

कार्यालय प्रधान महालेखाकार  
(लेखा व इकाई) हरियाणा,  
लेखा भवन, प्लॉट नं 4 व 5 सेक्टर 33-बी,  
चण्डीगढ़-160020



OFFICE OF THE PRINCIPAL  
ACCOUNTANT GENERAL (A&E)  
HARYANA, LEKHA BHAWAN  
PLOT NO.-4 & 5, SECTOR 33-B  
CHANDIGARH-160 020

**OFFICE ORDER**

1. Treasury Inspection Tour programme for the period of 4<sup>th</sup> Quarter (**January to March**) of FY 2025-26 was finalised for the inspection of 07 treasuries and their sub-treasuries. Accordingly, for now, inspection of **Kaithal and Panipat** treasuries and their sub-treasuries is scheduled to be carried out in the State of Haryana State during **January 2026**.
2. Inspection of these Treasuries is to be done through OIOS as well as per earlier practice as per instructions of Pr. Accountant General. Treasury Inspection Party has to upload the key documents also in the Audit Observations.
3. Journey may be performed as per entitled class.
4. All officers/officials concerned are to maintain the decorum of inspection party as per CCS (Conduct) Rules.
5. Sr. Accounts Officer/Asstt. Accounts Officer at Sr. No. 1 of each inspection party shall supervise the inspection of Treasury for the last 03 days offline mode.
6. Pending paras of last year's inspection report, if any, are to be shown separately and not to be subsumed in current year's report.
7. Inspection party shall carry soft copy of the Audit Design Matrix Check list (General Checks and IT Checks) /Key/supporting documents, which are required during inspection and previous year Treasury inspection report.
8. Inspecting officer will have to ensure that Inspection report of Treasury along with its sub-treasuries is required to be submitted in TM(C) section within 10 days from the date of completion of treasury so that inspection report may be issued to concerned entity within 21 days to meet the KRA requirement.
9. Sr. Accounts Officer/Asstt. Accounts Officer at Sr. No. 1 of each inspection party shall intimate concerned treasury about inspection along with the check list and documents needed for inspection prior visiting the treasury for inspection.
10. In case of transfer of any Sr. Accounts Officer/Assistant Accounts Officer, the successor will complete the remaining work of inspection. The outgoing Sr. Accounts Officer/Assistant Accounts Officer will mention the remaining pending work of Inspection in his/her Charge Report.

11. Some important information/checks required to be collected/conducted by the Inspection party are as under: -
  - a. Total No of DDOs.
  - b. Total no. of pensioners.
  - c. Total No. of vouchers in financial year.
  - d. Total expenditure through vouchers in financial year.
  - e. Common type of observations noticed during previous inspections.
  - f. Monthly Pension bills with respect to PPO's, correctness in rates of pension /Family pension due to revision of Pensions/Family pension made by Treasury Officer, Correctness of other elements of pension/family pension i.e. Fixed Medical, LTC etc & correctness of all type of deductions from pension.
  - g. Particularly to check Pension/Family Pension of IAS,IPS & IFS retirees with respect to elements of Pension (i.e. Fixed Medical, LTC etc.) & all type of deductions and to bring out the cases of wrong fixation of pension applicability of Fixed Medical & LTC etc. and correctness of all type of deductions.
  - h. Most of the treasury's work has since been computerized; the inspection of A/cs may be conducted by assessing to the IFMS of Haryana.
  - i. To check for the reasons returned bills by T.O and to examine whether similar types of bill of other DDO has cleared or not.
  - j. To examine the list provided by TMC section of GPO cases.
  - k. To check posting of First Pension Payment Order (PPO).
12. The inspection party is also given a target of clearance of old paras of each treasury. Further, similar paras of period more than 3 years are to be identified and proposed for consolidation.
13. Treasury Inspection team members are directed not to leave the station during inspection except with permission of Deputy Accountant General. The request to leave station should invariably contain the reason for leaving station else the request will be denied.
14. Steps have to be ensured by the treasury inspection party that efforts are to be made to get replies from concerned treasuries. If the replies are satisfactory, the shortcomings may be dropped and only major shortcomings are to be incorporated in paras.
15. Treasury Inspection Teams shall also see that Treasury Office should accept the VDMS only in revised format from concerned local Branch of agency bank authorized for Govt. business. In case, Treasury Office is accepting the VDMS in old format, such facts shall be mentioned in the Treasury Inspection

Report.

