

प्रधान महालेखाकार (लेखापरीक्षा I) का कार्यालय, केरल, तिरुवनंतपुरम (प्रशिक्षण केन्द्र)
OFFICE OF THE PRINCIPAL ACCOUNTANT GENERAL (AUDIT I)
KERALA, THIRUVANANTHAPURAM
(TRAINING CENTRE)

सं.ले.प./प्रशिक्षण/11-250/2024-25/
No.Au/Trg/11-250/2024-25/

दिनांक: 26 जून 2024
Date: 26 June 2024

अनुभागीय आदेश सं./SECTIONAL ORDER NO. 111

प्र.म.ले (लेखापरीक्षा I) और प्र.म.ले (लेखापरीक्षा III) कार्यालयों से संबंधित निम्नलिखित अधिकारियों को 'OIOS' पर इन-हाउस प्रशिक्षण के लिए नामित किए गए हैं। यह प्रशिक्षण मुख्यालय कार्यालय, तिरुवनंतपुरम के कंप्यूटर लैब में 01/07/2024 से 04/07/2024 तक चार अलग-अलग बैचों में आयोजित किया जाएगा। विवरण इस प्रकार है:

The following officials belonging to the Offices of the PAG (Audit I) and PAG (Audit II) are nominated for in-house training on 'OIOS'. The training is scheduled to be conducted at the Computer Lab in the headquarters office, Thiruvananthapuram, from 01/07/2024 to 04/07/2024, in four separate batches. The details are as follows:

Sl No	Batch	Course Name as in SAI portal	Date of training
1	Batch I	OIOS training for Field Staff I	01/07/2024
2	Batch II	OIOS training for Field Staff II	02/07/2024
3	Batch III	OIOS training for HQ Staff I	03/07/2024
4	Batch IV	OIOS training for HQ Staff II	04/07/2024

उपरोक्त प्रशिक्षण सत्रों के लिए नामित अधिकारियों को SAI पोर्टल पर आवंटित किए गए संबंधित पाठ्यक्रमों के लिए व्यक्तिगत रूप से पंजीकरण करना होगा।

The officials nominated for the above training sessions have to individually register for respective courses to which they have been allotted on the SAI portal.

विभिन्न बैचों (I से IV) में नामित अधिकारियों के विवरण इस प्रकार है:

The details regarding the officials assigned to various batches (I to IV) for the training are as follows:

Batch – I on 01.07.2024 (Field training)				
Sl. No.	Name (S/Smt/Shri)	Designation	Branch/Section/ Party	Office
1	Venugopal K	SAO	AMG II (HQ)I	Audit II
2	N Muthukannu	SAO	AMG II (HQ) II	Audit II
3	Nisha Pillai	SAO	Report	Audit II

4	Sumesh SR	SAO	COPU	Audit II
5	Narayanan Potti	SAO	ECA & CAP 20	Audit II
6	Manju PV	SAO	TA & CAP 19	Audit II
7	Habeeb Muhammad	SAO	CAP 1	Audit II
8	Santhosh NS	SAO	CAP 2	Audit II
9	Usha Berty	SAO	CAP 4	Audit II
10	Jayachandran C	SAO	CAP 5	Audit II
11	Prashanth S	SAO	CAP 7	Audit II
12	Shijuraj KR	SAO	CAP 9	Audit II
13	Girish S	SAO	CAP 10	Audit II
14	B Sabarinathan	SAO	CAP 11	Audit II
15	Manju VV	SAO	CAP 12	Audit II
16	Rethishkumar TK	SAO	CAP 14	Audit II
17	Premranjan V P	SAO	CAP 15	Audit II
18	Binumol K Benjamin	SAO	CAP 16	Audit II
19	Sanand KS	SAO	CAP 18	Audit II
20	Anil Kumar G	SAO	MVD 1	Audit II
21	Sunithakumary K R	SAO	MVD 2	Audit II
22	Prakash R	SAO	At present -UN Audit	Audit II
23	Battan George	AAO	CAP 1	Audit II
24	Abhishek Panwar	AAO	CAP 1	Audit II
25	Shashi Kumar	AAO	CAP 1	Audit II
26	Rithin Kumar KK	AAO	CAP 2	Audit II
27	Rakesh Kumar Meena	AAO	CAP 2	Audit II

