



**INDIAN AUDIT & ACCOUNTS DEPARTMENT  
DIRECTOR GENERAL OF AUDIT, CENTRAL, KOLKATA**

8, Kiran Shankar Roy Road, Kolkata-700001

Phone : 2254-0221

**Revised Audit Programme for the 4th Quarter of 2024-25**

**OAP-I**

Sl- No-	Statement & Item No-	Name of the Unit	Audit from	Audit to	No- of days
<b>Desk Review on 31.12.2024</b>					
1	UC-540	Raja Rammohun Roy Library Foundation, Kolkata 34, D.D. Block, Sector-I, Salt Lake, Kolkata- 700064 <b>(Financial Audit FY 2023-24)</b>	01-Jan-25	13-Jan-25	9
2	UC-540	Raja Rammohun Roy Library Foundation, Kolkata 34, D.D. Block, Sector-I, Salt Lake, Kolkata- 700064 <b>(Compliance Audit FY 2023-24)</b>	14-Jan-25	24-Jan-25	9
<b>Desk Review on 27.01.2025</b>					
3	UC-391	Birla Industrial & Technological Museum, Kolkata, 19A, Gurusaday Road, Kolkata-700019 <b>(FY 2023-24)</b>	28-Jan-25	18-Feb-25	16
4	UC-103	National Statistics Office (SDRD), Bonhooghly, Mahalanobis Bhawan, 164, G.L.T Road, Kolkata- 700108, <b>(FY 2021-24) (Erstwhile National Sample Survey Office, Survey Design and Research Division, Bonhooghly)</b>	19-Feb-25	27-Feb-25	7
<b>Desk Review on 03.03.2025</b>					
5	UC-839	National Investigation Agency, Branch Office- Kolkata, 15th Floor, NBCC Building, Action Area-III, New Town, Kolkata- 700135 <b>(FY 2014-24)</b>	04-Mar-25	18-Mar-25	10
<b>H- Qtr : 28/02,19/03</b>			<b>Holiday: 14/03</b>		

Sl- No-	Name	Designation
1	Shri Soumava Chakrabarty	Sr. A.O.
2	Shri Manish Kumar upto 17.01.2025 again w.e.f. 27.01.2025	A.A.O.
3	Shri Tarak Nath Mukhopadhyay w.e.f. 31.01.2025	A.A.O.
4	Shri Partha Das w.e.f. 03.01.2025 up to 24.01.2025	A.A.O.
5	Shri Mithun Das w.e.f. 20.01.2025 to 24.01.2025	A.A.O.
6	Shri Rahul Ganguly	Sr. Ar.
7	Shri Dhiraj Kumar upto 28.01.2025 again w.e.f. 14.02.2025	Ar.

NB: 1) Party may collect necessary information regarding structure of IR & objectives

from the Sr- AO/OA(HQ) prior to commencement of audit-

2) Collect the paper clippings, if any-

3) See Special Point Register & Collect List of Outstanding Paras from the concerned section-

4) Party will collect necessary informations regarding Complaint Cases from OAD-HQ and examine the same in details.

5) Report on complaint cases, paper clippings need to be handed over to AAO of the concerned section directly.

6) The party is required to collect the Master File for Risk Analysis from OAD/HQs and submit the same to OAD/HQs on completion of audit after updating Risk Analysis based on CR Module and determining the Risk Score.

7) All the vouchers pertaining to test month must be checked by audit.

8) The party is required to fill all the relevant fields of Top Sheet and Title Sheet. Further, KD marking should be done properly.

9) The respective Sr. AO is required to do the complete field visit in OIOS while leaving the party.

*Adm Sh.*  
**Director (Inspection)**

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2- Director (Inspection) Secretariat



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***Audit Programme for the 4th Quarter of 2024-25***

