



ప్రధాన మహాగణకులు (తనిఖీ) వారి కార్యాలయం,
ఆంధ్రప్రదేశ్, విజయవాడ - 520 002

प्रधान महालेखाकार (लेखापरीक्षा) का कार्यालय,

आंध्रप्रदेश, विजयवाड़ा - 520 002

OFFICE OF THE PRINCIPAL ACCOUNTANT GENERAL (AUDIT),
ANDHRA PRADESH, VIJAYAWADA - 520 002



Lr.No: PAG/AP/Au/LGA-coordn/TP/2024-25

Date: 19-02-2025

Tour Program

Sub: Compliance Audit of O/o Municipal Commissioner, Machilipatnam Municipal Corporation.

The Field Audit Party LGAP-10 headed by Shri B.V.S.D Sai Prasad, SAO is entrusted with the following assessment:

Audit Party No	Party Members (Shri)	Office/Unit	Audit Dates
LGAP-10	1. Shri BVSD Sai Prasad, SAO 2. Rajesh Kumar-III, AAO 3. B. Sushil Kumar, AAO	NTD to Machilipatnam (on 18.02.2025)	
		O/o Municipal Commissioner, Machilipatnam Municipal Corporation (Audit Period: Last Audit to till date)	18.02.2025 to 15.03.2025 (20 working days)
		NTD to Vijayawada (on 15.03.2025)	

**closed holidays on Sundays, 2nd Saturday (08.03.2025), Mahashivaratri (26.02.2025) and 14.03.2025 (Holi)

Instructions:

1. Audit Party is directed to comply with the instructions communicated vide Circular dated 23.08.2018.
2. Parties should collect PMVs, Press clippings, latest GOs and any other related information from the concerned Editing sections.
3. Parties should collect and review the replies of old outstanding paras to avoid accumulation of arrears.
4. Any Holiday in addition to mentioned in Tour Programme is to be adjusted within allotted period. No extension will be granted in tour programme on ground of leave availed by the party members.
5. The inspection report shall be finalized on the last day of the Audit and to be submitted to the Headquarters for vetting within three days for offices situated at Headquarters and five days for other offices.
6. ***Audit team may use only official email for communication with the auditee unit. Use of OIOS is compulsory.***

This issues with the approval of Sr. DAG/LG A Wing

**P VIJAYALAKSHMI
SAO/LGA-COORDN.**

To

1. Shri B.V.S.D. Sai prasad SAO
2. Shri Rajesh Kumar-III, AAO
3. Shri B Sushil Kumra, AAO
4. SAO/Bills for information.

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