28	Niyas S	AAO	CAP 3	Audit II
29	Nikhil Sharma	AAO	CAP 3	Audit II
30	Pushpendra Panwar	AAO	CAP 3	Audit II
31	Sunil Kumar	AAO	CAP 5	Audit II
32	Rahul Kumar	AAO	CAP 5	Audit II
33	Vijay Kumar	AAO	CAP 7	Audit II
34	Saurabh Rana	AAO	CAP 7	Audit II
35	Anurag Shukla	AAO	CAP 7	Audit II
36	Lalit Kumar	AAO	CAP 9	Audit II
37	Vaibhav Singh	AAO	CAP 9	Audit II
38	Sonu Kumar Gupta	AAO	CAP 10	Audit II
39	Hemendar Yadav	AAO	CAP 10	Audit II
40	Ujjawal Kumar	AAO	CAP 11	Audit II

Batch – II on 02.07.2024 (Field training)

Sl. No	Name (S/Smt/Shri)	Designation	Branch/Section/ Party	Office
1	Ashish Kumar	AAO	CAP 11	Audit II
2	Biju PV	AAO	CAP 12	Audit II
3	Santhosh TS	AAO	CAP 12	Audit II
4	Rajaneesh M	AAO	CAP 14	Audit II
5	Ravinder Kumar	AAO	CAP 14	Audit II
6	Akash Babu	AAO	CAP 15	Audit II
7	Sambhav Sreevastava	AAO	CAP 15	Audit II
8	Kailash Meena	AAO	CAP 15	Audit II

9	Kiran Roch	AAO	CAP 16	Audit II
10	Ashok Kumar	AAO	CAP 16	Audit II
11	Suneendran M K	AAO	CAP 18	Audit II
12	Kamlesh Kumar Saini	AAO	CAP 18	Audit II
13	Bhavana Soni	AAO	CAP 19	Audit II
14	Deepak Kumar Singh	AAO	CAP 19	Audit II
15	Himanshu	AAO	CAP 20	Audit II
16	Anil Kumar M	AAO	MVD 1	Audit II
17	Shibin Kumar K	AAO	MVD 1	Audit II
18	Krishnapriya V.U	AAO	MVD 2	Audit II
19	Sibi K Joseph	Supervisor	MVD 2	Audit II
20	R Santhosh Kumar	Supervisor	CAP 11	Audit II
21	Pushkin G	Sr.AO	AMG I Party	Audit II
22	Kannan S S	Sr.AO	AMG I Party	Audit II
23	Shiny G B	Sr.AO	AMG I Party	Audit II
24	Lakshmy S	Sr.AO	AMG I Party	Audit II
25	Mini Samuel	Sr.AO	AMG I Party	Audit II
26	Cyril E K	Sr.AO	AMG I Party	Audit II
27	Suresh Kumar K V	Sr.AO	AMG I Party	Audit II
28	Mahesh R	AAO	AMG I Party	Audit II
29	Remasan C.V	AAO	AMG I Party	Audit II
30	Rakhi P O	AAO	AMG I Party	Audit II
31	Krishan Kumar	AAO	AMG I Party	Audit II
32	Sindhu K S	AAO	AMG I Party	Audit II

33	Reshmi R Nair	AAO	AMG I Party	Audit II
34	Krishnakala P R	AAO	AMG I Party	Audit II
35	Vipin.V	AAO	AMG I Party	Audit II
36	Shibina S	AAO	AMG I Party	Audit II
37	Divya I.V	AAO	AMG I Party	Audit II
38	Shaji M	Asst. Supvr	AMG I Party	Audit II
39	Aji D	Supervisor	AMG I Party	Audit II

<u>Batch - III on 03.07.2024 (HQrs training)</u>				
Sl. No	Name (S/Smt/Shri)	Designation	Branch/Section/ Party	Office
1	Venugopal K	SAO	AMG II (HQ)I	Audit II
2	N Muthukannu	SAO	AMG II (HQ) II	Audit II
3	Nisha Pillai	SAO	Report	Audit II
4	Sumesh SR	SAO	COPU	Audit II
5	Narayanan Potti	SAO	ECA & CAP 20	Audit II
6	Manju PV	SAO	TA & CAP 19	Audit II
7	Dileep Kuruvilla Kurian	AAO	AMG II (HQ I)	Audit II
8	Philip Pius	AAO	AMG II (HQ)I	Audit II
9	Krishnakumar VR	AAO	AMG II (HQ)II	Audit II
10	Sony Soman	AAO	AMG II (HQ)II	Audit II
11	Vijayan TV	AAO	Report	Audit II
12	Nishanth KB	AAO	Report	Audit II
13	Muhammad Iyas A K	AAO	COPU/DP	Audit II
14	Jayant Kumar Pandey	AAO	AB	Audit II

