

**Up-to-date Tour Programme of AMG-III Inspection Party No. I for 4th Qtr. of 2024-25**

Party members:	Month/ Event	List of Sat & Sun/ Holidays / Events
1. Alope Kumar Guha, Sr. AO (upto 21.01.2025 for the unit mentioned against sl.1 below)	<b>Jan 25</b>	01, 04, 05, 11, 12, 18,19, 23, 25, 26 (10 Holidays)
2. Subhash Bose, Sr. AO (w.e.f. 24.01.25 to 12.02.2025 for the unit mentioned against sl. 2 below)^^	<b>Feb 25</b>	01, 02, 03, 08, 09, 14, 15, 16, 22, 23, 26 (11 Holidays)
3. Subhra Chakraborty, Sr. AO (w.e.f. 03.03.25 to 19.03.25 for the unit mentioned against sl. 4 below)	<b>Mar 25</b>	01, 02, 08, 09, 14, 15, 16, 22, 23, 27, 29, 30, 31 (13 Holidays)
4. Tanay Mukherjee, AAO	--	--
5. Subodh Kumar, AAO	--	--
6. Suman Das, AAO (w.e.f. 03.03.2025 to 19.03.2025 for the unit mentioned against sl. 4 below)	--	--
7. Swaroop Kumar Biswas, Ar.	--	--

**N.B:**

Shri Alope Singh, Sr. AO shall hold the additional charge during the absence of Shri Subhra Chakraborty, Sr. AO at the HQ w.e.f. 03.03.2025 (Mon) to 20.03.2025 (Thu).

Sl.	Unit	Date of Inspection
1	<b>Executive Engineer, Barasat Highway Division-II, (PW/Rds), (High Risk)</b> Address: PO- Barasat, Dist-24 Parganas (North), Kol- 700124 Ph: 2562-4642 <b>Period of Audit:</b> - From 04/2023 to 03/2024 <b>Sub-Division to be covered:</b> Barasat Highway S/D	<b>06.01.2025 (Mon) to 21.01.2025 (Tue)</b> <b>(12 days)</b>
	<b>Headquarters' duty on</b>	<b>22.01.2025 (Wed)</b>
	<b>Transit Day for moving to Siliguri on</b>	<b>23.01.2025 (Thu, State Govt. Holiday)</b>
2	<b>Executive Engineer, Darjeeling Highway Division, (PW/Rds), (High Risk)</b> Address: PWD More, Shaktigarh, PO- Siliguri Bazar, Dist.- Darjeeling, Pin-734005 Ph: 0353-2468055 <b>Period of Audit:</b> - From 04/2022 to 03/2024 <b>Sub-Division to be covered:</b> Siliguri High Way S/D-I	<b>24.01.2025 (Fri) to 12.02.2025 (Wed)</b> <b>(13 days)</b>
	<b>Transit Day for moving to Kolkata on</b>	<b>13.02.2025 (Thu)</b>
	<b>Headquarters' duty on</b>	<b>14.02.2025 (Fri, State Govt. Holiday)</b>
	<b>Transit Day for moving to Cooch-Behar on</b>	<b>16.02.2025 (Sun)</b>
3	<b>Executive Engineer, Teesta Bridge Construction Division, (PWD), (High Risk)</b> Address: Mekhligunje, P.O+Dist- Cooch-Behar, Pin-735304 Ph.:03582-222536 <b>Period of Audit:</b> - From 04/2023 to 03/2024 <b>Sub-Division to be covered:</b> T.B. S/D-I	<b>17.02.2025 (Mon) to 28.02.2025 (Fri)</b> <b>(09 days)</b> (26.02.2025- State Govt. Holiday)
	<b>Transit Day for moving to Kolkata on</b>	<b>01.03.2025 (Sat)</b>
	<b>Transit Day for moving to Murshidabad on</b>	<b>02.03.2025 (Sun)</b>

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4	<b>Executive Engineer, Murshidabad Highway Division-I, (PW/Rds), (High Risk)</b> Address: PO-Berhampur, Dist-Murshidabad, Pin- 742101 Ph: 03482-251053 <b>Period of Audit:</b> - From 04/2023 to 03/2024 <b>Sub-Division to be covered:</b> Islampore S/D	<b>03.03.2025 (Mon) to 19.03.2025 (Wed)</b> <b>(12 days)</b> (14.03.2025- Central & State Govt. Holiday)
	<b>Transit Day for moving to Kolkata on</b>	<b>20.03.2025 (Thu)</b>
	<b>Headquarters' duty on</b>	<b>21.03.2025 (Fri)</b>

<b>Following information need to be incorporated with IR failing of which IR will not be accepted:</b>	
<ul style="list-style-type: none"> <li>Instances of drawl of funds in order to avoid lapse of budget provision,</li> <li>Total no. of functional DDOs and auditee units with contact details</li> <li>Beneficiary details including Bank Account No., IFS code of the bank account are to be checked in respect of all transactions initially failed but subsequently were successful during the audit period.</li> <li>The IR should contain brief description on purpose of functioning of the Audited entity and a separate para may be attempted commenting, how far the entity is fulfilling the purpose or is working keeping the purpose in view.</li> <li>Specific comments on extent of Internal Control and Internal Audit in respect of the audited entity.</li> <li><i>In order to comply with B.O. No. AMG - III(C) / B.O. file/ III-9/ PPG (Guidance note)/ 22-23/ 31 dated 22.11.2022 FAPs are to collect necessary information in respect of the unit allotted for the quarter at Hd. Qtr. level before the commencement of audit.</i></li> <li>The party should complete Desk Review of all units and get them approved by GO prior to the commencement of audit for the 4<sup>th</sup> quarter of 2024-25.</li> </ul>	<ul style="list-style-type: none"> <li>Information may be collected, and observation may be floated on beneficiary schemes in the line of approved guidelines, in case the unit executed/related to such schemes during the audit period.</li> <li>Party should not visit centres/sub centres/ subdivision other than specified one under any unit without approval of Headquarters.</li> <li><b>Tentative dates of audit of Sub-division(s) have been mentioned in OIOS. The same may be interchanged with proper noting in OIOS by the Inspecting Officer.</b></li> <li>The party should specifically mention the total no. of audited entities (with name &amp; phone No., FAX no., email id) under the control of the audited entities immediately after taking up of audit</li> <li>FAPs shall perform their audit duties through OIOS.</li> </ul>

^^ Tour programme for Shri Subhash Bose, Sr. AO w.e.f. 24.01.25 to 12.02.25 is as follows:

Matter in brief	Date/ Duration
HQ duty	24.01.2025 (Fri)
Transit to Siliguri	26.01.25 (Sun)
Visit to Darjeeling Highway Division under PW/Rds	27.01.25 (Mon) to 31.01.25 (Fri)
Transit to Kolkata	01.02.25 (Sat)
HQ duty	03.02.2025 (Mon) and 04.02.25 (Tue)
Transit to Siliguri	05.02.25 (Wed)
Visit to Darjeeling Highway Division under PW/Rds	06.02.25 (Thu) to 12.02.25 (Wed)
Transit to Kolkata	13.02.25 (Thu)
HQ duty	14.02.2025 (Fri) onwards

Attested

*Subhash Bose*  
 27/01/25  
 Sr. Audit Officer/AMG-III(C)