16. The treasury inspection party has to ensure that all Treasury Officers and Assistant Treasury Officers are following these instructions regarding the appearance of pensioners for revised pension:
- I. To dispense with the personal appearance of the pensioner in case of Revised Pension of those pensioners whose data/record is available in e-pension module.
  - II. Further, if bank details are available in Revised PPO (RPPO) issued by Pr. Accountant General (A&E), Haryana to those pensioners who are still drawing pension from Banks (For pre-2012 retiree) then personal appearance of such pensioners may also be dispensed with.
  - III. There is no need to issue "intimation letter" for RPPO by Pr. Accountant General(A&E), Haryana in any such case.
17. In case of Recovery of pension from pensioners/family pensioners & in case of submission of Inoperative PPO to this office, the treasury inspection party has to kindly check death certificate of pensioner and attaches the same in OIOS module as Key documents.
18. While inspecting PD/PLA accounts under the domain of a Treasury, the following enquiries should be made to ensure compliance with government rules and to identify any inconsistencies or deviations. The findings should form part of the inspection report including following queries: -
- Determine whether the PD/PLA accounts are funded from the Consolidated Fund of State or Non-Consolidated Fund of State.
  - If the funding is from Non-Consolidated Fund sources, then identify the specific sources.
  - Number of PD/PLA A/cs operated in treasury/sub-treasury and their balances maintained in Treasury/Sub-Treasury with the OTIS as well as balance available in the office of Pr. AG (A&E) Haryana. For this purpose, party will collect data from Deposit section.
  - To check whether the reconciliation of the PD/PLA account balances for the current year as well as for the previous year has been done or not. The reconciliation should include matching the balances from the treasury/sub- treasury, OTIS, and the office of Pr. AG (A&E) Haryana.
  - Specific administrative order or authorization order on which PD/PLA accounts has been opened.

  
Dy. Accountant General (A/cs & VLC)

Copy forwarded to the following for information and necessary action:

1. Secretary to Pr. Accountant General
2. PA to DAG (A/cs & VLC)
3. PA to Sr. DAG (Admn.)
4. AAO Admn-II
5. IT Cell for uploading the Tour plan on Office Website
6. All concerned Officers/Officials
7. Hindi Cell

*on/*  
Sr. Accounts Officer TM(C)

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Phone: - 0172-2614931, 2613211, 2615382, 2608494 Fax No- 0172-2603824 E-mail:- [agacharyana@cag.gov.in](mailto:agacharyana@cag.gov.in)

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PLOT NO.-4 & 5, SECTOR 33-B  
CHANDIGARH-160 020

**Tour Programme of Treasury Inspection Party for the Account of 2024-25 to  
be conducted in Fourth Quarter of 2025-26 during January**