***OAP-II***

<b><i>Sl- No-</i></b>	<b><i>Statement &amp; Item No-</i></b>	<b><i>Name of the Unit</i></b>	<b><i>Audit from</i></b>	<b><i>Audit to</i></b>	<b><i>No- of days</i></b>
<b><i>Desk Review on 03.02.2025</i></b>					
<b><i>Transit to Bolpur on 04.02.2025</i></b>					
1	UC-547	Visva Bharati, Santiniketan, P.O.-Santiniketan, Bolpur, Birbhum, West Bengal- 731235 <b><i>(Compliance Audit FY 2023-24)</i></b>	05-Feb-25	11-Mar-25	25
<b><i>Transit back to Kolkata on 12.03.2025</i></b>					
<b><i>Desk Review on 13.03.2025</i></b>					
<b><i>Transit to Shillong on 17.03.2025</i></b>					
2	UC- 892	193 Bn BSF, Mawpat, P.O.- Mawpat, East Khasi Hills, Shillong, Meghalaya-793012 <b><i>(FY 2017-2024)</i></b>	18-Mar-25	25-Mar-25	7
3	UC-244	Frontier Head Quarter, Border Security Force, Shillong, P.O.-Rynjah, Distt.-East Khasi Hills, Shillong, Meghalaya-793006 <b><i>(FY 2021-24)</i></b>	26-Mar-25	09-Apr-25	10
<b><i>Transit back to Kolkata on 10.04.2025</i></b>					
<b><i>H- Qtr : 13/03, 11/04</i></b>			<b><i>Holiday: 14/03, 31/03</i></b>		

<b><i>Sl- No-</i></b>	<b><i>Name</i></b>	<b><i>Designation</i></b>
1	Shri Vivekanand Jha	Sr. A.O.
2	Shri Vikas Chandra <i>w.e.f. 17.02.2025 (Transit to Bolpur on 16.02.2025)</i>	A.A.O.
3	Shri Tushar Patra	A.A.O.
4	Shri Malay Kumar Pati	A.A.O.
5	Shri Sukumar Sikdar	Asst. Supvr.

***NB: 1) Party may collect necessary information regarding structure of IR & objectives from the Sr- AO/OA(HQ) prior to commencement of audit-***

***2) Collect the paper clippings, if any-***

***3) See Special Point Register & Collect List of Outstanding Paras from the concerned section-***

***4) Party will collect necessary informations regarding Complaint Cases from OAD-HQ and examine the same in details.***

***5) Report on complaint cases, paper clippings need to be handed over to AAO of the concerned section directly.***

***6) The party is required to collect the Master File for Risk Analysis from OAD/HQs and submit the same to OAD/HQs on completion of audit after updating Risk Analysis based on CR Module and determining the Risk Score.***

***7) All the vouchers pertaining to test month must be checked by audit.***

***8) The party is required to fill all the relevant fields of Top Sheet and Title Sheet. Further, KD marking should be done properly.***

***9) The respective Sr. AO is required to do the complete field visit in OIOS while leaving the party.***

***Sd/-***

***Director (Inspection)***

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*Revised Audit Programme for the 4th Quarter of 2024-25*

*OAP-III*

<i>Sl- No-</i>	<i>Statement &amp; Item No-</i>	<i>Name of the Unit</i>	<i>Audit from</i>	<i>Audit to</i>	<i>No- of days</i>
<i>Desk Review on 03.02.2025</i>					
<i>Transit to Shillong on 04.02.2025</i>					
1	UC-249	Sector Head Quarter, Border Security Force, Shillong, Mawpat, Po- Mawpat, Shillong, East Khasi Hil, Meghalaya- 793012 (FY 2021-24)	05-Feb-25	18-Feb-25	10
2	UC-786	172 Battalion, Border Security Force, Mawpat, East Khasi Hills, Shillong, Meghalaya-793012 (FY 2014-24)	19-Feb-25	01-Mar-25	10
<i>Transit back to Kolkata on 02.03.2025</i>					
3	ACM	ACM with SHQ BSF Jowai, Shillong at DGAC, Kolkata-700001	04-Mar-25	05-Mar-25	2
<i>Desk Review on 18.03.2025</i>					
4	UC-613	Superintendent of Police, Central Bureau of Investigation, Economic Offences Wing, 3rd MSO Building, 'F' Wing, DF Block, Ground & 1st Floor, Sector-I, Salt Lake City, Kolkata -700064 (FY 2020-24)	19-Mar-25	28-Mar-25	8
<i>H- Otr : 03/03-18/03, 01/04</i>			<i>Holiday: 14/03, 31/03</i>		

<i>Sl- No-</i>	<i>Name</i>	<i>Designation</i>
1	Shri Dipak Haldar	Sr. A.O.
2	Shri Priyesh Kumar	A.A.O.
3	Shri Deepak Kumar-II	A.A.O.
4	Shri Hero Halder	A.A.O.
5	Shri Subir Biswas	Sr. Ar.