Sd/-  
 Deputy Accountant General/AMG-III

**Up-to-date Tour Programme of AMG-III Inspection Party No. II for 4th Qtr. of 2024-25**

Party members:	Month/ Event	List of Sat & Sun/ Holidays / Events
1. Ajay Kumar Sinha, Sr. AO	Jan 25	01, 04, 05, 11, 12, 18,19, 23, 25, 26 (10 Holidays)
2. Manoj Kumar, AAO,	Feb 25	01, 02, 03, 08, 09, 14, 15, 16, 22, 23, 26 (11 Holidays)
3. Abhijit Majumder, AAO,	Mar 25	01, 02, 08, 09, 14, 15, 16, 22, 23, 27, 29, 30, 31 (13 Holidays)
4. Goutam Biswas, Sr. Ar.	--	--

Sl.	Unit	Date of Inspection
	<b>Transit Day for moving to Malda on</b>	<b>05.01.2025 (Sun)</b>
1.	<b>Executive Engineer, Malda Highway Division, (PW/Rds), (High Risk)</b> Address: PO & Dist- Malda, Pin- 732101 Ph: 953512-252316 <b>Period of Audit:</b> - From 04/2023 to 03/2024 <b>Sub-Division to be covered:</b> Gajol High way - S/D	<b>06.01.2025 (Mon) to 17.01.2025 (Fri)</b> <b>(10 days)</b>
2.	<b>Executive Engineer, Malda Division, (PWD), (Med Risk)</b> Address: PO & Dist- Malda Ph: 03512-252497 <b>Period of Audit:</b> - From 04/2023 to 03/2024 <b>Sub-Division to be covered:</b> Malda S/D - I	<b>20.01.2025 (Mon) to 31.01.2025 (Fri)</b> <b>(09 days)</b> (23.01.2025- State Govt. Holiday)
	<b>Transit Day for moving to Kolkata on</b>	<b>01.02.2025 (Sat)</b>
	<b>Headquarters' duty on</b>	<b>03.02.2025 (Mon)</b>
3.	<b>Executive Engineer, Alipore Division, (PWD), (High Risk)</b> Address: 32, Belvedere Rd, Bhabani Bhawan, Multistoried Bldg. (1st floor), Kol- 700027 Ph: 9432244787 <b>Period of Audit:</b> - From 04/2023 to 03/2024 <b>Sub-Division to be covered:</b> Behala S/D	<b>04.02.2025 (Tue) to 19.02.2025 (Wed)</b> <b>(11 days)</b> (14.02.2025- State Govt. Holiday)
	<b>Headquarters' duty on</b>	<b>14.02.2025 (Fri), 20.02.2025 (Thu) to 21.02.2025 (Fri)</b>
4.	<b>Executive Engineer, South 24 Parganas Highway Division, (PW/Rds), (High Risk)</b> Address: P-16, India Exchange place, CIT Building (1st Floor), Kol-700 073 Ph: 2225-8367/87 <b>Period of Audit:</b> - From 04/2023 to 03/2024 <b>Sub-Division to be covered:</b> Jadavpur ROB S/D	<b>24.02.2025 (Mon) to 11.03.2025 (Tue)</b> <b>(11 days)</b> (26.02.2025- State Govt. Holiday)
	<b>Headquarters' duty on</b>	<b>26.02.2025 (Wed), 12.03.2025 (Wed) to 13.03.2025 (Thu)</b>

**Up-to-date Tour Programme of AMG-III Inspection Party No. II for 4th Qtr. of 2024-25**

Sl.	Unit	Date of Inspection
5.	<b>Executive Engineer, Kolkata Drainage Outfall Division (I&amp;WD),</b> <i>(Low Risk)</i> Address: Jalsampad Bhawan, Salt Lake, (6th floor), Kol-700091 Ph.: 2321-7298 <b>Period of Audit:</b> - From 04/2023 to 03/2024 <b>Sub-Division to be covered:</b> Kolkata S/D-I	<b>17.03.2025 (Mon) to 25.03.2025 (Tue)</b> <b>(07 days)</b>
	<b>Headquarters' duty on</b>	<b>26.03.2025 (Wed)</b>

<b>Following information need to be incorporated with IR failing of which IR will not be accepted:</b>	
<ul style="list-style-type: none"> <li>• Instances of drawl of funds in order to avoid lapse of budget provision,</li> <li>• Total no. of functional DDOs and auditee units with contact details</li> <li>• Beneficiary details including Bank Account No., IFS code of the bank account are to be checked in respect of all transactions initially failed but subsequently were successful during the audit period.</li> <li>• The IR should contain brief description on purpose of functioning of the Audited entity and a separate para may be attempted commenting, how far the entity is fulfilling the purpose or is working keeping the purpose in view.</li> <li>• Specific comments on extent of Internal Control and Internal Audit in respect of the audited entity.</li> <li>• <i>In order to comply with B.O. No. AMG - III(C) / B.O. file/ III-9/ PPG (Guidance note)/ 22-23/ 31 dated 22.11.2022 FAPs are to collect necessary information in respect of the unit allotted for the quarter at Hd. Qtr. level before the commencement of audit.</i></li> </ul>	<ul style="list-style-type: none"> <li>• <b>The party should complete Desk Review of all units and get them approved by GO prior to the commencement of audit for the 4<sup>th</sup> quarter of 2024-25.</b></li> <li>• Information may be collected, and observation may be floated on beneficiary schemes in the line of approved guidelines, in case the unit executed/related to such schemes during the audit period.</li> <li>• Party should not visit centres/sub centres/ subdivision other than specified one under any unit without approval of Headquarters.</li> <li>• <b>Tentative dates of audit of Sub-division(s) have been mentioned in OIOS. The same may be interchanged with proper noting in OIOS by the Inspecting Officer.</b></li> <li>• The party should specifically mention the total no. of audited entities (with name &amp; phone No., FAX no., email id) under the control of the audited entities immediately after taking up of audit</li> <li>• <i>FAPs shall perform their audit duties through OIOS.</i></li> </ul>

Attested

*Schakrabarty*  
 27/01/25  
 Sr. Audit Officer/AMG-III(C)

Sd/-  
 Deputy Accountant General/AMG-III

**Up-to-date Tour Programme of AMG-III Inspection Party No. III for 4th Qtr. of 2024-25**

Party members:	Month/ Event	List of Sat & Sun/ Holidays / Events
1. Patit Paban Sarkar, Sr. AO	Jan 25	01, 04, 05, 11, 12, 18,19, 23, 25, 26 (10 Holidays)
2. Anirban Das-I, AAO	Feb 25	01, 02, 03, 08, 09, 14, 15, 16, 22, 23, 26 (11 Holidays)
3. Aftabur Rahaman, AAO (w.e.f. 06.01.2025 to 17.01.2025)	Mar 25	01, 02, 08, 09, 14, 15, 16, 22, 23, 27, 29, 30, 31 (13 Holidays)
4. Ganesh Chandra Mallick, AAO	--	--
5. Bireswar Sarkar, Sr. Ar. (w.e.f. 20.01.2025)	--	--