15	Vishnu N	AAO	ECA	Audit II
16	Nisha Rajendran	AAO	ECA	Audit II
17	Satheesh Kumar G	AAO	TA	Audit II
18	Anil Kumar Sharma	AAO	TA	Audit II
19	Suresh R	AAO	MVD	Audit II
20	Mathew Miranda	Supervisor	RAO/TA	Audit II
21	Sreekumar S	Sr. AO	AMG I (HQ) I	Audit II
22	Suresh Kumar B	Sr.AO	AMG I (HQ) II	Audit II
23	Susha Mathew	Sr.AO	AMG I (HQ) III	Audit II
24	Hareesh A	Sr.AO	Rep (AMG -I)	Audit II
25	Sabitha R K	Asst. Suprvr	AMG II (HQ)II	Audit II
26	Sajan A	Sr. Auditor	AMG II (HQ)II	Audit II
27	Ajeesh P	Auditor	AMG II (HQ)II	Audit II
28	Sobha A	AAO	AMG I (HQ) I	Audit II
29	George Nivin Uthup	AAO	Report (Civil)	Audit I

Batch – IV on 04.07.2024 (HQrs training)

Sl. No	Name (S/Smt/Shri)	Designation	Branch/Section/ Party	Office
1	Arun R Nair	AAO	AMG I (HQ) I	Audit II
2	Purushothama Kurup Ajith	AAO	AMG I (HQ) I	Audit II
3	Vikas Muralidhar	AAO	Report (AMG-I)	Audit II
4	Nisha	AAO	APC Cell	Audit II
5	Rajeev R S	AAO	APC Cell	Audit II

6	Preetha K L	AAO	AMG I (HQ) III	Audit II
7	Sreekanth Goplan	AAO (P)	AMG I (HQ) I	Audit II
8	Sachin	AAO (P)	AMG I (HQ) I	Audit II
9	Henminlin Brandeon Sensit	AAO (P)	AMG I (HQ) I	Audit II
10	Asharam Meena	AAO (P)	AMG I (HQ) I	Audit II
11	Rakesh Godara	AAO (P)	AMG I (HQ) I	Audit II
12	Pawan Kumar Bairwa	AAO (P)	AMG I (HQ) I	Audit II
13	Akshay Babu	AAO (P)	Rep (AMG-I)	Audit II
14	Unnikrishnan P S	Asst. Supvr	AMG I (HQ) III	Audit II
15	Sangeetha K	Sr. Adr	AMG I (HQ) I	Audit II
16	Achuthan H	Auditor	AMG I (HQ) I	Audit II
17	Telvin Thankachan	Auditor	AMG I (HQ) I	Audit II
18	Sandhya M B	Auditor	APC Cell	Audit II
19	Reshmy B N	Sr.AO	Rep (AMG-III)	Audit II
20	Jithin J S	AAO	Rep (AMG-III)	Audit II
21	Nithin Joseph	Auditor	Rep (AMG-III)	Audit II
22	Soumya S	AAO	NRA Cell	Audit II
23	Lakshmu C.S	AAO	FINAT	Audit II
24	Lekshmi I N	AAO	FINAT	Audit II
25	Sunil Kumar	Auditor	FINAT	Audit II
26	Aswanth S B	Auditor	FINAT	Audit II
27	John Thomas K	Sr. Adr	F&CA Cell	Audit I
28	Sandhya P V	Sr. Adr	F&CA Cell	Audit I
29	Maninder Gadiyal	Auditor	F&CA Cell	Audit I

प्रतिभागी अपने आधिकारिक ईमेल आईडी का उपयोग करके साई प्रशिक्षण पोर्टल के माध्यम से पंजीकरण और प्रतिक्रिया प्रक्रिया को पूरा कर सकते हैं। अधिकारी को साई प्रशिक्षण पोर्टल के माध्यम से ऑनलाइन प्रभाव मूल्यांकन को पूरा करने के लिए भी सूचित किया जाता है, जिसे प्रशिक्षण के अंतिम दिन से 3 महीने पूरा होने की तारीख से 20 दिनों के भीतर प्रस्तुत किया जाना है।

The participants may complete the registration and feedback process through SAI Training Portal using their Official email IDs. The officials are also informed to complete the online impact assessment through SAI Training Portal which is to be submitted within 20 days from the date of completion of 3 months of the last day of Training.

