

Tour Programme of AMG-II (Non-LAD) Inspection Party No. II for 1st Qtr. of 2023-24

1. Shri Shri Karunakar Sahoo, Sr. AO	3. Shri Ram Kumar Pandit, AAO
2. Shri Arbind Kumar, AAO	4. Shri Subrata Kumar Roy, Sr. Ar.

1.	Principal Secretary to the Government of West Bengal (Including Asstt. Secretary) Housing Department including Special Office, Housing Department (A&E) Branch. A Block, 1 st Floor, N.S. Building, 1, K.S. Roy Road, Kolkata – 700001 (Compliance Audit period from 04/2022 to 03/2023) (The team was requested to prepare the ADM for compliance audit of the Department of Housing for the year 2023-24) The team was requested to verify the parastatals (list to be collected from AMG-II Hqs) under the Department and provide an updated report to Hqs.	05.04.2023 to 19.04.2023 (03 days for ADM + 05 days)
To attend Headquarters for Quarterly AG's Meeting on 13.04.2023		
2.	Dy. Director, Central division, Brick Production Directorate, Mechanised Brick Factory, Palta, P.O. Barrackpur, Dist-North -24 Parganas, Kol-700120. (Compliance Audit period from 04/2022 to 03/2023)	20.04.2023 to 28.04.2023 (06 days)
3.	Dy. Director, Akra Division, Dte. of BPHD, WB, Mechanised Brick Factory, Palta, P.O. Barrackpur, Dist-North -24 Parganas, Kol-700120. (Compliance Audit period from 04/2022 to 03/2023)	02.05.2023 to 04.05.2023 (03 days)
In-house Training on 08.05.2023		
	Dy. Director, Akra Division, Dte. of BPHD, WB, Mechanised Brick Factory, Palta, P.O. Barrackpur, Dist-North -24 Parganas, Kol-700120. (Compliance Audit period from 04/2022 to 03/2023)	10.05.2023 to 12.05.2023 (03 days)
4.	Asstt. Director, Dte. of Brick Production, Kalyani, Administrative Buildings, Kalyani Dist: - Nadia, PIN-741235 (Compliance Audit period from 04/2022 to 03/2023)	15.05.2023 to 22.05.2023 (06 days)
5.	Executive Engineer, Nadia Division, Circuit House Compound, Krishnanagar, Nadia, PIN-741101 (Compliance Audit period from 04/2022 to 03/2023)	23.05.2023 to 31.05.2023 (07 days)
Transit to Raiganj on 01.06.2023		
6.	Executive Engineer, Malda Division, Flat No. M22/M21, RHE, Kamajora, Raiganj, Uttar Dinajpur, Pin – 733 130. (Compliance Audit period from 11/2013 to 03/2023)	02.06.2023 to 09.06.2023 (06 days)
7.	TA TO SE (CIVIL), NORTH CIRCLE, SILIGURI, M-6, Tenzing Norgy Road, Pradhan Nagar, Siliguri, Pin -734003. (Compliance Audit period from 00/2022 to 03/2023)	12.06.2023 to 19.06.2023 (06 days)
Transit to Kolkata on 20.06.2023		
8.	E.E. BURDWAN DIVISION, WEST CIRCLE, City Centre, Durgapur, Paschim Bardhaman, Pin-713216. (Compliance Audit period from 00/2022 to 03/2023)	21.06.2023 to 28.06.2023 (06 days)
Duty at Headquarter from 30.06.2023		
Following information need to be incorporated with IR failing of which IR will not be accepted:		

<ul style="list-style-type: none"> ➤ According to CAG officer order, commencing 1st April 2023, all teams were to carry out audit through OIOS. All audit related work like processing DP, sending report to be done through OIOS. ➤ The teams should mention Audit Assignment No and audit Product No generated in OIOS in the file. The teams should take care to complete all the steps in OIOS before closing the OIOS assignment. In each step of audit the OIOS guidelines and procedures shall be followed. ➤ The IR should contain brief description on purpose of functioning of the Audited entity whether the entity is fulfilling the purpose or is working keeping the purpose in view. ➤ The team should check the objectives of the auditee unit and also note the change in scope in responsibilities of the audited unit. Thereafter, a note on the changed scope of responsibility and performance of the audited entity may be reported. ➤ The team should check the schemes/ expenditures incurred and from the list select the expenditures for detailed audit. 	<ul style="list-style-type: none"> ➤ Specific comments on extent of Internal Control and Internal Audit in respect of the audited entity. ➤ Information may be collected, and observation may be floated on beneficiary schemes in the line of approved guidelines, in case the unit executed/related to such schemes during the audit period. ➤ Party should visit centers/sub centers/ subdivision other than specified one under only with approval of Headquarters. ➤ The team should check the outstanding paras and pursue for reply to the paras outstanding. Based on the merit of the reply, team should recommend settling of the paras with justification. ➤ Teams should update the outstanding paras and include in the present IR wherever feasible and settle the outstanding paras/ IR. ➤ The audit should bring out a proposal of topic for DCA / PA on the Department for incorporation in audit plan 2024-25. ➤ Beneficiary details including Bank Account No., IFS code of the bank account are to be checked in respect of all transactions initially failed but subsequently were successful during the audit period.
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24/3/23
Sr. Audit Officer/AMG-II(C)

