भारतीय लेखा परीक्षा और लेखा विभाग
INDIAN AUDIT & ACCOUNTS DEPARTMENT
महानिदेशक लेखापरीक्षा का कार्यालय
OFFICE OF THE DIRECTOR GENERAL OF AUDIT
पूर्वोत्तर सीमा रेल, मालिगाँव, गुवाहाटी
NORTHEAST FRONTIER RAILWAY. MALIGAON. GUWAHATI

SUPREME AUDIT INSTITUTION OF INDIA
लोकहितार्थ सत्यनिष्ठा
Dedicated to Truth in Public Interest

No. *Admn/5-3/2024/32(AP)*
Dated: *26th July, 2024*

To

All Heads of Offices in IA&AD (as per mailing list).

Subject: *Filling up of vacancies in the cadre of Assistant Audit Officer (AAO) on deputation basis.*

Madam/Sir,

Applications are invited for filling up 11 (eleven) posts of Assistant Audit Officer on deputation basis in this office on terms and conditions laid down in DoPT O.M. No. 2/6/2016-Estt. (Pay II) dated 17/02/2016 read with DoPT O.M. No. 6/8/2009-Estt. (Pay II) dated 17/06/2010 as well as other guidelines issued in this regard from time to time.

The eligibility criteria for deputation are as under:

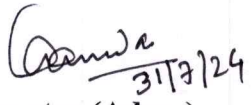| S. No.	Name of the Post	No. of vacancies	Eligibility criteria
1.	Assistant Audit Officer	11	1. Holding analogous post of Assistant Audit Officer. 2. Maximum age limit as on the date of this notification shall not exceed 56 years.

Terms and conditions:

1. Applications of candidates who are willing to be considered for deputation to this office for the above post may be forwarded to this office on or before **31-08-2024** along with their Bio-Data (Annexure enclosed), certified copies of APAR for the last 05 years (2019-20 to 2023-24) duly attested on each page and vigilance clearance certificate. It shall be certified that no disciplinary/court/vigilance case is either pending or contemplated against the applicants. The documents of the eligible candidates may be scanned and sent via email by the respective parent offices to avoid postal delay.

2. The term of deputation will be initially for 01 (one) year and may be extended subject to his/her continued suitability and administrative convenience. While working in this office, the selected official will draw his/her basic pay plus Deputation Allowance as applicable on his/her basic pay and as admissible under extant rules.

3. The applications of willing officers for transfer on deputation will be on normal terms and conditions and shall be forwarded through respective Parent Office(s). The officers working on deputation basis shall not have right for absorption at any post in the Office of the Director General of Audit, N.F. Railway, Maligaon.

4. Prospective candidates may please go through the service conditions and work requirements carefully before they apply. It may please be noted that once an application is sent to this office, it may not be withdrawn.

5. This office reserves the right to cancel this notice at any time without prior intimation.

6. The last date of accepting application will be **31-08-2024**.

This issues with approval of the Director General of Audit.

Encl: **Bio-data Form.**

Yours faithfully,

31/7/24

Director (Admn)

Advertise No: **Date:**

BIO-DATA FOR THE POST OF ....

1. Name	
2. Designation	
3. Date of Birth	
4. (a) Permanent Address (b) Present Address	

5. Qualification
    (i)   Educational:
 	
    (ii) Professional:	

6. Name of office to which the officer/official belongs
    (i)   Parent office:
 	
    (ii) Office in which working at present:	

7. Whether the officer belongs to SC/ST. If yes, please mention category.	
8. Date of entry into Govt. Service	
9. Date of entry in IA&AD	
10. Date of promotion to the post	
11. (a) Whether probation period completed or not (b) Number of years completed in the grade	
12. Mobile number and email ID	

13. Present Pay Level and Pay	
14. Work Experience	
15. Details of Exam Passed	
16. Any other relevant details	
17. Proficiency in computer (Details may be given)	

Date:

Place:

(Signature of the Applicant)

       It is certified that the above particulars are correct as per our office records and no disciplinary/vigilance action is pending against him/her.

Signature of the Head of the Department (with Stamp)