Name of the Officer/Official Sh./Smt.	Name of Treasury/ Sub Treasury	Year of Current Inspection	No. of Days	Transit cum Work	Period of inspection	Holidays	
1. Nitish, AAO 2. Anil, AAO 3. Amit Hatila, Acctt.	Dhand	2023-24, 2024-25	2	11-01- 2026 (Half day)	12-01-2026 to 13-01- 2026		
	Guhla	2023-24, 2024-25	3	14-01- 2026	14-01-2026 to 16-01- 2026		
	Back to Chandigarh			17-01- 2026 (Half day)		17-01-2026 Sat 18-01-2026 Sun	
	Kalayat	2023-24, 2024-25	2	18-01- 2026 (Half day)	19-01-2026 to 20-01- 2026	Return to Chandigarh on 20-01-2026	
	<b>Team will carry out normal Office duty from 21-01-2026 to 23-01-2026 at Chandigarh.</b>						
	Kaithal	2024-25	4	26-01- 2026 (Half day)	27-01-2026 to 30-01- 2026		
Back to Chandigarh			31-01- 2026 (Half day)				
4. Ravi Shankar, AAO 5. Jasbir Singh, AAO 6. Mohit, Acctt.	Samalkha	2023-24, 2024-25	2	18-01- 2026	19-01-2026 to 20-01- 2026		
	Israna	2023-24, 2024-25	2	21-01- 2026	21-01-2026 to 22-01- 2026		
	Back to Chandigarh					23-01-2026 Holiday in Haryana Govt. 24-01-2026 Sat 25-01-2026	

						<b>Sun</b>
<b>Panipat</b>	<b>2024-25</b>	4	26-01-2026	27-01-2026 to 30-01-2026		
<b>Back to Chandigarh</b>			<b>31-01-2026</b>			

Note: - **Serial Number #1** will attend last **three** days of inspection in treasury.

Digitally signed by  
 ARPIT CHOUDHARY  
 Date: 06-01-2026  
 Deputy Accountant General (Accounts & VLC)  
 18:05:13

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PLOT NO.-4 & 5, SECTOR 33-B  
CHANDIGARH-160 020

**OFFICE ORDER**

**CORRIGENDUM**

1. Reference is invited to Office Order no. TMC/TreasuryInspectionTourplan/2025-26/491 dated 06-01-2025, **Sh. Narendra Singh Charan** is deputed in place of **Sh. Jasbir Singh** for inspection of **Panipat Treasury and its Sub-treasuries**.
2. Rest all instructions as mentioned in Office Order no. TMC/Treasuryinspectiontourplan/2025-26/491 dated 06-01-2025 remains same.

Digitally signed by  
ARPIT CHOUDHARY  
Deputy Accountant General (A&E & VLC)  
Date: 21-01-2026  
09:49:07

**TMC/TreasuryInspectionTourplan/2025-26/521**

**Dated: 20-01-2026**

**Copy forwarded to the following for information and necessary action:**

1. PA to DAG(A/cs & VLC).
2. All Officers/Officials of Panipat Treasury Inspection Party.
3. IT Cell for necessary action towards uploading the tour plan on the website.

**Sr. Accounts Officer (TMC)**

Phone: - 0172-2614931, 2613211, 2615382, 2608494 Fax No- 0172-2603824 E-mail:- [agaeharyana@cag.gov.in](mailto:agaeharyana@cag.gov.in)

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OFFICE OF THE PRINCIPAL  
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HARYANA, LEKHA BHAWAN  
PLOT NO. 4 & 5, SECTOR 33 B  
CHANDIGARH-160 020