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2) Collect the paper clippings, if any-

3) See Special Point Register & Collect List of Outstanding Paras from the concerned section-

4) Party will collect necessary informations regarding Complaint Cases from OAD-HQ and examine the same in details.

5) Report on complaint cases, paper clippings need to be handed over to AAO of the concerned section directly.

6) The party is required to collect the Master File for Risk Analysis from OAD/HQs and submit the same to OAD/HQs on completion of audit after updating Risk Analysis based on CR Module and determining the Risk Score.

7) All the vouchers pertaining to test month must be checked by audit.

8) The party is required to fill all the relevant fields of Top Sheet and Title Sheet. Further, KD marking should be done properly.

9) The respective Sr. AO is required to do the complete field visit in OIOS while leaving the party.

10) The Report on the ACM must be submitted to the respective section latest by 07.03.2025.

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Director (Inspection)



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*Revised Audit Programme for the 4th Quarter of 2024-25*

*OAP-IV*

Sl- No-	Statement & Item No-	Name of the Unit	Audit from	Audit to	No- of days
<i>Desk Review on 03.02.2025</i>					
<i>Transit to Bagdogra on 04.02.2025</i>					
1	UC-159	Central Industrial security Force, Aviation Security Group, Bagdogra Airport, Darjeeling, West Bengal-734421 (FY 2021-24)	05-Feb-25	12-Feb-25	6
2	UC-162	Frontier Head Quarters, Sashastra Seema Bal, Siliguri, P.O.-Sushruta Nagar, Darjeeling, West Bengal-734012 (FY 2021-24)	13-Feb-25	26-Feb-25	10
3	UC-531	Employees' Provident Fund Organisation, Darjeeling, Chhota Kakjhora, Hill Cart Road, P.O.-Darjeeling, West Bengal-735101 (FY 2019-24)	27-Feb-25	12-Mar-25	10
<i>Transit back to Kolkata on 13.03.2025</i>					
<i>H- Qtr : 17/03</i>			<i>Holiday: 14/03</i>		
<i>O/o the Deputy Commandant, CISF, ASG, Bagdogra Airport closed on 08.02.2025 (2nd Saturday).</i>					

Sl- No-	Name	Designation
1	Shri Krishna Kumar	Sr. A.O.
2	Shri Anup Kumar	A.A.O.
3	Shri Amit Kumar Sarkar	A.A.O.
4	Shri Samaresh Chandra Sarkar	Asst. Supvr.

NB: 1) Party may collect necessary information regarding structure of IR & objectives from the Sr- AO/OA(HQ) prior to commencement of audit-

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9) The respective Sr. AO is required to do the complete field visit in OIOS while leaving the party.

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Revised Audit Programme for the 4th Quarter of 2024-25					
OAP-V					
Sl- No-	Statement & Item No-	Name of the Unit	Audit from	Audit to	No- of days
<i>Desk Review on 03.02.2025</i>					
1	BP/01	Central Bank of India, O/o the Chief Manager, Zonal HQ, Pension Cell, 33 Netaji Subhash Road, Kolkata- 700001 (Bank Pension Audit, upto January 2025)	04-Feb-25	15-Feb-25	10
<i>Desk Review on 17.02.2025</i>					
<i>Transit to Kalimpong on 18.02.2025</i>					
2	UC-23	Subsidiary Intelligence Bureau, Kalimpong, PO- Kalimpong Chandralok building, Kalimpong, West Bengal-734301 (FY 2021-24)	19-Feb-25	27-Feb-25	7
3	UC-165	Sector Head Quarters, Sashastra Seema Bal, Gangtok, 8th Mile Samlik Marchak, NH 10, PO & PS: Ranipool, Gangtok, Sikkim-737135 (FY 2021-24)	28-Feb-25	12-Mar-25	9
<i>Transit to back to Kolkata on 13.03.2025</i>					
<i>Desk Review on 17.03.2025</i>					
4	UC-467	Kendriya Vidyalaya, Ranaghat, Safigacha, Anulia, Nadia, West Bengal-741201 (FY 2018-24)	18-Mar-25	26-Mar-25	8
<i>H- Qtr : 27/03</i>			<i>Holiday: 14/03</i>		

Sl- No-	Name	Designation
1	Shri Ashish Kumar Mondal	Sr. A.O.
2	Shri Ravi Kumar Singh (Transit back to Kolkata on 12.03.2025)	A.A.O.
3	Shri Jyotish Kumar	A.A.O.
4	Shri Bishal Kumar Rajak	Sr. Ar.
5	Shri Kesang Tamang w.e.f. 17.02.2025 to 13.03.2025	Ar.

