

**TOUR PROGRAMME OF ITRA PARTIES FOR THE SECOND QUARTER OF
AUDIT CYCLE 2023-24**

Note to Field Parties:

- 1. In compliance to Audit Guidelines, all field parties will conduct a desk review on commencement of audit and will furnish a note on desk review conducted to ITRA Hqrs along with DIR with effect from the audit cycle 2023-24.**
- 2. Field audit is to be conducted only in OIOS w.e.f. Audit Cycle 2023-24. Sufficient number of party days have been given for conducting audit.**
- 3. The Second Quarterly Conference for Audit Cycle 2023-24 is proposed to be held on 14-08-2023.**

PARTY	Party Personnel Shri./Smt./Kum.	Unit	No. of Days	From	To	Audit Period
XI	T.K.Ramkumar, SAO Ramsingh, AAO K.Vivek, AAO S.Mahendran, Supr.	Corporate Circle 1, Coimbatore	25	03.07.2023	04.08.2023	2022-23
		Non-Corporate Ward 8(2), Chennai	16	07.08.2023	29.08.2023	2022-23
		Pr. CCIT, Chennai	15	30.08.2023	20.09.2023	2022-23
		CCIT-1, Chennai	6	21.09.2023	29.09.2023	2021-22 & 2022-23