



SUPREME AUDIT INSTITUTION OF INDIA  
उच्चशिक्षण संस्थानिका  
Dedicated to Truth & Public Interest

भारतीय लेखापरीक्षा और लेखा विभाग  
INDIAN AUDIT & ACCOUNTS DEPARTMENT

प्रधान महालेखाकार (लेखा व हकदारी)-I का कार्यालय, महाराष्ट्र  
OFFICE OF THE PR. ACCOUNTANT GENERAL (A&E)-I, MAHARASHTRA  
2 री मंजिल, प्रतिष्ठा भवन,  
न्यू मरीन लाईन्स  
101, महर्षि कर्वे मार्ग, मुंबई - 400 020  
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No. Admn-I/Deputation/331

Date: 12-07-2024

To,  
All the offices of Indian Audit and Accounts Department

Subject: Filling up the posts of Assistant Accounts Officer, Accountant and  
Accounts clerk on deputation basis.

Sir/Madam,

In continuation to this office circular No. Admn-I/Deputation/176 dated 29-05-2024  
(copy enclosed) calling for application for filling up posts of Assistant Accounts Officer,  
Accountant and Accounts Clerk in the Office of the Principal Accountant General (A&E)-I,  
Maharashtra, Mumbai on deputation basis, the due date for receipt of applications has been  
extended upto **31-08-2024**.

This issues with approval of the Principal Accountant General.

Encl: as above

Sr. Dy. Accountant General/Admn

No. Admn-I/Deputation/176

Date: 29-05-2024

**CIRCULAR**

Subject: Filling up the posts of Assistant Accounts Officer, Accountant and Accounts clerk on deputation basis.

Sir/Madam,

Applications are invited to the post of Assistant Accounts Officer, Accountant and Accounts clerk on deputation basis on usual terms and conditions stipulated in DoPT OM No. 6/8/2009-Estt.(Pay.II) dated 17-06-2010 as amended from time to time.

2. Eligibility criteria for deputation is as under:

Sl. No.	Name of the Post	No. of post	Eligibility
1.	Assistant Accounts Officer	25	Holding analogous post of Assistant Accounts/Audit Officer in Pay Level-8
2.	Accountant	20	Holding analogous post of Accountant in Pay Level-5
3.	Accounts clerk	25	Holding analogous post of Accounts clerk in Pay Level-2

Terms of deputation and selection process:

1. Deputation will be initially for a period of one year and thereafter extendable on annual basis subject to administrative convenience.
2. The Officers/Officials can be repatriated at any time as per administrative convenience or if his/her performance is found unsatisfactory.
3. Maximum age limit for appointment by deputation should not exceed 56 years as on the closing date of application for the post.
4. The selected Officer(s)/ Official(s) will be entitled to Deputation Allowance as applicable in accordance with the relevant instructions of DoPT as amended from time to time.

Applications of willing Officer/Official along with their Bio-data, vigilance clearance certificate and attested copies of APARs for the last five years may be forwarded to this Office through proper channel, on or before **28-06-2024**.


This issues with approval of the Accountant General.

Encl: Proforma for Bio-data

To,

All the offices of Indian Audit and Accounts Department

Sd/-  
Sr. Dy. Accountant General/Admn

  
Sr. Accounts Officer, Admn-I

Bio-Data

1.	Name of the Applicant (in capital letters)	
2.	Designation	
3.	Post applied for	
4.	Name of the parent office	
5.	Present post held, Pay Level and Present Basic Pay	
6.	Date of Birth	
7.	Initial date of appointment in Govt. service	
8.	Residential Address	
9.	Mobile No. and official email ID	
10.	Qualification: (i) Educational  (ii) Professional	
11.	Work experience (Brief description may be given)	
12.	Proficiency in Computers (Details may be given)	
13.	Any other relevant details	

Date:

Place:

(Signature of the Applicant)