

**QUARTERLY TOUR PROGRAMME
FOR THE 2nd QUARTER OF THE YEAR 2024-25: CRAP- 01**

Sri J.V.L. Rao, Sr. AO
Sri Pankaj Lochan Pradhan, AAO
Sri Basudev Naik, AAO

As approved, the following is the tour programme of CRAP-01 for the 2nd Qtr. of FY 2024-25:

SL NO	Name of the audit unit	Period	No of days	Duration	Holidays	Remarks
Audit Party attached to Hdqrs. in 2 nd qtrs. from 01.07.2024 to 31.08.2024 due to LDP work. Transit from Bhubaneswar to Balasore on 01.09.2024						
1	ITO, Ward 1, Balasore, R&R	2023-24	10	02.09.2024 to 13.09.2024	Sep- 07&08	Attach to hdqrs. for LDP work from 13.09.2024 till completion of this work then party may resume the same audit after availing admissible transit.
Further programme follows.						

Note:-Claim for TA and FTA of all field parties will be treated as per the circular No. CRA-OE/Establishment/2022-23/16 dated:25.11.2022.

N.B.: i) Party to conduct a desk review, make an audit plan of the unit and discuss with the Dy. Director before proceeding to field.

ii) R.O. should take care to get the reply of old outstanding paras of previous year audit within three days of commencement of audit.

Dy. Director (CRA)

Memo No CRA-DT(Cord)/Tour Programme/2024-25/

Dated: .2024

Copy to:-

- 1 PA to Dy. Director/CRA
- 2 Sri J.V.L. Rao, Sr. AO
- 3 Sri Pankaj Lochan Pradhan, AAO
- 4 Sri Basudev Naik, AAO
- 5 Tour Diary Seat
- 6 AAO/BO/DT
- 7 Spare Copy

Sr. Audit Officer/DT(Cord)

**REVISED QUARTERLY TOUR PROGRAMME
FOR THE 2nd QUARTER OF THE YEAR 2024-25: CRAP- 02**

Sri G. C. Tripathy, Sr.AO
Shri Dipak Kumar, AAO
Shri Pratish Ku. Sahoo, AAO

As approved, the following is the tour programme of CRAP-02 for the 2nd Qtr. of FY 2024-25:

SL NO	Name of the audit unit	Period	No of days	Duration	Holidays	Remarks
Transit to Cuttack on 22.07.2024 (FN)						
1	DCIT/ACIT(Central), Circle,Cuttack, Cuttack, R&R	2023-24	24	22.07.2024 to 09.08.2024	July-27,28 Aug-03,04,	Surrender 09 working days
Transit from Cuttack to Bhubaneswar on 09.08.2024(AN) Attach to Hdqrs on 10.08.2024& 11.08.2024 Transit from Bhubaneswar to Pradeep on 12.08.2024(FN)						
2	ITO, Paradeep Ward, Paradeep, R&R and C&C	2023-24	09	12.08.2024 to 23.08.2024	Aug-15,17&18	Revised
Transit from Paradeep to Bhubaneswar on 23.08.2024(AN) Attach to Hdqrs on 24.08.2024 & 25.08.2024 Transit from Bhubaneswar to Angul on 26.08.2024						
3	ITO, Ward, Angul R&R and C&C	2023-24	09	27.08.2024 to 06.09.2024	Aug-31 Sep-01	
Transit from Angul to Bhubaneswar on 07.09.2024 and attach to Hdqrs from 08.09.2024 to 15.09.2024 Transit from BBSR to Kendrapara on 17.09.2024(FN)						
4	ITO Ward Kendrapara R&R and C&C	2023-24	09	17.09.2024 to 27.09.2024	Seo-21,22	
Transit from Kendrapara to BBSR on 27.09.2024(AN)						
Further programme follows.						

Note:-Claim for TA and FTA of all field parties will be treated as per the circular No. CRA-OE/Establishment/2022-23/16 dated:25.11.2022.

N.B.: i) Party to conduct a desk review, make an audit plan of the unit and discuss with the Dy. Director before proceeding to field.
ii) R.O. should take care to get the reply of old outstanding paras of previous year audit within three days of commencement of audit.

