


 भारत सरकार
 भारतीय लेखा तथा लेखा परीक्षा विभाग
 प्रधान महालेखाकार का कार्यालय (ले.व.ह.) नागालैंड, कोहिमा-७९७००१
 GOVERNMENT OF INDIA
 INDIAN AUDIT AND ACCOUNTS DEPARTMENT
 OFFICE OF THE PRINCIPAL ACCOUNTANT GENERAL (A&E) NAGALAND, KOHIMA-797001
 Email: agaenagaland@cag.gov.in



Admn/A&E/Deptn-circular/2022-23/ 539

Date: 20/09/2024

To

All Heads of Department,
(As per mailing list)

Sub: Filling up the post of Assistant Accounts Officer on deputation basis in the O/o the Principal Accountant General (A&E) Nagaland, Kohima.

Sir/Madam,

Applications are invited for filling up the post Assistant Accounts Officer in this office on deputation basis. Maximum age limit for appointment by deputation shall not exceed 56 years as on closing date of receipt of applications.

2. The eligibility conditions are as under:-

Sl. No	Name of the post	Eligibility criteria
1.	Assistant Accounts Officer	i. Holding analogous post on regular basis in the parent cadre or department with 3 years service in the grade; or ii. Pass in Subordinate Audit/Accounts Service or equivalent examination conducted by organised Accounts department of the Central Government.

3. Officers working in IA&AD offices located anywhere in India:

The recommendations accompanied with the following documents/certificates may kindly be sent to this office latest by 30/10/2024:

- i. Bio-data
- ii. Attested copies of ACR/APARs for the previous 5 years duly attested and
- iii. Integrity Certificate/ Vigilance Certificate.

The deputation will be initially for a period of one year extendable on annual basis subject to official's continued suitability and administrative convenience.

This issues with the approval of Principal Accountant General.

Yours faithfully,

Encl: Bio - data form.

AKUM CHUBA

SENIOR ACCOUNTS OFFICER

Advertise No:

Date:

BIO-DATA FOR THE POST OF

1. Name	
2. Designation	
3. Date of Birth	
4. (a) Permanent Address (b) Present Address	
5. Qualification (i) Educational: (ii) Professional:	
6. Name of office to which the officer/official belongs (i) Parent office: (ii) Office in which working at present:	
7. Whether the officer belongs to SC/ST. If yes, please mention category.	
8. Date of entry into Govt. Service	
9. Date of entry in IA&AD	
10. Date of promotion to the post	
11. (a) Whether probation period completed or not (b) Number of years completed in the grade	
12. Mobile number and email ID	

13. Present Pay Level and Pay	
14. Work Experience	
15. Details of Exam Passed	
16. Any other relevant details	
17. Proficiency in computer (Details may be given)	

Date:

Place:

(Signature of the Applicant)

It is certified that the above particulars are correct as per our office records and no disciplinary/vigilance action is pending against him/her.

Signature of the Head of the Department (with Stamp)