**OFFICE ORDER**

1. Treasury Inspection Tour programme for the period of 4<sup>th</sup> Quarter (**January to March**) of FY 2025-26 was finalised for the inspection of 07 treasuries and their sub-treasuries. Kaithal and Panipat Treasuries and their Sub-treasuries have already been inspected during the month of January. Accordingly, inspection of **02** more treasuries, **Sirsa and Faridabad**, is scheduled to be carried out in the State of Haryana State during **February 2026**.
2. Inspection of these Treasuries is to be done through OIOS as well as per earlier practice as per instructions of Pr. Accountant General. Treasury Inspection Party has to upload the key documents also in the Audit Observations.
3. Journey may be performed as per entitled class.
4. All officers/officials concerned are to maintain the decorum of inspection party as per CCS (Conduct) Rules.
5. Sr. Accounts Officer/Asstt. Accounts Officer at Sr. No. 1 of each inspection party shall supervise the inspection of Treasury for the last 03 days offline mode.
6. Pending paras of last year's inspection report, if any, are to be shown separately and not to be subsumed in current year's report.
7. Inspection party shall carry soft copy of the Audit Design Matrix Check list (General Checks and IT Checks) /Key/supporting documents, which are required during inspection and previous year Treasury inspection report.
8. Inspecting officer will have to ensure that Inspection report of Treasury along with its sub-treasuries is required to be submitted in TM(C) section within 10 days from the date of completion of treasury so that inspection report may be issued to concerned entity within 21 days to meet the KRA requirement.
9. Sr. Accounts Officer/Asstt. Accounts Officer at Sr. No. 1 of each inspection party shall intimate concerned treasury about inspection along with the check list and documents needed for inspection prior visiting the treasury for inspection.
10. In case of transfer of any Sr. Accounts Officer/Assistant Accounts Officer, the successor will complete the remaining work of inspection. The outgoing Sr. Accounts Officer/Assistant Accounts Officer will mention the remaining

pending work of Inspection in his/her Charge Report.

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  - a. Total No of DDOs.
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  - h. Most of the treasury's work has since been computerized; the inspection of A/cs may be conducted by assessing to the IFMS of Haryana.
  - i. To check for the reasons returned bills by T.O and to examine whether similar types of bill of other DDO has cleared or not.
  - j. To examine the list provided by TMC section of GPO cases.
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VDMS in old format, such facts shall be mentioned in the Treasury Inspection Report.

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  - II. Further, if bank details are available in Revised PPO (RPPO) issued by Pr. Accountant General (A&E), Haryana to those pensioners who are still drawing pension from Banks (For pre-2012 retiree) then personal appearance of such pensioners may also be dispensed with.
  - III. There is no need to issue "intimation letter" for RPPO by Pr. Accountant General(A&E), Haryana in any such case.
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  - To check whether the reconciliation of the PD/PLA account balances for the current year as well as for the previous year has been done or not. The reconciliation should include matching the balances from the treasury/sub- treasury, OTIS, and the office of Pr. AG (A&E) Haryana.
  - Specific administrative order or authorization order on which PD/PLA accounts has been opened.

--sd--  
Deputy Accountant General (A/cs & VLC)

TMC/Treasuryinspectiontourplan2025-26/525

Dated: 29.01.2026

**Copy forwarded to the following for information and necessary action:**

1. Secretary to Pr. Accountant General.
2. PA to DAG (A/cs & VLC)
3. PA to Sr. DAG (Admn.)
4. AAO Admn-II
5. IT Cell for uploading the Tour plan on Office Website
6. All concerned Officers/Officials
7. Hindi Cell

*m*  
29/1/26

**Sr. Accounts Officer TM(C)**

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OFFICE OF THE PRINCIPAL  
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CHANDIGARH-160 020

**Tour Programme of Treasury Inspection Party for the Account of 2024-25 to be conducted in Fourth Quarter of 2025-26 during February**

Name of the Officer/Official Sh./Smt.	Name of Treasury/ Sub Treasury	Year of Current Inspection	No. of Days	Transit cum Work	Period of inspection	Holidays
1. Arpit Choudhary, DAG 2. Dharmvir, AAO 3. Pawan Kumar, AAO 4. Joginder, Acctt.	Rania	2023-24, 2024-25	2	01-02-2026	02-02-2026 to 03-02-2026	
	Ellenabad	2023-24, 2024-25	3	04-02-2026	04-02-2026 to 06-02-2026	
	Back to Chandigarh			07-02-2026		07-02-2026 Sat 08-02-2026 Sun
	Sirsa	2024-25	5	08-02-2026	09-02-2026 to 13-02-2026	
	Back to Chandigarh			14-02-2026		
	4. Ms. Vaidehi Gupta, AAG 5. Prabhat Kumar Singh, AAO 6. Prashant Kumar, AAO 7. Santosh Kumar, ASUP	Faridabad	2024-25	5	08-02-2026	09-02-2026 to 13-02-2026
	Back to Chandigarh			14-02-2026		

Note: - **Serial Number #1** (in Sirsa Treasury) will attend the Treasury from 09.02.2026 to 13.02.2026 and Sr. No.2 will attend the Sirsa Treasury from 11.02.2026 to 13.02.2026.

