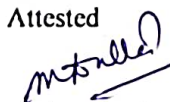
**Headquarter duty from 15.03.2023**

Following information need to be incorporated with IR failing of which IR will not be accepted:

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Field party should not be at camp site on 21.01 to 23.01, 26.01, 28.01, 29.01, 04.02, and 05.02.2023 and being Saturday, Sunday and State Govt. of Holidays. Second class fare for to and fro journeys will be provided in such cases.

Attested



Sr. Audit Officer/AMG-III(C)

Sd/-

Deputy Accountant General/AMG-III



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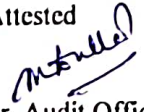
**Tour Programme of AMG-III Inspection Party No.III for 4<sup>th</sup> Qtr. of 2022-23**

S/Shri		
1.Ashutosh Biswas, Sr. AO		3. Suman Samaddar, AAO
2.Kamal Kr. Gupta, AAO		4. Uday Pratap Pramanik, Sr.Ar.
1.	Barasat H/W Division –I (PW/Rds), Mackintosh Buildings (5 <sup>th</sup> floor),DD Block, Sector-I Salt Lake, Kolkata – 700 064. 04/21 to 03/22, Baguihati S/D	04.01.2023 to 17.01.2023(09)
2.	Asansol Division(PWD), Asansol Pologround, Asansol, PIN-713 304, Ph.0341-2252526, 04/21 to 03/22, Durgapur S/D	18.01.2023 to 01.02.2023(09)
3.	Burdwan North H/W Division(PW/Rds), Aflab Club Ground, Court More, Burdwan-713 101, 04/21 to 03/22, Ramjibanpur S/D	02.02.2023 to 14.02.2023(09)
4.	Midnapore Division(PHE), Naramapur, PHE complex, Saratpally, Dak Bungalow Road, Midnapore(West), PIN-721 101, Ghatal S/D, 04/21 to 03/22	15.02.2023 to 16.02.2023(02)
<b>Monthly meeting will be held on 17.02.2023</b>		
4	Midnapore Division(PHE), Naramapur	20.02.2023 to 28.02.2023(07)
<b>Transit to Berhampore on 01.03.2023</b>		
5.	S.E. Murshidabad Circle(PHE), 4.C.R. Das Road, Berhampore, Murshidabad-742 101, 04/21 to 03/22	02.03.2023 to 08.03.2023(03)
6.	Murshidabad Division(PHE), 4 C.R. Das Road, Berhampore, Murshidabad-742 101,Ph.03482-252481, 04/21 to 03/22, Kandi S/D	09.03.2023 to 17.03.2023(07)
<b>Transit to Kolkata on 18.03.2023</b>		
<b>Headquarters duty from 20.03.2023</b>		
Following information need to be incorporated with IR failing of which IR will not be accepted:		

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Field party should not be at camp site on 21.01 to 23.01, 26.01, 28.01, 29.01, 04.02, 05.02., 11.02, 12.02, 25.02 and 26.02.2023 being Saturday, Sunday and State Govt. of Holidays. Second class fare for to and fro journeys will be provided in such cases.

Attested

  
Sr. Audit Officer/AMG-III(C)

Sd/-

Deputy Accountant General/AMG-III

**Revised Tour Programme of AMG-III Inspection Party No. IV for 4<sup>th</sup> Qtr. of 2022-23**

S/Shri 1.Koushik Das, Sr. AO		3. Sanjay Kumar, AAO
2.Ravi Sankar Prasad, AAO		4. Rizwan Ahmed, AAO(Adhoc)
1.	North 24 Parganas W/S Divn.-II(PHE), Action Area 1A, new Town, Rajarhat, , Ph 2706-3760, 04/13 to 03/22, North 24 Pgs, Kolkata 700 156 S/D-II	04.01.2023 to 11.01.2023(06)
2.	Kolkata Electrical Division(PWD), Writers' Buildings, 6 No Gate, New Buildings (1st floor.), Kolkata -1 Ph.No. 2214-2686, 04/12 to 03/22, (sub divn. selected locally, if any)	13.01.2023 to 27.01.2023(08)
<b>Transit to Alipurduar on 29.01.2023</b>		
3.	Alipurduar Division(PHE), Thana More(near Police Stn.) Alipurduar - 736 122, since inception,(sub division selected locally, if any)	30.01.2023 to 08.02.2023(08)
4.	Northern Mechanical. Division. -II (PHE), Alipurduar, Old FCI Buildings, Madhavmore, Alipurduar, since inceptionPIN-736 122, (sub division selected locally, if any)	09.02.2023 to 15.02.2023(05 )
<b>Transit to Kolkata on 16.02.2023</b>		
<b>Monthly meeting will be held on 17.02.2023</b>		
<b>Transit to Balurghat on 19.02.2023</b>		
5.	Balurghat Division(PHE), Raghunathpur, PHE complex, B.T. Park, Balurghat, Dakshin Dinajpur, PIN-733 103, Balurghat S/D,04/2009 to03/2022 (sub divn. selected locally, if any)	20.02.2023 to 05.03.2023(10)
6.	General Manager, District Industries Centre, MS&ME&T), Balurghat DRDA Buildings, Dakshin Dinajpur-733 101, 04/2018 to 03/2022	06.03.2023 to 17.03.2023(08)
<b>Transit to Kolkata on 18.03.2023</b>		
<b>Headquarter duty from 20.03.2023</b>		
Following information need to be incorporated with IR failing of which IR will not be accepted:		

