



प्रधान महालेखाकार (लेखापरीक्षा) का कार्यालय  
आन्ध्र प्रदेश, विजयवाड़ा - 520 002  
OFFICE OF THE PRL. ACCOUNTANT GENERAL (AUDIT)  
ANDHRA PRADESH, VIJAYAWADA - 520 002



No. PAG(Au)/AP/Admn-I/HR-II/Dept./F-47 Vol-I /2022-23/

Date: 21/12/2022

**सूचना सं./NOTICE No. 23**

Applications are invited from willing AAOs borne on cadre control of O/o PAG(Audit), Andhra Pradesh only to work on deputation basis in RTC, Delhi. The details are as follows:

<b>ORGANISATION</b>	RTC, Delhi
<b>FACULTY POSTS</b>	1) AAO -Functional Helpdesk for eHRMS (02 Posts) 2) AAO (Admin) (01 Post)
<b>DEPUTATION TERMS</b>	On usual terms of deputation issued by Govt. of India, Ministry of Personnel, vide DoPT OM No. 6-08-2009-Estt. (Pay-II) dt 17-06-2010 and OM No. 2/6/2016-Estt. (Pay-II) dated 17-02-2016 as amended from time to time.
<b>PERIOD OF DEPUTATION</b>	Initially for a period of one(1) year
<b>ELIGIBILITY GRADE</b>	<b>Post 1</b> 1. Holding analogous post of A.A.O. 2. The requirement of the job is to support the capacity building, handholding and to act as functional e-HRMS help desk in RTC, Delhi 3. Officials with good communications skills and comfortable in using IT systems shall be preferred for the post. <b>Post 2</b> 1 Holding analogous post of AAO. 2 The officer would be required to handle all administrative and establishment activities at RTC. 3. Ability to handle lectures is desirable. <b>Note:</b> 1) The applicants with 56 yrs. of age or above should not apply. 2) Employees who are working on deputation in this office are not eligible to apply for this deputation.
<b>TENTATIVE PLACE OF POSTING</b>	Delhi

Applications with bio-data in duplicate should reach Administration Section through Group Officer on or before **26.12.2022** for further action. Applications received after due date will not be considered.

**Tadi Rama Prasad**  
**SENIOR AUDIT OFFICER (ADMN-I)**

**Distribution:**

1. SAO/IS Wing- for placing on office website and circulating among the officials concerned.
2. Hindi Anubhag-for translation.

Annexure-II

Bio data of applicant for the post of \_\_\_\_\_

1.	Name of full(S/Shri/Smt/Ms)	
2.	Present Post held	
3.	Permanent Address	
4.	Present Address	
5.	Date of Birth	
6.	Qualifications i) Educational ii) Professional	
7.	Office to which the applicant belongs i) Parent Office ii) Present Office	
8.	Whether belongs to SC/ST/Neither	
9.	Date of entry into Government Service	
10.	Date of entry into IA&AD	
11.	Date & Year of passing SAS Examination (Please mention Civil Audit/Commercial/P&T/Railway/Defense Audit)	
12.	Date of promotion as AAO	
13.	Details of other exams passed (RAE/CPD-I,CPD-II/Others)	
14.	Proficiency in computers, Details may be given	
15.	Present Pay Level and Pay	
16.	Mobile Number and officials email ID	
17.	Any other relevant details	

Date:

(Signature of Applicant)

Place:

It is certified that the above particulars furnished are correct as per our office records and no disciplinary/vigilance action is pending against him/her.

Signature of the Head of the Department (with  
Stamp)