

### **APPLICATION FORM**

FOR BOOKING OF ROOM IN THE REGIONAL CAPACITY BUILDING & KNOWLEDGE INSTITUTE  
(earlier named as RTI), JAIPUR HOSTEL AT A. G. COLONY, BAJAJ NAGAR, JAIPUR

**Phone: 0141-2704709/ 2702405**

(To be sent to RCB&KI (earlier named as RTI), Jaipur by E-mail: [rtijaipur@cag.gov.in](mailto:rtijaipur@cag.gov.in))

1. Applicant's Name.....Designation.....
2. Name of Office & address: .....
3. Residential Address. ....
4. Mobile No. ....E-Mail.....
5. Period of Booking: From.....( .....AM/PM) to .....(.....AM/PM)
6. Purpose of Visit:                      Official ☐                      Private ☐
7. Total No. of Visitors : .....  
(Self/Dependent Family Members/Close relatives).....  
(Total No. of Adult: ..... & No. of Children: .....)
8. No. of Rooms required: .....
9. Visitor's Name and Relationship: .....  
.....  
.....  
.....
10. Document to be tendered for establishing ID of Visitor: .....
11. Mode of Payment: Online through BharatKosh

### **DECLARATION BY THE APPLICANT**

I certify that the information given above is correct and nothing is concealed. I shall abide by the prescribed rules/orders/terms and conditions for stay at the RCB&KI(earlier named as RTI) Hostel, Jaipur.

Date: .....

Place: .....

**(Signature of the applicant)**

*Note: Requests submitted at least 5 days in advance in the requisite form will only be entertained. Rooms will be allotted only for Self/ Dependent Family Members/ Close Relatives of IA&AD Staff and officers only in normal course.*