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Deputy Accountant General/AMG-II

Tour Programme of AMG-II (Non-LAD) Inspection Party No. I for 1st Qtr. of 2023-24

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1. Shri Monojit Dutta, Sr. AO	3. Shri Dipak Chowdhury, AAO
2. Shri Sabyasachi Mahato, AAO	4. Shri Sushen Kumar Biswas, A.S.

1.	Secretary Information and Cultural Affairs Department, Nabanna, 9th floor, 325, Sarat Chatterjee Road, Mandirtala, Shibpur, Howrah-711102. (Compliance Audit period from 04/2017 to 03/2023) (The team was requested to prepare the ADM for compliance audit of the Dept of I&CA for the year 2023-24) The team was requested to verify the parastatals (list to be collected from AMG-II Hqs) under the Department and provide an updated report to Hqs.	05.04.2023 to 20.04.2023 (03 days for ADM + 06 days)
To attend Headquarters for Quarterly AG's Meeting on 13.04.2023		
2.	District Information and Cultural Officer, Hooghly, Chuchura Rabindra Bhavan, Chinsurah, Hooghly-712101. (Compliance Audit period from 04/2017 to 03/2023)	24.04.2023 to 04.05.2023 (08 days) ✓
In-house Training on 08.05.2023		
Transit to Jalpaiguri on 09.05.2023		
3.	District Information and Cultural Officer, Jalpaiguri, Sarojendra Deb Raikat Kala Kendra, Jalpaiguri, PIN-735101. (Compliance Audit period from 04/2021 to 03/2023)	10.05.2023 to 18.05.2023 (07 days)
4.	Sub-Divisional Information and Cultural Officer, Islampur, New Town Road, (Opposite of SDL&LRO Office), P.O. & P.S. - Islampur, Dist.- Uttar Dinajpur, Pin - 733202. (Compliance Audit period from 11/2001 to 03/2023)	19.05.2023 to 26.05.2023 (06 days)
Transit to Birbhum on 27.05.2023		
5.	District Information and Cultural Office, Birbhum, Old Circuit House, P.O.- Suri, District - Birbhum, Pin-731101. (Compliance Audit period from 04/2021 to 03/2023)	29.05.2023 to 07.06.2023 (08 days)
6.	District Information and Cultural Officer, Nadia, M. M. Ghosh Street, Krishnanagar Rabindra Bhaban (2nd Floor), Krishnanagar, Nadia, Pin-741101. (Compliance Audit period from 04/2021 to 03/2023)	08.06.2023 to 19.06.2023 (08 days)
7.	Sub-Division Information and Cultural Officer, Tehatta, Cinema Hall Para, P.O. Tehatta, Nadia, Pin- 741160. (Compliance Audit - since period of last audit)	21.06.2023 to 28.06.2023 (06 days)
Duty at Headquarter from 30.06.2023		
Following information need to be incorporated with IR failing of which IR will not be accepted:		