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 Deputy Accountant General/AMG-III  
 5/11/23



**Tour Programme of AMG-III Inspection Party No. V for 4<sup>th</sup> Qtr. of 2022-23**

S/Shri

1. Swapan Kr. Naskar, Sr. AO

2. Manish Kumar Sinha, AAO ✓

3. Biswajit Sarkar, AAO

4. Amit Kr. Singh, AAO (Adhoc)

**Transit to Alipurduar on 03.01.2023**

1.	Dy. Field Director, Buxa Tiger Reserve/East(Forest) Alipurduar Court Alipurduar- 736 122,04/16 to 03/22	04.01.2023 to 16.01.2023(08)
2.	Dy. Field Director, Buxa Tiger Reserve/West,(Forest) Alipurduar Court Alipurduar- 736 122,04/18 to 03/22	17.01.2023 to 29.01.2023(07)
3.	Gorumara Wild Life Division(Forest), Aranya Bhawan (3 <sup>rd</sup> flr.), Old Court Road, Jalpaiguri-735 101, 04/18 to 03/22	30.01.2023 to 07.02.2023(07)

**Transit to Kolkata on 08. 02.2023**

4.	DFO, South 24 Pargana, New Administration Buildings, (4 <sup>th</sup> floor) Bhawani Bhawan, 12, B.K. Chatterjee Sarani, South Block, Alipore, Kolkata-27, Ph. 2479-9032, 04/18 to 03/22	09.02.20123 to 16.02.2023 (06)
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**Monthly meeting will be held on 17.02.2023**

4.	DFO, South 24 Pargana, New Administration Buildings,	20.02.2023 to 22.02.2023(03)
5.	Dy. Field Director, Sundarban Tiger Reserve(Forest), Canning Town, 24 Parganas(South), PIN-743 329, Ph.03218-255280, 04/18 to 03/22	23.02.2023 to 06.03.2023(08)

**Transit to Bankura on 08.03.2023**

6.	DCF, Bankura (South) Division(Forest), Machantala, Bankura-722 101, 04/20 to 03/22,	09.03.2023 to 17.03.2023(07)
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**Transit to Kolkata on 18.03.2023**

**Headquarters duty from 20.03.2023**

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Attested

*M. K. Sinha*

Sr. Audit Officer/AMG-III(C)

Sd/-


Deputy Accountant General/AMG-III

Revised Tour Programme of AMG-III Inspection Party No. VI for 4<sup>th</sup> Qtr. of 2022-23

S/Shri 1.Anjan Bhattacharya, Sr. AO 2.Deepak Kr. Choudhary, AAO		3. Pallab Bandyapadhyay, AAO 4. Sandipan Ghosh, Ar.
1.	Alipore Division(PWD), 32, Belvedere Road, Bhabani Bhawan, MSO Buildings (2 <sup>nd</sup> & 3 <sup>rd</sup> flr.), Kolkata-27, 04/21 to 03/22, Alipur S/D-I	No change
2.	Kolkata North Electrical Division(PWD), P-5, CIT Road, Kolkata – 700 014, since inception S/D-I	-Do-
3.	Burdwan Division(PWD), Aftab Club Ground, Court More, Burdwan-713 101, 04/21 to 03/22, Burdwan East S/D,	-Do-
4.	Bidhan Nagar West Division(PWD),Purta Bhawan (Ist floor), Salt Lake, Kolkata – 700 091, Ph.2358-7235, S/D-I, 04/19 to 03/22	13.02.2023 to 16.02.2023(03)
<b>Monthly meeting will be held on 17.02.2023</b>		
4.	Bidhan Nagar West Division(PWD),Purta Bhawan	20.02.2023 to 24.02.2023(05)
5.	Burdwan Mechanical Division(PW/Rds), Purta Bhawan, Burdwan-713 101, 04/19 to 03/22, Durgapur Mech S/D	27.02.2023 to 09.03.2023 (07)
6.	Central Mechanical Division(PHE) Burdwan, Sadarghat, Purta Bhawan (5 <sup>th</sup> flr), EPIP Complex, Durgapur-12, Ph No. 0342-25444048, 04/18 to 03/22	10.03.2023 to 21.03.2023(08)
<b>Headquarter duty from 22.03.2023</b>		
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 Deputy Accountant General/AMG-III  
 19/1/23  
 15/01/23



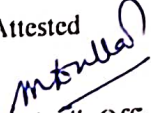
(14)

