



क्रमांक /NO

प्रधान महालेखाकार कार्यालय(लेखा एवं हकदारी), गुजरात, अहमदाबाद शाखा  
लेखा परीक्षा भवन नवरंगपुरा अहमदाबाद – 380009

Office Of The Pr. Accountant General (A&E) Gujarat, Ahmedabad  
Branch“ Audit Bhavan” Navrangpura, Ahmedabad- 380009

दिनांक / Date:-

**CIRCULAR NO WM-I/ 15 Date:- 04/01/2022**

Subject:- Payment of Ex-Gratia lump sum compensation to the families of central Government servants who die in the performance of bona fide official duty provision for nominations.

Dept. of pension and pensioners ‘ Welfare Ministry of personnel Public Grievance and pension ,Govt. of India vide their OM. F. No. 1/7/2020 –P&PW (F) dated 30.09.2021 has informed that decision has been taken , wherein on death of a Govt.servant who die in harness in performance of bona fide official duty, payment of ex-gratia lump sum compensation has to be made to a member or members of the family in whose favour a nomination is made by the Govt. servant during service.

It should be noted that since , the ex –gratia lump sum payment is payable to the family only ,no nomination shall be made in favour of person who is not a member of the family,even where the Govt. servant has no family . If no nomination has been made or the nomination made by the Govt. servant does no subsist , the ex –gratia lump sum compensation will be shared equally by all eligible family members , as in the case of gratuity , in accordance with Rule 51 of the CCS (Pension) Rules.

The ‘ Common Nomination Form in form 1’ has been amended accordingly to include the nomination in respect of the ex- gratia lump sum payment and is enclosed with this circular.

The DA/Divisional Accounts officers who wish to nominate a person ,other than the nominee in the existing nomination to receive the payment of ex-gratia lump sum compensation ,are required to submit the enclosed “ C ommon Nomination Form in Form -1 “ by 15.02.2022 for updating of Nomination Records by this section.

( Authority : Sr DAG (A&E) ,s Order dated 04.11.2022 )

Sr. Accounts Officer / WM-I

1. Divisional Accountant Cadre  
Gujarat

56/c

**FORM 1**

**Common Nomination Form for Gratuity, General Provident Fund, Central Government Employees' Group Insurance Scheme and Ex-gratia Lump Sum Compensation.**

[See Rule 53 of CCS (Pension) Rules, 1972, Rule 5 of General Provident Fund (Central Services) Rules, 1960, Para 19.7 of Central Government Employees' Group Insurance Scheme, 1980 and OM No. 38/37/2016-P&PW (A) dated 04.08.2016]

I, ....., hereby nominate the person/persons mentioned below and confer on him/her/them the right to receive in the event of my death, to the extent specified below, amount on account of the following:

- i. any gratuity the payment of which may be authorised under rule 50 of CCS (Pension) Rules
- ii. amount that may stand to my credit in the General Provident Fund
- iii. any amount that may be sanctioned by the Central Government under the Central Government Employees Group Insurance Scheme, 1980
- iv. Ex-gratia Lump sum compensation that may be authorised under OM No. 45/55/97-P&PW(C) dated 11<sup>th</sup> September, 1998 as amended from time to time.

Name, date of birth (DOB) and address of the nominee	Relation-ship with employee/pensioner	Share to be paid to each	If nominee is minor, name, DOB and address of person who may receive the amount on behalf of minor	Name, DOB, relationship and address of alternate nominee in case the nominee under Column (1) predeceases the employee/pensioner	Share to be paid to each	Name, DOB and address of person who may receive the amount if alternate nominee in Col. (5) is a minor	Contingency on happening of which nomination shall become invalid
1	2	3	4	5	6	7	8

These nominations supersede any nominations made by me earlier.

Place and date:

**Signature of Government servant**  
**Telephone No.....**

**Note 1:** Completely strike out the benefits for which nomination is not intended to be made. Separate copies of this nomination Form may be used for nominating different persons for benefits (i), (ii), (iii) and (iv) above

**Note 2:** The Government servant shall draw lines across the blank space below the last entry to prevent the insertion of any name after he/she has signed. The nominee(s)/alternate nominee(s)' shares together should cover the whole amount.

(To be filled in by the Head of office/authorised Gazetted Officer)

Received the nominations, dated..... under the following Rules/ Instructions:—

1. Central Civil Services (Pension) Rules, 1972 for Gratuity
2. General Provident Fund (Central Services) Rules, 1960
3. Central Government employees Group Insurance Scheme, 1980
4. OM No. 45/55/97-P&PW(C) dated 11<sup>th</sup> September, 1998

Made by Shri/Smt./Kumari.....

Designation.....

Office.....

(Strike out which nomination is not received)

Entry of receipt of nomination(s) has been made in page .....Volume..... of Service Book.

Name, Signature and Designation of Head of Office/authorised Gazetted Officer with seal Date of receipt.....

The receiving Officer will fill the above information and return a duly signed copy of the complete Form to the Government servant who should keep it in safe custody so that it may come into the possession of the beneficiaries in the event of his/her death.

The receiving officer shall put his/her dated signature on both pages of this Form.