**Serial Number #1 & 2** (in Faridabad Treasury) will attend the last three days of inspection in treasury.

Digitally signed by  
ARPIT CHOUDHARY  
Deputy Accountant General (Accounts & VLC)  
Date: 06.02.2026  
17:28:01

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Phone: - 0172-2614931, 2613211, 2615382, 2608494 Fax No- 0172-2603824 E-mail:- [agaeharyana@cag.gov.in](mailto:agaeharyana@cag.gov.in)

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CHANDIGARH-160 020

**OFFICE ORDER**

**CORRIGENDUM**

1. Reference is invited to Office Order no. TMC/Treasuryinspectiontourplan/2025-26/525 dated 29.01.2026, **Sh. Santosh Kumar, ASUP** is deputed in place of **Sh. Pradeep Kumar Negi, Acctt.** for inspection of Faridabad Treasury.
2. Rest all instructions as mentioned in Office Order no. TMC/Treasuryinspectiontourplan/2025-26/525 dated 29.01.2026 remains same.

Digitally signed by  
ARPIT CHOUDHARY  
Date: 05-02-2026  
17:15:17  
Arpit Choudhary  
DEPUTY ACCOUNTANT GENERAL

**TMC/Treasuryinspectiontourplan/2025-26/543**

**Dated: 05-02-2026**

**Copy forwarded to the following for information and necessary action:**

1. PA to DAG(A/cs & VLC)
2. All Officers/Officials of Faridabad Treasury Inspection Party.
3. IT Cell for necessary action towards uploading the tour plan on the website.

**-sd-**  
**Sr. Accounts Officer (TMC)**

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### **OFFICE ORDER**

1. In continuation of **Office Order No. TMC/Treasury Inspection Tour Plan/2025-26/525 dated 29.01.2026**, the inspection of Sirsa and Faridabad Treasuries and their sub-treasuries has already been initiated during the current month. Further, the treasury inspection tour programme for Jagadhari Treasury and its sub-treasuries has also been scheduled to be carried out later this month, from 16.02.2026 to 27.02.2026.
2. Inspection of the Treasury is to be done through OIOS as well as per earlier practice as per instructions of Pr. Accountant General. Treasury Inspection Party has to upload the key documents also in the Audit Observations.
3. Journey may be performed as per entitled class.
4. All officers/officials concerned are to maintain the decorum of inspection party as per CCS (Conduct) Rules.
5. Sr. Accounts Officer/Asstt. Accounts Officer at Sr. No. 1 of each inspection party shall supervise the inspection of Treasury for the last 03 days offline mode.
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  - g. Particularly to check Pension/Family Pension of IAS,IPS & IFS retirees with respect to elements of Pension (i.e. Fixed Medical, LTC etc.) & all type of deductions and to bring out the cases of wrong fixation of pension applicability of Fixed Medical & LTC etc. and correctness of all type of deductions.
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  - II. Further, if bank details are available in Revised PPO (RPPO) issued by Pr. Accountant General (A&E), Haryana to those pensioners who are still drawing pension from Banks (For pre-2012 retiree) then personal appearance of such pensioners may also be dispensed with.
  - III. There is no need to issue "intimation letter" for RPPO by Pr. Accountant General(A&E), Haryana in any such case.
17. In case of Recovery of pension from pensioners/family pensioners & in case of submission of Inoperative PPO to this office, the treasury inspection party has to kindly check death certificate of pensioner and attaches the same in OIOS module as Key documents.
18. While inspecting PD/PLA accounts under the domain of a Treasury, the following enquiries should be made to ensure compliance with government rules and to identify any inconsistencies or deviations. The findings should form part of the inspection report including following queries: -
- Determine whether the PD/PLA accounts are funded from the Consolidated Fund of State or Non-Consolidated Fund of State.
  - If the funding is from Non-Consolidated Fund sources, then identify the specific sources.
  - Number of PD/PLA A/cs operated in treasury/sub-treasury and their balances maintained in Treasury/Sub-Treasury with the OTIS as well as balance available in the office of Pr. AG (A&E) Haryana. For this purpose, party will collect data from Deposit section.
  - To check whether the reconciliation of the PD/PLA account balances for the current year as well as for the previous year has been done or not. The reconciliation should include matching the balances from the treasury/sub- treasury, OTIS, and the office of Pr. AG (A&E) Haryana.
  - Specific administrative order or authorization order on which PD/PLA accounts has been opened.

