

APPLICATION FOR ADVANCE TOUR/TRAINING T.A

FOR THE MONTH OF-

1. Name of Establishment : O/o the Principal Accountant General (Audit-II), Odisha

2. Name of the Govt. Servant and his GPF No. :

3. Designation :

4. Whether permanent/Q.P./Temporary :

5. Whether surety bond attached :

6. Pay of Govt. Servant :

7. Party to which attached including Party No. :

8. Month for which advance T.A. applied for :

9. Whether final T.A. Bill for the month (just prior to month of application) submitted. If so the No. & date of letter of submission may be submitted :

10. Plus/Minus amount of the T.A. Bill for the month as in Sl.No.9 may please be indicated :

11. Approximate expenditure towards tour :
including details

12. Amount of advance applied for :

13. Whether the advance is to be drawn at :
Headquarters or to be sent to party
address

14. Signature of the applicant :

15. Amount of advance recommended by :
the competent authority indicating

Plus/Minus amount of previous month
bill

16. Signature of the Controlling authority :

AAO/Controlling Section

Sr.AO/Controlling Section.