

**REVISED QUARTERLY TOUR PROGRAMME
FOR THE 1st QUARTER OF THE YEAR 2024-25: CRAP- 01**

Sri J.V.L. Rao, Sr. AO
Sri Pankaj Lochan Pradhan, AAO
Sri Basudev Naik, AAO

As approved, the following is the tour programme of CRAP-01 for the 1st Qtr. of FY 2024-25:

SL NO	Name of the audit unit	Period	No of days	Duration	Holidays	Remarks
1	ITO, Ward -3(1), Bhubaneswar (R&R)	2023- 2024	10	15.04.2024- 01.05.2024	Apr- 20,21,27 &28	Audit Party attached to Hdqrs from 18.04.2024 to 22.04.2024 for verification of Fact & Figure of SSCA
2.	ITO(TDS)-1, Bhubaneswar (R&R)	2023 to 2024	08	02.05.2024- 08.05.2024	May-04&05,	Surrendered 3 working days from 09.05.2024 to 13.05.2024.
Audit party attached to Hdqrs. from 09.05.2024 to 26.05.2024 Transit from Bhubaneswar to Khurda on 27.05.2024(FN)						
3	ITO, Ward, Khurda R&R and C&C	2023-24	10	27.05.2024 to 07.06.2024	June-1&2	
Transit from Khurda to BBSR on 07.06.2024(AN) Audit Party attach to Hdqrs. for Long Draft Para work from 08.06.2024 to till completion. Further programme follows.						
	ITO, Ward-1, Berhampur, R&R	2023-24	09	10.06.2024 to 21.06.2024	Cancelled. Will be planned in further Qtrs	
	JCIT, ReAC(AU) Berhampur	Since Inception to 2023- 24	05	24.06.2024 to 28.06.2024		

Note:-Claim for TA and FTA of all field parties will be treated as per the circular No. CRA-OE/Establishment/2022-23/16 dated:25.11.2022.

N.B.: i) Party to conduct a desk review, make an audit plan of the unit and discuss with the Dy. Director before proceeding to field.

ii) R.O. should take care to get the reply of old outstanding paras of previous year audit within three days of commencement of audit.

Dy. Director (CRA)

Memo No CRA-Cord/Tour Programme/2024-25/

Dated: .06.2024

Copy to:-

- 1 PA to Dy. Director/CRA
- 2 Sri J.V.L. Rao, Sr. AO
- 3 Sri Pankaj Lochan Pradhan, AAO
- 4 Sri Basudev Naik, AAO
- 5 Tour Diary Seat
- 6 AAO/BO/DT
- 7 Spare Copy

Sr. Audit Officer/CRA-(C)

**REVISED QUARTERLY TOUR PROGRAMME
FOR THE 1st QUARTER OF THE YEAR 2024-25: CRAP- 02**

Sri G. C. Tripathy, Sr.AO
Shri Dipak Kumar, AAO
Shri Pratish Ku. Sahoo, AAO

As approved, the following is the tour programme of CRAP-02 for the 1st Qtr. of FY 2024-25:

SL NO	Name of the audit unit	Period	No of days	Duration	Holidays	Remarks
1	ITO (Exemption) Bhubaneswar (R&R)	2023-2024	10	15.04.2024-26.04.2024	Apr- 20 &21	Approved/Completed
2	ITO(TDS), Cuttack (R&R)	2023-2024	08	29.04.2024-08.05.2024	Apr-27&28 May-04,05	
Audit party attached to Hdqrs. from 09.05.2024 to 01.06.2024 Transit from Bhubaneswar to Rayagada on 02.06.2024						
3	ITO, Rayagada Ward, Rayagada (R&R and C&C)	2023-24	12	03.06.2024 to 19.06.2024	June-8,9,15,16&17	Revised (02 working days has been extended from 18.06.2024 to 19.06.2024)
Transit from Rayagada to Bhawanipatna on 20.06.2024						
4	ITO, Bhawanipatna Ward, Bhawanipatna (R&R and C&C)	2023-24	9	21.06.2024 to 03.07.2024	June-22,23,29&30	Revised
Transit from Bhawanipatna to BBSR-04.07.2024. Further programme follows.						

Note:-Claim for TA and FTA of all field parties will be treated as per the circular No. CRA-OE/Establishment/2022-23/16 dated:25.11.2022.

- N.B.:* i) Party to conduct a desk review, make an audit plan of the unit and discuss with the Dy. Director before proceeding to field.
ii) R.O. should take care to get the reply of old outstanding paras of previous year audit within three days of commencement of audit.

