

Introduction

The Construction department consists of Chief Administrative Officer/ Construction (CAO/C) and (CAO/C-II) at Kashmere Gate, Delhi, for jurisdiction of Northern Railway except Udhampur-Srinagar-Baramulla Rail Link (USBRL) project. The USBRL project is looked after by Chief Administrative Officer/Construction/USBRL (CAO/C/USBRL) who is headquartered at Jammu. Chief Administrative Officer (CAO) is assisted by Chief Engineers, Deputy Chief Engineers at Headquarters level. At field level deputy Chief Engineers look after the execution of the projects duly assisted by the XENs/AXENs and SSEs.

Construction department undertakes all major construction activities like new lines, gauge conversion projects, doubling of existing lines, construction of Road over bridges, Road under bridges, important bridge works, important signal telecommunication and electrical works, construction and major modifications to workshops and sheds, staff quarters, passenger amenities like foot over bridges, raising of platforms etc.

CONSTRUCTION-1, KASHMERE GATE, DELHI - AUDITEE UNITS

Name of Department	Name of Apex Unit	Name of Auditee Units	Name of Implementing Units	Brief Profile of the Auditee	Core Activities of Auditee	
2	3	4	5	6	7	
Civil Engineering	Chief Administrative Officer (CAO), Kashmere Gate (KG)	Dy. CE/C/CSB-I	XENs / CSB, SSE/PNP, SSE/P Way/GZB	Civil Engineering Department of Northern Railway Construction Organisation (NRCO) is responsible for works of construction of New Lines, Doubling, Track Facilities, Road Safety (RUB/ROB), Bridge Works, Workshop including Production Units, Staff Quarters, Passenger Amenities & other specified civil works.	Preparation of Abstract Estimate, Survey, Planning, Preparation of Detailed Estimate, Preparation of Tender Schedule, Preparation of Drawing and Site Plan, Invitation of Tender, Opening, Finalization of Tenders, Deployment of staff, Work Execution, Measurement & Payment of Bills, Handing over of Assets to Open Line, Drawing of Completion Reports/Estimates	
			Dy. CE/C/SE Road-II/ NDLS			XEN/NDLS
						AXENs/NDLS
		SSE/GZB				
		SSE/Bijwasan				
		Dy. CE/C/MB	XEN-1, MB			
			XEN-2, MB			
			AXEN-HW			
		Dy. CE/C/UMB	XEN-UMB			
			XEN/SRE			
			XEN-Bhatinda			
		Dy. CE/C-I/CDG	XEN, Nangal Dam			
AXEN, CDG						
Dy. CE/C/TS/KG/DLI	XEN/KG					
	SSE/DSA					
Electrical	CEE/C/TKJ	Dy. CEE/C/CSB	AEEs-CSB	Electrical Department of Northern Railway Construction Organisation (NRCO) is responsible for all Electrical works pertains to Electrical Department along with other miscellaneous Electrical works.	Preparation of Abstract Estimate of Electrical works, Planning, Preparation of Detailed Estimate, Preparation of Tender Schedule, Preparation of Drawing and Site Plan, Invitation of Tenders, Opening/Finalization, Deployment of Staff, Work Execution, PNI/NI, Measurement & Payment of Bills, Completion Report	
			SSE/Elect/CSB			
			SSE/Elect/SSB			
Signal & Telecommunication	CSTE/P/BH	Dy. CSTE/C /TW/NDLS	ESTE/NDLS, ASTE/NDLS	Signaling and Telecommunication Department of Northern Railway Construction Organisation (NRCO) is responsible for all S&T works pertains to New Lines, Doubling, Track Facilities, Road Safety (RUB/ROB), Bridge Works & other specified S&T works.	Preparation of Abstract Estimate of S&T works, Planning, Preparation of Detailed Estimate, Preparation of Tender Schedule, Preparation of Drawing and Site Plan, Invitation of Tenders, Opening/Finalization, Deployment of Staff, Work Execution, PNI/NI, Measurement & Payment of Bills, Completion Report	
			SSE/SSB			
			SSE/Lothian Bridge			
		Dy. CSTE/SPL/TKJ	ESTE/SPL/TKJ			
			ASTE/SPL/TKJ			
			SSE/SPL/DBSI			
Stores		Dy. CMM/C/ KG/DLI	SMM, KG	Store Department of Northern Railway Construction Organization (NRCO) is responsible for Procurement and Supply of NS Items	Calling of quotations and award of Supply Orders, Procurement of NS Store Items (General Office Items & Furniture etc.) for use in office of NRCO	
			CDMS/KG			

