

महालेखाकार (लेखापरीक्षा I) का कार्यालय, केरल, तिरुवनंतपुरम

(प्रशिक्षण केन्द्र)

OFFICE OF THE ACCOUNTANT GENERAL (AUDIT I)
KERALA, THIRUVANANTHAPURAM
(TRAINING CENTRE)

सं.ले.प./प्रशिक्षण/11-19/2026-27/
No.Au/Trg/11-19/2026-27/

दिनांक: 08 सितम्बर 2026
Date: 08 September 2026

अनुभागीय आदेश सं.168 / SECTIONAL ORDER NO.168

महालेखाकार (लेखापरीक्षा I) और महालेखाकार (लेखापरीक्षा II) के कार्यालयों से संबंधित निम्नलिखित अधिकारियों को लेखापरीक्षकों के लिए 09.09.2026 से 25.09.2026 तक विभागीय परीक्षा के प्रशिक्षण के लिए नामांकित किया गया है, जो व्याख्यान कक्ष में आयोजित होने वाली है।

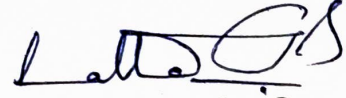
The following officials belonging to Offices of the AG (Audit I), AG (Audit II) and are nominated for Training for Departmental Examination for auditors which is scheduled to be conducted at Lecture Hall from 09.09.2026 to 25.09.2026.

Sl No.	Name of the candidate (S/Shri/Smt.)	Designation	Section	Office
1.	Parameswaran J	Auditor	IT Support	Audit I
2.	Pallavi Pankaj	Auditor	AMG II	
3.	Yash Kumar	Auditor	Legal Cell	
4.	Amit Kumar Meena	Auditor	F&CA	
5.	Hari Mohan Meena	Auditor	F&CA	
6.	Anoop Chundayil	DEO (Gr. A)	AG Sectt	
7.	Bestin Benny	Auditor	FINAT	Audit II
8.	Navya	Auditor	AMG I	
9.	Deepanshu Tak	Auditor	AMG II	
10.	Prince Kumar	Auditor	AMG II	
11.	Robba Mohan Chandu	Auditor	IT Support	
12.	Vipin V (No.2)	Auditor	AMG I	
13.	Vibhakar Shivaram R	Auditor	AMG II	
14.	Lijin T	Auditor	AMG I	

प्रतिभागी अपने आधिकारिक ईमेल आईडी का उपयोग करके साई प्रशिक्षण पोर्टल के माध्यम से पंजीकरण और प्रतिक्रिया प्रक्रिया को पूरा कर सकते हैं। अधिकारी को साई प्रशिक्षण पोर्टल के माध्यम से ऑनलाइन प्रभाव मूल्यांकन को पूरा करने के लिए भी सूचित किया जाता है, जिसे प्रशिक्षण के अंतिम दिन से 3 महीने पूरा होने की तारीख से 20 दिनों के भीतर प्रस्तुत किया जाना है।

The participants may complete the registration and feedback process through SAI Training Portal using their Official email IDs. The officials are also informed to complete the online impact assessment through SAI Training Portal which is to be submitted within 20 days from the date of completion of 3 months of the last day of Training.

(महालेखाकार के दिनांक 08 सितम्बर 2026 के आदेशानुसार)



वरिष्ठ लेखापरीक्षा अधिकारी / प्रशिक्षण
Senior Audit Officer/Training

Copy to:

1.	अनुभागीय आदेश बुक/सूचना पट्ट	4	व.ले.प.अ./प्रशा., रोकड, हक .ले.प)-I)/(ले.प.-II)
2	संबंधित अधिकारी	5	प्र.म.ले. (ले.प.-I)/(ले.प.-II) के सचिव/निजी सचिव
3	संबंधित समूह अधिकारी	6	सी सेल/आईटी समर्थन कक्ष/हिन्दी कक्ष/सामान्य कक्ष/पी ए ओ/ आई ए