Dy. Director (CRA)

Memo No CRA-Cord/TourProgramme/2024-25/

Dated: .05.2024

Copy to:-

- 1 PA to Dy. Director/CRA
- 2 Sri G. C. Tripathy, Sr.AO
- 3 Shri Dipak Kumar, AAO
- 4 Shri Pratish Ku. Sahoo, AAO
- 5 Tour Diary Seat
- 6 AAO/BO/DT
- 7 Spare Copy

Sr. Audit Officer/CRA-(C)

**REVISED QUARTERLY TOUR PROGRAMME
FOR THE 1st QUARTER OF THE YEAR 2024-25: CRAP- 03**

Sri K K Mohanty, Sr. Audit Officer
Sri Ranjit Mishra, AAO
Sri Prashant ku. Mohanty, AAO

As approved, the following is the tour programme of CRAP-03 for the 1st Qtr. of FY 2024-25:

SL NO	Name of the audit unit	Period	No of days	Duration	Holidays	Remarks
1	DCIT(TDS) BHUBANESWAR (R&R)	2023- 2024	10	15.04.2024- 26.04.2024	Apr- 20 &21	
2.	DCIT/ACIT(Intl.Taxn. &TP),Bhubaneswar (R&R)	2023- 2024	10	29.04.2024- 10.05.2024	Apr-27&28 May-04,05	
Audit party attached to Hdqrs. from 09.05.2024 to 26.05.2024						
3.	ITO, Ward 1(1), Bhubaneswar(R&R)	2023-24	10	27.05.2024 to 14.06.2024	June-1,2,8&9	Extended for 05 working days from 10.06.2024 to 14.06.2024
Attach to Hdqrs. on 15.06.2024 &16.06.2024 Transit from Bhubaneswar to Sambalpur on 17.06.2024						
4.	ITO, Ward- 2(1), Sambalpur(R&R)	2023-24	9	18.06.2024 to 28.06.2024	June-22&23	
Transit from Sambalpur to Bhubaneswar on 29.06.2024 Further programme follows.						

Note:-Claim for TA and FTA of all field parties will be treated as per the circular No. CRA-OE/Establishment/2022-23/16 dated:25.11.2022.

N.B.: i) Party to conduct a desk review, make an audit plan of the unit and discuss with the Dy. Director before proceeding to field.

ii) R.O. should take care to get the reply of old outstanding paras of previous year audit within three days of commencement of audit.

Sd/-
Dy. Director (CRA)

Memo No CRA-Cord/Tour Programme/2024-25/114

Dated:10.06.2024

Copy to:-

- 1 PA to Dy. Director/CRA
- 2 RO Sri K K Mohanty, SrAO
- 3 Sri Ranjit Mishra, AAO
- 4 Sri P K Mohanty, AAO
- 5 Tour Diary Seat
- 6 AAO/BO/DT
- 7 Spare Copy

Sr. Audit Officer/CRA-(C)

**REVISED QUARTERLY TOUR PROGRAMME
FOR THE 1st QUARTER OF THE YEAR 2024-25: CRAP- 04**

Sri P. M. Sinha, Sr. Audit Officer
Sri Sonu Kumar, AAO
Shri Sujeet Saurabh, AAO

As approved, the following is the tour programme of CRAP-04 for the 1st Qtr. of FY 2024-25:

SL NO	Name of the audit unit	Period	No of days	Duration	Holidays	Remarks
1	ITO, Ward -5(1), Bhubaneswar (R&R)	2023-2024	10	15.04.2024-26.04.2024	Apr- 20 &21	No extension will be allowed.
2.	ITO(TDS)-2, Bhubaneswar(R&R)	2023 to 2024	08	29.04.2024-08.05.2024	Apr-27&28 May-04,05	
Audit party attached to Hdqrs. from 09.05.2024 to 26.05.2024 Transit from Bhubaneswar to Puri on 27.05.2024(FN)						
	ITO, Ward, Puri (R&R and C&C)	2023-24	10	27.05.2024 to 07.06.2024	June-1&2	As per director's instruction, audit party may be stayed at workplace during the audit. But they need to come to Bhubaneswar on intervening Saturday & Sunday i.e. 01.02.2024 & 02.06.2024 and proceed the audit on Monday after availing admissible transit.
Transit from Puri to Bhubaneswar on 07.06.2024(AN) Transit from Bhubaneswar to Sambalpur on 09.06.2024						
	ITO(Exemption), Sambalpur(R&R)	2023-24	9	10.06.2024 to 21.06.2024	June-15,16&17	
	ITO(Hqrs.), O/o Pr. CIT, Sambalpur (DCA and C&C)	Since Inception to 2023-24	5	24.06.2024 to 28.06.2024	June-22&23	
Transit from Sambalpur to BBSR- 29.06.2024 Further programme follows.						

Note:-Claim for TA and FTA of all field parties will be treated as per the circular No. CRA-OE/Establishment/2022-23/16 dated:25.11.2022.

- N.B.:** i) Party to conduct a desk review, make an audit plan of the unit and discuss with the Dy. Director before proceeding to field.
iii) R.O. should take care to get the reply of old outstanding paras of previous year audit within three days of commencement of audit.

