



लोकहितार्थं सत्यनिष्ठा  
Dedicated to Truth in Public Interest

महानिदेशक लेखापरीक्षा का कार्यालय (केन्द्रीय), कोलकाता  
OFFICE OF THE DIRECTOR GENERAL OF AUDIT (CENTRAL), KOLKATA  
जि आई प्रेस बिल्डिंग, 8, किरण शंकर राय रोड, कोलकाता - 700001  
G. I. P. BUILDING, 8, KIRAN SANKAR ROY ROAD, KOLKATA - 700001.



Office Order (Admn. Series) No. 30

Dated: 22.07.2020

Under the orders of the Competent Authority, the following transfers are made:

Sl. No.	Name (Ms.) (ID)	Designation	Presently posted at	Transferred to	Date of release
1	Kajal Chakraborty (0124)	Sr. A.O.	Branch Office, Guwahati	Main Office, Kolkata (ITRA)	31.07.2020
2	Mala De (1180)	A.A.O.	Branch Office, Guwahati	Main Office, Kolkata (GSTA)	18.09.2020

2. The officials concerned are to be released on the specific dates, as mentioned in the Office Order. However, in case there is total/complete lockdown at either of the stations or non-operation of transport facilities between the concerned stations on the ordered date of release, the release should be deferred till the total/complete lockdown is lifted or the transport facilities between the stations are resumed, as the case may be.

3. In case the officials repatriating from the Branch Office take leave beyond the exempted limit or as informed by the Branch Office at the time of forwarding their repatriation request, their dates of release should, accordingly, be deferred by the Branch Office concerned.

4. Copies of 'Release Order' of the above mentioned officials from their present places of posting and 'Joining Order' at the new places of posting may invariably be endorsed to the Administration and the Entitlement Sections.

5. The concerned officials may ensure compliance to the various directives/guidelines issued by the Central/State/UT Governments and other authorities regarding preventive measures to contain the spread of COVID-19, including *inter alia*, the requirement of institutional/self quarantine, if and as prescribed.

Sd/-

वरिष्ठ लेखापरीक्षा अधिकारी (प्रशासन)  
Sr. Audit Officer (Administration)

No. Admn./C/23-XXI/Vol. XV/217 (1 – 18)

Dated: 22.07.2020

Copy forwarded for information and necessary action to the:

- (1) Deputy Director, Branch Office, Guwahati
- (2) Deputy Director (RAIDT)
- (3) Deputy Director (RADT - I)

- (4) Deputy Director (RADT - II)
- (5) Sr. Audit Officer (GSTA Hqs.)
- (6) Sr. Audit Officer (ITRA/Co-ordination)
- (7) Sr. Audit Officer (Entitlement)
- (8) Secretary to the Director General of Audit
- (9) **Asst. Audit Officer (IT Cell) – for uploading this Office Order on the website of this Office and circulating through e-mail.**
- (10) PFMS Seat
- (11) Personal Files
- (12) Service Books
- (13) Office Order File
- (14) Persons - in - Position/Gradation List Seat
- (15) Officials Concerned
- (16) Concerned Association Seat
- (17) CGHS/Government Quarters Seat
- (18) Treasury Building Co-operative Society Limited

Sd/-

**वरिष्ठ लेखापरीक्षा अधिकारी (प्रशासन)**  
**Sr. Audit Officer (Administration)**