USBRL PROJECT, JAMMU (JAT) - AUDITEE UNITS

Name of Department	Name of Apex Unit	Name of Audit Units	Name of Implementing Units	Brief Profile of the Auditee	Core Activities of Auditee
2	3	4	5	6	7
Civil Engineering	CAO, USBRL Project, Jammu (JAT)	CAO, USBRL Project, JAT	CE/North	Civil Engineering Department of Northern Railway, USBRL Project, Jammu is responsible for supervision/monitoring/Inspection of all Civil Works executed by M/s. KRCL & M/s. IRCON.	Approval of Final Alignment. Approve Index plan and section, GAD and methodology of working. To acquire the land, take over and handover and Render assistance wherever necessary to executing agencies. Co-ordinate with State Govt.
			CE/South		
			XEN/G		
		Dy. CE/C/JAT	XEN/JAT		
			XEN/Katra		
		Dy. CE/C/Reasi	AXEN/Reasi, SSE/Kauri		
		Dy. CE/C/Sangaldan	AXEN/Sangaldan		
		Dy. CE/C/Banihal	XEN-1/Banihal		
			XEN-2/Banihal		
			AXEN/Sangaldan		
		Dy. CE/C/Sangaldan	SSE/W/Srinagar		
			Dy. CE/C/Anji		
		Dy. CE/C/Chenab	XEN-1, HQ at Reasi		
XEN-2, HQ at Reasi					
Electrical	CEE/C/USBRL, JAT	Dy. CEE/Banihal	Dy. CEE/Banihal	Electrical Engineering Department of Northern Railway, USBRL Project, Jammu is responsible for supervision/monitoring/Inspection of all Electrical Works	Approve design & drawing. Render assistance wherever necessary to executing agencies. Co-ordinate with State Govt.
			AEE/Banihal		
			Dy. CEE/JAT		
			AEE/Katra		
S&T	Dy. CSTE/C/USBRL, JAT	ESTE/USBRL, JAT	ESTE/USBRL, JAT	S&T Department of Northern Railway, USBRL Project, Jammu is responsible for supervision/monitoring/Inspection of all S&T Works	Approve design & drawing. Render assistance wherever necessary to executing agencies. Co-ordinate with State Govt.
			SSE/S&T/JAT		
Stores	Dy. CMM/C/USBRL, JAT	AMM, JAT		Store Department of NRCO, USBRL Project is responsible for Procurement and Supply of NS Items	Calling of quotations and award of Supply Orders, Procurement of NS Store Items (General Office Items & Furniture etc.) for use in office of NRCO, USBRL Project.
Personnel	Dy. CPO/C/USBRL, JAT	SPO/USBRL, JAT		Personnel Branch is responsible for Manpower Planning, Personal Matters, Court Cases & Transfer Posting of Officer/Staff	Creation/Surrender of posts, Work charge posts, Establishment Matters (i.e. Salary, Settlement, APAR, ID Card, Medical Card, Disciplinary Cases, Attendance, Leave, PF, Pass, Budget etc.)