Dy. Director (CRA)

Memo No CRA-Cord/TourProgramme/2024-25/

Dated: .09.2024

Copy to:-

- 1 PA to Dy. Director/CRA
- 2 Sri G. C. Tripathy, Sr.AO
- 3 Shri Dipak Kumar, AAO
- 4 Shri Pratish Ku. Sahoo, AAO
- 5 Tour Diary Seat
- 6 AAO/BO/DT
- 7 Spare Copy

Sr. Audit Officer/CRA-DT(C)

**REVISED QUARTERLY TOUR PROGRAMME
FOR THE 2nd QUARTER OF THE YEAR 2024-25: CRAP- 03**

Sri K K Mohanty, Sr. Audit Officer
Sri Ranjit Mishra, AAO
Sri Prashant ku. Mohanty, AAO

As approved, the following is the tour programme of CRAP-03 for the 2nd Qtr. of FY 2024-25:

SL NO	Name of the audit unit	Period	No of days	Duration	Holidays	Remarks
1	DCIT/ACIT(Central)- Circle-1, Bhubaneswar, R&R	2023-24	37	01.07.2024 to 23.08.2024	July- 6,7,13,14,17,20,21, 27,28 Aug-3,4,10,11,15, 17,18	Pre-closed on 23.08.2024 instead of 03.09.2024 due to feasibility study report.
Further programme follows.						

Note:-Claim for TA and FTA of all field parties will be treated as per the circular No. CRA-OE/Establishment/2022-23/16 dated:25.11.2022.

N.B.: i) Party to conduct a desk review, make an audit plan of the unit and discuss with the Dy. Director before proceeding to field.

ii) R.O. should take care to get the reply of old outstanding paras of previous year audit within three days of commencement of audit.

Dy. Director (CRA)

Memo No CRA-DT-Cord/Tour Programme/2024-25/

Dated:23.08.2024

Copy to:-

- 1 PA to Dy. Director/CRA
- 2 RO Sri K K Mohanty, SrAO
- 3 Sri Ranjit Mishra, AAO
- 4 Sri P K Mohanty, AAO
- 5 Tour Diary Seat
- 6 AAO/BO/DT
- 7 Spare Copy

Sr. Audit Officer/CRA-DT(C)

**REVISED QUARTERLY TOUR PROGRAMME
FOR THE 2nd QUARTER OF THE YEAR 2024-25: CRAP- 04**

Sri P. M. Sinha, Sr. Audit Officer
Sri Sonu Kumar, AAO
Shri Sujeet Saurabh, AAO

As approved, the following is the tour programme of CRAP-04 for the 2nd Qtr. of FY 2024-25:

SL NO	Name of the audit unit	Period	No of days	Duration	Holidays	Remarks
1	DCIT/ACIT, Circle 2(1), Bhubaneswar, R&R	2023-24	24	08.07.2024 to 09.08.2024	July- 13,14,17,20,21,27,28 Aug-03&04	
Attach to Hdqrs on 10.08.2024 Transit from Bhubaneswar to Jharsuguda on 11.08.2024						
2	ITO, Ward1, Jharsuguda R&R and C&C	2023-24	09	12.08.2024 to 23.08.2024	Aug-15,17&18	
Transit from Jharsuguda to Bhubaneswar on 24.08.2024 Attach to Hdqrs on 25.09.2024 & Transit from Bhubaneswar to Rourkela on 26.08.2024						
3	ITO, Ward 1, Rourkela R&R	2023-24	09	27.08.2024 to 06.09.2024	Aug-31 Sep-01	
Transit from Rourkela to Bhubaneswar on 07.09.2024 Further programme follows.						

Note:-Claim for TA and FTA of all field parties will be treated as per the circular No. CRA-OE/Establishment/2022-23/16 dated:25.11.2022.

- N.B.:* i) Party to conduct a desk review, make an audit plan of the unit and discuss with the Dy. Director before proceeding to field.
iii) R.O. should take care to get the reply of old outstanding paras of previous year audit within three days of commencement of audit.

Dy. Director (CRA)

Memo No CRA-DT-Cord/Tour Programme/2024-25/

Dated:23.08.2024

Copy to:-

- 1 PA to Dy. Director/CRA
- 2 Sri P. M. Sinha, Sr. Audit Officer
- 3 Sri Sonu Kumar, AAO
- 4 Shri Sujeet Saurabh, AAO
- 5 Tour Diary Seat
- 6 AAO/BO/DT
- 7 Spare Copy

Sr. Audit Officer/CRA-DT(C)

**REVISED QUARTERLY TOUR PROGRAMME
FOR THE 2nd QUARTER OF THE YEAR 2024-25: CRAP- 05**

Sri P K Khato, Sr.AO
Sri Sidheswar Sahoo, Sr.AO
Sri A.K. Acharya, AAO

As approved, the following is the tour programme of CRAP-05 for the 2nd Qtr. Of FY 2024-25:

SL NO	Name of the audit unit	Period	No of days	Duration	Holidays	Remarks
Transit from Bhubaneswar to Sambalpur on 07.07.2024						
1	DCIT/ACIT(Central), Sambalpur(2021-22) Sambalpur, R&R	2023-24	24	08.07.2024 to 09.08.2024	July- 13,14,17,20,21 ,27,28 Aug-03&04	
Transit to BBSR on 10.08.2024 and attached to Headquarters from 11.08.2024 to 18.08.2024						
2	ITO(Hqrs.),O/o Pr. CIT-1, Bhubaneswar, DCA and C&C	Since Inception to 2023- 24	05	19.08.2024 to 23.08.2024		
Attached to Hdqrs on 24&25.08.2024 Transit from BBSR to Baragrh on 26.08.2024						
3	ITO, Bargarh Ward Baragrh, R&R and C&C	2023-24	09	27.08.2024 to 06.09.2024	Aug- 25,26,31 Sep-01	
Transit from Baragrh to Bolangir on 07.09.2024						
4	ITO, Ward 1, Bolangir, R&R and C&C	2023-24	09	09.09.2024 to 25.09.2024	Sep- 8,15,16,17, 21&22	Extended for 3 working days from 23.09.2024 to 25.09.2024.
Transit from Bolangir to Bhubaneswar – 26.09.2024 Further programme follows.						

Note:-Claim for TA and FTA of all field parties will be treated as per the circular No. CRA-OE/Establishment/2022-23/16 dated:25.11.2022.

- N.B.:* i) Party to conduct a desk review, make an audit plan of the unit and discuss with the Dy. Director before proceeding to field.
iii) R.O. should take care to get the reply of old outstanding paras of previous year audit within three days of commencement of audit.

Dy. Director (CRA)

Memo No CRA-DT(Cord)/Tour Programme/2024-25/

Dated:18.09.2024

Copy to:-

- 1 PA to Dy. Director/CRA
- 2 Sri P.K.Khato, Sr.AO
- 3 Sri Sidheswar Sahoo,AAO
- 4 Sri A.K. Acharya, AAO
- 5 Tour Diary Seat
- 6 AAO/BO/DT
- 7 Spare Copy

Sr. Audit Officer/CRA-DT(C)

**REVISED QUARTERLY TOUR PROGRAMME
FOR THE 2nd QUARTER OF THE YEAR 2024-25: CRAP- 06**

Sri Pitamber Rana, Sr. Audit Officer
Sri Rajesh Kumar, AAO
Shri Rakesh Ku. Ranjan, AAO

As approved, the following is the tour programme of CRAP-06 for the 2nd Qtr. of FY 2024-25:

SL NO	Name of the audit unit	Period	No of days	Duration	Holidays	Remarks
Transit from Bhubaneswar to Phulwani on 14.07.2024						
1	ITO, Phulbani Ward, Phulbani (R&R and C&C)	2023-24	09	15.07.2024 to 26.07.2024	July-17,20,21	
Transit from Phulbani to Bhubaneswar on 27.07.2024, Attach to Hdqrs on 28.07.2024						
2	DCIT/ACIT(Central)- Circle-2, (2021-22)BBSR, (R&R)	2023-24	23	29.07.2024 to 30.08.2024	Aug- 03,04,10,11,15,17, 18,24,25,26	
Attach to Hdqrs on 31.08.2024 Transit from Bhubaneswar to Jeypore on 01.09.2024						
	ITO, Jaipur Ward, Jeypore, (R&R and C&C)	2023-24	10	02.09.2024 to 13.09.2024	Sep-07&08	
Transit from Jeypore to Berhampur on 14.09.2024						
4	ITO, Ward-1, Berhampur, (R&R)	2023-24	09	17.09.2024 to 27.09.2024	Sep-15,16,21,22	
Transit from Berhampur to Bhubaneswar- 28.09.2024 Further programme follows.						

Note:-Claim for TA and FTA of all field parties will be treated as per the circular No. CRA-OE/Establishment/2022-23/16 dated:25.11.2022.

N.B.: i) Party to conduct a desk review, make an audit plan of the unit and discuss with the Dy. Director before proceeding to field.

iii) R.O. should take care to get the reply of old outstanding paras of previous year audit within three days of commencement of audit.

Dy. Director (CRA)

Memo No CRA-Cord/Tour Programme/2024-25/

Dated:05.07.2024

Copy to:-

- 1 PA to Dy. Director/CRA
- 2 Sri Pitamber Rana, Sr. Audit Officer
- 3 Sri Rajesh Kumar, AAO
- 4 Shri Rakesh Ku. Ranjan, AAO
- 5 Tour Diary Seat
- 6 AAO/BO/DT
- 7 Spare Copy

Sr. Audit Officer/CRA-(C)