**Tour Programme of AMG-III Inspection Party No. VI for 4<sup>th</sup> Qtr. of 2022-23**

S/Shri 1. Anjan Bhattacharya, Sr. AO 2. Deepak Kr. Choudhary, AAO		3. Pallab Bandyapadhyay, AAO 4. Sandipan Ghosh, Ar.
1.	Alipore Division(PWD), 32, Belvedere Road, Bhabani Bhawan, MSO Buildings (2 <sup>nd</sup> & 3 <sup>rd</sup> flr.), Kolkata-27, 04/21 to 03/22, Alipur S/D-I	04.01.2023 to 17.01.2023(09)
2.	Kolkata North Electrical Division(PWD), P-5, CIT Road, Kolkata – 700 014, since inception S/D-I	18.01.2023 to 30.01.2023(07)
3.	Burdwan Division(PWD), Aftab Club Ground, Court More, Burdwan-713 101, 04/21 to 03/22, Burdwan East S/D,	31.01.2023 to 10.02.2023(09)
4.	Central Mechanical Division(PHE) Burdwan, Sadarghat, Purta Bhawan (5 <sup>th</sup> flr), EPIP Complex, Durgapur-12, Ph No. 0342-25444048, 04/18 to 03/22	13.02.2023 to 16.02.2023(04)
<b>Monthly meeting will be held on 17.02.2023</b>		
4.	Central Mechanical Division(PHE) Burdwan,	20.02.2023 to 22.02.2023(03)
5.	Burdwan Mechanical Division(PW/Rds), Purta Bhawan, Burdwan-713 101, 04/19 to 03/22, Durgapur Mech S/D	23.02.2023 to 03.03.2023 (07)
6.	Bidhan Nagar West Division(PWD), Purta Bhawan (1st floor), Salt Lake, Kolkata – 700 091, Ph.2358-7235, S/D-I, 04/19 to 03/22	06.03.2023 to 17.03.2023(08)
<b>Headquarter duty from 20.03.2023</b>		
Following information need to be incorporated with IR failing of which IR will not be accepted:		

<ul style="list-style-type: none"> <li>➤ Instances of drawl of funds in order to avoid lapse of budget provision.</li> <li>➤ Beneficiary details including Bank Account No., IFS code of the bank account are to be checked in respect of all transactions initially failed but subsequently were successful during the audit period.</li> <li>➤ The IR should contain brief description on purpose of functioning of the Audited entity and a separate para may be attempted commenting, how far the entity is fulfilling the purpose or is working keeping the purpose in view.</li> <li>➤ Specific comments on extent of Internal Control and Internal Audit in respect of the audited entity.</li> <li>➤ <b>In order to comply with B.O. No. AMG-III(C)/B.O. file/III-9/PPG(Guidance note)/22-23/31 dated 22.11.2022 FAPs are to collect necessary information in respect of the unit allotted for the quarter at Hld. Qtr. level before the commencement of audit.</b></li> </ul>	<ul style="list-style-type: none"> <li>➤ Information may be collected, and observation may be floated on beneficiary schemes in the line of approved guidelines, in case the unit executed/related to such schemes during the audit period.</li> <li>➤ Party should not visit centers/sub centers/ subdivision other than specified one under any unit without approval of Headquarters.</li> <li>➤ The party should specifically mention the total no. of audited entities (with name &amp; phone No., FAX no., email id) under the control of the audited entities immediately after taking up of audit</li> <li>➤ <b>FAPs shall perform their audit duties through OIOS.</b></li> <li>➤ <b>Date(s) of audit of Sub-division(s) to be intimated to headquarter well in advance.</b></li> </ul>
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Field party should not be at camp site on 04.02,05.02, 25.02 and 26.02.2023 being Saturday, Sunday and State Govt. of Holidays. Second class fare for to and fro journeys will be provided in such cases.

Attested  
  
 Sr. Audit Officer/AMG-III(C)

Sd/-  
 Deputy Accountant General/AMG-III

**Tour Programme of AMG-III Inspection Party No.VII for 4<sup>th</sup> Qtr. of 2022-23**

(13)

S/Shri 1.Aloke Singh, Sr. AO 2.Umesh Kumar Sharma, AAO		3. Raj Kumar Kundu, AAO 4.Joydev Kr. Biswas, Sr. Ar.
1.	General Manager, Dist. Industries Centre (MS&ME&T), 24 Pgs (S), 67, Bentink St. Kolkata – 700 001, 04/2019 to 03/2022	04.01.2023 to 18.01.2023(10)
2.	Jhargram Division(Forest),Ghoradhara, Jhargram, PIN-721 507, 04/2016 to 03/2022,	19.01.2023 to 03.02.2023(10)
<b>Transit to Siliguri on 05.02.2023</b>		
3.	General Manager, District Industries Centre, (Sub-DIC) (MS&ME&T), Siliguri, 2 <sup>nd</sup> Mile Sevok Road, Industrial Estate, Darjeeling-734 001, 04/2019 to 03/2022	06.02.2023 to 15.02.2023(08)
<b>Transit to Kolkata on 16.02.2023</b>		
<b>Monthly meeting will be held on 17.02.2023</b>		
<b>Transit to Coochbehar on 19.02.2023</b>		
4.	General Manager, District Industries Centre (MS&ME&T), Coochbehar, Kadamtala, PIN-736101, 11/13 to 03/22	20.02.2023 to 05.03.2023(10)
5.	Handloom Development Officer, Coochbehar (MS&ME&T) Kalika Das Road, Kadamtala, Coochbehar – 736101, 04/17 to 03/2022	06.03.2023 to 17.03.2023(08)
<b>Transit to Kolkata on 18.03.2023</b>		
<b>Headquarters duty from 20.03.2023</b>		
Following information need to be incorporated with IR failing of which IR will not be accepted:		

