



प्रधान महालेखाकार (ले.प.।) का कार्यालय, केरल, तिरुवनंतपुरम
OFFICE OF THE PRINCIPAL ACCOUNTANT GENERAL (AUDIT I),
KERALA, THIRUVANANTHAPURAM



No. Au/Admn.VI/DN/8-N1/2021-22/Vol.XXIII

Date: 11.12.2023

DEPUTATION NOTICE No 06

Applications are invited from eligible and willing officials for deputation to the following posts.

Sl. No	Name of the post	Level in pay matrix	Desirable qualification
Borrowing Department: Regional Capacity Building & Knowledge Institute, Mumbai			
1.	Sr.AO/AAO (EDP)	Level 10/8	<ul style="list-style-type: none">• Holding the analogous post of Sr.AO/AAO.• Knowledge of basic networking, hardware, software, OS – Windows, Linux etc.• Proficiency in MS Office.• Familiarity with database with working experience in one of the databases like Oracle, SQL Server, MySQL, Sybase etc.• Proficiency in data analysis software such as IDEA, ACL & understanding of Tableau, IT Audit, Knime, Gem etc.• Experience as faculty in RTI/RTC would be given preference.
2.	Sr. AO/AAO (eHRMS)	Level 10/8	<ul style="list-style-type: none">• Holding the analogous post of Sr.AO/AAO.• SAS Passed officials awaiting promotion may also apply.• Proficiency in working with IT applications and computers.• Experience related to HR or administration/bills in the department and having experience of working in computerization projects.• Qualification in IT related subjects will be preferred.
3.	Asst. Supervisor/Sr.Auditor/ Auditor/DEO Gr B	Level 7/6/5/4	<ul style="list-style-type: none">• Holding the analogous post of Asst. Supervisor/Sr. Auditor/Auditor/DEO Gr A/DEO Gr B

Borrowing Department: Regional Capacity Building & Knowledge Institute, Nagpur			
1.	Sr.AO/AAO (IS Faculty)	Level 10/8	<ul style="list-style-type: none"> • Holding the post of Sr.AO/AAO. • In-depth knowledge and experience in delivering lectures on computer-based training programs like MS Office, Oracle, CAATs - IDEA, Tableau., PL/SQL, IT Audit, Website applications etc. • Developing training materials for IS Courses.
2.	Sr. AO (General Core Faculty)	Level 10	<ul style="list-style-type: none"> • Holding the analogous post. • Experience in delivering lectures on the topics related to Audit and Accounts.
Borrowing Department: Regional Capacity Building & Knowledge Centre, Delhi			
1.	Sr. AO (General Faculty - Civil)	Level 10	<ul style="list-style-type: none"> • Holding the analogous post with 2 years of regular service. • Experience in teaching various audit related topics with specialization in knowledge Centre topics i.e. "Public Debt" and "Finance and Appropriation Accounts." • Processing ability in the preparation of course materials, Structured Training Modules (STMs) and case studies regarding knowledge centre-public debt. • Working proficiency in computers is desirable. • Experience as faculty in IA&AD training institutes/other training institutes would be given preference. • Experience in Administration & establishment will be an added advantage.
Borrowing Department: Regional Capacity Building & Knowledge Institute, Chennai			
1.	AAO (Admin)	Level 08	<ul style="list-style-type: none"> • Holding the analogous post with 2 years of regular service. • Experience in Administration, preparation and monitoring of Budget, Office Management /Hostel Management use of IBEMS, PFMS and GeM portal.
Borrowing Department: Regional Capacity Building & Knowledge Institute, Jammu			
1.	AAO (OIOS)	Level 08	<ul style="list-style-type: none"> • Holding the analogous post of AAO. • Knowledge relating to overall Auditing in IA&AD is necessary. • Regular work proficiency in computers and comfort in using IT is necessary. Specialized

			technical qualifications in computer are highly desirable.
2.	Sr.AO (Knowledge Centre – Defence Audit)	Level 10	<ul style="list-style-type: none"> • Holding the analogous post of Sr.AO. • Knowledge relating to overall working in IA&AD is necessary. • Processing in-depth knowledge and experience in operating Computer applications including e-office. • Delivering lectures regarding Knowledge Centre – Defence Audit is mandatory. • Possessing ability in the preparation of course materials, Structures Training Modules (STMs), and case studies regarding Knowledge Centre – Defence Audit courses.
3.	AAO (eHRMS)	Level 08	<ul style="list-style-type: none"> • Holding the analogous post of AAO. • Knowledge relating to overall Auditing in IA&AD is necessary. • The applicant should necessarily have proficiency for handing of eHRMS. • Proficiency in working on IT applications and computer weightage will be given to the applicants having experience related to human resources or administration/bills in the department and to those with experience of work in computerization projects. • Candidates with qualification in related IT subjects will also be preferred.

Officials who are confirmed in service and working in the above-mentioned capacities with age not exceeding 56 years may submit their applications on or before 18.12.2023, through their respective administration.

(This issues with the approval of Sr.DAG (Admn.))

Sd/-
Senior Audit Officer / Admn

To

1. Notice Board
2. Sr.AO/Admn. (Audit- II)
3. Branch Offices
4. ITS (for uploading in website)
5. All controlling sections for information of field parties.
6. RAOs