



PAG (Au)/AP/AMG-I/Co-ordn./Programming/2024-25/

Date:17-12-2024

Revised Tour Programme

The field audit party FAP-05 headed by Sri I.L.N.Swamulu, SAO is entrusted with Compliance Audit of the following offices as given below:

S.No	Audit Party No	Name of the party members (Sri)	Description/Office	Dates of Visit & No of working days	Remarks
1	FAP-05	1. I.L.N. Swamulu, SAO 2. Ankit Kumar Meena, AAO 3. Meshram Yash Naval Kishore, AAO* 4. Gutti Vijay Kumar, AAO**	Sports Authority Andhra Pradesh	19.11.2024 to 12.12.2024 & 16.12.2024 (19 days) Spell-II	Previous approved tour program dated.13.11.2024
			Transit to Ongole on 17.12.2024		
			RIMS, Ongole	18.12.2024 to 10.01.2025 (20 days)	
			Transit to Vijayawada on 11.01.2025		

Closed Holidays in AP

In November =>24.

In December => 01, 08, 14, 15, 22, 25, 29.

In January, 2025 => 05.

*** Sri Meshram Yash Naval Kishore, AAO was with the team till 22.11.2024 and proceeded to leave from 23.11.2024 to 01.12.2024. Subsequently, the official has reported to HQRs on 02.12.2024 FN for availing SAS preparatory training.**

****As per posting order no.32 dated.04.12.2024, Sri Gutti Vijay Kumar, AAO attached to team FAP-05 w.e.f. 04.12.2024. The official reported to SAO/FAP-05 on 04.12.2024 FN.**

***** The officials reported to HQRs, Vijayawada on 13.12.2024.**

Instructions:

1. Audit Party is directed to comply with the instructions communicated vide Circular dated.23.08.2018.
2. Audit Parties are requested to collect Audit Universe & DDO Codes of the offices/units under each department and submit them to coordination section after completion of audit of each office.
3. Parties should collect PMVs, Press Clippings, Latest GOs and any other related information from the concerned Editing Sections.
4. Parties should collect and review the replies of old outstanding paras to avoid accumulation of arrears.
5. Any holiday in addition to the mentioned tour programme is to be adjusted within the allotted period. No extension will be granted in tourprogramme on ground of leave availed by the party members.
6. The Inspection report shall be finalized on the last day of the Audit and to be submitted to Headquarters for vetting within three days for offices situated at Headquarters and five days for other offices.
7. Audit team may use only official email for communication with the auditee unit. Use of OIOS is compulsory.
8. As per the Guidance Note No.225-09-PPG/2017, dt 23.08.17, the Party is directed to prepare Audit Design Matrix and Desk Review and submit the same to Group Officer well in time before embarking on Audit for a discussion for all Auditee units.

This is issued with the approval of Sr. DAG/AMG-I.

MOHAMMED FAKRUDDIN
Senior Audit Officer
AMG-I/Coordination

To

1. The Individuals
SAO/Bills

2. SAO/IS Wing

3.