

प्रधान महालेखाकार (लेखापरीक्षा)
का कार्यालय,
आंध्रप्रदेश, विजयवाड़ा - 520 002



OFFICE OF THE PRINCIPAL
ACCOUNTANT GENERAL (AUDIT),
ANDHRA PRADESH, VIJAYAWADA – 520 002

No.PAG(Au)/AP/Admn-I/HR-II/Dept./F-47(Vol.II)/2025-26/ Date: 01-12-2025

Notice No.66

Applications are invited from the eligible and willing Officers borne on cadre control of O/o PAG(Audit), Andhra Pradesh only to work on deputation basis in O/o RCB&KI, Chennai .

The details are as follows:

Organisation	O/o RCB&KI, Chennai
Post	<p>Faculty posts :AAO (IS), AAO(OIOS), AAO(e-HRMS). These posts are interchangeable between Sr.AO/AAO</p> <p>Non Faculty post :AAO(OM)</p>
Deputation terms	Deputation terms issued by Hqrs Letter No: 60-Staff(App)-I/14- 2023 dated: 27.01.2025 and on usual terms of deputation issued by Govt. of India, Ministry of Personnel, vide DoPT OM: No. 6-08-2009-Estt. (Pay-II) dt 17-06-2010 and OM No.2/6/2016-Estt. (Pay-II) dated 17-02-2016
Period of Deputation	Initially for three (03) years
Eligibility grade	<p>For the post of SAO/AAO(IS)</p> <ol style="list-style-type: none"> 1. Holding of analogous post of AAO/SAO. 2.The Officer should have ample knowledge and experience in handling classes in MS Office applications, Oracle, SQL, IDEA, IT Audit, PostgreSQL and KNIME. 3. CIA or CISA qualification is preferred and experience in IT audit will be an added qualification. 4. Proficiency in SAI portal is essential. 5. Technical knowledge, both hardware and software and proficiency in GeM portal are desired. <p>For the post of SAO/AAO(OIOS)</p> <ol style="list-style-type: none"> 1. Holding of analogous post of AAO/SAO. 2.Having good communication skills and being well-versed in the use of OIOS. 3.Having good functional knowledge of IT tools like Excel, Word, Tableau, etc. <p>For the post of SAO/AAO(e-HRMS)</p> <ol style="list-style-type: none"> 1. Holding of analogous post of AAO/SAO. 2.proficiency in working on information Technology applications and computers. 3.Having experience related to Human resources or Administration/ Bills in the Department, and with experience in a computerization project. 4.Experience in working in Administration and dealing with

Service Books etc., will be an added advantage.

For the post of AAO(OM)

1. Holding of analogous post on regular basis.
2. Atleast two years experience in General Administration /Establishment /OM
3. Proficient in MS Office, e-office and PFMS
4. Hostel and Canteen management Liaison works with CPWD.
5. Purchase of all items required for the day to day functioning of the office and Hostel, either through GeM or through local purchase.

Note:

1. Officials shall be eligible to apply for deputation only after successful completion of probation and after 05 years of regular service.
2. Officials with 56 years of age or above should not apply.
3. Employees who are working on deputation in this office are not eligible to apply for this deputation.

Place of Posting	O/o RCB&KI, Chennai
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Applications with bio-data should reach Administration Section through Group Officer on or before **08.12.2025** for further action. Applications received after due date will not be considered.

TADI RAMA PRASAD
SENIOR AUDIT OFFICER (ADMN-I)

Distribution:

- 1) SAO/IS Wing-for placing on office website
- 2) Hindi Anubhag- for translation.