CONSTRUCTION-II, KASHMERE GATE, DELHI - AUDITEE UNITS

S. N.	Name of Department	Name of Apex Units	Name of Audit Units	Name of Implementing Units	Brief Profile of the Auditee	Core Activities of Auditee
1	2	3	4	5	6	7
1	Civil Engineering	CAO/C/ K.Gate/ DLI	Dy.CE/C, S.E. Road, New Delhi.	XEN/C/SE Rd., SSE/IOW, Anand Vihar, Delhi	Chief Engineer/Const is incharge of all auditee units and responsible for all project execution work of Northern Railway Construction Organization (NRCO) such as Construction of New Lines, Doubling, Traffic facilities, Road safety works RUB/ROB, Bridge works, Workshop including Production Unit, Staff Quarters, Passenger Amenities, Other specified works . For execution of all works, he is assisted by Dy.CE/Const.	Preparation of works programme/budget, Survey, Planning, Preparation of Detailed Estimate, Finalization of Design & Drawings of the project, Preparation of Tender schedule, Invitation of Tenders, Opening, Finalization of Tenders, Deployment of staff ,Work Execution, Measurement, Checking and Payment of Bills, PNI/NI, CRS Inspection, Handing over of new assets to Open Line, Completion Report, Maintenance of Stores, Procurement of Material and its final adjustment, Maintenance of own Service Building, Rest House, Plantation etc.
			Dy.CE/C,Tilak Bridge, New Delhi.	XEN/C/TKJ XEN/ROK, SSE/SMQL, SSE/DEE and SSE.Wazirpur		
			DY.CE/C/Design, K.Gate, Delhi	XEN/D, K.Gate, Delhi		
			Dy.CE/C-II, Chandigarh.	XEN/C/CDG AXEN/Ludhiana		
			Dy.CE/C-II, Shivaji Bridge, N, Delhi	XEN/C/CSB AEN/Meerut and XEN/Saharan Pur		
			Dy.CE/C ,Jalandhar.	XEN/C/JUC XEN/ASR		
			Dy.CE/C ,Shakurbasti, Delhi.	XEN/Shakurbasti , Delhi		
			Dy.CE/C/Doubling ,Jammu Tawi.	XEN/C/JAT AXEN/C/PTK AEN/D/Kathua		
			Dy.CE/C/Survey, Tilak Bridge.	AXEN/Survey		
			Secy. to CAO/C, Kashmere Gate.	XEN/Hd.Qr./K.G ate		
2.	S&T Engg.	CAO/C/K. Gate/DLI	Dy.CSTE/CW, DRM Office, N, Delhi.	ESTE/CW/NDLS SSE/Kishan Ganj, Delhi	Signaling and Telecommunication Department of NRCO is responsible for all S&T works pertains to New Lines, Doubling, Track	Preparation of Estimate of S&T works, Preparation of Tender Schedule, Preparation of Drawing and Site Plan, Invitation of Tenders,
			Dy.CSTE/C, Tilak Bridge, N, Delhi	ESTE/C/TKJ AESTE/C/TKJ SSE/Store, Tilak Bridge, Delhi		
			Dy.CSTE/C/PS,DRM Office, New Delhi.	ESTE/PS/NDLS SSE/NNO and SSE/SSB		

			Dy.CSTE/W, Ludhiana.	ESTE/C/LDH AESTE/C/W/ LDH SSE/Store, Jalandhar	Facilities, Road Safety (RUB/ROB), Bridge Works & other specified S&T works.	Opening/Finalization, Deployment of Staff, Work Execution, PNI/NI, Measurement & Payment of Bills, Completion and Handing over of new assets to Open Line.
3.	Electrical Engineering	CAO/C/ K .Gate	Dy.CEE/C/TRD,DRM Office, N. Delhi.	AEEs/TRD/NDL S, SSE/Shivaji Bridge and SSE/Ajmeri Gate, Delhi	Electrical Department of NRCO is responsible for all Electrical works pertains to Electrical Department along with other miscellaneous Electrical works.	Preparation of Estimate of Electrical works, Planning, Preparation of Tender Schedule, Preparation of Drawing and Site Plan, Invitation of Tenders, Opening/Finalization, Deployment of Staff, Work Execution, PNI/NI, Measurement & Payment of Bills, Completion and Handing over new assets to Open Line, Completion Report
			Dy,CEE/C/UMB-MB	AEEs/C/MB AEEs/C/UMB AEEs/JUC, SSE/Haridwar and SSE/MB		
4.	Commercial	CAO/C/ K .Gate	CCM/C/Traffic Survey, K. Gate, Delhi.	Traffic Inspector/Survey, K.Gate, Delhi	Commercial Department of NRCO is responsible for conducting of Traffic Survey in respect of New Line/Doubling projects.	General establishment in offices, Estimation of gross earning of a new line project/doubling, Assessment of Goods Traffic/Coaching traffic and earning of a New Line project/Doubling, Project viability of new line/Doubling, Traffic survey report and

