

**प्रधान महालेखाकार (लेखापरीक्षा I) का कार्यालय, केरल, तिरुवनंतपुरम (प्रशिक्षण केन्द्र)**  
**OFFICE OF THE PRINCIPAL ACCOUNTANT GENERAL (AUDIT I)**  
**KERALA, THIRUVANANTHAPURAM**  
**(TRAINING CENTRE)**

सं.ले.प./प्रशिक्षण/11-251/2022-23/  
No.Au/Trg/11-251/2022-23/

दिनांक: 21 सितंबर 2022  
Date: 21 September 2022

**अनुभागीयआदेशसं./SECTIONAL ORDER NO.177**

The following Senior Auditors belonging to Offices of the PAG (Audit I) and PAG (Audit II) are nominated for the training for promotion to the post of Assistant Supervisor to be conducted at our In-house training centre at OROP Hall from 26.09.2022 to 12.10.2022.

प्र.म.ले. (लेखापरीक्षा I) और प्र.म.ले. (लेखा परीक्षा II) के कार्यालयों से संबंधित निम्नलिखित अधिकारियों को 26.09.2022 से 12.10.2022 तक सहायक पर्यवेक्षक के पद पर पदोन्नति के लिए वरिष्ठ लेखा परीक्षक के प्रशिक्षण के लिए नामित किया गया है (ओआरओपी हॉल)।

SI No	Name(Shri/Smt.)	Section	Office
1	Remani PK	Cash	Au II
2	Binu KS	Br.Thrissur	Au I
3	Vasan V	AMG III Pty	Au I
4	Sumathi K	Cash	Au I
5	Binukumar SN	Rep (Civil)	Au I
6	Mahesh N	AMG II	Au II
7	Praveenkumar S	ECA	Au II
8	Hemant	DGA, F&CA Delh	
9	Kumar Gautam	KWA	Au I
10	Bennet Antony A	FAU I	Au II
11	Irshad MD	PAG Bengaluru	
12	Akhil MS	FAU II	Au II
13	Sachin M	Cash	Au II
14	Jineesh PM	Co-ordn	Au II
15	Dhanya P	AMG II	Au I
16	Anil Kumar EK	OE Thrissur	Au I
17	Dhanya R	PDC Kochi	
18	Sandeep GS	KWA	Au I
19	Rohit Dhall	Co-Ordn	Au II
20	Ram Nivas Sharma	iCED, Jaipur	
21	Facil MA	Br Kottayam	Au I
22	Abhilash Babu K	Rep (Civil)	Au I
23	Satendra Kumar (No.2)	PDC Kochi	
24	Krishan Kumar	AMG I Pty	Au II
25	Satish	PDC Kochi	
26	Kumar Saurabh	Deptn. Prayagraj /PAG(Au )	
27	Gunjan Jajoria	Deptn. DG, F&CA Delhi	
28	Rohit Kumar	AMG III	Au II

29	Sreevidya R	F&CA Cell	Au I
30	Anju K Thomas	AMG I (HQ)	Au II
31	Antony EM	PDC Kochi	
32	Sachin Dev S	KWA	Au I
33	Keval Kumar Makwana	AMG III (HQ) III	Au I
34	Binu VS	AMG II	Au I
35	Sithara Ahamed A	Br Kottayam	Au I
36	Rahim Aboothalib	AMG III (HQ) II	Au I
37	Saikumar JA	AMG I (HQ)	Au II
38	Merbin J	F&CA	

प्रतिभागी अपनी पंजीयन एवं प्रतिपुष्टि प्रक्रिया अपनी आधिकारिक ईमेल आई डी के द्वारा एस ए आई - के प्रशिक्षण पोर्टल से पूर्ण करें।

The participants may complete the registration and feedback process through SAI Training Portal(training.cag.gov.in) using their Official email IDs

प्रधान) .महालेखाकार.प.ले) के दिनांक ( 20 सितंबर 2022 के आदेशानुसार(  
(Vide orders dated 20 September 2022 of Prl. Accountant General (Au I))

ह. Sd/-  
वरिष्ठ लेखापरीक्षा अधिकारी / प्रशिक्षण  
Senior Audit Officer/Training

Copy to:

1.	अनुभागीय आदेश बुक/सूचना पट्ट	.4	व.अ.प.ले./प्रशा., रोकड, हक .प.ले)-I)/(ले.प.-II)
.2	संबंधित अधिकारी	.5	प्र.प.ले) .ले.म.-I)/(ले.प.-II) के सचिव/निजी सचिव
.3	संबंधित समूह अधिकारी	.6	सी सेल/आईटी समर्थन कक्ष/हिन्दी कक्ष/सामान्य कक्ष/पी ए ओ/ आई ए

### **Schedule for the Training**

Session 1 : 10:00 AM to 11:15 AM

Session 3 : 02:00 PM to 03:15 PM

Session 2 : 11.:30 AM to 12:45 PM

Session 4 : 03:30 PM to 04:45 PM

Break: 11.15 am to 11.30 am & 3.15 pm to 3.30 pm

Date	Session	Topic	Faculty proposed
26.09.2022 (Monday)	Sessions 1 & 2	Overview of DPC Act 1971 and Regulations on Audit and Accounts 2020 Examination of Cash book and other preliminary records in field audit – Methodology and procedures	Shri Biju M David, Sr.AO/AMG I (Au I)
	Sessions 3 & 4	Audit of Stores and Stock	
27.09.2022 (Tuesday)	Sessions 1 & 2	Examination of preliminary records in field audit Examination of contracts	Shri V Suresh, AAO/ AMG II Pty (Au II)
	Sessions 3 & 4	Verification of account balances in the Income and Expenditure Account/Profit & Loss Account in Financial Attest Audit	
28.09.2022 (Wednesday)	Sessions 1 & 2	Pay fixation of staff in audited entity	Shri K V Suresh Kumar, Sr. AO/

	Sessions 3 & 4		Cash,Bills,Entt(Au II)
29.09.2022 (Thursday)	Sessions 1 & 2	Audit planning, collection and updation of data including preparation of initial Audit Plan	Smt. Deepthi Unnikrishnan, Sr. AO/APC Cell (Au I)
	Sessions 3 & 4	Checking of (i) Schedules of Finance and Appropriation Accounts received from A&E (ii) Monthly Civil Account (iii) Monthly Account of Expenditure (iv) Transfer Entries	Smt. Beena Gomez, Sr. AO(Retd.) / Consultant
30.09.2022 (Friday)	Sessions 1 & 2	Sampling of Vouchers submitted by AG (A&E) to Audit & detailed checking	
	Sessions 3 & 4	Examination of sanctions	Shri Harikumar R, AAO/ Legal Cell (Au I)
03.10.2022 (Monday)	Sessions 1 & 2	Introduction to MS Excel & IDEA	Shri Kesavan Nampoothiri, AAO/EDP Faculty
	Sessions 3 & 4	Reporting of Audit Findings and Follow-up of audit observations	Shri K Suresh, Sr. AO/Rep (Civil)
04.10.2022 (Tuesday)	Sessions 1 & 2	PFMS	Yogesh A
	Sessions 3 & 4	BEMS	Smt. Mary Jaya Jose, AAO/Cash(Au II)
06.10.2022 (Thursday)	Sessions 1 & 2	Calculation of Income Tax of Staff	Smt. Vishnudevi Rajasenan, Sr.AO/Welfare, IA
	Sessions 3 & 4		
07.10.2022 (Friday)	Sessions 1 & 2	Recruitment Procedures in IA&AD	Haridas P.V
	Sessions 3 & 4		
10.10.2022 (Monday)	Sessions 1 & 2	RTI Act – Overview of the Act and its provisions	Shri Suresh Kumar R, Sr AO/ Legal Cell (Au I)
	Sessions 3 & 4	RTI Act information – How to process the applications in various stages	
11.10.2022 (Tuesday)	Sessions 1 & 2	Legal work	Shri MJ Xavier, AAO (Retd.)
	Sessions 3 & 4		
12.10.2022 (Wednesday)	Sessions 1 & 2	Procurement through GeM	Shri Rathish R S, AAO/Estate (Au I)
	Sessions 3 & 4		