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**Dy. Accountant General (A/cs & VLC)**

**TMC/Treasuryinspectiontourplan2025-26/548**

**Dated: 13.02.2026**

**Copy forwarded to the following for information and necessary action:**

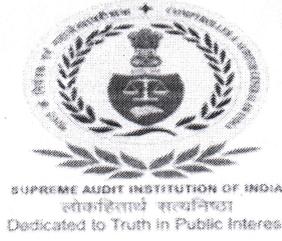
1. Secretary to Pr. Accountant General.
2. PA to DAG (A/cs & VLC)
3. PA to Sr. DAG (Admn.)
4. AAO Admn-II
5. IT Cell for uploading the Tour plan on Office Website
6. All concerned Officers/Officials
7. Hindi Cell

*m*  
13/2/26  
**Sr. Accounts Officer (TMC)**

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कार्यालय प्रधान महालेखाकार  
(लेखा व इकदासी) हरियाणा,  
लेखा भवन, प्लॉट नं 4 व 5 सेक्टर 33-बी,  
चण्डीगढ़-160020



OFFICE OF THE PRINCIPAL  
ACCOUNTANT GENERAL (A&E)  
HARYANA, LEKHA BHAWAN  
PLOT NO.-4 & 5, SECTOR 33-B  
CHANDIGARH-160 020

**Succeeding Tour Programme of Treasury Inspection Party for the Account of 2024-25 to be conducted in Fourth Quarter of 2025-26 during February**

Name of the Officer/Official Sh./Smt.	Name of Treasury/ Sub Treasury	Year of Current Inspection	No. of Days	Transit cum Work	Period of inspection	Holidays
1. <b>Narendra Singh Charan, AAO</b> 2. <b>Nitish, AAO</b> 3. <b>Manish Kumar, Acctt.</b>	Sadhaura	2023-24, 2024-25	2	15-02-2026 (Half day)	16-02-2026 to 17-02-2026	
	Bilaspur	2023-24, 2024-25	2	18-02-2026	18-02-2026 to 19-02-2026	
	Radaur	2023-24, 2024-25	1	20-02-2026	20-02-2026	
	Back to Chandigarh			21-02-2026		21-02-2026 Sat 22-02-2026 Sun
	Radaur	2023-24, 2024-25	1	22-02-2026 (Half day)	23-02-2026	
	Jagadhari	2024-25	4	24-02-2026	24-02-2026 to 27-02-2026	
	Back to Chandigarh			28-02-2026 (Half day)		

Note: - Serial Number #1 will attend last three days of inspection in treasury.