						other specified works
5.	Personnel	CAO/C/ K .Gate	Dy.CPO/C, Kashmere Gate, Delhi.	SPO, APO and COS/P, K.Gate, Delhi	Personnel Department of NRCO is responsible for all establishment matters of the Organization.	Book of Sanctions, Work charges post operation/Creation/Surrender, TADK, New Recruits/Apprentice, Promotees, Functions, Staff Benefits Fund, Establishment (Salary), Establishment (Legal), Settlement, APAR, ID Card, medical Card, Disciplinary Cases, Attendance, Leave, PF Drawl, Permission, Pass, Department Exam, Stores, Budget etc.

CONSTRUCTION-III & CA, KASHMERE GATE, DELHI - AUDITEE UNITS

S. No.	Name of Department	Name of Apex Unit	Name of Auditee Units	Name of Implementing Units	Brief Profile of the Auditee	Core Activities of Auditee		
1	2	3	4	5	6	7		
1	Civil Engineering	Chief Administrative Officer (CAO), Kashmere Gate (KG)	Dy. CE/C-I	02 AXENs /LKO, 03 SSE/DRG, 02 SSE/P Way 04 SSE/Works	Civil Engineering Department of Northern Railway Construction Organisation (NRCO) is responsible for works of construction of New Lines, Doubling, Track Facilities, Road Safety (RUB/ROB), Bridge Works, Workshop including Production Units, Staff Quarters, Passenger Amenities & other specified civil works.	Preparation of Abstract Estimate, Survey, Planning, Preparation of Detailed Estimate, Preparation of Tender Schedule, Preparation of Drawing and Site Plan, Invitation of Tender, Opening, Finalization of Tenders, Deployment of staff, Work Execution, Measurement & Payment of Bills, Handing over of Assets to Open Line, Drawing of Completion Reports/Estimates		
			Dy. CE/C-II	02 AXENs 03 SSE/P Way 06 SSE/Works				
			Dy. CE/C-III	01 XEN/LKO 01 AXEN/LKO 04 SSE/Works 02 SSE/P Way				
			Dy. CE/C-IV	01 XEN/LKO 01 AXEN/LKO 01 SSE/Works				
			Dy. CE/C-V	01 AXEN/LKO 01 AXEN/PYG 01 SSE/DRG, 01 SSE/P Way 01 SSE/Works				
			Dy. CE/C/HQ	01 XEN/BSB 01 AXEN/BSB 05 SSE/Works 03 SSE/P Way				
2	Electrical	CEE/C/TKJ	Dy. CEE/C/LKO	02 XEEs/LKO 08 SSE/Elect			Electrical Department of Northern Railway Construction Organisation (NRCO) is responsible for all Electrical works pertains to Electrical Department along with other miscellaneous Electrical works.	Preparation of Abstract Estimate of Electrical works, Planning, Preparation of Detailed Estimate, Preparation of Tender Schedule, Preparation of Drawing and Site Plan, Invitation of Tenders, Opening/Finalization, Deployment of Staff, Work Execution, PNI/NI, Measurement & Payment of Bills, Completion Report
3	Signal & Telecommunication	CSTE/P/BH	Dy. CSTE/P/LKO	01 ESTE/LKO, 02 ASTE/LKO 08 SSE/P/LKO			Signaling and Telecommunication Department of Northern Railway Construction Organisation (NRCO) is responsible for all S&T works pertains to New Lines, Doubling, Track Facilities, Road Safety (RUB/ROB), Bridge Works & other specified S&T works.	Preparation of Abstract Estimate of S&T works, Planning, Preparation of Detailed Estimate, Preparation of Tender Schedule, Preparation of Drawing and Site Plan, Invitation of Tenders, Opening/Finalization, Deployment of Staff, Work Execution, PNI/NI, Measurement & Payment of Bills, Completion Report
			Dy. CSTE/ P/MB	01 ESTE/MB 02 ASTE/MB 04 SSE/MB				
			Dy. CSTE/ C-I/LKO	01 ESTE/LKO 02 ASTE/LKO 05 SSE/LKO 02 SSE/BSB				
			Dy. CSTE/ C-II/LKO	Cordination				