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8) The party is required to fill all the relevant fields of Top Sheet and Title Sheet. Further, KD marking should be done properly.

9) The respective Inspecting Officer is required to do the complete field visit in OIOS while leaving the party.

10) The party is instructed to select branches of Central Bank of India within KMC area for audit out of the following branches as mentioned in Sl. 11 below, based on the nos. of pensioners therein, and take up the audit of pension payment disbursed by them under intimation to OAD/HQ/Coordn., subject to the mandays allotted.

11) Burrabazar Branch, Belghoria Branch, Brabourne Branch, Grey Street Branch, Jorasanko Branch, Lake Town Branch, Postabazar Branch, R.N. Mukherjee Branch, Shyam Bazar Branch, Singhibagan Branch, Madhyamgram Branch, Ballygunge Branch, Barisha Branch, Camac Street Branch, H.M. Ghosh Road Branch, Garia Branch.

Director (Inspection)

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**Audit Programme for the 4th Quarter of 2024-25**

**OAP-VI**

<b>Sl- No-</b>	<b>Statement &amp; Item No-</b>	<b>Name of the Unit</b>	<b>Audit from</b>	<b>Audit to</b>	<b>No- of days</b>
1	OPR/IPDP/C	Review of audit paras for identification of PDP cases in respect of Civil units	27-Jan-25	21-Feb-25	20
<b>Desk Review on 24.02.2025</b>					
<b>Transit to Krishnanagar on 25.02.2025</b>					
2	UC-620	Kendriya Vidyalaya, BSF, Krishna Nagar, Simultala, Post-Krishnanagar, District : Nadia, West Bengal- 741101 (FY 2019-24)	26-Feb-25	06-Mar-25	8
3		56 Bn BSF, Mahatpur, Seemanagar, Nadia, West Bengal- 741166 (FY 2017-24)	07-Mar-25	17-Mar-25	8
4		194 Bn BSF, Seemanagar, Chapra, Seemanagar, Distt-Nadia, West Bengal-741166 (FY 2015-24)	18-Mar-25	26-Mar-25	8
<b>Transit back to Kolkata on 27.03.2025</b>					
<b>H- Qtr : 28/03</b>			<b>Holiday: 14/03</b>		

<b>Sl- No-</b>	<b>Name</b>	<b>Designation</b>
1	Shri Debtanu Mondal	Sr. A.O.
2	Shri Rajat Sarkar	A.A.O.
3	Shri Balram Singh	A.A.O.
4	Shri Arijit Das	A.A.O.
5	Shri Abhisek Das	Ar.

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**6) The party is required to collect the Master File for Risk Analysis from OAD/HQs and submit the same to OAD/HQs on completion of audit after updating Risk Analysis based on CR Module and determining the Risk Score.**

**7) All the vouchers pertaining to test month must be checked by audit.**

**8) The party is required to fill all the relevant fields of Top Sheet and Title Sheet. Further, KD marking should be done properly.**

**9) The respective Inspecting Officer is required to do the complete field visit in OIOS while leaving the party.**

**10) The team may collect the list of the paras from OAD-Coordn., and necessary details of the paras from the respective section of OAD-Wing.**

**11) The para review report to be submitted by the team should include comprehensive and conclusive audit remarks against each of the respective paras.**

**12) The audit remarks should contain sufficient justification for deciding the fate of the paras.**

**13) The team shall independently review the paras and, in consultation with OAD-Civil along with OAD/Report Section and submit its report directly to the Director (Inspection) for necessary approval.**

**14) After obtaining necessary approval of the Director (Inspection), the team will hand over the reviewed paras to the respective sections for final disposal.**