<ul style="list-style-type: none"> ➤ According to CAG officer order, commencing 1st April 2023, all teams were to carry out audit through OIOS. All audit related work like processing DP, sending report to be done through OIOS. ➤ The teams should mention Audit Assignment No and audit Product No generated in OIOS in the file. The teams should take care to complete all the steps in OIOS before closing the OIOS assignment. In each step of audit the OIOS guidelines and procedures shall be followed. ➤ The IR should contain brief description on purpose of functioning of the Audited entity whether the entity is fulfilling the purpose or is working keeping the purpose in view. ➤ The team should check the objectives of the auditee unit and also note the change in scope in responsibilities of the audited unit. Thereafter, a note on the changed scope of responsibility and performance of the audited entity may be reported. ➤ The team should check the schemes/ expenditures incurred and from the list select the expenditures for detailed audit. 	<ul style="list-style-type: none"> ➤ Specific comments on extent of Internal Control and Internal Audit in respect of the audited entity. ➤ Information may be collected, and observation may be floated on beneficiary schemes in the line of approved guidelines, in case the unit executed/related to such schemes during the audit period. ➤ Party should visit centers/sub centers/ subdivision other than specified one under only with approval of Headquarters. ➤ The team should check the outstanding paras and pursue for reply to the paras outstanding. Based on the merit of the reply, team should recommend settling of the paras with justification. ➤ Teams should update the outstanding paras and include in the present IR wherever feasible and settle the outstanding paras/ IR. ➤ The audit should bring out a proposal of topic for DCA / PA on the Department for incorporation in audit plan 2024-25. ➤ Beneficiary details including Bank Account No., IFS code of the bank account are to be checked in respect of all transactions initially failed but subsequently were successful during the audit period.
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[Signature]
24/3/23
Sr. Audit Officer/AMG-II(C)

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23/3/23
Deputy Accountant General/AMG-II

Tour Programme of AMG-II (Non-LAD) Inspection Party No. III for 1st Qtr. of 2023-24

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1. Shri Jaydip Narayan Chakrabarti, Sr. AO		3. Shri Shyam Anand, AAO	
2. Shri Sumangal Debnath, AAO		4. Shri Alope Pramanik, A.S.	
1.	District Information and Cultural Officer, Howrah, 28, Nityadhan Mukherjee Road, Howrah, PIN-711101. (Compliance Audit period from 04/2021 to 03/2023)	05.04.2023 to 18.04.2023 (07 days)	
To attend Headquarters for Quarterly AG's Meeting on 13.04.2023			
2.	District Information and Cultural Officer, North 24Pgs, Rishi Bankim Sarani (Opposite Kachhari Maidan), Barasat, 24 Pgs (N), West Bengal, Pin-700124. (Compliance Audit period from 04/2021 to 03/2023)	19.04.2023 to 28.04.2023 (07 days)	
3.	Sub-Division Information and Cultural Officer, Barrackpore, Port Blair Line, Barrackpore, 24 Pgs (N), Pin-700120. (Compliance Audit - since period of last audit)	02.05.2023 to 04.05.2023 (03 days)	
In-house Training on 08.05.2023			
	Sub-Division Information and Cultural Officer, Barrackpore, Port Blair Line, Barrackpore, 24 Pgs (N), Pin-700120. (Compliance Audit - since period of last audit)	10.05.2023 to 12.05.2023 (03 days)	
Transit to Purulia on 14.05.2023			
4.	District Information and Cultural Officer Purulia, Court Road, Near DRDC Building, Purulia, PIN-723101. (Compliance Audit period from 04/2021 to 03/2023)	15.05.2023 to 23.05.2023 (07 days)	
5.	District Information and Cultural Officer Bankura, 3rd floor, Gandhi Vihar Parishad, Schooldanga, Bankura, Pin - 722101. (Compliance Audit period from 04/2021 to 03/2023)	24.05.2023 to 02.06.2023 (08 days)	
6.	District Information and Cultural Office, Paschim Medinipur, Zilla Parishad Complex, Medinipur, Paschim Medinipur, Pin- 721101. (Compliance Audit period from 004/2021 to 03/2023)	05.06.2023 to 13.06.2023 (07 days)	
7.	Admn. Officer F.E.Sec.Dept.OF I AND C.A., Lokogram, Nitainagar, Chhit Kalikapur (near EM By Pass), Kol-99/Madhusudhan Mancha, Dhakuria, Kol-700068. (Compliance Audit period from 04/2022 to 03/2023)	14.06.2023 to 23.06.2023 (07 days)	
Duty at Headquarter from 26.06.2023			
Following information need to be incorporated with IR failing of which IR will not be accepted:			

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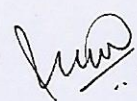
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29/3/23
Sr. Audit Officer/AMG-II(C)

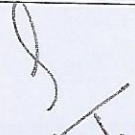
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Deputy Accountant General/AMG-II

Revised Tour Programme of AMG-II (Non-LAD) Inspection Party No. IV for 1st Qtr. of 2023-24