Schedule - Training for Auditor's Examination

FN Session : 10:00 am to 12:45 pm

AN Session : 2:00 pm to 04:45 pm

Break: 11.15 am to 11.30 am & 3.15 pm to 3.30 pm

Sl No	Date	Session	Time	Subjects	Faculty (Shri/Smt)
1	09.09.2026	FN	10.00am to 12:45 pm	Constitution of India (Articles 148 to 151, 279) Comptroller and Auditor-General's (Duties, Powers and Conditions of Service) Act, 1971	Shri. Suresh Kumar R, Sr AO(Legal)/Au I
		AN	02.00pm to 04:45pm	CCS (Leave) Rules, 1972 FRSR, Part I: Chapter II - Definitions and Chapter IV - Pay	Shri S Manikantan Nair, AAO/AMG III (HQ) I (Au I)
2	10.09.2026	FN	10.00am to 12:45 pm	Regulations on Audit and Accounts, 2020 Provisions of CAG's Manual of Standing Orders (Audit) Section I: Functions of the Comptroller and Auditor General of India	Smt. Deepthi Unnikrishnan, Sr AO/AMG III Pty (Au I)
		AN	02.00pm to 04:45pm	Accounting Entities and role of CAG Accounting Rules Budgetary process and review Functioning of Treasuries	Shri. Xavier MJ, AAO (Rtd)
3	11.09.2026	FN	10.00am to 12:45 pm	Basic Concepts of Income Tax: Sections 2 to 27 of Income Tax Act	Smt Vishnudevi Rajasenani, Sr.AO/AMG II (HQ) I (Au I)
		AN	02.00pm to 04:45pm	Section II: General Principles and Practices of Audit Routine noting and drafting	Smt. Deepthi Unnikrishnan, Sr AO/AMG III Pty (Au I)
4	14.09.2026	FN	10.00am to 12:45 pm	Basic Concepts of Income Tax: Sections 2 to 27 of Income Tax Act	Smt Vishnudevi Rajasenani, Sr.AO/AMG II (HQ) I (Au I)
		AN	02.00pm to 04:45pm	Compliance Auditing of Public Expenditure a Compliance Auditing of Public Expenditure and Revenue: Chapter 14 to 17 and Revenue:	Smt Vishnudevi Rajasenani, Sr.AO/AMG II (HQ) I (Au I)
5	15.09.2026	FN	10.00am to 12:45 pm	Receipt of Accounts and Departmental Compilation including Public Works and Forest Division Accounting, Preparation of monthly, Accounts and annual accounts.	Shri V Suresh, Sr.AO (Retired)
		AN	02.00pm to 04:45pm	Compliance Auditing of Public Expenditure and Revenue: Chapter 14 to 17	Smt Vishnudevi Rajasenani, Sr.AO/AMG II (HQ) I (Au I)
6	16.09.2026	FN	10.00am to 12:45 pm	Accounts of inter-governmental transactions, Accounting of institutional Loans and Advances and Debt Accounts, Contingency Fund Transaction & its Recoupment,	Shri V Suresh, Sr.AO (Retired)
		AN	02.00pm to 04:45pm	TA Rules of Union Government as contained in Compilation of FRSR	Shri. Manikantan Nair S, AAO/ AMG III (HQ) (Au I)
7	17.09.2026	FN	10.00am to 12:45 pm	Accounting of Deposits and Reserve Funds, General Provident Fund Accounting, RBD Accounting and Cash	Shri V Suresh, Sr.AO (Retired)

				Management, Review of Balances, Transfer Entries, and Internal Controls in Accounts.	
		AN	02.00pm to 04:45pm	Basic Concepts of Goods and Service Tax: Chapter III, IV & V of CGST Act	Shri Praveen Thenissery, AAO/ Rep (AMG I)/(Au II)
8	18.09.2026	FN	10.00am to 12:45 pm	Basic Concepts of Goods and Service Tax: Chapter III, IV & V of CGST Act	
		AN	02.00pm to 04:45pm	Auditing Standards of CAG of India	Shri GC Narayanan Potti, Sr AO(C)/AMG II HQ (Au II)
9	21.09.2026	FN	10.00am to 12:45 pm	Introduction, Conceptual framework of Accounting	Shri Kesavan Nampoothiri N, AAO/ EDP Faculty
		AN	02.00 pm to 04:45pm	Double Entry Accounting System Accounting process: Journal and Ledger Accounting process: Cash Book and Subsidiary Books	Shri Kesavan Nampoothiri N, AAO/ EDP Faculty
10	22.09.2026	FN	10.00am to 12:45 pm	Accounting process: Journal and Ledger Accounting process: Cash Book and Subsidiary Books	Shri Kesavan Nampoothiri N, AAO/ EDP Faculty
		AN	02.00pm to 04:45pm	Preparation of Trial Balance and Final Accounts, Bank reconciliation Statement	Shri Kesavan Nampoothiri N, AAO/ EDP Faculty
11	23.09.2026	FN	10.00am to 12:45 pm	Preparation of Trial Balance and Final Accounts, Bank reconciliation Statement	Shri Kesavan Nampoothiri N, AAO/ EDP Faculty
		AN	02.00pm to 04:45pm	Rectification of Errors, Depreciation Accounting	Shri Kesavan Nampoothiri N, AAO/ EDP Faculty
12	24.09.2026	FN	10.00am to 12:45 pm	Rectification of Errors, Depreciation Accounting	Shri Kesavan Nampoothiri N, AAO/ EDP Faculty
		AN	02.00pm to 04:45pm	Information Technology Practical MS Word Creating and managing documents, formatting a document, Customizing Options and Views for Documents, Configuring Documents to Print or Save, Formatting Text, Paragraphs, and Sections, Creating Tables and Lists, Creating and Modifying a List, Applying	Shri Kesavan Nampoothiri N, AAO/ EDP Faculty

				References, Inserting and Formatting objects.	
		FN	10.00am to 12:45 pm	MS Excel Creating and Managing Worksheets and Workbooks: Creating Worksheets and Workbooks, Navigating Through worksheets and Workbooks, Formatting Worksheets and Workbooks, Customizing Options and Views for Worksheets and Workbooks and configuring Worksheets and Workbooks to Print or Save. Cells and Ranges: Inserting Data in Cells and Ranges, Formatting Cells and Ranges and Ordering and Grouping Cells and Ranges. Tables: Creating and Modifying Table. Formulas and Functions: Applying Cell Ranges and References in Formulas and Functions	Shri Kesavan Nampoothiri N, AAO/ EDP Faculty
13	25.09.2026	AN	02.00pm to 04:45pm	MS PowerPoint Create and Manage Presentations: Creating a Presentation, formatting a Presentation Using Slide Masters, Customizing presentation Options and Views, Configuring Presentations to Print or Save and Configuring and Present Slideshows. Inserting and Formatting Shapes and Slides: Inserting and Formatting Slides, Inserting and Formatting Shapes and Ordering and Grouping Shapes and Slides. Creating Slide Content: Inserting and Formatting Text, Inserting and Formatting Tables, Inserting and Formatting Charts, Inserting and Formatting Smart Art, Inserting and Formatting Images and Inserting and Formatting Media.	Shri Kesavan Nampoothiri N, AAO/ EDP Faculty