



ప్రధాన మహాగణకులు (తనిఖీ) వారి కార్యాలయం,  
ఆంధ్రప్రదేశ్, విజయవాడ - 520 002

प्रधान महालेखाकार (लेखापरीक्षा) का कार्यालय,  
आंध्रप्रदेश, विजयवाड़ा - 520 002

OFFICE OF THE PRINCIPAL ACCOUNTANT GENERAL (AUDIT),  
ANDHRA PRADESH, VIJAYAWADA - 520 002



Lr.No: PAG/AP/Au/LGA-coordn/TP/2024-25

Date: 05.11.2024

### Tour Program

**Sub: Compliance Audit of O/o Vice Chairperson, Visakhapatnam Metropolitan Region Development Authority (VMRDA).**

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The field audit party LGAP-02 headed by Sri P Sivaji Varma, SAO along with Sri C V Subba Reddy, AAO and Sri Joshi Ketan Shrikant Rao, AAO is entrusted with the following assessment:

| Audit Party No                         | Party Members (Shri)  | Office/Unit   | Audit Dates                                   |
|--|---|---|---|
| Transit to Visakhapatnam on 17.11.2024 |   |   |   |
| LGAP-02                                | 1. Shri Sivaji Varma, SAO<br>2. Shri C V Subba Reddy, AAO<br>3. Joshi Ketan Shrikant Rao, AAO | O/o Vice Chairperson, Visakhapatnam Metropolitan Region Development Authority<br>(Audit Period: 2017-18 to till date) | 18.11.2024 to 30.01.2025<br>(60 working days) |
| Transit to Vijayawada on 31.01.2025    |   |   |   |

\*\*closed holidays on Sundays, 2<sup>nd</sup> Saturday (on 14.12.2024 and 11.01.2025), 25.12.2024 (Christmas) and Makar Sankranti

### **Instructions:**

1. Audit Party is directed to comply with the instructions communicated vide Circular dated 23.08.2018.
2. Parties should collect PMVs, Press clippings, latest GOs and any other related information from the concerned Editing sections.
3. Parties should collect and review the replies of old outstanding paras to avoid accumulation of arrears.
4. Any Holiday in addition to mentioned in Tour Programme is to be adjusted within allotted period. No extension will be granted in tour programme on ground of leave availed by the party members.
5. The inspection report shall be finalized on the last day of the Audit and to be submitted to the Headquarters for vetting within three days for offices situated at Headquarters and five days for other offices.
6. **Audit team may use only official email for communication with the auditee unit. Use of OIOS is compulsory.**

This issues with the approval of Sr.DAG/LGA Wing .

**P VIJAYALAKSHM  
SAO/LGA-COORDN**

To

1. Sivaji Varma, SAO
2. C V Subba Reddy, AAO
3. Joshi Ketan Shrikant Rao, AAO
4. SAO/Bills for information.

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