

**REVISED QUARTERLY TOUR PROGRAMME  
FOR THE 2<sup>nd</sup> QUARTER OF THE YEAR 2023-24: CRAP- 01**

Sri J.V.L. Rao, Sr. AO  
Sri Pankaj Lochan Pradhan, AAO  
Sri Basudev Naik, AAO

As approved, the following is the tour programme of CRAP-01 for the 2<sup>nd</sup> Qtr. of FY 2023-24:

SL NO	Name of the audit unit	Period	No of days	Duration	Holidays	Remarks
1.	DCIT/ACIT, (Exemp) Bhubaneswar(R&R)	2022 to 2023	08	02.08.2023 to 11.08.2023	Aug-5&6 12,13,15,19,20,26&27	
Transit from Bhubaneswar to Sambalpur-13.08.2023						
2.	DCIT/ACIT, Circle-1(1) Sambalpur(R&R)	2022 to 2023	24	14.08.2023 to 15.09.2023	Aug-15,19,20,26&27 Sep-2,3,9&10	05 working days extended from 11.09.2023 to 15.09.2023
Transit from Sambalpur to Rourkela-16.09.2023						
3.	ITO(TDS), Rourkela(2018- 19)(R&R)	2022 to 2023	09	18.09.2023 to 29.09.2023	Sep-17,23,24&28	
Transit from Bhubaneswar to Bhubaneswar -30.09.2023						
Further programme follows.						

**Note:-Claim for TA and FTA of all field parties will be treated as per the circular No. CRA-OE/Establishment/2022-23/16 dated:25.11.2022.**

**N.B.:** i) Party to conduct a desk review, make an audit plan of the unit and discuss with the Director before proceeding to field.

ii) R.O. should take care to get the reply of old outstanding paras of previous year audit within three days of commencement of audit.

**Director (CRA)**

**Memo No CRA-Cord/Tour Programme/2023-24/**

**Dated: .2023**

Copy to:-

- 1 PA to Director/CRA
- 2 Sri J.V.L. Rao, Sr. AO
- 3 Sri Pankaj Lochan Pradhan, AAO
- 4 Sri Basudev Naik, AAO
- 5 Tour Diary Seat
- 6 AAO/BO/DT
- 7 Spare Copy

**Sr. Audit Officer/CRA-(C)**

**REVISED QUARTERLY TOUR PROGRAMME  
FOR THE 2nd QUARTER OF THE YEAR 2023-24: CRAP- 02**

Sri G. C. Tripathy, Sr.AO  
Shri Dipak Kumar, AAO  
Shri Pratish Kr Sahoo, AAO

As approved, the following is the tour programme of CRAP-02 for the 2nd Qtr. of FY 2023-24:

SL NO	Name of the audit unit	Period	No of days	Duration	Holidays	Remarks
1	ITO, (Exemption), Bhubaneswar (R&R)	2022-23	07	19.07.2023 to 27.01.2023	Jul-22,23,	
Attach to Hdqrs. from 28.07.2023 to 29.07.2023 Transit from Bhubaneswar to Sambalpur on 30.07.2023.						
2.	ITO, Ward- 2(1), Sambalpur(R&R)	2022-23	10	31.07.2023 to 11.08.2023	Aug-5,6,12,13,	
3	ITO(TDS), Sambalpur(R&R)	2022-23	09	14.08.2023 to 25.08.2023	Aug-15,19,20	
Transit from Sambalpur to Bhubaneswar on 26.08.2023. Attached to Hdqrs from 27.08.2023 to 03.09.2023						
4	DCIT/ACIT, Circle- 2(1), Bhubaneswar (R&R)	2022-23	23	04.09.2023 to 06.10.2023	Sep-9,10,16,17,23, 24,28,30 Oct-01.02	
Further programme follows.						

**Note:-Claim for TA and FTA of all field parties will be treated as per the circular No. CRA-OE/Establishment/2022-23/16 dated:25.11.2022.**

**N.B.:** i) Party to conduct a desk review, make an audit plan of the unit and discuss with the Director before proceeding to field.  
ii) R.O. should take care to get the reply of old outstanding paras of previous year audit within three days of commencement of audit.

