

**REVISED QUARTERLY TOUR PROGRAMME
FOR THE 4th QUARTER OF THE YEAR 2023-24: CRAP- 01**

Sri J.V.L. Rao, Sr. AO
Sri Pankaj Lochan Pradhan, AAO
Sri Basudev Naik, AAO

As approved, the following is the tour programme of CRAP-01 for the 4th Qtr. of FY 2023-24:

SL NO	Name of the audit unit	Period	No of days	Duration	Holidays	Remarks
Transit from Bhubaneswar to Balasore on 07.01.2024						
1.	ITO, Ward 1, Balasore R&R	2022-23	05	08.01.2024 to 12.01.2024		Resume remained audit of 3 rd Qtrs.
2.	JCIT, ReAC(VU), Balasore,(C&C)	Since inception	05	15.01.2024 to 19.01.2024	Jan-14&15	
Transit from Balasore to Berhampur on 20.01.2024						
4.	ITO, Ward-1, Berhampur, (R&R)	2022-23	14	22.01.2024 to 09.02.2024	Jan- 21,26,27&28 Feb-03,04	05 working days extended from 05.02.2024 to 09.02.2024, and no further extension may be entertained.
5.	ITO(Exemption), Berhampur (R&R)	2022-23	10	12.02.2024 to 23.02.2024	Feb-10,11,17&18	
Transit to Bhubaneswar on 24.02.2024						
Further programme follows.						

Note:-Claim for TA and FTA of all field parties will be treated as per the circular No. CRA-OE/Establishment/2022-23/16 dated:25.11.2022.

N.B.: i) Party to conduct a desk review, make an audit plan of the unit and discuss with the Director before proceeding to field.

ii) R.O. should take care to get the reply of old outstanding paras of previous year audit within three days of commencement of audit.

Deputy Director (CRA)

Memo No CRA-Cord/Tour Programme/2023-24/

Dated:24.01.2024

Copy to:-

- 1 PA to Dy.Director/CRA
- 2 Sri J.V.L. Rao, Sr. AO
- 3 Sri Pankaj Lochan Pradhan, AAO
- 4 Sri Basudev Naik, AAO
- 5 Tour Diary Seat
- 6 AAO/BO/DT
- 7 Spare Copy

Sr. Audit Officer/CRA-(C)

**REVISED QUARTERLY TOUR PROGRAMME
FOR THE 4th QUARTER OF THE YEAR 2023-24: CRAP- 02**

Sri G. C. Tripathy, Sr.AO
Shri Dipak Kumar, AAO
Shri Pratish Kr Sahoo, AAO
Shri Rohit Raj, Auditor

As approved, the following is the tour programme of CRAP-02 for the 4th Qtr. of FY 2023-24:

SL NO	Name of the audit unit	Period	No of days	Duration	Holidays	Remarks
Transit from Bhubaneswar to Khurda on 08.01.2024(F/N)						
1.	ITO, Ward Khurda (R&R and C&C)	2022-23	10	08.01.2024 to 19.01.2024	Jan-13&14	
Transit to Bhubaneswar on 19.01.2024(A/N), attach to hdqrs. from 22.01.2024 to 02.02.2024 Transit from Bhubaneswar to Phulwani on 04.02.2024						
2.	ITO, PHULWANI, WARD PHULBANI(R&R and C&C)	2022-23	10	05.02.2024 to 16.02.2024	Feb-10&11	
Transit to Bhubaneswar on 17.02.2024						
3.	ITO, Ward -2(1), Bhubaneswar (R&R)	2022-23	10	19.02.224 to 01.03.2024	Feb-24&25	Revised
Further programme follows.						

Note:-Claim for TA and FTA of all field parties will be treated as per the circular No. CRA-OE/Establishment/2022-23/16 dated:25.11.2022.

- N.B.:** i) Party to conduct a desk review, make an audit plan of the unit and discuss with the Director before proceeding to field.
ii) R.O. should take care to get the reply of old outstanding paras of previous year audit within three days of commencement of audit.