**15) The team will submit a weekly progress report to the Group Officer through OAD/Coordn.**

**Sd/-**

**Director (Inspection)**

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Revised Audit Programme for the 4th Quarter of 2024-25

OAP-VII

Sl- No-	Statement & Item No-	Name of the Unit	Audit from	Audit to	No- of days
<i>Desk Review on 03.02.2025</i>					
1	BP/02	Central Bank of India, O/o the Chief Manager, Zonal HQ, Pension Cell, 33 Netaji Subhash Road, Kolkata- 700001 (Bank Pension Audit, upto January 2025)	04-Feb-25	15-Feb-25	10
<i>Desk Review on 17.02.2025</i>					
<i>Transit to Cachar, Assam on 18.02.2025</i>					
2	UC-811	170 Battalion, Border Security Force, Dholchera, Cachar, Assam- 788127 (FY 2021-24)	19-Feb-25	27-Feb-25	8
<i>Transit back to Kolkata on 28.02.2025</i>					
<i>Desk Review on 03.03.2025</i>					
3	UC-107	Central Forensic Science Laboratory, 30, Gorachand Road, Kolkata, West Bengal-700014 (FY 2021-24)	04-Mar-25	18-Mar-25	10
<i>H- Qtr : 19/03</i>			<i>Holiday: 14/03</i>		

Sl- No-	Name	Designation
1	Shri Somendra Kumar Sharan (Transit to Arun Jaitley National Institute of Financial Management, Faridabad from Dholachera, Cachar, Silchar on 23rd Feb 2025 and Return to Kolkata on 2nd March 2025)	Sr. A.O.
2	Shri Partha Sarathi Chatterjee	A.A.O.
3	Shri Mithun Das	A.A.O.
4	Shri Bijoy Kumar Dhank	Astt. Supv.
5	Shri S K Shamim	Sr. Ar.

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10) The party is instructed to select branches of Central Bank of India within KMC area for audit out of the following branches as mentioned in SL 11 below, based on the nos. of pensioners therein, and take up the audit of pension payment disbursed by them under intimation to OAD/HQ/Coordn., subject to the mandays allotted.

11) Jadavpur Branch, Kalighat Branch, Kasba Branch, Kidderpore Branch, Karl M. Sarani Branch, Momimpur Branch, New Alipore Branch, Park Circus Branch, Paikpara Branch, P.A. Shah Road Branch, Patuapara Branch, Pratapaditya Road Branch, Regent Park Branch, Santoshpur Branch, Titagarh Branch, Tollygunge Branch and Townsend Road Branch

12) Shri Somendra Kumar Sharan, Sr. A.O. to attend MCTP-5 at AJNIFM, Faridabad from 24th Feb 2025 to 1st March 2025.

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Director (Inspection)



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<i>Audit Programme of Punatsangchhu -I (PHPA-I), Bhutan</i>					
<i>Sl- No-</i>	<i>Statement &amp; Item No-</i>	<i>Name of the Unit</i>	<i>Audit from</i>	<i>Audit to</i>	<i>No- of days</i>
<i>Transit from Kolkata to Wangdue, Bhutan (07.03.2025 to 09.03.2025)</i> <i>One day halt on 08.03.2025 at Thimpu to arrange necessary permits, 09.03.2025 being Sunday</i>					
1	PHPA-I	Joint Audit of Punatsangchhu -I (PHPA-I), Wangdue, Bhutan <i>(Financial Year 2023-25)</i>	10-Mar-25	14-Apr-25	36
<i>Transit from Wangdue, Bhutan to Kolkata (15.04.2025 to 16.04.2025)</i>					

*H- Qtr : 17/04*

<i>Sl. No.</i>	<i>Name</i>	<i>Designation</i>
1	Shri Bhola Kanti Nath	Sr. A.O.
2	Shri Rajat Sarkar	A.A.O.
3	Shri Sukanta Paul	A.A.O.
4	Shri Anil Paswan	A.A.O.
5	Shri Adri Shikhar Basak	A.A.O.

*NB: 1) Nomination of the Audit Team regarding this programme has been approved vide Headquarters Office Order No. 286-GE-I/12-2025 dated 24.02.2025*

*Adri Shikhar Basak*  
*25/4/25*  
Director (Inspection)

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- 3- Officers Concerned