

Forest Accounts: (What we do)

- (1) Section receives Monthly compiled accounts in respect of :-
26 - Forest Divisions of Forest Department and
20 - Divisions of Soil & Water conservation Department of Govt. of Meghalaya.
- (2) Accounts compiled accounts are checked as per the provisions contained in Chapter 8 & 9 of C & A.G's MSO (A&E) Vol. I and instructions received from time to time.
- (3) Accounts are compiled in Computer system in VLC and monthly classified abstract, consolidated abstract prepared.
- (4) Amount of Expenditure and Receipts under Part-I, Part-II and Part-III are included in the monthly Civil Accounts.
- (5) Receipts Schedules viz. GPF, Loan, Income Tax etc. are detached and sent to respective entitlement Sections.
- (6) Vouchers are indexed and sent to the Office of the Pr. Accountant General (Audit) Meghalaya, Shillong.
- (7) Broad-Sheets of 8782- 103- (i) Remittances into Treasury, 8782-(ii) Forests Cheques (iii) 8443- Forest Deposits and (iv) 8550- Forest Advances are prepared.
- (8) Reconciliation of Receipts and Expenditure are carried out with controlling officers' viz. (a) Pr. Chief Conservator of Forests, Govt. of Meghalaya Shillong and (b) Director of Soil and Water Conservation, Govt. of Meghalaya, Shillong.