<ul style="list-style-type: none"> <li>➤ Instances of drawl of funds in order to avoid lapse of budget provision.</li> <li>➤ Beneficiary details including Bank Account No., IFS code of the bank account are to be checked in respect of all transactions initially failed but subsequently were successful during the audit period.</li> <li>➤ The IR should contain brief description on purpose of functioning of the Audited entity and a separate para may be attempted commenting, how far the entity is fulfilling the purpose or is working keeping the purpose in view.</li> <li>➤ Specific comments on extent of Internal Control and Internal Audit in respect of the audited entity.</li> <li>➤ <i>In order to comply with B.O. No. AMG-III(C)/B.O. file/III-9/PPG(Guidance note)/22-23/31 dated 22.11.2022 FAPs are to collect necessary information in respect of the unit allotted for the quarter at Hd. Qtr. level before the commencement of audit.</i></li> </ul>	<ul style="list-style-type: none"> <li>➤ Information may be collected, and observation may be floated on beneficiary schemes in the line of approved guidelines, in case the unit executed/related to such schemes during the audit period.</li> <li>➤ Party should not visit centers/sub centers/ subdivision other than specified one under any unit without approval of Headquarters.</li> <li>➤ The party should specifically mention the total no. of audited entities (with name &amp; phone No., FAX no., email id) under the control of the audited entities immediately after taking up of audit</li> <li>➤ <b><i>FAPs shall perform their audit duties through OIOS. Date(s) of audit of Sub-division(s) to be intimated to headquarter well in advance.</i></b></li> </ul>
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Field party should not be at camp site on 21.01.to 23.01, 26.01, 28.01 and 29.01.2023 being Saturday, Sunday and State Govt. of Holidays. Second class fare for to and fro journeys will be provided in such cases.

Attested

  
Sr. Audit Officer/AMG-III(C)

Sd/-


Deputy Accountant General/AMG-III



Revised Tour Programme of AMG-III Inspection Party No.VIII for 4<sup>th</sup> Qtr. of 2022-23

S/Shri 1. Patit Paban Sarkar, Sr. AO		3. Atanu Dasgupta, AAO
2. Sujeet Kumar, AAO		4. Abhijit Majumder, AAO(Adjhoc)
1.	Barasat H/W Division-II(PW/Rds) Barasat, Kolkata – 700 124, Ph. 2562-4642, Habra S/D, 04/21 to 03/22	16.01.2023 to 30.01.2023(09)
2.	North 24 Parganas Electrical Divn., Baguihati Kolkata – 700 059, Ph. No. 2551-4579, Barasat Elect. S/D, 04/19 to 03/22	31.01.2023 to 08.02.2023(07)
3.	Resources Division (PHE), KIT Bldgs., P-16 India Exchange Place (extrn. 1st floor), Kolkata – 700 073. 04/18 to 03/22	09.02.2023 to 16.02.2023(05)
<b>Monthly meeting will be held on 17.02.2023</b>		
4.	South 24 Pgs (H/W) Division(PW/Rds), KIT Buildings,(1st flr.), P-16, India Exchange Place, Kolkata – 700 073, Ph.2439-8387, Baruipur S/D	20.02.2023 to 02.03.2023(09)
5.	Hooghly H/W Division-II(PW/Rds), Pipulpati, Hooghly, PIN-712 103, Ph. 2680-2443, S/D-I, 04/21 to 03/22	03.03.2022 to 16.03.2023(08)
6.	Diamond Harbour H/W Divn.(PW/Rds), Diamond Harbour, 24 Parganas(South), Ph.03174-255294, Lakshikantpur S/D, 04/21 to 03/22	17.03.2023 to 29.03.2023(09)
<b>Headquarters duty from 30.03.2023</b>		
Following information need to be incorporated with IR failing of which IR will not be accepted:		