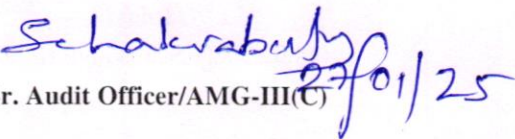
Sl.	Unit	Date of Inspection
1.	<b>Executive Engineer, Barasat Highway Division-I, (PW/Rds), (High Risk)</b> Address: Purta Bhawan (3 <sup>rd</sup> floor), Saltlake, DF Block, Kol-700091 Ph.: 2337-2653 <b>Period of Audit:</b> - From 04/2023 to 03/2024 <b>Sub-Division to be covered:</b> Barasat Bridge S/D	<b>06.01.2025 (Mon) to 17.01.2025 (Fri)</b> <b>(10 days)</b>
2	<b>Executive Engineer, Hooghly High way Division-I, (PW/Rds), (High Risk)</b> Address: Pipulpati, Vivekanand Road, PO & Dist- Hooghly, Pin- 712103 Ph: 2680-2303 <b>Period of Audit:</b> - From 04/2023 to 03/2024 <b>Sub-Division to be covered:</b> Hooghly H/W S/D	<b>20.01.2025 (Mon) to 31.01.2025 (Fri)</b> <b>(09 days)</b> (23.01.2025- State Govt. Holiday)
<b>Headquarters' duty on</b>		<b>23.01.2025 (Thu) &amp; 03.02.2025 (Mon)</b>
<b>Transit day for moving to Krishnanagar on 04.02.2025 (Tue), 10.02.2025 (Mon) and 17.02.2025 (Mon) before office hours</b>		
3.	<b>Executive Engineer, Nadia Division, (PWD), (High Risk)</b> Address: Joramukhi, P.O- Krishnagar, Dist-Nadia, Arabinda Sarani, Pin- 741101 Ph.:953472-252456 <b>Period of Audit:</b> - From 04/2023 to 03/2024 <b>Sub-Division to be covered:</b> May be selected locally	<b>04.02.2025 (Tue) to 19.02.2025 (Wed)</b> <b>(11 days)</b> (14.02.2025- State Govt. Holiday)
<b>Transit day for moving to Kolkata on 07.02.2025 (Fri), 13.02.2025 (Thu) and 19.02.2025 (Wed) after office hours</b>		
<b>Headquarters' duty on</b>		<b>14.02.2025 (Fri)</b>
4.	<b>Executive Engineer, Nadia Highway Division- II, (PW/Rds), (High Risk)</b> Address: City Centre Buildings, Opposite Kalyani Stadium, PO- Kalyani, Nadia, Pin- 741 235 Ph.: 033/2582-8116 <b>Period of Audit:</b> - From 04/2023 to 03/2024 <b>Sub-Division to be covered:</b> Quality Control S/D	<b>20.02.2025 (Thu) to 07.03.2025 (Fri)</b> <b>(11 days)</b> (26.02.2025- State Govt. Holiday)

**Up-to-date Tour Programme of AMG-III Inspection Party No. III for 4th Qtr. of 2024-25**

Sl.	Unit	Date of Inspection
	<b>Headquarters' duty on</b>	26.02.2025 (Wed)
5.	<b>Superintending Engineer, Eastern Circle, (PWD), (Low Risk)</b> Address: New Building Complex (3rd Floor), Deshabandhu Nagar, Baguihati (V.I.P Road), Kolkata – 700 059 Ph.: 2337-6164 <b>Period of Audit:</b> - Upto 03/2024 <b>Sub-Division to be covered:</b> May be selected locally	<b>10.03.2025 (Mon) to 13.03.2025 (Thu)</b> <b>(04 days)</b>
	<b>Headquarters' duty on</b>	17.03.2025 (Fri)

<b>Following information need to be incorporated with IR failing of which IR will not be accepted:</b>	
<ul style="list-style-type: none"> <li>• Instances of drawl of funds in order to avoid lapse of budget provision.</li> <li>• Total no. of functional DDOs and auditee units with contact details</li> <li>• Beneficiary details including Bank Account No., IFS code of the bank account are to be checked in respect of all transactions initially failed but subsequently were successful during the audit period.</li> <li>• The IR should contain brief description on purpose of functioning of the Audited entity and a separate para may be attempted commenting, how far the entity is fulfilling the purpose or is working keeping the purpose in view.</li> <li>• Specific comments on extent of Internal Control and Internal Audit in respect of the audited entity.</li> <li>• <i>In order to comply with B.O. No. AMG - III(C) / B.O. file/ III-9/ PPG (Guidance note)/ 22-23/ 31 dated 22.11.2022 FAPs are to collect necessary information in respect of the unit allotted for the quarter at Hd. Qtr. level before the commencement of audit.</i></li> <li>• The party should complete Desk Review of all units and get them approved by GO prior to the commencement of audit for the 4<sup>th</sup> quarter of 2024-25.</li> </ul>	<ul style="list-style-type: none"> <li>• Information may be collected, and observation may be floated on beneficiary schemes in the line of approved guidelines, in case the unit executed/related to such schemes during the audit period.</li> <li>• Party should not visit centres/sub centres/ subdivision other than specified one under any unit without approval of Headquarters.</li> <li>• <b>Tentative dates of audit of Sub-division(s) have been mentioned in OIOS. The same may be interchanged with proper noting in OIOS by the Inspecting Officer.</b></li> <li>• The party should specifically mention the total no. of audited entities (with name &amp; phone No., FAX no., email id) under the control of the audited entities immediately after taking up of audit</li> <li>• <i>FAPs shall perform their audit duties through OIOS.</i></li> </ul>

Attested

  
 Sr. Audit Officer/AMG-III(C)

Sd/-  
 Deputy Accountant General/AMG-III

**Up-to-date Tour Programme of AMG-III Inspection Party No. IV for 4<sup>th</sup> Qtr. of 2024-25**

Party members:	Month/ Event	List of Sat & Sun/ Holidays / Events
1. Tufan Adhikary, Sr. AO	Jan 25	01, 04, 05, 11, 12, 18,19, 23, 25, 26 (10 Holidays)
2. Sabyasachi Mahato, AAO	Feb 25	01, 02, 03, 08, 09, 14, 15, 16, 22, 23, 26 (11 Holidays)
3. Pallab Bandyopadhyay, AAO	Mar 25	01, 02, 08, 09, 14, 15, 16, 22, 23, 27, 29, 30, 31 (13 Holidays)
4. Amit Kumar Singh, AAO (Adhoc)	--	--