(प्रधान महालेखाकार के दिनांक 20 जून 2024 के आदेशानुसार)


वरिष्ठ लेखापरीक्षा अधिकारी / प्रशिक्षण
Senior Audit Officer/Training

Copy to:

1.	अनुभागीय आदेश बुक/मूचना पट्ट	.4	व.ले.प.अ./प्रशा., रोकड, हक .ले.प.-I)/(ले.प.-II)
2.	संबंधित अधिकारी	.5	प्र.म.ले. (ले.प.-I)/(ले.प.-II) के सचिव/निजी सचिव
3.	संबंधित समूह अधिकारी	.6	सी सेल/आईटी समर्थन कक्ष/हिन्दी कक्ष/सामान्य कक्ष/पी ए ओ/ आई ए

Schedule for the Training			
FN Session : 10:00 AM to 12:45 PM AN Session : 2:00 PM to 04:45 PM			
Break: 11.15 am to 11.30 am & 3.15 pm to 3.30 pm			
Course Name: OIOS Training for Field Staff I			
	Session	Topics	Faculty
Batch I (Field training) on 01/07/2024	10:00 am	How to initiate Field Visit (FV) – Understanding the menu options in FV screen – Items for verification, Allocation of Work and Draft IR Info	Shri Sadhashiv B Ranade FM/OIOS
	10.15 am to 11.15 am		
	11.30 am to 12:45 pm	Create/Update Record Requisition, Audit Enquiry and Audit Observation	Shri Sadhashiv B Ranade FM/OIOS
	14:00 pm to 15.15 pm	Capture receipt/ reply – Update settle/convert enquiry to Audit observation, Toolkit info, ADM Info, Deviation, Attachment Info and submitting field visit for qaqc	Shri Sadhashiv B Ranade FM/OIOS

	15.30 pm to 16:45 pm	Vetting process and putting up the IR for approval of Group Officer and dispatching to auditee	Shri Sadhashiv B Ranade FM/OIOS
<u>Course Name: OIOS Training for Field Staff II</u>			
Batch II (Field training) on 02/07/2024	10:00 am to 11.15 am	How to initiate Field Visit (FV) – Understanding the menu options in FV screen – Items for verification, Allocation of Work and Draft IR Info	Shri Sadhashiv B Ranade FM/OIOS
	11.30 am to 12:45 pm	Create/Update Record Requisition, Audit Enquiry and Audit Observation	Shri Sadhashiv B Ranade FM/OIOS
	14:00 pm to 15.15 pm	Capture receipt/ reply – Update settle/convert enquiry to Audit observation, Toolkit info, ADM Info, Deviation, Attachment Info and submitting field visit for qaqc	Shri Sadhashiv B Ranade FM/OIOS
	15.30 pm to 16:45 pm	Vetting process and putting up the IR for approval of Group Officer and dispatching to auditee	Shri Sadhashiv B Ranade FM/OIOS
<u>Course Name: OIOS Training for HQs Staff I</u>			
Batch III (HQs training) on 03/07/2024	10.15 am to 11.15 am	How to prepare Audit Plan, Audit Assignment, Audit Team and Audit program and send for approval	Shri Sadhashiv B Ranade FM/OIOS
	11.30 am to 12:45 pm	How to do vetting and follow up	Shri Sadhashiv B Ranade FM/OIOS
	14:00 pm to 15.15 pm	Processing of SOF and follow up	Shri Sadhashiv B Ranade FM/OIOS
	15.30 PM to 16.45 PM	Doubt Clearing Session for Hqrs staff and processing DP and follow up	Shri Sadhashiv B Ranade FM/OIOS
<u>Course Name: OIOS Training for HQs Staff II</u>			
	10.15 am to 11.15 am	How to prepare Audit Plan, Audit Assignment, Audit Team and Audit program and send for approval	Shri Sadhashiv B Ranade FM/OIOS

Batch IV (HQrs training) on 04/07/2024	11.30 am to 12:45 pm	How to do vetting and follow up	Shri Sadhashiv B Ranade FM/OIOS
	14:00 pm to 15.15 pm	Processing of SOF and follow up	Shri Sadhashiv B Ranade FM/OIOS
	15.30 PM to 16.45 PM	Doubt Clearing Session for Hqrs staff and processing DP and follow up	Shri Sadhashiv B Ranade FM/OIOS