**Director (CRA)**

**Memo No CRA-Cord/TourProgramme/2023-24/**

**Dated: .2023**

Copy to:-

- 1 PA to Director/CRA
- 2 Sri G. C. Tripathy, Sr.AO
- 3 Shri Dipak Kumar, AAO
- 4 Shri Pratish Kr. Sahoo, AAO
- 5 Tour Diary Seat
- 6 AAO/BO/DT
- 7 Spare Copy

**Sr. Audit Officer/CRA-(C)**

**REVISED QUARTERLY TOUR PROGRAMME  
FOR THE 2nd QUARTER OF THE YEAR 2023-24: CRAP- 03**

Sri K K Mohanty, Sr. Audit Officer  
Sri Ashok Kr. Acharya, AAO  
Sri Prashant ku. Mohanty, AAO

As approved, the following is the tour programme of CRAP-03 for the 2nd Qtr. of FY 2023-24:

SL NO	Name of the audit unit	Period	No of days	Duration	Holidays	Remarks
Transit from Bhubaneswar to Cuttack on 10.07.2023(FN)						
1	DCIT/ACIT Circle 1(1), Cuttack(R&R)	2022-23	33	10.07.2023 to 25.08.2023	July-15&16, 22,23,28, 29&30 Aug-05,06,12,13,15, 19&20	Extended for 05 working days
Transit from Cuttack to Bhubaneswar on 25.08.2023(AN)						
2	ITO, Ward 3(1), Bhubaneswar(R&R)	2022-23	10	28.08.2023 to 08.09.2023	Aug-26,27 Sep-2,3	
Transit from Bhubaneswar to Sambalpur on 10.09.2023						
3	CIT(Appeal), Sambalpur(C&C)	2021-22 to 2022-23	04	11.09.2023 to 14.09.2023	The RO of the party is on training at Ranchi from 11.09.2023 to 15.09.2023 and both AAO's are on leave during that period. And further audit units have requested for postponement. Hence, these audit units may be planned in further Qtrs. and party will attached to Hdqrs.	
4	TRO, Sambalpur(R&R)	2021-22 to 2022-23	05	15.09.2023 to 21.09.2023		
5.	ITO(Exemption), Sambalpur(R&R)	2022-23	09	22.09.2023 to 06.10.2023		
Transit from Sambalpur to Bhubaneswar on 07.10.2023.						
Further programme follows.						

**Note:-Claim for TA and FTA of all field parties will be treated as per the circular No. CRA-OE/Establishment/2022-23/16 dated:25.11.2022.**

*N.B.: i) Party to conduct a desk review, make an audit plan of the unit and discuss with the Director before proceeding to field.*

*ii) R.O. should take care to get the reply of old outstanding paras of previous year audit within three days of commencement of audit.*

**Director (CRA)**

**Memo No CRA-Cord/Tour Programme/2023-24/**

**Dated: .2023**

Copy to:-

- 1 PA to Director/CRA
- 2 RO Sri K K Mohanty, SrAO
- 3 Sri Ashok Kr. Acharya, AAO
- 4 Sri P K Mohanty, AAO
- 5 Tour Diary Seat
- 6 AAO/BO/DT
- 7 Spare Copy

**Sr. Audit Officer/CRA-(C)**

**REVISED AND UPDATED QUARTERLY TOUR PROGRAMME  
FOR THE 2<sup>nd</sup> QUARTER OF THE YEAR 2023-24: CRAP- 04**

Sri P. M. Sinha, Sr. Audit Officer  
Sri Sonu Kumar, AAO  
Shri Sujeet Saurabh, AAO

As approved, the following is the tour programme of CRAP-04 for the 1st Qtr. of FY 2022-23:

SL NO	Name of the audit unit	Period	No of days	Duration	Holidays	Remarks
Transit from Bhubaneswar to Rourkela on 02.07.2023.						
1	DCIT/ACIT, Rourkela Circle, Rourkela(R&R)	2022-23	19	03.07.2023 to 27.07.2023	July-08,09, 15,16,22,23,28,29&30	
Transit from Rourkela to Jharsuguda on 28.07.2023.						
2	ITO, Ward 1, Jharsuguda (R&R and C&C)	2022-23	10	31.07.2023 to 11.08.2023	Aug-05&06	
Transit from Jharsuguda to Angul on 12.08.2023.						
3	ITO, Ward Angul (R&R and C&C)	2022-23	09	14.08.2023 to 25.08.2023	Aug-12,13,15,19&20	
Transit from Angul to Bargarh on 26.08.2023.						
4	ITO, Bargarh Ward Baragrh (R&R and C&C)	2022-23	10	28.08.2023 to 08.09.2023	Aug-26&27 Sep-2&3	
Transit from Bargarh to Bhubaneswar on 09.09.2023. Attach to Hdqrs on 10.09.2023 and transit to Dhenkanal on 11.09.2023(FN)						
5	ITO, Ward, Dhenkanal (R&R and C&C)	2022-23	10	11.09.2023 to 22.09.2023	Sep-9,10,16&17	
Transit from Dhenkanal to Bhubaneswar 22.09.2023(AN) Attach to Hdqrs on 23.09.2023 and transit to Keonjhar on 24.09.2023						
6	ITO, Keonjhar Ward, Keonjhar (R&R and C&C)	2022-23	08	25.09.2023 to 06.10.2023	Sep-24,28,30 Oct-01&02	
Transit to Bhubaneswar on 07.10.2023 Further programme follows.						

**Note:-Claim for TA and FTA of all field parties will be treated as per the circular No. CRA-OE/Establishment/2022-23/16 dated:25.11.2022.**

- N.B.: i) Party to conduct a desk review, make an audit plan of the unit and discuss with the Director before proceeding to field.  
iii) R.O. should take care to get the reply of old outstanding paras of previous year audit within three days of commencement of audit.*

Sd/-  
Director (CRA)

Memo No CRA-Cord/Tour Programme/2023-24/385

Dated:14.09 .2023

Copy to:-

- 1 PA to Director/CRA
- 2 Sri P. M. Sinha, Sr. Audit Officer
- 3 Sri Sonu Kumar, AAO
- 4 Shri Sujeet Saurabh, AAO
- 5 Tour Diary Seat
- 6 AAO/BO/DT
- 7 Spare Copy

Sr. Audit Officer/CRA-(C)

**QUARTERLY TOUR PROGRAMME  
FOR THE 1st QUARTER OF THE YEAR 2023-24: CRAP- 05**

Sri P K Khato, Sr.AO  
Sri Sidheswar Sahoo, Sr.AO  
Sri S.P. Chaubey, AAO

As approved, the following is the tour programme of CRAP-05 for the 1st Qtr. of FY 2023-24:

SL NO	Name of the audit unit	Period	No of days	Duration	Holidays
1	ITO, Ward 1(1), Bhubaneswar	2022-23	19	10.04.2023-04.05.2023	Apr-15,16,22,23,29&30
02.	DCIT(TDS), Bhubaneswar	2022-23	10	08.05.2023-19.05.2023	May-05,06,07,13&14
03	ITO(TDS), 2, Bhubaneswar	2022-23	09	22.05.2023-01.06.2023	May-20,21,27,28
Transit to Cuttack on 05.06.2023(FN)					
04	ITO(Exemption), Cuttack	2022-23	10	05.06.2023-16.06.2023	June-02,03,04,10&11
Transit to Bhubaneswar on 16.06.2023(AN)					
Further programme follows.					

***N.B.:*** i) Party to conduct a desk review, make an audit plan of the unit and discuss with the Dy. Director before proceeding to field.  
ii) R.O. should take care to get the reply of old outstanding paras of previous year audit within three days of commencement of audit.

**Director (CRA)**

**Memo No CRA-Cord/Tour Programme/2023-24/**

**Dated:**

Copy to:-

- 1 PA to Dy. Director/CRA
- 2 Sri P.K.Khato, Sr.AO
- 3 Sri Sidheswar Sahoo,AAO
- 4 Sri S.P. Chaubey, AAO
- 5 Tour Diary Seat
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**Sr. Audit Officer/CRA-(C)**