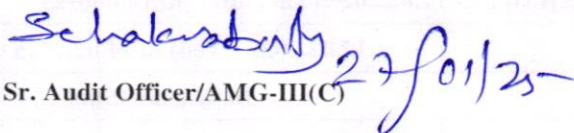
Sl.	Unit	Date of Inspection
<b>Transit day for moving to Santiniketan on 06.01.2025 (Mon), 13.01.2025 (Mon) and 20.01.2025 (Mon) before office hours</b>		
1.	<b>Executive Engineer, Mayurakshi(S) Canals Division, (I&amp;WD), (High Risk)</b> Address: PO- Santiniketan, Dist- Birbhum, Pin- 731233 Ph: 03463-262256 <b>Period of Audit:</b> - From 04/2023 to 03/2024 <b>Sub-Division to be covered:</b> Bolpur S/D	<b>06.01.2025 (Mon) to 21.01.2025 (Tue)</b> <b>(12 days)</b>
<b>Transit day for moving to Kolkata on 10.01.2025 (Fri) and 17.01.2025 (Fri) after office hours</b>		
<b>Transit day for moving to Suri on 21.01.2025 (Tue) after office hours and 22.01.2025 (Wed) before office hours</b>		
2.	<b>Executive Engineer, Mayurakshi Head Quarter Division, (I&amp;WD), (Low Risk)</b> Address: PO- Suri, Dist- Birbhum. Ph.: 03462-255229 <b>Period of Audit:</b> - From 03/2021 to 03/2024 <b>Sub-Division to be covered:</b> May be select locally	<b>22.01.2025 (Wed) to 31.01.2025 (Fri)</b> <b>(07 days)</b> (23.01.2025- State Govt. Holiday)
<b>Transit day for moving to Kolkata on</b>		<b>01.02.2025 (Sat)</b>
<b>Headquarters' duty on</b>		<b>03.02.2025 (Mon)</b>
<b>Transit day for moving to Durgapur on 04.02.2025 (Tue) and 10.02.2025 (Mon) before office hours.</b>		
3.	<b>Executive Engineer, Durgapur Mech. &amp; Elec. Division, (I&amp;WD), (Low Risk)</b> Address: D.V.C. New Colony Durgapur, Dist- Paschim Burdwan, Pin- 713202 Ph.: 0342-2645669 <b>Period of Audit:</b> - From 04/2018 to 03/2024 <b>Sub-Division to be covered:</b> May be selected locally	<b>04.02.2025 (Tue) to 11.02.2025 (Tue)</b> <b>(06 days)</b>
<b>Transit day for moving to Kolkata on 07.02.2025 (Fri) and 11.02.2025 (Tue) after office hours.</b>		
<b>Headquarters' duty on</b>		<b>12.02.2025 (Wed) to 14.02.2025 (Fri)</b>
<b>Transit day for moving to Purulia on</b>		<b>16.02.2025 (Sun)</b>
4.	<b>Executive Engineer, Purulia Construction Division, (I&amp;WD), (Low Risk)</b> Address: Bhatbandh Irrigation Colony, Ranchi Road, PO+Dist- Purulia, Pin- 723101 Ph.: 03252-222877 <b>Period of Audit:</b> - From 02/2022 to 03/2024 <b>Sub-Division to be covered:</b> May be select locally	<b>17.02.2025 (Mon) to 25.02.2025 (Tue)</b> <b>(07 days)</b>

**Up-to-date Tour Programme of AMG-III Inspection Party No. IV for 4<sup>th</sup> Qtr. of 2024-25**

Sl.	Unit	Date of Inspection
	<b>Transit day for moving to Bankura on</b>	<b>26.02.2025</b> (Wed, State Govt. Holiday)
5.	<b>Executive Engineer, Right Bank Irrigation Division, (I&amp;WD), (High Risk)</b> Address: PO- Sonamukhi, Dist- Bankura Ph: 953244-275237 <b>Period of Audit: -</b> From 04/2023 to 03/2024 <b>Sub-Division to be covered:</b> Amarkanan S/D	<b>27.02.2025 (Thu) to 13.03.2025 (Thu)</b> <b>(11 days)</b>
	<b>Transit day for moving to Kolkata on</b>	<b>14.03.2025</b> (Fri, Central & State Govt. Holiday)
6.	<b>Revenue Officer,</b> <b>Damodar Irrigation Revenue Division No.-III, (I&amp;WD), (Low Risk)</b> Address: Hooghly, Jeliapara, Mahatma Gandhi Road, Chinsurah, Hooghly, Pin- 712101 <b>Period of Audit: -</b> Up to 03/2024	<b>17.03.2025 (Mon) to 25.03.2025 (Tue)</b> <b>(07 days)</b>
	<b>Headquarters' duty on</b>	<b>26.03.2025</b> (Wed)

<b>Following information need to be incorporated with IR failing of which IR will not be accepted:</b>	
<ul style="list-style-type: none"> <li>• Instances of drawl of funds in order to avoid lapse of budget provision.</li> <li>• Total no. of functional DDOs and auditee units with contact details</li> <li>• Beneficiary details including Bank Account No., IFS code of the bank account are to be checked in respect of all transactions initially failed but subsequently were successful during the audit period.</li> <li>• The IR should contain brief description on purpose of functioning of the Audited entity and a separate para may be attempted commenting, how far the entity is fulfilling the purpose or is working keeping the purpose in view.</li> <li>• Specific comments on extent of Internal Control and Internal Audit in respect of the audited entity.</li> <li>• <i>In order to comply with B.O. No. AMG - III(C) / B.O. file/ III-9/ PPG (Guidance note)/ 22-23/ 31 dated 22.11.2022 FAPs are to collect necessary information in respect of the unit allotted for the quarter at Hd. Qtr. level before the commencement of audit.</i></li> </ul>	<ul style="list-style-type: none"> <li>• <b>The party should complete Desk Review of all units and get them approved by GO prior to the commencement of audit for the 4<sup>th</sup> quarter of 2024-25.</b></li> <li>• Information may be collected, and observation may be floated on beneficiary schemes in the line of approved guidelines, in case the unit executed/related to such schemes during the audit period.</li> <li>• Party should not visit centres/sub centres/ subdivision other than specified one under any unit without approval of Headquarters.</li> <li>• <b>Tentative dates of audit of Sub-division(s) have been mentioned in OIOS. The same may be interchanged with proper noting in OIOS by the Inspecting Officer.</b></li> <li>• The party should specifically mention the total no. of audited entities (with name &amp; phone No., FAX no., email id) under the control of the audited entities immediately after taking up of audit</li> <li>• <i>FAPs shall perform their audit duties through OIOS.</i></li> </ul>

Attested

  
 Sr. Audit Officer/AMG-III(C)

Sd/-  
 Deputy Accountant General/AMG-III



**Up-to-date Tour Programme of AMG-III Inspection Party No. V for 4<sup>th</sup> Qtr. of 2024-25**

Party members:	Month/ Event	List of Sat & Sun/ Holidays / Events
1. Vikas Sahay, Sr. AO	Jan 25	01, 04, 05, 11, 12, 18,19, 23, 25, 26 (10 Holidays)
2. Anand Kumar-I, AAO,	Feb 25	01, 02, 03, 08, 09, 14, 15, 16, 22, 23, 26 (11 Holidays)
3. Rizwan Ahmed, AAO	Mar 25	01, 02, 08, 09, 14, 15, 16, 22, 23, 27, 29, 30, 31 (13 Holidays)
4. S. N. Pramanya, Asstt. Supvr	--	--