<ul style="list-style-type: none"> <li>➤ Instances of drawl of funds in order to avoid lapse of budget provision.</li> <li>➤ Beneficiary details including Bank Account No., IFS code of the bank account are to be checked in respect of all transactions initially failed but subsequently were successful during the audit period.</li> <li>➤ The IR should contain brief description on purpose of functioning of the Audited entity and a separate para may be attempted commenting, how far the entity is fulfilling the purpose or is working keeping the purpose in view.</li> <li>➤ Specific comments on extent of Internal Control and Internal Audit in respect of the audited entity.</li> <li>➤ <i>In order to comply with B.O. No. AMG-III(C)/B.O. file/III-9/PPG(Guidance note)/22-23/31 dated 22.11.2022 FAPs are to collet necessary information in respect of the unit allotted for the quarter at Hd. Qtr. level before the commencement of audit.</i></li> </ul>	<ul style="list-style-type: none"> <li>➤ Information may be collected, and observation may be floated on beneficiary schemes in the line of approved guidelines, in case the unit executed/related to such schemes during the audit period.</li> <li>➤ Party should not visit centers/sub centers/ subdivision other than specified one under any unit without approval of Headquarters.</li> <li>➤ The party should specifically mention the total no. of audited entities (with name &amp; phone No., FAX no., email id) under the control of the audited entities immediately after taking up of audit</li> <li>➤ <b>FAPs shall perform their audit duties through OIOS. Date(s) of audit of Sub-division(s) to be intimated to headquarter well in advance.</b></li> </ul>
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 Deputy Accountant General/AMG-III  
 21/1/23

Revised Tour Programme of AMG-III Special Party No.I for 4<sup>th</sup> Qtr. of 2022-23

S/Shri 1. Rana Deb, Sr. AO		3. Vikas Kr. Shaw, AAO
2.Chanchal Kr. Chakraborty, AAO		4, Brojen Naskar, Asstt. Supvr.
1.	Managing Director, West Bengal Industrial Development Corporation Ltd. "PROTITI", 23, Abanindranath Tagore Sarani (Camac Street), Kolkata – 700 017, (Annual Account for the year 2021-22)	04.01.2023 to 19.01.2023(11)
2	Director of Zoological Gardens(Forest), 2, Alipore Road, Kolkata – 700 027, 04/21 to 03/22 Ph. No.2479-1150	20.01.2023 to 09.02.2023(12)
3.	Central H/W Survey Divn.-II(PW/Rds) Bhabani Bhawan, Kolkata – 700027, 04/10 to 03/22(sub divn. selected locally, if any)	10.02.2023 to 16.02.2023(04)
<b>Monthly meeting will be held on 17.02.2023</b>		
4.	Southern H/W Planning Divn.-I(PW/Rds)(H/W survey Divn. –III) Bhabani Bhawan Bhabani Bhawan, Kolkata – 700 027, 04/10 to 03/22(sub divn. selected locally, if any)	20.02.2023 to 23.02.2023(04)
5.	Electrical Const. Divn. (PWD), Bhabani Bhawan, Annex Buildings (5 <sup>th</sup> flr.), Kolkata – 700 027,04/13 to 03/22, Alipur S/D	24.02.2023 to 03.03.2023(06)
6.	Plng. & Design Division-I (erstwhile Design Divn/PWD) Bhabani Bhawan, upto 03/2022(sub divn. selected locally, if any)	06.03.2023 to 10.03.2023(04)
7.	Sundarban Bio-Sphere Reserve Direction Division. (Forest), Bikash Bhawan (3 <sup>rd</sup> Floor), North Block, Salt Lake, Kolkata – 700 098. 04/12 to 03/22	13.02.2023 to 17.03.2023(07)
<b>Headquarters duty from 22.03.2023</b>		
Following information need to be incorporated with IR failing of which IR will not be accepted:		

<ul style="list-style-type: none"> <li>➤ Instances of drawl of funds in order to avoid lapse of budget provision.</li> <li>➤ Beneficiary details including Bank Account No., IFS code of the bank account are to be checked in respect of all transactions initially failed but subsequently were successful during the audit period.</li> <li>➤ The IR should contain brief description on purpose of functioning of the Audited entity and a separate para may be attempted commenting, how far the entity is fulfilling the purpose or is working keeping the purpose in view.</li> <li>➤ Specific comments on extent of Internal Control and Internal Audit in respect of the audited entity.</li> <li>➤ <i>In order to comply with B.O. No. AMG-III(C)/B.O. file/III-9/PPG(Guidance note)/22-23/31 dated 22.11.2022 FAPs are to collect necessary information in respect of the unit allotted for the quarter at Hd. Qtr. level before the commencement of audit.</i></li> </ul>	<ul style="list-style-type: none"> <li>➤ Information may be collected, and observation may be floated on beneficiary schemes in the line of approved guidelines, in case the unit executed/related to such schemes during the audit period.</li> <li>➤ Party should not visit centers/sub centers/ subdivision other than specified one under any unit without approval of Headquarters.</li> <li>➤ The party should specifically mention the total no. of audited entities (with name &amp; phone No., FAX no., email id) under the control of the audited entities immediately after taking up of audit</li> <li>➤ <i>FAPs shall perform their audit duties through OIOS.</i></li> <li>➤ <i>Date(s) of audit of Sub-division(s) to be intimated to headquarter well in advance.</i></li> </ul>
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8/11/23  
Deputy Accountant General/AMG-III