Sd/-
Dy. Director (CRA)

Memo No CRA-Cord/Tour Programme/2024-25/

Dated:28.05.2024

Copy to:-

- 1 PA to Dy. Director/CRA
- 2 Sri P. M. Sinha, Sr. Audit Officer
- 3 Sri Sonu Kumar, AAO
- 4 Shri Sujeet Saurabh, AAO
- 5 Tour Diary Seat
- 6 AAO/BO/DT
- 7 Spare Copy

Sr. Audit Officer/CRA-(C)

**REVISED QUARTERLY TOUR PROGRAMME
FOR THE 1st QUARTER OF THE YEAR 2024-25: CRAP- 05**

Sri P K Khato, Sr.AO
Sri Sidheswar Sahoo, Sr.AO
Sri A.K. Acharya, AAO

As approved, the following is the tour programme of CRAP-05 for the 1st Qtr. of FY 2024-25:

SL NO	Name of the audit unit	Period	No of days	Duration	Holidays/remarks
1	ITO, Ward 2(1), Bhubaneswar(R&R)	2023-24	10	22.04.2024 to 03.05.2024	Apr-27&28
Audit party attached to Hdqrs. from 04.05.2024 to 26.05.2024 Transit from Bhubaneswar to Dhenkanal on 27.05.2024(FN)					
2	ITO, Ward, Dhenkanal (R&R and C&C)	2023-24	10	27.05.2024 to 07.06.20027	As per director's instruction, audit party may be stayed at workplace during the audit. But they need to come to Bhubaneswar on intervening Saturday & Sunday i.e. 01.02.2024 & 02.06.2024 and proceed the audit on Monday after availing admissible transit.
Transit from Dhenkanal to Bhubaneswar on 07.06.2024(AN) Party members may proceed to C&AG Office, New Delhi for KD verification of Vivad se Vishwas scheme. Further programme follows					
	Addl./Jt. CIT, Range Rourkela (DCA and C&C)	2022-23 to 2023- 24	5	24.06.2024 to 28.06.2024	Cancelled. Will be planned in further Qtrs.

Note:-Claim for TA and FTA of all field parties will be treated as per the circular No. CRA-OE/Establishment/2022-23/16 dated:25.11.2022.

N.B.: i) Party to conduct a desk review, make an audit plan of the unit and discuss with the Dy. Director before proceeding to field.

iii) R.O. should take care to get the reply of old outstanding paras of previous year audit within three days of commencement of audit.

Sd/-
Dy. Director (CRA)

Memo No CRA-Cord/Tour Programme/2024-25/

Dated:28.05.2024

Copy to:-

- 1 PA to Dy. Director/CRA
- 2 Sri P.K.Khato, Sr.AO
- 3 Sri Sidheswar Sahoo,AAO
- 4 Sri A.K. Acharya, AAO
- 5 Tour Diary Seat
- 6 AAO/BO/DT
- 7 Spare Copy

Sr. Audit Officer/CRA-(C)

**REVISED QUARTERLY TOUR PROGRAMME
FOR THE 1st QUARTER OF THE YEAR 2024-25: CRAP- 06**

Sri Pitamber Rana, Sr. Audit Officer
Sri Rajesh Kumar, AAO
Shri Rakesh Ku. Ranjan, AAO

As approved, the following is the tour programme of CRAP-06 for the 1st Qtr. of FY 2024-25:

SL NO	Name of the audit unit	Period	No of days	Duration	Holidays	Remarks
1	ITO, Exemption Cuttack (R&R)	2023-2024	10	15.04.2024-26.04.2024	Apr- 20 &21	
2.	DDO, O/o the Pr. CCIT, Bhubaneswar(C&C)	2023 to 2024	05	29.04.2024-03.05.2024		
Audit party attached to Hdqrs. from 04.05.2024 to 26.05.2024						
3	ZAO CBDT Bhubaneswar(C&C)	2023 to 2024	5	27.05.2024 to 31.05.2024		
Transit from Bhubaneswar to Baripada on 02.06.2024						
4	ITO, Ward 1, Baripada (R&R and C&C)	2023-24	10	03.06.2024 to 14.06.2024	June-8&9	
Transit from Baripada to Bhubaneswar on 15.06.2024, attach to Hdqrs. on 16.05.2024 Transit from Bhubaneswar to Keonjhar on 17.06.2024						
5	ITO, Keonjhar Ward, Keonjhar (R&R and C&C)	2023-24	9	18.06.2024 to 28.06.2024	June-16,17	
Transit from Keonjhar to Bhubaneswar on 29.06.2024 Further programme follow..						

Note:-Claim for TA and FTA of all field parties will be treated as per the circular No. CRA-OE/Establishment/2022-23/16 dated:25.11.2022.

N.B.: i) Party to conduct a desk review, make an audit plan of the unit and discuss with the Dy. Director before proceeding to field.

iii) R.O. should take care to get the reply of old outstanding paras of previous year audit within three days of commencement of audit.

Dy. Director (CRA)

Memo No CRA-Cord/Tour Programme/2024-25/

Dated:

Copy to:-

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- 4 Shri Rakesh Ku. Ranjan, AAO
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Sr. Audit Officer/CRA-(C)