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नि. 24  
Sr. A.O. TMC

--sd--  
Dy. Accountant General (A/cs & VLC)

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कार्यालय प्रधान महालेखाकार  
(लेखा व हकदारी) हरियाणा,  
लेखा भवन, प्लॉट नं 4 व 5 सेक्टर 33-बी,  
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OFFICE OF THE PRINCIPAL  
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HARYANA, LEKHA BHAWAN  
PLOT NO.-4 & 5, SECTOR 33-B  
CHANDIGARH-160 020

### Office Order

1. Treasury Inspection Tour programme for the period of 4<sup>th</sup> Quarter (**January to March**) of FY 2025-26 was finalised for the inspection of 07 treasuries and their sub-treasuries. Till now, 05 treasuries have been inspected in this quarter. Accordingly, inspection of last 02 treasuries, **Gurgaon and Panchkula**, and their sub-treasuries is scheduled to be carried out in the State of Haryana during **March 2026**.
2. Inspection of these Treasuries is to be done through OIOS as well as per earlier practice as per instructions of Pr. Accountant General. Treasury Inspection Party has to upload the key documents also in the Audit Observations.
3. Journey may be performed as per entitled class.
4. All officers/officials concerned are to maintain the decorum of inspection party as per CCS (Conduct) Rules.
5. Sr. Accounts Officer/Asstt. Accounts Officer at Sr. No. 1 of each inspection party shall supervise the inspection of Treasury for the last 03 days offline mode.
6. Pending paras of last year's inspection report, if any, are to be shown separately and not to be subsumed in current year's report.
7. Inspection party shall carry soft copy of the Audit Design Matrix Check list (General Checks and IT Checks) /Key/supporting documents, which are required during inspection and previous year Treasury inspection report.
8. Inspecting officer will have to ensure that Inspection report of Treasury along with its sub-treasuries is required to be submitted in TM(C) section within 10 days from the date of completion of treasury so that inspection report may be issued to concerned entity within 21 days to meet the KRA requirement.
9. Sr. Accounts Officer/Asstt. Accounts Officer at Sr. No. 1 of each inspection party shall intimate concerned treasury about inspection along with the check list and documents needed for inspection prior visiting the treasury for inspection.
10. In case of transfer of any Sr. Accounts Officer/Assistant Accounts Officer, the successor will complete the remaining work of inspection. The outgoing Sr.

Accounts Officer/Assistant Accounts Officer will mention the remaining pending work of Inspection in his/her Charge Report.

11. Some important information/checks required to be collected/conducted by the Inspection party are as under: -
  - a. Total No of DDOs.
  - b. Total no. of pensioners.
  - c. Total No. of vouchers in financial year.
  - d. Total expenditure through vouchers in financial year.
  - e. Common type of observations noticed during previous inspections.
  - f. Monthly Pension bills with respect to PPO's, correctness in rates of pension /Family pension due to revision of Pensions/Family pension made by Treasury Officer, Correctness of other elements of pension/family pension i.e. Fixed Medical, LTC etc & correctness of all type of deductions from pension.
  - g. Particularly to check Pension/Family Pension of IAS,IPS & IFS retirees with respect to elements of Pension (i.e. Fixed Medical, LTC etc.) & all type of deductions and to bring out the cases of wrong fixation of pension applicability of Fixed Medical & LTC etc. and correctness of all type of deductions.
  - h. Most of the treasury's work has since been computerized; the inspection of A/cs may be conducted by assessing to the IFMS of Haryana.
  - i. To check for the reasons returned bills by T.O and to examine whether similar types of bill of other DDO has cleared or not.
  - j. To examine the list provided by TMC section of GPO cases.
  - k. To check posting of First Pension Payment Order (PPO).
12. The inspection party is also given a target of clearance of old paras of each treasury. Further, similar paras of period more than 3 years are to be identified and proposed for consolidation.
13. Treasury Inspection team members are directed not to leave the station during inspection except with permission of Deputy Accountant General. The request to leave station should invariably contain the reason for leaving station else the request will be denied.
14. Steps have to be ensured by the treasury inspection party that efforts are to be made to get replies from concerned treasuries. If the replies are satisfactory, the shortcomings may be dropped and only major shortcomings are to be incorporated in paras.
15. Treasury Inspection Teams shall also see that Treasury Office should accept the VDMS only in revised format from concerned local Branch of agency

bank authorized for Govt. business. In case, Treasury Office is accepting the VDMS in old format, such facts shall be mentioned in the Treasury Inspection Report.