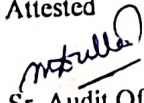


**Tour Programme of AMG-III Special Party No.II for 4<sup>th</sup> Qtr. of 2022-23**

S/Shri		3. Goutam Mondal, AAO
1. Arindam Basu, Sr. AO		4. Siddhartha Sankar Biswasa, AAO(Adhoc)
2. Pratap Kr. Shaw, AAO		04.01.2023 to 20.01.2023(12)
1.	West Bengal Forest Development Corporation Ltd. Aranya Bikaksh, KB-19, Sector-III, Salt Lake city Kolkata -98, 04/18 to 03/22	Transit to Jalpaiguri on 23.01.2023
2.	North Bengal Planning & Design Divn.(PWD) Purta Bhawan, Jalpaiguri, PIN-735 101, upto 03/22	24.01.2023 to 31.01.2023(05)
3.	Kurseong Division. (Forest), Dow Hill, Darjeeling PIN-734 204, 01/2007 to 03/2022	01.02.2023 to 13.02.2022(09)
4.	Darjeeling Wild Divn, Darjeeling(Forest), Bengal Natural, History Museum, Medow Bank Rd, Darjeeling-734 101, 10/09 to 03/22	14.02.2023 to 24.02.2023(09)
Transit to Kolkata on 25.02 & 26.02.2023		
Headquarters duty from 27.02.2023		
Following information need to be incorporated with IR failing of which IR will not be accepted:		

<ul style="list-style-type: none"> <li>➤ Instances of drawl of funds in order to avoid lapse of budget provision.</li> <li>➤ Beneficiary details including Bank Account No., IFS code of the bank account are to be checked in respect of all transactions initially failed but subsequently were successful during the audit period.</li> <li>➤ The IR should contain brief description on purpose of functioning of the Audited entity and a separate para may be attempted commenting, how far the entity is fulfilling the purpose or is working keeping the purpose in view.</li> <li>➤ Specific comments on extent of Internal Control and Internal Audit in respect of the audited entity.</li> <li>➤ <b><i>In order to comply with B.O. No. AMG-III(C)/B.O. file/III-9/PPG(Guidance note)/22-23/31 dated 22.11.2022 FAPs are to collect necessary information in respect of the unit allotted for the quarter at Hd. Qtr. level before the commencement of audit.</i></b></li> </ul>	<ul style="list-style-type: none"> <li>➤ Information may be collected, and observation may be floated on beneficiary schemes in the line of approved guidelines, in case the unit executed/related to such schemes during the audit period.</li> <li>➤ Party should not visit centers/sub centers/ subdivision other than specified one under any unit without approval of Headquarters.</li> <li>➤ The party should specifically mention the total no. of audited entities (with name &amp; phone No., FAX no., email id) under the control of the audited entities immediately after taking up of audit</li> <li>➤ <b><i>FAPs shall perform their audit duties through OIOS.</i></b></li> <li>➤ <b><i>Date(s) of audit of Sub-division(s) to be intimated to headquarter well in advance.</i></b></li> </ul>
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Attested



Sr. Audit Officer/AMG-III(C)

Sd/-

Deputy Accountant General/AMG-III

Revised Tour Programme of AMG-III Special Party No.III for 4<sup>th</sup> Qtr. of 2022-23

S/Shri

1. R.P. Verma, Sr. AO

2. Bipul Kumar, AAO(COM)

3. Sujan Dssgupta, AAO(COM)

4. Aftab Alam Khan, AAO(Adhoc)

Transit to Malda on 03.01.2023	
1.	General Manager, District Industries Centre (MS&ME&T), Malda, K.J. Sanyal Road, Malda-732 101, 04/19 to 03/22
2.	Malda Arsenic Area W/S Divn.(PIE),PIE Complex, Doulatpur Malda-, upto 03/22 (sub divn. selected locally, if any)
Transit to Jalpaiguri on 28.01.2022	
3.	General Manager, District Industries Centre (MS&ME&T), Jalpaiguri Club Road, Jalpaiguri, PIN-735 101, 04/2017 to 03/2022
4.	Jaldapara Wild Life, Coochbehar (Forest), Nilkuthi, Coochbehar, Pin-736101, 04/19 to 03/22
Transit to Kolkata on 22.02.2023	
Headquarters duty from 23.02.2023	
Following information need to be incorporated with IR failing of which IR will not be accepted:	