Dy. Director (CRA)

Memo No CRA-Cord/TourProgramme/2023-24/

Dated: .2024

Copy to:-

- 1 PA to Director/CRA
- 2 Sri G. C. Tripathy, Sr.AO
- 3 Shri Dipak Kumar, AAO
- 4 Shri Pratish Kr Sahoo, AAO
- 5 Tour Diary Seat
- 6 AAO/BO/DT
- 7 Spare Copy

Sr. Audit Officer/CRA-(C)

**REVISED QUARTERLY TOUR PROGRAMME
FOR THE 4th QUARTER OF THE YEAR 2023-24: CRAP- 03**

Sri K K Mohanty, Sr. Audit Officer
Sri Ranjit Mishra, AAO
Sri Prashant ku. Mohanty, AAO

As approved, the following is the tour programme of CRAP-03 for the 4th Qtr. of FY 2023-24:

SL NO	Name of the audit unit	Period	No of days	Duration	Holidays	Remarks
1.	ZAO(CBDT), Bhubaneswar(C&C)	2022-23	10	08.01.2024 to 19.01.2024	Jan-13&14	
Transit from Bhubaneswar to Sambalpur on 21.01.2024						
2	TRO, Sambalpur(R&R)	2021-22 to 2022-23	04	22.01.2024 to 25.01.2024		
3.	CIT, (Appeal) Sambalpur(C&C)	2021-22 to 2022-23	05	29.01.2024 to 02.02.2024	Jan- 26,27&28	
Transit to Baripada 03.02.2024						
4.	ITO, WARD-1 BARIPADA (R&R and C&C)	2022-23	13	05.02.2024 to 21.02.2024	Feb- 03,04,10,11, 17&18	03 working days have been extended and no further extension may be entertained.
Transit from Baripada to Bhubaneswar on 22.02.2024						
Further programme follows.						

Note:-Claim for TA and FTA of all field parties will be treated as per the circular No. CRA-OE/Establishment/2022-23/16 dated:25.11.2022.

N.B.: i) Party to conduct a desk review, make an audit plan of the unit and discuss with the Dy. Director before proceeding to field.

ii) R.O. should take care to get the reply of old outstanding paras of previous year audit within three days of commencement of audit.

Dy. Director (CRA)

Memo No CRA-Cord/Tour Programme/2023-24/

Dated: 02.2024

Copy to:-

- PA to Dy. Director/CRA
- 1 RO Sri K K Mohanty, SrAO
- 2 Sri Ranjit Mishra, AAO
- 3 Sri P K Mohanty, AAO
- 4 Tour Diary Seat
- 5 AAO/BO/DT
- 6 Spare Copy

Sr. Audit Officer/CRA-(C)

**QUARTERLY TOUR PROGRAMME
FOR THE 4th QUARTER OF THE YEAR 2023-24: CRAP- 04**

Sri P. M. Sinha, Sr. Audit Officer
Sri Sonu Kumar, AAO
Shri Sujeet Saurabh, AAO

As approved, the following is the tour programme of CRAP-04 for the 4th Qtr. of FY 2022-23:

SL NO	Name of the audit unit	Period	No of days	Duration	Holidays	Remarks
Transit from Bhubaneswar to Bolangir on 07.01.2024						
1.	ITO, Ward 1, Bolangir (R&R and C&C)	2022-23	10	08.01.2024 to 19.01.2024	Jan-13&14	
Transit to Bhubaneswar on 20.01.2024						
2.	DCIT(TDS), Bhubaneswar (R&R)	2022-23	09	22.01.2024 to 02.02.2024	Jan-26,27&28	
Transit to Puri on 05.02.2024 (FN)						
3.	ITO, Ward- Puri (R&R and C&C)	2022-23	10	05.02.2024 to 16.02.2024	Feb-10&11	
Transit to Bhubaneswar on 16.02.2024 (AN) Further programme follows.						

Note:-Claim for TA and FTA of all field parties will be treated as per the circular No. CRA-OE/Establishment/2022-23/16 dated:25.11.2022.

- N.B.:** i) Party to conduct a desk review, make an audit plan of the unit and discuss with the Director before proceeding to field.
iii) R.O. should take care to get the reply of old outstanding paras of previous year audit within three days of commencement of audit.