Sl.	Unit	Date of Inspection
<b>Transit Day for moving to Cooch Behar on</b>		<b>05.01.2025 (Sun)</b>
1.	<b>Executive Engineer, Cooch Behar Division, (PWD), (High Risk)</b> Address: PO+Dist- Cooch-Behar, Pin-736101 Ph: 03582-222283 <b>Period of Audit:</b> - From 04/2023 to 03/2024 <b>Sub-Division to be covered:</b> Cooch-Behar S/D-II	<b>06.01.2025 (Mon) to 17.01.2025 (Fri)</b> <b>(10 days)</b>
2	<b>Executive Engineer, Cooch Behar Highway Division, (PW/Rds), (High Risk)</b> Address: PO+Dist- Cooch-Behar Ph: 03582-222242 <b>Period of Audit:</b> - From 04/2023 to 03/2024 <b>Sub-Division to be covered:</b> Mathabhanga S/D	<b>20.01.2025 (Mon) to 31.01.2025 (Fri)</b> <b>(09 days)</b> (23.01.2025- State Govt. Holiday)
<b>Transit Day for moving to Kolkata on</b>		<b>01.02.2025 (Sat)</b>
<b>Headquarters' duty on</b>		<b>03.02.2025 (Mon)</b>
<b>Transit Day for moving to Midnapore on 04.02.2025 (Tue), 10.02.2025 (Mon) and 17.02.2025 (Mon) before office hours</b>		
3.	<b>Executive Engineer, Midnapore Division-I, (PWD), (High Risk)</b> Address: Mangal Pandey Sarani, P.O-Midnapore, Dist- Paschim Midnapore, Pin- 721101 Ph.:03222-275392 <b>Period of Audit:</b> - From 04/2023 to 03/2024 <b>Sub-Division to be covered:</b> Digha S/D	<b>04.02.2025 (Tue) to 19.02.2025 (Wed)</b> <b>(11 days)</b> (14.02.2025- State Govt. Holiday)
<b>Transit Day for moving to Kolkata on 07.02.2025 (Fri), 13.02.2025 (Thu) and 19.02.2025 (Wed) after office hours</b>		
<b>Headquarters' duty</b>		<b>14.02.2025 (Fri), 20.02.2025 (Thu) and 21.02.2025 (Fri)</b>
<b>Transit Day for moving to Uttar Dinajpur on</b>		<b>23.02.2025 (Sun)</b>
4.	<b>Executive Engineer, Uttar Dinajpur Highway Division, (PW/Rds), (High Risk)</b> Address: PO- Raiganj, Dist- North Dinajpur, Pin- 733134 Ph: 953523-252589 <b>Period of Audit:</b> - From 04/2023 to 03/2024 <b>Sub-Division to be covered:</b> Raiganj High Way S/D	<b>24.02.2025 (Mon) to 11.03.2025 (Tue)</b> <b>(11days)</b> (26.02.2025- State Govt. Holiday)
<b>Transit Day for moving to Kolkata on</b>		<b>12.03.2025 (Wed)</b>

**Up-to-date Tour Programme of AMG-III Inspection Party No. V for 4<sup>th</sup> Qtr. of 2024-25**

Sl.	Unit	Date of Inspection
	Headquarters' duty on	13.03.2025 (Thu)
5.	<b>The Managing Director, West Bengal Highway Development Corporation Ltd., (Low Risk)</b> Address: HRBC Bhawan (4th Floor), Munshi Prem Chandra Sarani, Kolkata 700021, West Bengal Ph.: 2253-4100 <b>Period of Audit: - From 04/2023 to 03/2024</b>	<b>17.03.2025 (Mon) to 26.03.2025 (Wed)</b> <b>(08 days)</b>
	Headquarters' duty on	27.03.2025 (Thu) ✓

Following information need to be incorporated with IR failing of which IR will not be accepted:	
<ul style="list-style-type: none"> <li>Instances of drawl of funds in order to avoid lapse of budget provision.</li> <li>Total no. of functional DDOs and auditee units with contact details.</li> <li>Beneficiary details including Bank Account No., IFS code of the bank account are to be checked in respect of all transactions initially failed but subsequently were successful during the audit period.</li> <li>The IR should contain brief description on purpose of functioning of the Audited entity and a separate para may be attempted commenting, how far the entity is fulfilling the purpose or is working keeping the purpose in view.</li> <li>Specific comments on extent of Internal Control and Internal Audit in respect of the audited entity.</li> <li><i>In order to comply with B.O. No. AMG - III(C) / B.O. file/ III-9/ PPG (Guidance note)/ 22-23/ 31 dated 22.11.2022 FAPs are to collet necessary information in respect of the unit allotted for the quarter at Hd. Qtr. level before the commencement of audit.</i></li> <li>The party should complete Desk Review of all units and get them approved by GO prior to the commencement of audit for the 4<sup>th</sup> quarter of 2024-25.</li> </ul>	<ul style="list-style-type: none"> <li><b>The party should complete Desk Review of all units and get them approved by GO prior to the commencement of audit for the 4<sup>th</sup> quarter of 2024-25.</b></li> <li>Information may be collected, and observation may be floated on beneficiary schemes in the line of approved guidelines, in case the unit executed/related to such schemes during the audit period.</li> <li>Party should not visit centres/sub centres/ subdivision other than specified one under any unit without approval of Headquarters.</li> <li><b>Tentative dates of audit of Sub-division(s) have been mentioned in OIOS. The same may be interchanged with proper noting in OIOS by the Inspecting Officer.</b></li> <li>The party should specifically mention the total no. of audited entities (with name &amp; phone No., FAX no., email id) under the control of the audited entities immediately after taking up of audit</li> <li><i>FAPs shall perform their audit duties through OIOS.</i></li> </ul>

Attested

*Schakraborty*  
 Sr. Audit Officer/AMG-III(C) 27/01/25

Sd/-  
 Deputy Accountant General/AMG-III

**Up-to-date Tour Programme of AMG-III Inspection Party No. VI for 4<sup>th</sup> Qtr. of 2024-25**

Party members:	Month/ Event	List of Sat & Sun/ Holidays / Events
1. Rajeev Ranjan Akant, Sr. AO	Jan 25	01, 04, 05, 11, 12, 18,19, 23, 25, 26 (10 Holidays)
2. Atanu Dasgupta, AAO,	Feb 25	01, 02, 03, 08, 09, 14, 15, 16, 22, 23, 26 (11 Holidays)
3. Goutam Mondal, AAO,	Mar 25	01, 02, 08, 09, 14, 15, 16, 22, 23, 27, 29, 30, 31 (13 Holidays)
4. Uday Pratap Pramanik, Sr. Ar.	--	--

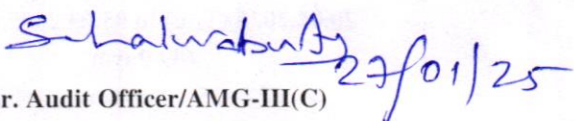
Sl.	Unit	Date of Inspection
1.	<b>Executive Engineer, Kolkata North Division, (PWD), (High Risk)</b> (erstwhile North Suburban Division) Address: 166/10, B. T. Road, Dunlop More, Kol-700108 Ph: 2510-0301 <b>Period of Audit:</b> - From 04/2023 to 03/2024 <b>Sub-Division to be covered:</b> North Suburban S/D-II	<b>06.01.2025 (Mon) to 17.01.2025 (Fri)</b> <b>(10 days)</b>
	<b>Transit Day for moving to Murshidabad on</b>	<b>19.01.2025 (Sun)</b>
2.	<b>Executive Engineer,</b> <b>Murshidabad Highway Division-II, (PW/Rds), (High Risk)</b> Address: C.R. Das Road, PO- Berhampur, Murshidabad, Pin-742101 Ph: 03482-251103 <b>Period of Audit:</b> - From 04/2023 to 03/2024 <b>Sub-Division to be covered:</b> Murakshi H/W S/D	<b>20.01.2025 (Mon) to 31.01.2025 (Fri)</b> <b>(09 days)</b> (23.01.2025- State Govt. Holiday)
	<b>Transit Day for moving to Kolkata on</b>	<b>01.02.2025 (Sat)</b>
	<b>Headquarters' duty on</b>	<b>03.02.2025 (Mon)</b>
<b>Transit Day for moving to Burdwan on 04.02.2025 (Tue), 10.02.2025 (Mon), 17.02.2025 (Mon), 24.02.2024 (Mon), 27.02.2025 (Thu) and 03.03.2025 (Mon) before office hours</b>		
3.	<b>Executive Engineer, Burdwan South Highway Division (PW/Rds), (High Risk)</b> Address: Aftab Club Ground, PO+Dist- Purba Burdwan PIN-713101 Ph: 0342-2662436 <b>Period of Audit:</b> - From 04/2023 to 03/2024 <b>Sub-Division to be covered:</b> Burdwan S/D-II	<b>04.02.2025 (Tue) to 19.02.2025 (Wed)</b> <b>(11days)</b> (14.02.2025- State Govt. Holiday)
	<b>Headquarters' duty on</b>	<b>14.02.2025 (Fri)</b>
4.	<b>Executive Engineer, Burdwan North Highway Division, (PW/Rds), (Med Risk)</b> Address: Court Compound, Dist- Purba Burdwan, Pin- 713101 Ph.: 0342-232262 <b>Period of Audit:</b> - From 04/2023 to 03/2024 <b>Sub-Division to be covered:</b> Bhatar S/D-II	<b>20.02.2025 (Thu) to 05.03.2025 (Wed)</b> <b>(09 days)</b> (26.02.2025- State Govt. Holiday)

