

क्षेत्रीय क्षमता निर्माण एवं ज्ञान संस्थान
भारतीय लेखापरीक्षा और लेखा विभाग
26/1, सिविल लाईन्स, नागपुर 440001

Circular - 37

No.: RCBKI/ Nagpur/ Deputation/2025-26 **168**

Date: 06-10-2025

Applications are invited for filling up the posts of Core Faculty (General), Core Faculty (IS), Sr Audit/Accounts Officer (Admn), Asst Audit/Accounts Officer (e-HRMS) in Regional Capacity Building and knowledge Institute (RCB&KI), Nagpur from eligible Officers on Deputation basis from the field offices of IA&AD as per existing rules of deputation.

The Officers on Deputation as Core Faculty and e-HRMS will be eligible for training allowance of 24 per cent of basic salary while those on deputation as Sr. AO Admin will be eligible for Deputation allowance of 10 per cent for officials coming on deputation from offices outside Nagpur or 05 per cent for officials coming on deputation from offices located in Nagpur of the basic salary as per rules. The persons on deputation may apply for the departmental quarters at Nagpur during the Period of deputation.

The eligibility criteria for the different posts to be filled in on deputation basis are:

Designation	No. of Posts	Work requirement of post	Work Experience
Sr. AO/AAO Core Faculty (General)	02	To deliver lectures, design courses, co-ordinate courses, develop study material, faculty engagement etc. for general courses	Holding similar post in any office. Experience in deliver lectures on general topics related to Audit and Accounts is desirable.
Sr. AO/AAO Core Faculty (IS)	02	To deliver lectures, design courses, co-ordinate courses, develop study material, faculty engagement etc. for IS courses	Holding similar post in any office. In-depth knowledge and experience in delivering lectures on computer-based training programs like MS Office, Oracle, CAATs- IDEA, Tableau, PL/SQL, IT Audit, Website applications etc. Position will also require developing training materials for IS Courses
Sr. AO Admin	01	To undertake all Administration related work. Salary, Allowances, Leave, discipline of staff, budget, receipts, expenditure, Hostel	Holding similar post in any office. Work experience in admin section and Knowledge in using of Computers with good communication skills are preferred.

		management, contract management etc.	
AAO (e-HRMS)	01	E-HRMS related handholding with the allotted offices.	Knowledge in using of Computers and IT enabled services with good communication skills are preferred

Officials below the age of 56 as on the date of this Notification alone are eligible to apply. The applicants who have already applied earlier can also apply with fresh application. The initial deputation period will be for one year and will be extendable on annual basis. However, Regional Capacity Building and Knowledge Institute reserves the right to repatriate a person on deputation at any time if his/her performance is found to be not satisfactory.

The requirement may kindly be circulated, and applications of willing officials may be forwarded along with following documents latest by **30th October 2025**.

1. Particulars of the applicants (Biodata).
2. Vigilance clearance certificate certifying that no disciplinary/ court/vigilance case is either pending or contemplated against applicant.
3. Certified copies of ACRs/APARs dossiers for the last 05 years

(Authority: Hon'ble Principal Director order dated:- 04.10.2025)


 SENIOR AUDIT OFFICER
 CORE FACULTY (GENERAL)

Digitally signed by
 Gaikwad Sanjay
 Date: 06-10-2025
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