<ul style="list-style-type: none"> <li>➤ Instances of drawl of funds in order to avoid lapse of budget provision.</li> <li>➤ Beneficiary details including Bank Account No., IFS code of the bank account are to be checked in respect of all transactions initially failed but subsequently were successful during the audit period.</li> <li>➤ The IR should contain brief description on purpose of functioning of the Audited entity and a separate para may be attempted commenting, how far the entity is fulfilling the purpose or is working keeping the purpose in view.</li> <li>➤ Specific comments on extent of Internal Control and Internal Audit in respect of the audited entity.</li> <li>➤ <i>In order to comply with B.O. No. AMG-III(C)/B.O. file/III-9/PPG(Guidance note)/22-23/31 dated 22.11.2022 FAPs are to collet necessary information in respect of the unit allotted for the quarter at Hd. Qtr. level before the commencement of audit.</i></li> </ul>	<ul style="list-style-type: none"> <li>➤ Information may be collected, and observation may be floated on beneficiary schemes in the line of approved guidelines, in case the unit executed/related to such schemes during the audit period.</li> <li>➤ Party should not visit centers/sub centers/ subdivision other than specified one under any unit without approval of Headquarters.</li> <li>➤ The party should specifically mention the total no. of audited entities (with name &amp; phone No., FAX no., email id) under the control of the audited entities immediately after taking up of audit</li> <li>➤ <i>FAPs shall perform their audit duties through OIOS. Date(s) of audit of Sub-division(s) to be intimated to headquarter well in advance.</i></li> </ul>
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Attested

  
Sr. Audit Officer/AMG-III(C)

Sd/-

Deputy Accountant General/AMG-III



Revised Tour programme of Special Party No. IV for 4<sup>th</sup> Qtr. of 2022-23 in connection with audit of Annual Accounts for the years 2019-20 and 2020-21 of West Bengal State Council and Science & Technology.

**Party Members:**

Shri Pradip Kumar Patra, Sr. AO  
Shri Arup Sarkar, AAO  
Shri Shiv Nandan Yadav, AAO  
Shri Vishal Chaudhuri, Ar.

Units to be audited and address (as thereof)	Year of Audit	Period of Audit
Member Secretary, West Bengal State Council of Science & Technology, DD Block, Plot No. 26/B, Sector-I, Salt Lake, Kolkata 700 064, Ph. No. 2334-2969/4616	Annual Accounts for the years 2019-20 & 2020-21	30.01.2023 to 08.02.2023.(08)
<b>Headquarters duty from 09.02.2023</b>		

The party should collect information on DDO, if any. The charge of DDO should have due authentication of the Pr. AG(A&E), WB., (KD in this regard)

Sd/-  
Dy. Accountant General/AMG-III

Attested  
*[Signature]*  
Sr. Audit Officer/AMG-III(C)

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Tour Programme of Special Party No. V for 4<sup>th</sup> Qr. of 2022-23 of audit of Annual Accounts for the year 2021-22 of 'West Bengal Highway Development Corporation Limited'

Sri Kaushik Das, Sr. AO (Com) (w.e.f. 02.02. to 08.02.2023)

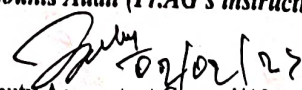
Sri Chanchal Chakraborty, AAO (Com)

Sri Manish Kr. Sharma, AAO(Adhoc)

Sri Swaroop Kr. Biswas, Ar.

Units to be audited and address (as thereof)	Year of Audit	Period of Audit
West Bengal Highway Development Corporation Limited, HRBC Bhawan, 4th & 5 <sup>th</sup> floor, Munshi Premchand Sarani, Kolkata – 700 021.	Annual Accounts for the year 2021-22	02.02.2023 to 16.02.2023(10)

1. The party is to submit a brief profile on the activities of the company in terms of Hd. Qrs' circular dated 13/11/2017.
2. Year-wise reconciliation of investment figures (viz. Share Capital, Grant, Loans etc.) between Finance Accounts and Annual Accounts of audit unit should be made.
3. The party is to submit a review on the compliance to the comment of CAG of India/assurance given by the Management on the earlier accounts of the company.
4. Title Sheet, Check list for compliance of Accounting Standard and additional information sheet may be collected.
5. **Field party should not be at camp site on Holidays, Saturday and Sunday. Second class fare for to and fro journeys will be provided in such cases.**
6. Accommodation of Guests and Hotel bills paid by the Company/ Corporation may be checked.
7. For attending the offices within the urban agglomeration area(s) officials of the party may take journey (both ways) by special means of conveyance (e.g. rickshaw/auto rickshaw).
8. The party must enquire about and collect the Audit Note Book/ Vetting files/ DP files relevant to the unit and refer to the register related to concurrent audit of contracts for necessary compliance.
9. A note on overall assessment of working of the Company/ Corporation indicating the points to be looked into during transaction audit should be furnished (In case of audit of accounts) along with the review sheet on previous years audit objections.
10. A paragraph on cost accounts and records should be included in the Inspection Report lying with the Head quarters' letter no 135-CA-I/66-2004 dated 03.05.2005 circulated vide this office letter No OA(Com)/Proc Vol-XXIX/ 250-254 dated 16. 05.2005.
11. All the party members are directed to carry their Office Identity Cards positively with them.
12. Party should submit Compliance Audit Design Matrix and Audit Findings Matrix immediately after completion of Compliance audit in the prescribed format under New Compliance Auditing Guidelines.
13. Study the A/cs and Board Minutes, RIP register & ACM register to prepare the field audit plan & submit it to Sr. AO/Technical Cell
14. Party should propose PDPs out of the Part-IIA paras and enclose necessary documentation for the same.
15. Relevant portions of tour diaries should be submitted along with draft IRs which will form part of the working papers of the IRs.
16. Compliance of previous years CAG Comment on the accounts to be looked into, if any.
17. Party should mention landline telephone Nos of the units of PSU while submitting their internal tour programme
18. Monthly DO letters (both in hard copy & soft copy) should be submitted by Sr AO/AO of the party immediately by the first working day of the following month.
19. Engagement of contractual employees in organization, if any may be looked into.
20. Filled up IT audit Questionnaire is to be submitted at HQ.
21. No deviation from the programme without prior approval of Group Officer will be permitted.
22. Action Taken Note on Press Clipping Matters may be looked into.
23. **The Party should collect information on DDO, if any. The charge of DDO should have due authentication of the Pr. AG(A&E), W.B., (KD in this regard)**
24. **Exit Conference to be held at Group Officer level in respect of Accounts Audit (Pr.AG's instruction dated 31.12.2021)**