**Up-to-date Tour Programme of AMG-III Inspection Party No. VI for 4<sup>th</sup> Qtr. of 2024-25**

Sl.	Unit	Date of Inspection
Transit Day for moving to Kolkata on 07.02.2024 (Fri), 13.02.2024 (Thu), 21.02.2024 (Fri), 25.02.2024 (Tue), 28.02.2025 (Fri) and 05.03.2025 (Wed) after office hours		
	Headquarters' duty on	26.02.2025 (Wed), 06.03.2025 (Thu) to 07.03.2025 (Fri)
Transit Day for moving to Diamond Harbour on 10.03.2025 (Mon), 17.03.2025 (Mon) and 24.03.2025 (Mon) before office hours		
5.	<p><b>Executive Engineer, Diamond Harbour Highway Division, (PW/Rds), (High Risk)</b>                      Address: PO-Diamond Harbour,                      Dist-24 Pgs(S), Pin- 743331,                      Ph.: 03174-255294  <b>Period of Audit:</b> - From 04/2023 to 03/2024  <b>Sub-Division to be covered:</b> Kakdwip H/W S/D                      (Report regarding the PDP Case may be provided to AMG – III /Co-ordination Section latest by 03.02.2025)</p>	<p align="center"><b>10.03.2025 (Mon) to 26.03.2025 (Wed)</b>  <b>(12 days)</b>                      (14.03.2025- Central &amp; State Govt. Holiday)</p>
Transit Day for moving to Kolkata on 13.03.2025 (Thu), 21.03.2025 (Fri) and 26.03.2025 (Wed) after office hours		
	Headquarters' duty on	27.03.2025 (Thu)

<b>Following information need to be incorporated with IR failing of which IR will not be accepted:</b>	
<ul style="list-style-type: none"> <li>Collection/ updation of data pertaining to the unit mentioned against <i>sl. no. 5</i> above may be done by the Field Audit Party for further processing of a PDP regarding "Wasteful expenditure of Rs. 189.53 lakh due to non-coordination with PHE and avoidable expenditure of Rs. 689.40 lakh due to unnecessary widening of road" from the IR of 2021-22. A report in this regard may be provided to AMG – III (Co-ordination) Section latest by <b>28.03.2025</b> for onward transmission to Report/ Civil Section.</li> <li>Instances of drawl of funds in order to avoid lapse of budget provision.</li> <li>Total no. of functional DDOs and auditee units with contact details</li> <li>Beneficiary details including Bank Account No., IFS code of the bank account are to be checked in respect of all transactions initially failed but subsequently were successful during the audit period.</li> <li>The IR should contain brief description on purpose of functioning of the Audited entity and a separate para may be attempted commenting, how far the entity is fulfilling the purpose or is working keeping the purpose in view.</li> <li>Specific comments on extent of Internal Control and Internal Audit in respect of the audited entity.</li> </ul>	<ul style="list-style-type: none"> <li><i>In order to comply with B.O. No. AMG - III(C) / B.O. file/ III-9/ PPG (Guidance note)/ 22-23/ 31 dated 22.11.2022 FAPs are to collect necessary information in respect of the unit allotted for the quarter at Hd. Qtr. level before the commencement of audit.</i></li> <li>The party should complete Desk Review of all units and get them approved by GO prior to the commencement of audit for the 4<sup>th</sup> quarter of 2024-25.</li> <li>Information may be collected, and observation may be floated on beneficiary schemes in the line of approved guidelines, in case the unit executed/related to such schemes during the audit period.</li> <li>Party should not visit centres/sub centres/ subdivision other than specified one under any unit without approval of Headquarters.</li> <li><b>Tentative dates of audit of Sub-division(s) have been mentioned in OIOS. The same may be interchanged with proper noting in OIOS by the Inspecting Officer.</b></li> <li>The party should specifically mention the total no. of audited entities (with name &amp; phone No., FAX no., email id) under the control of the audited entities immediately after taking up of audit.</li> <li><i>FAPs shall perform their audit duties through OIOS.</i></li> </ul>

Attested

  
 Sr. Audit Officer/AMG-III(C)

Sd/-  
 Deputy Accountant General/AMG-III

**Up-to-date Tour Programme of AMG-III Inspection Party No. VII for 4th Qtr. of 2024-25**

Party members:	Month/ Event	List of Sat & Sun/ Holidays / Events
1. Albert T. Munsong, Sr. AO	Jan 25	01, 04, 05, 11, 12, 18,19, 23, 25, 26 (10 Holidays)
2. Joydeb Ghosh, AAO	Feb 25	01, 02, 03, 08, 09, 14, 15, 16, 22, 23, 26 (11 Holidays)
3. Siddhartha Shankar Biswas, AAO	Mar 25	01, 02, 08, 09, 14, 15, 16, 22, 23, 27, 29, 30, 31 (13 Holidays)
4. Brojen Naskar, Asstt. Supvr	--	--

