

GPF Final Withdrawal Claims – Role-wise Checklist (Dos & Don'ts)

Office of the Principal Accountant General (A&E), Himachal Pradesh, Shimla – 171003

Subscriber

DOs:

- Submit Final Withdrawal in **Form-1** (for retirees) Ensure the form is **completely filled, signed**, and includes **GPF A/C number, home address, and mobile number**.
- Attach the **latest GPF statement**.
- In case of death:
 - Form 2(Claimant in case of death case)
 - Attach **Death Certificate** and **Copy of Nomination**.
 - If no nomination exists, provide **family details with age and relationship** issued by the **Panchayat Secretary**.
- If the claimant is a **minor**, attach a **Legal Guardianship Certificate**.
- If GPF amount is to be **Retained**, application of the same should be made available within 6 months post retirement to DDO.

DON'Ts:

- Do not use outdated forms like **Form-10B** or **Form-10C**
- Do not submit forms that are incomplete, unsigned, or missing GPF A/C number or contact details