1. Shri Rajeev Ranjan Akant, Sr. AO		3. Shri Ajoy Kumar Samajder, Supervisor	
2. Shri Mithilesh Kumar, AAO		4. Shri Milan Kumar Das, A.S.	
1.	Secretary, West Bengal Municipal Service Commission, 149, Acharya Jagadish Chandra Bose Rd, Sealdah, Entally, Kolkata, West Bengal 700014. (Compliance Audit period from 04/2022 to 03/2023)	05.04.2023 to 18.04.2023 (07 days)	
To attend Headquarters for Quarterly AG's Meeting on 13.04.2023			
2.	A.O. Urban Development, West Bengal, Nagarayan Bhavan, DF-8, Salt Lake City, Sector-I, Kolkata-700064. (Compliance Audit period from 04/2019 to 03/2023)	19.04.2023 to 27.04.2023 (06 days)	
3.	Executive Officer, Burdwan Development Authority, New Administrative Building (5th floor), Court Compound, P.O. & P.S.- Burdwan, Dist.- Purba Bardhaman, Pin-713101. (Financial Audit for 2021-22)	28.04.2023 to 04.05.2023 (04 days)	
In-house Training on 08.05.2023			
	Executive Officer, Burdwan Development Authority, New Administrative Building (5th floor), Court Compound, P.O. & P.S.- Burdwan, Dist.- Purba Bardhaman, Pin-713101. (Financial Audit for 2021-22)	10.05.2023 to 12.05.2023 (03 days)	
4.	Executive Officer, Digha-Sankarpur Development Authority, P.O.- Digha New Township, P.S. - Digha, Dist Purba Medinipur, Pin-721463. (Compliance Audit period from 04/2021 to 03/2023)	15.05.2023 to 31.05.2023 (13 days)	
5.	Chief Executive Officer, Haldia Development Authority, Satish Samanta Bhawan, City Centre, P.O. - Debhog, Haldia, Pin-721657. (Compliance Audit period from 04/2021 to 03/2023)	01.06.2023 to 16.06.2023 (12 days)	
6.	Executive Engineer, Asansol Division, MED, S.B.Gorai Road, Baraf Kol, PHE Office Complex, Ismile, Asansol, Burdwan, Pin-713301. (Compliance Audit period from 04/2021 to 03/2023)	19.06.2023 to 28.06.2023 (07 days)	
Duty at Headquarter from 30.06.2023			
Following information need to be incorporated with IR/SAR failing of which IR/SAR will not be accepted:			

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| <ul style="list-style-type: none"> ➤ According to CAG officer order, commencing 1st April 2023, all teams were to carry out audit through OIOS. All audit related work like processing DP, sending report to be done through OIOS. ➤ The teams should mention Audit Assignment No and audit Product No generated in OIOS in the file. The teams should take care to complete all the steps in OIOS before closing the OIOS assignment. In each step of audit the OIOS guidelines and procedures shall be followed. ➤ The IR should contain brief description on purpose of functioning of the Audited entity whether the entity is fulfilling the purpose or is working keeping the purpose in view. ➤ The team should check the objectives of the auditee unit and also note the change in scope in responsibilities of the audited unit. Thereafter, a note on the changed scope of responsibility and performance of the audited entity may be reported. ➤ The team should check the schemes/ expenditures incurred and from the list select the expenditures for detailed audit. | <ul style="list-style-type: none"> ➤ Specific comments on extent of Internal Control and Internal Audit in respect of the audited entity. ➤ Information may be collected, and observation may be floated on beneficiary schemes in the line of approved guidelines, in case the unit executed/related to such schemes during the audit period. ➤ Party should visit centers/sub centers/ subdivision other than specified one under only with approval of Headquarters. ➤ The team should check the outstanding paras and pursue for reply to the paras outstanding. Based on the merit of the reply, team should recommend settling of the paras with justification. ➤ Teams should update the outstanding paras and include in the present IR wherever feasible and settle the outstanding paras/ IR. ➤ The audit should bring out a proposal of topic for DCA / PA on the Department for incorporation in audit plan 2024-25. ➤ Beneficiary details including Bank Account No., IFS code of the bank account are to be checked in respect of all transactions initially failed but subsequently were successful during the audit period. |
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Sr. Audit Officer/AMG-II(C)


Deputy Accountant General/AMG-II

Revised Tour Programme of AMG-II (Non-LAD) Inspection Party No. V for 1st Qtr. of 2023-24