16. The treasury inspection party has to ensure that all Treasury Officers and Assistant Treasury Officers are following these instructions regarding the appearance of pensioners for revised pension:
  - I. To dispense with the personal appearance of the pensioner in case of Revised Pension of those pensioners whose data/record is available in e-pension module.
  - II. Further, if bank details are available in Revised PPO (RPPO) issued by Pr. Accountant General (A&E), Haryana to those pensioners who are still drawing pension from Banks (For pre-2012 retiree) then personal appearance of such pensioners may also be dispensed with.
  - III. There is no need to issue "intimation letter" for RPPO by Pr. Accountant General(A&E), Haryana in any such case.
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  - Determine whether the PD/PLA accounts are funded from the Consolidated Fund of State or Non-Consolidated Fund of State.
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  - Number of PD/PLA A/cs operated in treasury/sub-treasury and their balances maintained in Treasury/Sub-Treasury with the OTIS as well as balance available in the office of Pr. AG (A&E) Haryana. For this purpose, party will collect data from Deposit section.
  - To check whether the reconciliation of the PD/PLA account balances for the current year as well as for the previous year has been done or not. The reconciliation should include matching the balances from the treasury/sub- treasury, OTIS, and the office of Pr. AG (A&E) Haryana.
  - Specific administrative order or authorization order on which PD/PLA accounts has been opened.

--sd--

**Dy. Accountant General (A/cs & VLC)**

**TMC/Treasuryinspectiontourplan2025-26/592**

**Dated: 06.03.2026**

**Copy forwarded to the following for information and necessary action:**

1. Secretary to Pr. Accountant General.
2. PA to DAG (A/cs & VLC)
3. PA to Sr. DAG (Admn.)
4. AAO Admn-II
5. IT Cell for uploading the Tour plan on Office Website
6. All concerned Officers/Officials

Sd/-

**Sr. Accounts Officer**

**TM(C)**

कार्यालय प्रधान महालेखाकार  
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CHANDIGARH-160 020

**Tour Programme of Treasury Inspection Party for the Account of 2024-25 to  
be conducted in Fourth Quarter of 2025-26 during March**

Name of the Officer/Official Sh./Smt.	Name of Treasury/ Sub Treasury	Year of Current Inspection	No. of Days	Transit cum work Period	Period of inspection	Holidays
1. Prem Kumar Gautam, AAO 2. Krishan Kumar, AAO 3. Romi Kumar, DEO	Farukh Nagar	2023-24, 2024-25	2	08-03-2026	09-03-2026 to 10-03-2026	
	Pataudi	2023-24, 2024-25	3	11-03-2026	11-03-2026 to 13-03-2026	
	Back to Chandigarh					14-03-2026 Sat 15-03-2026 Sun
	Gurugram	2024-25	5	15-03-2026	16-03-2026 to 20-03-2026	
	Back to Chandigarh			21-03-2026		
1. Rajesh Bhardwaj, AAO 2. Pawan Jangra, AAO 3. Naveen, DEO.	Kalka	2023-24, 2024-25	2	09-03-2026	09-03-2026 to 10-03-2026	
	Barwala	2023-24, 2024-25	3	11-03-2026	11-03-2026 to 13-03-2026	
	Back to Chandigarh					14-03-2026 Sat

						<b>15-03-2026 Sun</b>
	<b>Panchkula</b>	2024-25	5	16-03-2026	16-03-2026 to 20-03-2026	
	<b>Back to Chandigarh</b>			<b>20-03-2026</b>		

Note: - **Serial Number #1** will attend last **three** days of inspection in treasury.

Digitally signed by  
ARPIT CHOUDHARY  
Date: 06-03-2026  
15:30:42  
**Deputy Accountant General (Accounts & VLC)**

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