

DOs & Don'ts for GPF For Subscribers

1. If nomination for GPF has Not been filed, it should be immediately submitted to DDO.
2. After Receipt of Annual GPF slip He/She should verify the Opening Balance, Rate of Subscription, Rate of Refund, Debits drawn during the year, interest calculated & closing balance. In case of any discrepancy, He/She should intimate the same to this office.
3. In case of any Missing credits in his/her GPF A/c He/She should approach the DDO to send the details of Missing credits to this office so that it can be verified and adjusted. In case no subscription has been made during those months it may be intimated to this office accordingly.
4. If any advance was drawn during the year and its corresponding debit did not appear in the GPF slip it should be immediately intimated to this office so as to avoid the problems after retirement & while authorization of final payment of GPF balance.