1. Shri Indranil Pal, Sr. AO	3. Shri Pradeep Kumar, AAO
2. Shri Kulpati Chik Baraik, AAO	4. Shri Hardeolal Sharma, Sr. Ar.
<p>1. Principal Secretary to Govt. of West Bengal, Department of Urban Development and Municipal Affairs, Nagarayan Bhavan, DF-8, Sector-I, Salt Lake, Kolkata- 700064. (Compliance Audit period from 04/2021 to 03/2023) (The team was requested to prepare the ADM for compliance audit of the Department of Urban Development and Municipal Affairs for the year 2023-24) The team was requested to verify the parastatals (list to be collected from AMG-II Hqs) under the Department and provide an updated report to Hqs.</p>	
To attend Headquarters for Quarterly AG's Meeting on 13.04.2023	
2. New Town Kolkata Development Authority, Plot No. DG/13, Premises No. 04-3333, Action Area-ID, New Town, Kolkata -700156. (Financial Audit for 2021-22)	18.04.2023 to 02.05.2023 (09 days)
3. Kolkata Metropolitan Development Authority, Unnayan Bhavan, Dj-11, sector-II, Saltlake, Kolkata-700091. (Financial Audit for 2020-21)	03.05.2023 to 04.05.2023 (02 days)
In-house Training on 08.05.2023	
Kolkata Metropolitan Development Authority, Unnayan Bhavan, Dj-11, sector-II, Saltlake, Kolkata-700091. (Financial Audit for 2020-21)	10.05.2023 to 23.05.2023 (10 days)
Transit to Malda on 24.05.2023	
4. Executive Engineer, Malda Division (MED), "Sevaniketa" Atul Market, Malda, Pin-732101. (Compliance Audit period from 04/2003 to 03/2023)	25.05.2023 to 01.06.2023 (06days)
5. Executive Engineer, Dinajpur Division (MED), Netaji Subhas Road, Mohanbati, P.O.-Raiganj, Dist. Uttar Dinajpur , Pin-733134. (Compliance Audit - since period of last audit)	02.06.2023 to 09.06.2023 (06 days)
Transit to Purulia on 10.06.2023	
6. Executive Engineer, Purulia Division (MED), Dakbunglow Shopping Complex (1st Floor), Near Railway Station, P.O.-Purulia, Dist.-Purulia, Pin 723103. (Compliance Audit - since period of last audit)	12.06.2023 to 19.06.2023 (06 days)
Transit to Kolkata on 20.06.2023	
7. Executive Engineer, Burdwan Division (MED), Burdwan, Purta Bhawan 5th Floor), Sreepally, Bardhaman-713101. (Compliance Audit period from 04/2021 to 03/2023)	21.06.2023 to 28.06.2023 (06 days)
Duty at Headquarter from 30.06.2023	

Following information need to be incorporated with IR/SAR failing of which IR/SAR will not be accepted:

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Sr. Audit Officer/AMG-II(C)

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Deputy Accountant General/AMG-II

Proposed Revised Audit Programme for 1st Quarter of RAO/KMDA for 2023-24.

Sl. No.	Party Members	
1.	Shri Manoj Kumar, Sr. AO	
2.	Shri Anindya Mitra, AAO	
3.	Shri Kamar Ali Khan, Asst Supv	
4.	Shri Ajay Kumar Thakur, Sr.Ar (from 17.04.23 to 19.04.23) Shri Achintya Kumar Sarkar, Asst.Supv (from 20.04.23 to 28.06.23)	
Circles/Divisions	Address of the Circles/Division	Dates
Construction Circle (E&AM)	Unnayan Bhavan, Block-A (8 th Floor)	17.04.23 to 19.04.23 (3 days)
Circle-III (R&B)	Unnayan Bhavan, Block-D (3rd Floor)	20.04.23 to 25.04.23 (3 days)
Construction Division-II (E&AM)	Unnayan Bhavan, Block-D (2nd Floor)	26.04.23 to 08.05.23 (7 days)
Social Forestry Division (E&AM)	Unnayan Bhavan, Block-D (2nd Floor)	10.05.23 to 18.05.23 (7 days)
SCD-II (R&B)	Unnayan Bhavan, Block-D (3rd Floor)	19.05.23 to 29.05.23 (7 days)
CSD (E&AM)	Unnayan Bhavan, Block-A (1st Floor)	30.05.23 to 07.06.23 (7 days)
BPPD-I (E&AM)	KIT Market Complex, Jadavpur, Kolkata-700032	08.06.23 to 16.06.23 (7 days)
BPPD-II (E&AM)	KIT Market Complex, Jadavpur, Kolkata-700032	19.06.23 to 28.06.23 (7 days)

Period of audit for the units under E&AM Sector is from 01.08.2017 to 31.03.2023
Period of audit for the units under R&B Sector is from 01.09.2018 to 31.03.2023

Forwarded to the AMB-II (NO) for necessary action please.

Manoj Kumar
31/04/23.
Sr AO / RAO / KMDA

Sr AO / AMB-II (C)

DAG / AMB-II