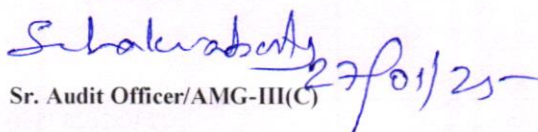
Sl.	Unit	Date of Inspection
<b>Transit day for moving to Burdwan on 06.01.2025 (Mon), 13.01.2025 (Mon) and 20.01.2025 (Mon) before office hours</b>		
1.	<b>Executive Engineer, Burdwan (A-M) Division, (WRIDD), (Low Risk)</b> Address: Kalna Road, PO & Dist- Burdwan, Pin-713101 <b>Period of Audit:</b> - From 03/2022 to 03/2024 <b>Sub-Division to be covered:</b> Asstt. Engineer (A-M), Burdwan S/D, (Low Risk) Asstt. Engineer (A-M), BDN W/S S/D, (Low Risk) Asstt. Engineer (A-M), Katwa S/D, (Low Risk) Asstt. Engineer (A-M), Memari S/D, (Low Risk) Asstt. Engineer (A-M), Patuli S/D, (Low Risk) Asstt. Engineer (A-M), Kalna S/D, (Low Risk) Asstt. Engineer (A-M), Electrical S/D, (Low Risk)	<b>06.01.2025 (Mon) to 22.01.2025 (Wed)</b> <b>(13 days)</b> (23.01.2025- State Govt. Holiday)
<b>Transit day for moving to Kolkata on 10.01.2025 (Fri), 17.01.2025 (Fri) and 22.01.2025 (Wed) after office hours</b>		
<b>Headquarters' duty on</b>		23.01.2025 (Thu) to 24.01.2025 (Fri), 03.02.2025 (Mon)
<b>Transit day for moving to Burdwan on 27.01.2025 (Mon) and 04.02.2025 (Tue) before office hours</b>		
2.	<b>Executive Engineer, Surface Water Investigation Division-II, (WRIDD), (Low Risk)</b> Address: Purta Bhawan, PO & Dist- Burdwan <b>Period of Audit:</b> - Up to 03/2024 <b>Sub-Division to be covered:</b> Asstt. Engineer (A-I), Burdwan S/D-II, (Low Risk) Asstt. Engineer (A-I), Chinsurah S/D-II, (Low Risk) Asstt. Engineer (A-I), Howrah S/D-II, (Low Risk) Asstt. Engineer (A-I), Birbhum S/D-II, (Low Risk)	<b>27.01.2025 (Mon) to 07.02.2025 (Fri)</b> <b>((09 days)</b>
<b>Transit day for moving to Kolkata on 31.01.2025 (Fri) and 07.02.2025 (Fri) after office hours</b>		
<b>Transit day for moving to Malda on</b>		<b>09.02.2025 (Sun)</b>
3.	<b>Executive Engineer, Malda (A-M) Division-II, (WRIDD), (Low Risk)</b> Address: Madhabnagar, P.O- Makdumpur ,Dist- Malda, Pin- 732103 Ph- 03512-266436 <b>Period of Audit:</b> - Up to 03/2024 <b>Sub-Division to be covered:</b> Asstt. Engineer (A-M), Malda S/D-III, (Low Risk) Asstt. Engineer (A-M), Ratua S/D, (Low Risk) Asstt. Engineer (A-M), Gazole S/D, (Low Risk) Asstt. Engineer (A-M), Harischandrapur S/D, (Low Risk)	<b>10.02.2025 (Mon) to 21.02.2025 ((Tue)</b> <b>(09 days)</b> (14.02.2025- State Govt. Holiday)
<b>Transit day for moving to Kolkata on</b>		<b>22.02.2025 (Sat)</b>

**Up-to-date Tour Programme of AMG-III Inspection Party No. VII for 4th Qtr. of 2024-25**

Sl.	Unit	Date of Inspection
4.	<b>Commissioner of Rabindra Setu, (Low Risk)</b> Address: Kolkata Port Trust (Shyama Prasad Mukherjee Port), 15, Strand Road, Kolkata – 700 001 Ph: 2231-2022 <b>Period of Audit:</b> - From 04/2022 to 03/2024	<b>24.02.2025 (Mon) to 04.03.2025 (Tue)</b> (06 days) (26.02.2025- State Holiday)
	<b>Headquarters' duty on</b>	26.02.2025 (Wed)
5.	<b>The Managing Director,</b> <b>West Bengal State Minor Irrigation Corporation Limited, (Low Risk)</b> Address: 5, Marquis St, Colootola, New Market Area, Dharmatala, Taltala, Kolkata, West Bengal 700016 <b>Period of Audit:</b> - From 04/2019 to 03/2024	<b>05.03.2025 (Wed) to 13.03.2025 (Thu)</b> (07 days)
<b>Transit day for moving to Krishnanagar on 17.03.2025 (Mon) and 24.03.2025 (Mon) before office hours.</b>		
6.	<b>Executive Engineer, Nadia Irrigation Division, (I&amp;WD), (Low Risk)</b> Address: Jalangi Bhawan, College Street, PO- Krishnanagar, Dist- Nadia, PIN-742 101 Ph: 03472-255509 <b>Period of Audit:</b> - From 04/2023 to 03/2024 <b>Sub-Division to be covered:</b> Debagram Irri.S/D	<b>17.03.2025 (Mon) to 25.03.2025 (Tue)</b> (07 days)
<b>Transit day for moving to Kolkata on 21.03.2025 (Fri) and 25.03.2025 (Tue) after office hours</b>		
	<b>Headquarters' duty on</b>	26.03.2025 (Wed)

<b>Following information need to be incorporated with IR failing of which IR will not be accepted:</b>	
<ul style="list-style-type: none"> <li>The IP. No. VII has been assigned the task of collecting requisite information from Malda Irrigation Division under I&amp;WD during the course of stay at Malda w.e.f 10.02.25 to 21.02.25. A report in this regard may be furnished to AMG – III/ Co-ordination Section latest by 26.02.2025 for onward transmission to Report/ Civil Section.</li> <li>Instances of drawl of funds in order to avoid lapse of budget provision.</li> <li>Total no. of functional DDOs and auditee units with contact details</li> <li>Beneficiary details including Bank Account No., IFS code of the bank account are to be checked in respect of all transactions initially failed but subsequently were successful during the audit period.</li> <li>The IR should contain brief description on purpose of functioning of the Audited entity and a separate para may be attempted commenting, how far the entity is fulfilling the purpose or is working keeping the purpose in view.</li> <li>Specific comments on extent of Internal Control and Internal Audit in respect of the audited entity.</li> <li><b>In order to comply with B.O. No. AMG - III(C) / B.O. file/ III-9/ PPG (Guidance note)/ 22-23/ 31 dated 22.11.2022 FAPs are to collect necessary information in respect of the unit allotted for the quarter at Hd. Qtr. level before the commencement of audit.</b></li> </ul>	<ul style="list-style-type: none"> <li><b>The party should complete Desk Review of all units and get them approved by GO prior to the commencement of audit for the 4<sup>th</sup> quarter of 2024-25.</b></li> <li><b>The party should complete Desk Review of all units and get them approved by GO prior to the commencement of audit for the 4<sup>th</sup> quarter of 2024-25.</b></li> <li>Information may be collected, and observation may be floated on beneficiary schemes in the line of approved guidelines, in case the unit executed/related to such schemes during the audit period.</li> <li>Party should not visit centres/sub centres/ subdivision other than specified one under any unit without approval of Headquarters.</li> <li><b>Tentative dates of audit of Sub-division(s) have been mentioned in OIOS. The same may be interchanged with proper noting in OIOS by the Inspecting Officer.</b></li> <li>The party should specifically mention the total no. of audited entities (with name &amp; phone No., FAX no., email id) under the control of the audited entities immediately after taking up of audit</li> <li>FAPs shall perform their audit duties through OIOS.</li> </ul>

Attested

  
Sr. Audit Officer/AMG-III(C)

Sd/-  
Deputy Accountant General/AMG-III

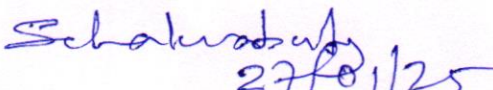
Tour Programme of Inspection Party No. VIII for 4<sup>th</sup> Qtr. Of 2024-25 for compliance  
audit of West Bengal Agro Industries Corporation Ltd. for the year 2022-24

**Party Members:** Shri Jitendra Kumar, Sr. A.O  
Shri Manoj Kumar Das, AAO  
Jb. Aftab Alam Khan, AAO  
Shri Kamala Kant Bar, Supvr.

