

प्रधान महालेखाकार (लेखापरीक्षा)
का कार्यालय,
आंध्रप्रदेश, विजयवाड़ा - 520 002



OFFICE OF THE PRINCIPAL
ACCOUNTANT GENERAL (AUDIT),
ANDHRA PRADESH, VIJAYAWADA - 520 002

No. PAG(Au)/AP/Admn-I/HR-II/Dept./F-47(Vol.II)/2025-26/ Date:25-08-2025

Notice No.:47

Applications are invited from the eligible and willing Officers borne on cadre control of O/o PAG (Audit), Andhra Pradesh only to work on deputation basis in O/o RCB&KI, Jammu.

The details are as follows:

Organisation	O/o RCB&KI, Jammu
Post	SAO(Core Faculty-IT) & Asst Audit Officer (Admin)
Deputation terms	Deputation terms issued by Hqrs Letter No: 60-Staff(App)-I/14-2023 dated: 27.01.2025 and on usual terms of deputation issued by Govt. of India, Ministry of Personnel, vide DoPT OM No. 6-08-2009-Estt. (Pay-II) dt 17-06-2010 and OM No. 2/6/2016-Estt. (Pay-II) dated 17-02-2016
Period of Deputation	Initially for 03 years
Eligibility grade	<p>For the post of SAO(Core Faculty-IT):</p> <ol style="list-style-type: none"> Holding analogous Posts on regular basis in the parent cadre. Possessing in-depth knowledge and experience in operating Computer applications (including IDEA, Oracle, Microsoft Office, Website applications etc.) and the aptitude to deliver lectures. Experience in IT Audit and knowledge in working with Data Analytics software such as Tableau, Knime, Qlik view is desirable. Possessing ability in the maintenance of IT Systems, Website and familiarity with e-office. Possessing ability in the preparation of course materials, Structured Training Modules (STMs) and case studies for IT courses. <p>For the post of AAO(Administration):</p> <ol style="list-style-type: none"> Holding analogous posts on regular basis in the parent

	<p>cadre.</p> <p>b) Working knowledge of MS Office (Word, Excel, PowerPoint), e-office.</p> <p>c) Knowledge of:</p> <p>i. BEMS (Integrated Budget & Expenditure Monitoring System).</p> <p>ii. PFMS (Public Financial Management System).</p> <p>iii. TA/DA and bill processing.</p> <p>iv. Tendering and Procurement Rules (GFR 2017).</p> <p>v. Hospitality and other Establishment matters.</p> <p>d) Good interpersonal and communication skills for administrative correspondence.</p> <p>e) Candidates with qualifications in IT-related subjects will be preferred.</p> <p>Note:</p> <p>1. Officials shall be eligible to apply for deputation only after successful completion of probation and after 05 years of regular service.</p> <p>2. Officials with 56 years of age or above should not apply.</p> <p>3. Employees who are working on deputation in this office are not eligible to apply for this deputation.</p>
Place of Posting	O/o RCB&KI, Jammu

Applications with bio-data should reach Administration Section through Group Officer on or before **01.09.2025** for further action. Applications received after due date will not be considered.

TADI RAMA PRASAD
Senior Audit Officer

(Admn-1)

Distribution:

- 1) SAO/IS Wing-for placing on office website
- 2) Hindi Anubhag- for translation.