  
Deputy Accountant General/AMG-III

2/2/23



Tour Programme of Special Party No. I for 4<sup>th</sup> Qr. of 2022-23 of audit of Annual Accounts for the year 2021-22 of 'West Bengal Handicrafts Development Corporation Limited'

Sri Rana Deb, Sr. AO (Com)  
Sri Vikash Kr. Shaw, AAO (Com)  
Sri Durga Sankar Jaiswal, AAO(Adhoc)  
Sri Brojen Naskar, Asstt. Supvr.

Units to be audited and address (as thereof)	Year of Audit	Period of Audit
West Bengal Handicrafts Development Corporation Limited, (MANJUSHA), IB-181, Sector-III, Salt Lake, Kolkata, PIN-700 106.	Annual Accounts for the year 2021-22	10.02.2023 to 17.02.2023(05)

1. The party is to submit a brief profile on the activities of the company in terms of Hd. Qrs' circular dated 13/11/2017.
2. Year-wise reconciliation of investment figures (viz. Share Capital, Grant, Loans etc.) between Finance Accounts and Annual Accounts of audit unit should be made.
3. The party is to submit a review on the compliance to the comment of CAG of India/assurance given by the Management on the earlier accounts of the company.
4. Title Sheet, Check list for compliance of Accounting Standard and additional information sheet may be collected.
5. *Field party should not be at camp site on Holidays, Saturday and Sunday. Second class fare for to and fro journeys will be provided in such cases.*
6. Accommodation of Guests and Hotel bills paid by the Company/ Corporation may be checked.
7. For attending the offices within the urban agglomeration area(s) officials of the party may take journey (both ways) by special means of conveyance (e.g. rickshaw/auto rickshaw).
8. The party must enquire about and collect the Audit Note Book/ Vetting files/ DP files relevant to the unit and refer to the register related to concurrent audit of contracts for necessary compliance.
9. A note on overall assessment of working of the Company/ Corporation indicating the points to be looked into during transaction audit should be furnished (In case of audit of accounts) along with the review sheet on previous years audit objections.
10. A paragraph on cost accounts and records should be included in the Inspection Report lying with the Head quarters' letter no 135-CA-I/66-2004 dated 03.05.2005 circulated vide this office letter No OA(Com)/Proc Vol-XXIX/ 250-254 dated 16. 05.2005.
11. All the party members are directed to carry their Office Identity Cards positively with them.
12. Party should submit Compliance Audit Design Matrix and Audit Findings Matrix immediately after completion of Compliance audit in the prescribed format under New Compliance Auditing Guidelines.
13. *Study the A/cs and Board Minutes, RIP register & ACM register to prepare the field audit plan & submit it to Sr. AO/Technical Cell*
14. Party should propose PDPs out of the Part-IIA paras and enclose necessary documentation for the same.
15. Relevant portions of tour diaries should be submitted along with draft IRs which will form part of the working papers of the IRs.
16. Compliance of previous years CAG Comment on the accounts to be looked into, if any.
17. Party should mention landline telephone Nos of the units of PSU while submitting their internal tour programme
18. Monthly DO letters (both in hard copy & soft copy) should be submitted by Sr AO/AO of the party immediately by the first working day of the following month.
19. Engagement of contractual employees in organization, if any may be looked into.
20. Filled up IT audit Questionnaire is to be submitted at HQ.
21. No deviation from the programme without prior approval of Group Officer will be permitted.
22. Action Taken Note on Press Clipping Matters may be looked into.
23. *The Party should collect information on DDO, if any. The charge of DDO should have due authentication of the Pr. AG(A&E), W.B., (KD in this regard)*
24. *Exit Conference to be held at Group Officer level in respect of Accounts Audit (Pr.AG's instruction dated 31.12.2021)*

Deputy Accountant General/AMG-III

6/2/23