Sd/-
Director (CRA)

Memo No CRA-Cord/Tour Programme/2023-24/525

Dated:02.01.2024

Copy to:-

- 1 PA to Director/CRA
- 2 Sri P. M. Sinha, Sr. Audit Officer
- 3 Sri Sonu Kumar, AAO
- 4 Shri Sujeet Saurabh, AAO
- 5 Tour Diary Seat
- 6 AAO/BO/DT
- 7 Spare Copy

Sr. Audit Officer/CRA-(C)

**QUARTERLY TOUR PROGRAMME
FOR THE 1st QUARTER OF THE YEAR 2023-24: CRAP- 05**

Sri P K Khato, Sr.AO
Sri Sidheswar Sahoo, Sr.AO
Sri S.P. Chaubey, AAO

As approved, the following is the tour programme of CRAP-05 for the 1st Qtr. of FY 2023-24:

SL NO	Name of the audit unit	Period	No of days	Duration	Holidays
1	ITO, Ward 1(1), Bhubaneswar	2022-23	19	10.04.2023-04.05.2023	Apr-15,16,22,23,29&30
02.	DCIT(TDS), Bhubaneswar	2022-23	10	08.05.2023-19.05.2023	May-05,06,07,13&14
03	ITO(TDS), 2, Bhubaneswar	2022-23	09	22.05.2023-01.06.2023	May-20,21,27,28
Transit to Cuttack on 05.06.2023(FN)					
04	ITO(Exemption), Cuttack	2022-23	10	05.06.2023-16.06.2023	June-02,03,04,10&11
Transit to Bhubaneswar on 16.06.2023(AN)					
Further programme follows.					

N.B.: i) Party to conduct a desk review, make an audit plan of the unit and discuss with the Dy. Director before proceeding to field.
ii) R.O. should take care to get the reply of old outstanding paras of previous year audit within three days of commencement of audit.

Director (CRA)

Memo No CRA-Cord/Tour Programme/2023-24/

Dated:

Copy to:-

- 1 PA to Dy. Director/CRA
- 2 Sri P.K.Khato, Sr.AO
- 3 Sri Sidheswar Sahoo, AAO
- 4 Sri S.P. Chaubey, AAO
- 5 Tour Diary Seat
- 6 AAO/BO/DT
- 7 Spare Copy

Sr. Audit Officer/CRA-(C)

**REVISED QUARTERLY TOUR PROGRAMME
FOR THE 1st QUARTER OF THE YEAR 2023-24: CRAP- 06**

Sri Pitamber Rana, Sr.AO
Sri Gunakar Panda, AAO
Sri Rajesh Kumar, AAO

As approved, the following is the tour programme of CRAP-06 for the 1st Qtr. of FY 2023-24:

SL NO	Name of the audit unit	Period	No of days	Duration	Holidays	Remarks
1	ITO, Ward 1(1), Bhubaneswar	2022-23	14	17.04.2023- 04.05.2023	Apr- 22,23,29& 30	Completed (Audit party has surrendered 05 working days)
02.	JCIT (Exemption), BBSR (DCA)	2021-22 & 2022-23	04	08.05.2023- 11.05.2023	May- 05,06,07	Completed
03	CIT (Audit &ITAT), BBSR (C&C)	2021-22 & 2022-23	04	12.05.2023- 17.05.2023	May- 13,14,	Completed
Audit party was stay at auditee unit (TRO-1, BBSR) on 18.05.2023 but programme was not approved in OIOS. So, party will attach to Hdqrs. from 19.05.2023 to 22.05.2023 on account of not approved programme in OIOS. Transit from Bhubaneswar to Cuttack on 23.05.2023(FN)						
04	ITO(TDS), Cuttack (R&R)	2022-23	09	23.05.2023- 02.06.2023	May-27,28	Approved
Transit from Cuttack to bhubaneswar on 02.06.2023(AN) Transit from Bhubaneswar to Cuttack on 05-06-2023 (FN)						
05.	ITO(Exemption),Cuttack	2022-23	10	05-06-2023 to 16-06-2023	June- 10 &11	Revised
Transit from Cuttack to bhubaneswar on 16.06.2023(AN)						
Further programme follows.						

Note:-Claim for TA and FTA of all field parties will be treated as per the circular No. CRA-OE/Establishment/2022-23/16 dated:25.11.2022.

N.B.: i) Party to conduct a desk review, make an audit plan of the unit and discuss with the Director before proceeding to field.

ii) R.O. should take care to get the reply of old outstanding paras of previous year audit within three days of commencement of audit.

Sd/-
Director (CRA)

Memo No CRA-Cord/Tour Programme/2023-24/108

Dated:19.05.2023

Copy to:-

- 1 PA to Director/CRA
- 2 Sri Pitamber Rana, Sr.AO
- 3 Sri Gunakar Panda, AAO
- 4 Sri Rajesh Kumar, AAO
- 5 Tour Diary Seat
- 6 AAO/BO/DT
- 7 Spare Copy

Sr. Audit Officer/CRA-(C)