Sl. No.	Name of the office to be inspected	Period of audit
1.	<b>The Managing Director, West Bengal Agro Industries Corporation Ltd, (Med. Risk)</b> 23-B, Netaji Subash Road, 3rd Floor Kolkata- 700001, West Bengal	04.02.2025 (Tue) to 13.02.2025 (Thu) (08 Days)
<b>Headquarters duty from 14/02/2025 (Fri)</b>		

<b>Following information need to be incorporated with IR failing of which IR will not be accepted:</b>	
<ul style="list-style-type: none"> <li>• Instances of drawl of funds in order to avoid lapse of budget provision,</li> <li>• Total no. of functional DDOs and auditee units with contact details</li> <li>• Beneficiary details including Bank Account No., IFS code of the bank account are to be checked in respect of all transactions initially failed but subsequently were successful during the audit period.</li> <li>• The IR should contain brief description on purpose of functioning of the Audited entity and a separate para may be attempted commenting, how far the entity is fulfilling the purpose or is working keeping the purpose in view.</li> <li>• Specific comments on extent of Internal Control and Internal Audit in respect of the audited entity.</li> <li>• <i>In order to comply with B.O. No. AMG - III(C) / B.O. file/ III-9/ PPG (Guidance note)/ 22-23/ 31 dated 22.11.2022 FAPs are to collet necessary information in respect of the unit allotted for the quarter at Hd. Qtr. level before the commencement of audit.</i></li> <li>• The party should complete Desk Review of all units and get them approved by GO prior to the commencement of audit for the 4<sup>th</sup> quarter of 2024-25.</li> </ul>	<ul style="list-style-type: none"> <li>• Information may be collected, and observation may be floated on beneficiary schemes in the line of approved guidelines, in case the unit executed/related to such schemes during the audit period.</li> <li>• Party should not visit centres/sub centres/ subdivision other than specified one under any unit without approval of Headquarters.</li> <li>• <b>Tentative dates of audit of Sub-division(s) have been mentioned in OIOS. The same may be interchanged with proper noting in OIOS by the Inspecting Officer.</b></li> <li>• The party should specifically mention the total no. of audited entities (with name &amp; phone No., FAX no., email id) under the control of the audited entities immediately after taking up of audit</li> <li>• <i>FAPs shall perform their audit duties through OIOS.</i></li> </ul>

Attested

  
27/01/25  
Sr. Audit Officer/AMG-III(C)

Sd/-  
Deputy Accountant General/AMG-III

**Revised Tour Programme of Special Party No.-II of 4th Qtr. of 2024-25 for Annual Accounts Audit of West Bengal Tourism Development Corporation Limited (WBTDCL) for the year 2023-24.**

**Party Members:**

1. Shri Rana Deb, Sr. AO (Com),
2. Shri Abhinav Mishra, AAO (Com),
3. Shri Ayan Sarkar, AAO
4. Shri Shiv Kumar, Auditor

Sl No.	Name of the office to be inspected	Period of Audit
1.	<b>The Managing Director West Bengal Tourism Development Corporation Ltd., Udayachal Tourist Lodge, DG Block, Sector-II, Saltlake, Kolkata-700091</b>	21.01.2025 (Tue) to 31.01.2025 (Fri) (08 days)
	<b>Transit to Murshidabad</b>	<b>03.02.2025 (Mon)</b>
2.	<b>Motijheel Tourism Destination Park, Lalbagh, Murshidabad</b>	04.02.2025 (Tue) (01 day)
	<b>Transit to Kolkata</b>	<b>05.02.2025 (Wed)</b>
	<b>Sabuj Dweep Tourist Property, Balagarh, Hooghly</b>	06.02.2025 (Thu) (01 day)
	<b>Transit to Sajnekhali</b>	07.02.2025 (Fri)
3.	<b>Sajnekhali Tourist Property Sundarban, South 24 Parganas</b>	08.02.2025 (Sat) (01 day)
	<b>Transit to Kolkata</b>	<b>09.02.2025 (Sun)</b>
4.	<b>The Managing Director West Bengal Tourism Development Corporation Ltd., Udayachal Tourist Lodge, DG Block, Sector-II, Saltlake, Kolkata-700091</b>	10.02.2025 (Mon) to 12.02.2025 (Wed) (03 days)
<b>Headquarters duty from 13/02/2025 (Thu)</b>		

**Instructions:**

1. The Party is to submit a brief profile on the activities of the company in terms of the Headquarters' circular dated 13.11.2017.
2. The Party is to submit a detailed compliance report regarding the points mentioned in the Notesheet received from the Technical Support Cell (TSC).
3. Year-wise reconciliation of investment figures (*viz.* Share Capital, Grant, Loans etc.) between Finance Accounts and Annual Accounts of audit unit should be made.
4. The party is to submit a review on the compliance to the comment of CAG of India/assurance given by the Management on the earlier accounts of the company.
5. Title Sheet, Check list for compliance of Accounting Standard and additional information sheet may be collected.
6. The party must enquire about and collect the Audit Notebook/ Vetting Files/ DP files relevant to the unit and refer to the register related to concurrent audit of contracts for necessary compliance.
7. Compliance of previous years CAG comments on the accounts to be looked into, *if any*.
8. No deviation from the programme without prior approval of Group Officer will be permitted.
9. The Party should collect information on DDO, if any. The charge of DDO should have due authentication of the Pr. AG(A&E), W.B., (KD in this regard)
10. Exit conference to be held at Group Officer level in respect of Accounts Audit (Pr. AG's instruction dated 31.12.2021).

*Schakurabarty*  
20/01/25  
Sr. Audit Officer/AMG-III(C)

<p>Copy to:</p> <ol style="list-style-type: none"> <li>1. Secy. to the PAG (Audit – II), W.B,</li> <li>2. PA to DAG/ AMG – III</li> <li>3. Sr. AO/ Special Party No. I</li> <li>4. AAO/ AMG – III/ HQ – I (A/cs.)</li> <li>5. OIOS Mapping</li> </ol>	<p>Approved in the e-office</p>
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Tour Programme of Special Party No. I for 4<sup>th</sup> Qtr. Of 2024-25 for data collection i.r.o. DBT Schemes operated under I&CA Department, Govt. of West Bengal

**Party Member:** Shri Arindam Basu, Sr. A.O (Com)  
Shri Sristedhar Dutta, AAO  
Shri Sujan Dasgupta, AAO (Com)

Sl. No.	Name of the office to be inspected	Period of audit
1.	The Principal Secretary, Information & Cultural Affairs, Nabanna, 9 <sup>th</sup> Floor, 325 Sarat Chatterjee Road, Mandirtala, Shibpur, Howrah- 711102	05.02.2025 (Wed) To 07.02.2025 (Fri) (03 Days)
Headquarters duty from 10/02/2025(Mon)		

*Subhakar*  
04/2/25  
Sr. AO /AMG-III (Co-ord.)

Copy to: <ol style="list-style-type: none"><li>1. Secy, to the PAG,</li><li>2. Secy. To the DAG/ AMG-III,</li><li>3. Sr. AO/Admn. III,</li><li>4. Concerned section of AMG-III,</li><li>5. For OIOS</li><li>6. Persons concerned</li></ol>	Approved in e-Office by: SHISHIR KUMAR SRIVASTAVA DEPUTY ACCOUNTANT GENERAL 04-02-2025 I/867111/2025
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Digitally signed by  
Shishir Kumar Srivastava  
Date: 04-02-2025  
16:58:56